

# Notice of change of representative

**Note:**

You should tick either box A **or** B as appropriate **and** box C. Complete details as necessary.

Upper Tribunal Immigration and Asylum Chamber	Upper Tribunal No.
Name of Applicant <i>(including ref.)</i>	
Name of Respondent	

I (We) give notice that

A  my representative *(insert name and address)*

has ceased to act for me and I shall now be acting in person.

B  we *(insert name of representative)*

have been instructed to act on behalf of the applicant (respondent) in this claim in place of *(insert name and address of previous representative)*.

C  I (we) have served notice of this change on every party to the claim (and on the former representative).

Address to which documents about this claim should be sent (including any reference)

Postcode <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	If applicable	
	Telephone no.	
	Fax no.	
	DX no.	
	Your ref.	

Email	
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Are you authorised under the Legal Services Act 2007 to undertake litigation in the High Court as permitted under Rule 11(5A) of the Tribunal Procedure (Upper Tribunal) Rules 2008?  Yes  No

**Signed**

(Applicant)(Respondant)(’s representative)  
(Litigation friend)

**Position or office held**

If signing on behalf of firm or company

**Date** / /

The Upper Tribunal, Immigration and Asylum Chamber, Field House, 15-25 Breems Building, London EC4A 1DZ is open between 10 am and 4.30 pm Monday to Friday. When corresponding with the Upper Tribunal, please address forms or letters to clerk to the Upper Tribunal and quote the Upper Tribunal No.  
For information regarding filing with Welsh and regional offices of the Tribunal, see [www.justice.gov.uk/tribunals/immigration-asylum-upper](http://www.justice.gov.uk/tribunals/immigration-asylum-upper)