Driver & Vehicle Licensing Agency

V1006

Motor caravan conversion **checklist**

Send in this completed checklist with your application.

The vehicle registration number is: ☐☐☐☐☐☐☐

You must send us the following **(use the tick box to confirm).**

DVLA will consider changing the body type classification of your vehicle to 'motor caravan' if your vehicle's exterior is distinguishable as a motor caravan **in traffic.**

There will be certain vehicles whose original frame or outer structure is so distinctive in appearance that the body type description cannot be changed from the initial manufactured design (for example, a bus).

Documentation and photographs

		Tick
V5C registration certificate (log book)		☐
Photos of the outside of the vehicle showing both sides, and the front and rear with the registration plates visible (see 'Permanent external features' below)		☐
Photos of the inside of the vehicle (see the detailed specification on GOV.UK – search for 'Internal features for motor caravans')	• seats and table	☐
	• sleeping accommodation	☐
	• cooking facilities	☐
	• storage area	☐
	• 2 or more windows on at least one side of the main body	☐
Photo of the vehicle identification number (VIN) or chassis number		☐

Permanent external features

The photos you send us must show that your vehicle has a combination of the following permanent external features. **Use the tick boxes below to tell us which features are present on your vehicle.**

	Tick
2 or more windows on at least one side of the main body (does not include windows on the driver or passenger doors) to provide a reasonable amount of daylight into the living accommodation	☐
A separate door which provides access to the living accommodation of the vehicle (excludes the driver and passenger doors); a window on this door counts as a separate window on the main body	☐
A high top or pop-top roof	☐

I declare that I have checked the information given and to the best of my knowledge it is correct. I have made sure that any alterations have not compromised the safety of the vehicle.

Signature: _____ Date: _____

Print name: _____