Office of the Traffic Commissioner

(East of England)

Notices and Proceedings

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Website: www.gov.uk/traffic-commissioners

The next edition of Notices and Proceedings will be published on: 11/11/2026

Copies of Notices and Proceedings can be made available for inspection under Regulation 4 of The Public Service Vehicles (Traffic Commissioners: Publication and Inquiries) Regulations 1986 at www.gov.uk/government/organisations/traffic-commissioners. Arrangements for copies to be purchased can be made by emailing enquiries@otc.gov.uk

Notices and Proceedings

Important Information

All correspondence relating to public inquiries should be sent to:

Office of the Traffic Commissioner
(East of England)
Eastbrook
Shaftesbury Road
Cambridge
CB2 8DR

The public counter at the Cambridge office is open for the receipt of documents between 10am and 3pm Monday Friday. Access to offices can only be guaranteed with a minimum of 24 hours prior notice. There is no facility to make payments of any sort at the counter.

The telephone number for enquires is: 020 4551 8711 and will be open Monday to Thursday from 9am to 5pm and Friday 9am to 4.30pm.

Most correspondence from the Office of the Traffic Commissioner will now be sent to operators digitally through the Vehicle Operator Licensing (VOL) Service or by email.

The best and most efficient way to reach us is digitally. Please upload documents through your VOL user account or send a direct message through VOL. There may be delays if you send correspondence to us by post.

If you wish to make an objection to a public service vehicle application it is recommended you send the details to PSVOperatorLicensing@otc.gov.uk clearly stating 'Objection' in the subject line.

If you are an existing operator without a VOL user account, and you would like one, please email Notifications@vehicle-operator-licensing.service.gov.uk and a member of staff will contact you as soon as possible to arrange this. You will need to answer some security questions.

General Notes

Layout and presentation – Entries in each section (other than in section 5) are listed in alphabetical order. Each entry is prefaced by a reference number, which should be quoted in all correspondence or enquiries.

Further notes precede sections where appropriate.

Accuracy of publication – Details published of applications and requests reflect information provided by applicants. The Traffic Commissioner cannot be held responsible for applications that contain incorrect information.

Our website includes details of all applications listed in this booklet. The website address is: www.gov.uk/traffic-commissioners

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Section 1 – PSV Operator Licensing

A statutory objector may inspect a public service vehicle operator's licence or application under Regulation 4 of The Public Service Vehicles (Operators' Licences) Regulations 1995 by setting out their authority and requesting arrangements are made for inspecting the record by emailing – enquiries@otc.gov.uk

Objections against applications for licences must be made in writing by a Chief Officer of Police or by a local authority within 21 days of the date on which notice of an application is published in Notices and Proceedings. Objections must be made on the grounds that one or more of the requirements mentioned in Sections 14(1) and (3) of the Public Passenger Vehicles Act 1981 are not satisfied in relation to the application. A copy of the objection must be sent by the objector to the applicant at the same time that it is sent to the Traffic Commissioner. The onus of proof in terms of the grounds on which an objection is lodged lies with the objector. There is no right of objection against an application for a special licence submitted under Section 12 of the Transport Act 1985.

Classification of Operator Licences – There are four classes of licence:

- A **Standard International (SI)** licence authorises the use of any description of public service vehicles on both national and international operations;
- A **Standard National (SN)** licence authorises the use of any description of public service vehicles on national operations;
- A **Restricted licence (R)** authorises the use of:
  a) public service vehicles not adapted to carry more than eight passengers; and
  b) those not adapted to carry more than sixteen passengers when used otherwise than in the course of a business of carrying passengers or by a person whose main occupation is not the operation of public service vehicles adapted to carry more than eight passengers;
- A **Special Restricted (SR**) licence, issued under Section 12 of the Transport Act 1985, authorises the holder of a taxi or private hire vehicle licence to operate local services.

Appeals in connection with PSV Operator Licences must be lodged with the Upper Tribunal – Administrative Appeal Chamber (Transport), 5th Floor, Rolls Building, 7 Rolls Buildings, Fetter Lane, London, EC4A 1NL not later than one month after the date of the letter conveying the Traffic Commissioner's (or Deputy Traffic Commissioner's) decision. Appellants can obtain guidance on lodging appeals, including downloading the appeal form, from the website: www.administrativeappeals.tribunals.gov.uk

Any previous entry in Notices and Proceedings is indicated by the publication number in brackets.

