

Upper Tribunal Immigration and Asylum Chamber

UTIAC case reference number

Representation at a hearing of immigration judicial review proceedings in the Upper Tribunal

Applicant(s) name(s)

Rights of audience before the Upper Tribunal at a hearing of immigration judicial review proceedings are restricted to persons authorised to exercise those rights in the High Court under the Legal Services Act 2007. See Rule 11(5B) of the Tribunal Procedure (Upper Tribunal) Rules 2008.

Hearing centre

Please complete this form to confirm that you have a right of audience before the Upper Tribunal in these proceedings.

Date of hearing

Day

Month

Year

1. I confirm that I have a right of audience before the Upper Tribunal (please tick appropriate box)

as a Solicitor High Court Advocate authorised by the **Law Society** in England and Wales to exercise rights of audience in the High Court.

as a barrister authorised by the **General Council of the Bar** for England and Wales.

The information provided in this form may be checked with the relevant professional body or regulator.

2. My professional address is

Building and street

Second line of address

Town or city

County (optional)

Postcode

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3. Signature

Name (in capitals)

Date

Day

Month

Year

What to do next

If you are **legally represented or a public body, you must** send this form and any supporting documents using the HM Courts and Tribunals E-Filing service.

For those that are **not legally represented**, the **preferred method** is the E-filing service. Alternatively, unrepresented applicants can **email or send** the signed and completed form and any supporting documents to the Upper Tribunal's regional office which is closest in connection to the applicant. Contact details for all the hearing centres are provided below:

London Email utiacjudicialreviewapplications@justice.gov.uk
Post Upper Tribunal, Field House, 15–25 Breems Buildings, London EC4A 1DZ

Birmingham Email utiac.birmingham@justice.gov.uk
Post Civil Justice Centre, Priory Courts 5th floor, 33 Bull Street, Birmingham B4 6DS

Cardiff Email utiac.cardiff@justice.gov.uk
Post Civil Justice Centre, 2 Park Street, Cardiff CF10 1ET

Leeds Email utiac.leeds@justice.gov.uk
Post Leeds Combined Court Centre, 1 Oxford Row, Leeds LS1 3BG

Manchester Email utiac.manchester@justice.gov.uk
Post Civil Justice Centre, 1 Bridge Street West, Manchester M60 9DJ

How to use HM Courts and Tribunals E-Filing service

To register and access the E-Filing Service, go to: <https://efile.cefile-app.com/login>.

For guidance, support and information about the E-Filing Service, go to:
www.gov.uk/guidance/hmcts-e-filing-service-for-citizens-and-professionals.

Next steps

The Upper Tribunal will check this form and let you know if you need to provide any more information. Once you have received a **sealed** (stamped) copy, you **must** also immediately provide the same to all other parties, together with any supporting documents and draft order(s).