Our website contains details of all applications listed in this section. The address is: www.gov.uk/traffic-commissioners

Section 1.1 – New Applications Received

PF2095400 R **RYMAN FARRELL**

3 STUBLANDS, BASILDON, SS14 1UW
Operating Centre: HAILSTONE TRAVEL LTD, HAILSTONE COACH YARD, ROBERT WAY, WICKFORD, SS11 8DD
Authorisation: 2 vehicle(s)

Section 1.2 – New Applications Granted

PF2093607 SN **CORBY STAR CARS LIMITED**
Director(s): JAK LEESE
192 STUDFALL AVENUE, CORBY, NN17 1LJ
Operating Centre: CENTRAL AUTOPOINT LTD, 34 MAYLAN ROAD, EARLSTREES INDUSTRIAL ESTATE, CORBY, NN17 4DR
Authorisation: 7 vehicle(s)
Transport Manager(s): ZESHAN AJAIB
New Undertaking: Vehicles with eight passenger seats or less will not be operated under the licence without the prior written agreement of the Traffic Commissioner who may require you to agree to certain undertakings. Attached to Licence.
New Undertaking: Limousines and novelty type vehicles are not to be operated under this operator's licence. Attached to Licence.

Section 1.3 – New Applications Refused

No entries

Section 1.4 – Variation Applications Granted

PF2072270 SN **NORFOLK VINTAGE BUS HIRE LTD**
Director(s): DONALD ALBERT GRUNBAUM, JOHN ROBERT STEWART
FAIRSTEAD COTTAGE, CHURCH ROAD, EAST HARLING, NORWICH, NR16 2NB
New operating centre: PARK FARM, HEYDON, NORWICH, NR11 6RB
New authorisation at this operating centre will be: 3 vehicle(s)

PF1003444 SI **THREE STAR (LUTON) LTD**
Director(s): COLIN WILLIAM DUDLEY
UNIT, 25A PARK AVENUE INDUSTRIAL ESTATE, SUNDON PARK ROAD, LUTON, LU3 3BP
New operating centre: UNIT 1 AND 2 THE OLD LIMESTONE WORKS, KNOLLS VIEW, TOTTERNHOE, DUNSTABLE, LU6 2BT
New authorisation at this operating centre will be: 15 vehicle(s)

Section 1.5 – Variation Applications Refused

No entries

Section 1.6 – Licences Surrendered

No entries

Section 1.7– Applications Withdrawn Prior to Determination

No entries

Section 1.8 – Licences Revoked Without a Public Inquiry

No entries

Section 1.9 – Conditions Imposed Under Section 16.3 of the Public Passenger Vehicles Act 1981 (without a Public Inquiry)

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Section 2 – Registration of Local Bus Services

When an application is sent to the Office of the Traffic Commissioner, a copy of all application forms and supporting documents must also be sent to each of the county councils and unitary authorities in whose area the service will operate. Failure to do so may delay acceptance of the application.

Some of the periods of notice applicable before the operation of registered services, including variations or cancellations, are at the discretion of the Traffic Commissioner. In such cases the application must be accompanied by a written explanation of why a short notice period is required.

Copies of local bus service registrations can be made available for inspection under section 56 of the Public Passenger Vehicles Act 1981 by emailing – copyregistrations@otc.gov.uk

Our website contains details of all applications listed in this section. The address is: www.gov.uk/traffic-commissioners

Multi operator travelcards and BODS

Operators with registered local bus services in England will be aware of obligations to provide information on routes and timetables, fares, and vehicle location data to the Bus Open Data Service. A recent Bus Open Data (BODS) development is the ability to accept fares details for multi operator travelcards, thus it is now a mandatory requirement for this information to be provided to BODS. Failure to do so may result in regulatory action by the Traffic Commissioners. Equally importantly, details of these products will not be available on BODS and therefore journey planners and apps may not contain these products.

To prevent multiple recording of such tickets (and prevent inadvertent recording of conflicting information), BODS has been set up to receive a "master" notification for each multi operator travelcard product from one "lead" operator, with all other participating operators then able to provide only the details of the routes/services included in the scheme product. The nominated lead operator need not be the operator administering or controlling the scheme, and indeed many such schemes are led by the local transport authority or an

independent third party. As such, it will be necessary to agree within the scheme who the "lead" operator is to be.

The "lead" operator must supply to BODS details of the geographic scope of the multi operator travelcard, the products that are available (child day, adult week, adult month etc) and the prices of these, how these products can be paid for, and the National Operator Codes (NOCs) of the other participating operators. They also need to advise which of their own services are included. Once these data have been uploaded to BODS, all the other participating operators will be notified and will then be able to upload details of their services that are included in the scheme.

It is imperative that operators act quickly to agree the "lead" operator and commence the process of uploading data to BODS. In case of any queries, please refer these to the BODS helpdesk.

Section 2.1 – Registration of New Services

PF0007038/384 **LINCOLNSHIRE ROAD CAR COMPANY LIMITED, WARNEFORD HOUSE, RUNCORN ROAD, LINCOLN, LN6 3QP**
From: Lincoln Bus Station
To: Gainsborough Bus Station
Via:
Name or No.: 105
Service type: Normal Stopping
Effective date: 19 October 2026
Other details: Monday to Friday, single journey each way.

To register existing 105 service under a new registration due to route divergence.

Section 2.2 – Registration of New Services Granted Under Short Notice

PF1098485/41 **MARSHALLS COACHES LLP, FIRBANK WAY, LEIGHTON BUZZARD, LU7 4YP**
From: Mallard Crescent, Caddington Woods
To: Manshead Academy, Caddington
Via:
Name or No.: MANSHEAD3
Service type: Normal Stopping
Effective date: 02 September 2026
Other details: Monday to Friday Term time only - Only on days school is open

PF1098485/40 **MARSHALLS COACHES LLP, FIRBANK WAY, LEIGHTON BUZZARD, LU7 4YP**
From: Park Leys / Sundon Road, Harlington
To: Parkfields Middle School, Toddington
Via:
Name or No.: Parkfields 1
Service type: Normal Stopping
Effective date: 02 September 2026
Other details: Monday to Friday Term time only

PF1098485/37 **MARSHALLS COACHES LLP, FIRBANK WAY, LEIGHTON BUZZARD, LU7 4YP**
From: Woburn Lower School
To: Fulbrook School
Via:
Name or No.: FULBROOK 2
Service type: Normal Stopping
Effective date: 02 September 2026
Other details: Monday to Friday. Term Time Only
Only on Days School is Open

PF1098485/38 **MARSHALLS COACHES LLP, FIRBANK WAY, LEIGHTON BUZZARD, LU7 4YP**
From: The Plough Public House, Wingfield
To: Harlington Upper School
Via:
Name or No.: Harlington 5
Service type: Normal Stopping
Effective date: 02 September 2026
Other details: Monday to Friday Term time only, School Open days only.

PF1098485/39 **MARSHALLS COACHES LLP, FIRBANK WAY, LEIGHTON BUZZARD, LU7 4YP**
From: Dunstable Road / Shelton Avenue, Toddington
To: Harlington Upper School
Via:
Name or No.: Harlington 4
Service type: Normal Stopping
Effective date: 02 September 2026
Other details: Monday to Friday - Term time only

Section 2.3 – Applications to Vary Existing Services

PF0007038/308 **LINCOLNSHIRE ROAD CAR COMPANY LIMITED, WARNEFORD HOUSE, RUNCORN ROAD, LINCOLN, LN6 3QP**
Operating between North Hykeham Health Centre and William Robertson Academy, Welbourn given service number 749 effective from 09 November 2026. To amend Route, Stopping Places and Timetable.

PF1021234/27 **BLAND'S (RUTLAND) LTD, MALLARD PARK, BOURNE RD, ESSENDINE, STAMFORD, PE9 4LT**
Operating between Bus Station, St. Peter's Hill, Stamford, Lincs and North St East, Uppingham, Rutland given service number R5 effective from 16 September 2026. To amend Route, Stopping Places and Timetable.

PF0000459/342 **CAMBUS LIMITED, 100 COWLEY ROAD, CAMBRIDGE, CB4 0DN**
Operating between Bedford Bus Station and Wootton given service number 2W effective from 25 October 2026. To amend Timetable.

Section 2.4 – Applications to Vary Existing Services Granted Under Short Notice

PF1118394/26 **MIDLAND RED (SOUTH) LIMITED, STAGECOACH MIDLANDS, MINTON BUSINESS CENTRE, MAIN ROAD, FAR COTTON, MAIN ROAD, FAR COTTON, MAIN ROAD, FAR COTTON, NN4 8ES**
Operating between Silverstone UTC and Milton Keynes given service number 83 effective from 04 October 2026. To amend Route, Stopping Places and Timetable.

PD0000479/339 **MIDLAND RED (SOUTH) LIMITED, UNIT 7-8, MINTON BUSINESS CENTRE, MAIN ROAD, FAR COTTON, NORTHAMPTON, NN4 8ES**
Operating between Rugby Merlin Close and Rugby Gateway given service number 1 / 2 effective from 31 October 2026. To amend Timetable.

PF0000508/591 **ARRIVA THE SHIRES LIMITED, 4 WESTMORELAND AVENUE, THURMASTON, LEICESTER, LE4 8PH**
Operating between Milton Keynes Central Railway Station and Magna Park (Amazon) given service number 3S / 3 / 3A effective from 05 October 2026. To amend Route, Start & Finish Point, Stopping Places and Timetable.

PF0000508/521 **ARRIVA THE SHIRES LIMITED, 4 WESTMORELAND AVENUE, THURMASTON, LEICESTER, LE4 8PH**
Operating between Bletchley Bus Station and Wolverton Tesco given service number 4 / 4S effective from 05 October 2026. To amend Route, Stopping Places and Timetable.

PF0000508/511 **ARRIVA THE SHIRES LIMITED, 4 WESTMORELAND AVENUE, THURMASTON, LEICESTER, LE4 8PH**
Operating between Wolverton Tesco and Lakes Estate given service number 5 effective from 05 October 2026. To amend Route, Stopping Places and Timetable.

PF0000508/512 **ARRIVA THE SHIRES LIMITED, 4 WESTMORELAND AVENUE, THURMASTON, LEICESTER, LE4 8PH**
Operating between Wolverton Tesco and Lakes Estate given service number 6 / 6A effective from 05 October 2026. To amend Route, Stopping Places and Timetable.

PF0000508/470 **ARRIVA THE SHIRES LIMITED, 4 WESTMORELAND AVENUE, THURMASTON, LEICESTER, LE4 8PH**
Operating between Wolverton Tesco and Milton Keynes, Theatree District given service number 7 / 7S effective from 05 October 2026. To amend Route, Stopping Places and Timetable.

PF0000508/563 **ARRIVA THE SHIRES LIMITED, 4 WESTMORELAND AVENUE, THURMASTON, LEICESTER, LE4 8PH**
Operating between Milton Keynes Central Railway Station and Northampton Bus Interchange given service number 33 / X33 effective from 05 October 2026. To amend Route, Stopping Places and Timetable.

PF0007038/261 **LINCOLNSHIRE ROAD CAR COMPANY LIMITED, WARNEFORD HOUSE, RUNCORN ROAD, LINCOLN, LN6 3QP**
Operating between Hartsholme / Swanpool and St Catherine's Priory School LSST given service number 643 effective from 05 October 2026. To amend Route, Stopping Places and Timetable.

PF1000671/116 **CAROUSEL BUSES LTD, COWLEY HOUSE, WATLINGTON ROAD, COWLEY, OXFORD, OX4 6GA**
Operating between Kiln Avenue, Chinnor, Oxfordshire / Deanfield Avenue, Henley-On-Thames and Station Road, Princes Risborough, Bucks given service number 320 / 620 effective from 07 September 2026. To amend Timetable.

PF0001449/107 **UNIVERSITYBUS LTD, UNIVERSITY BUS GARAGE, GYPSY MOTH AVENUE, HATFIELD BUSINESS PARK, HATFIELD, AL10 9BS**
Operating between University of Hertfordshire, The Forum, Hatfield and Luton Interchange given service number X10 effective from 27 September 2026. To amend Route, Stopping Places and Timetable.

PF2009436/8 **DANIEL TRENT, 5 MIDDLEFIELD DRIVE, GREAT FINBOROUGH, STOWMARKET, IP14 3AH**
Operating between Cracknell Fish Shop, Needham Road, Combs Ford, Suffolk and Bury St Edmunds Bus Station, Suffolk given service number DB1 effective from 01 September 2026. To amend Route and Timetable.

Section 2.5 – Cancellations of Existing Services

PF1118394/258 **MIDLAND RED (SOUTH) LIMITED, STAGECOACH MIDLANDS, MINTON BUSINESS CENTRE, MAIN ROAD, FAR COTTON, MAIN ROAD, FAR COTTON, MAIN ROAD, FAR COTTON, NN4 8ES**
Operating between Kettering and Buccleuch Academy given service number K1 effective from 13 September 2026.

Section 2.6 – Cancellations of Existing Services Granted Under Short Notice

PF1098485/2 **MARSHALLS COACHES LLP, FIRBANK WAY, LEIGHTON BUZZARD, LU7 4YP**
Operating between Mount Pleasant, Aspley Guise Milton Keynes and Cedars Upper school, Leighton Buzzard given service number LB2 effective from 02 September 2026.

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Section 3 – Traffic Regulation Conditions

Section 3.1 – Requests

Section 3.2 – Determinations

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Section 4 – Public Inquiries

Anyone wishing to observe a physical or virtual public inquiry must request to do so from the relevant Office of the Traffic Commissioner in advance of the hearing. Due to space or technology restrictions we may not be able to accommodate all requests.

Please contact Easternhc@otc.gov.uk for further information.

There is no obligation on the traffic commissioner to provide a transcript of proceedings. Any decision to release will refer to the reasons for the request and there may be restrictions placed on its use. That request should be made via the relevant Office of The Traffic Commissioner and the applicant must understand that they will be liable for the cost of producing the transcript. This will vary according to demand and size of content.

Appeals in connection with PSV Operator Licences must be lodged with the Upper Tribunal – Administrative Appeal Chamber (Transport), 5th Floor, Rolls Building, 7 Rolls Buildings, Fetter Lane, London, EC4A 1NL not later than one month after the date of the letter conveying the Traffic Commissioner's (or Deputy Traffic Commissioner's) decision. Appellants can obtain guidance on lodging appeals, including downloading the appeal form, from the website: www.administrativeappeals.tribunals.gov.uk

Section 4.1 – Notice of Public Inquiries to be Held

No entries

Section 4.2 – Decisions Taken at Public Inquiries

No entries

Section 4.3 – Notice of Transport Manager Public Inquiries to be Held

TM Public Inquiry (Case ID: 481270, Public Inquiry ID: 107832) for ANA-ALEXANDRA STANCULESCU-RISTEA to be held at The Court Room (Cambridge), CB2 8BF, Eastern Traffic Area, Eastbrook, Shaftesbury Road, Cambridge,
on 26 November 2026 commencing at 10:00 (Previous Publication:(2757))
Sch.3 - Consideration of Transport Managers Repute under Schedule 3

TM Public Inquiry (Case ID: 483942, Public Inquiry ID: 107925) for PETER JOHN DAVISON to be held at Quarry House (Leeds), LS2 7UE, Quarry House, Leeds,
on 9 December 2026 commencing at 10:00
Sch.3 - Consideration of Transport Managers Repute under Schedule 3

TM Public Inquiry (Case ID: 484276, Public Inquiry ID: 108002) for BRENDAN ROLAND TRISTAN FURNESS to be held at Swyddfeydd Penrallt Offices, LL55 1BN, Ffordd Pafiliwn, Gwynedd, Caernarfon,
on 22 January 2027 commencing at 10:00
Sch.3 - Consideration of Transport Managers Repute under Schedule 3

TM Public Inquiry (Case ID: 483207, Public Inquiry ID: 107881) for OLIVIA DUNKLEY to be held at The Public Inquiry Room (Warrington), WA3 2SH, Suite 4, Stone Cross Place, Stone Cross Lane North, Golborne, Warrington,
on 9 December 2026 commencing at 14:00
Sch.3 - Consideration of Transport Managers Repute under Schedule 3

TM Public Inquiry (Case ID: 483830, Public Inquiry ID: 107882) for Mr JOSHUA TEALE to be held at The Public Inquiry Room (Warrington), WA3 2SH, Suite 4, Stone Cross Place, Stone Cross Lane North, Golborne, Warrington,
on 9 December 2026 commencing at 10:00
Sch.3 - Consideration of Transport Managers Repute under Schedule 3

Section 4.4 – Decisions Taken at Transport Manager Public Inquiries

TM Public Inquiry (Case ID: 482066, Public Inquiry ID: 107378) for Mr JOSHUA KEEPINGS to be held at 3 Llys Cadwyn, CF37 4TH, Pontypridd,
on 19 October 2026 commencing at 10:00 (Previous Publication:(2755))
Sch.3 - Formal warning issued.

TM Public Inquiry (Case ID: 482067, Public Inquiry ID: 107379) for Mr KENNETH NIGEL KEEPINGS to be held at 3 Llys Cadwyn, CF37 4TH, Pontypridd,
on 19 October 2026 commencing at 10:00 (Previous Publication:(2755))
Sch.3 - Repute is severely tarnished but not lost.

TM Public Inquiry (Case ID: 480103, Public Inquiry ID: 106985) for IAIN NORMAN MORRISON to be held at Level 6 (Edinburgh), EH1 3EG, The Stamp Office, 10 Waterloo Place, Edinburgh,
on 17 July 2026 commencing at 10:00 (Previous Publication:(2745))
Warning issued.

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Section 5 – Corrections

Section 6 – Special Notices

On 1st August 2021 Hertfordshire County Council became the Bus Service Registration Authority for local bus services within Hertfordshire, using powers granted by the Transport Act 1985. The Authority is now responsible for processing applications to register, vary or cancel local bus services that operate wholly within the county of Hertfordshire. These services will not appear in the Notices and Proceedings and can be viewed at https://www.intalink.org.uk/registrations. For other services which operate cross-border (except those into London), the Traffic Commissioner remains the registration authority.

Services that have been transferred to Hertfordshire County Council will show as 'Admin Cancelled' on the gov.uk website.

Cambridgeshire & Peterborough Combined Authority (CPCA) Franchising Scheme

The Cambridgeshire & Peterborough Combined Authority (CPCA) have published their intention to introduce a bus franchising scheme. A Transition Notice has been published and is available here: https://cambridgeshirepeterborough-ca.gov.uk/wp-content/uploads/CPCA-Bus-Franchising-Transitional-Notice-FINAL.pdf.

Any application to vary or cancel a registration for services wholly within the franchising area are subject to an extended notice period of up to 112 days. New registrations will continue under the usual timeframes.

On commencement of the scheme the Cambridgeshire & Peterborough Combined Authority (CPCA) will take responsibility for registering services wholly within the franchising area. These services will no longer appear in Notices & Proceedings, and Traffic Commissioner records will be marked as "Admin Cancelled" on GOV.UK.

Carriage of passengers to designated association football matches.

Legal Requirements

PSV operators are reminded of the terms of section 1(1) of the Sporting Events

(Control of Alcohol) Act 1985, as amended by the Public Order Act 1986, which prohibits the carriage of alcohol on a PSV that is being used for the principal purpose of carrying passengers for the whole or part of a journey to or from a designated sporting event.

PSV operators are also reminded of the terms of section 2A of the Sporting Events (Control of Alcohol) Act 1985, as amended by the Public Order Act 1986, which prohibits the possession of a firework or an article or substance, whose main purpose is the emission of a flare, smoke or a visible gas, at any time during the period of, while entering or trying to enter a designated sporting event.

A 'designated sporting event' generally means certain association football matches, whether national or international, as defined in Schedule 2 of the Sports Grounds and Sporting Events (Designation) Order 2005 (as amended). It is an offence for an operator of a PSV (or his servant or agent) to knowingly cause or permit the carriage of alcohol on journeys to which these Regulations apply.

Voluntary Guidelines on the carriage of passengers to association football matches - England and Wales

For many years the PSV industry has complied with a voluntary code of practice whereby operators taking passengers to a designated sporting event meet certain guidelines set by the police. This has worked very well, and it has seldom been necessary for a traffic commissioner to take any further action against an operator who has contravened the guidelines. Nevertheless the police in England and Wales are concerned that incidents of football related violence and disorder do still occur.

The guidelines were drafted in conjunction with the Confederation of Passenger Transport (CPT), the Crown Prosecution Service (CPS), the Coach Operators Federation (COF) and the Association of Transport Coordinating Officers (ATCO) and are set out below:

a. PSV operators taking bookings from groups of supporters are to notify the relevant Dedicated Football Officer (DFO), at least 48 hours before the event, of the number of supporters expected to travel, the number of vehicles booked, the name and the contact number for the person who made the booking. Once available the operator must also notify the VRM and driver's name to the relevant Dedicated Football Officer.

   For the purpose of these guidelines, the relevant Dedicated Football Officer means the DFO for the club that the fans are travelling to support. For example, West Ham are playing a premier league game away to Leeds United. Operator A has been contracted to transport West Ham fans from Romford and the relevant DFO is the DFO for West Ham. Operator B has been contracted to carry Leeds United fans to the game from Barrow in Furness. In this case the relevant DFO is the DFO for Leeds.

b. Vehicles are not to stop within 10 miles of the venue either enroute to, or on departure from the event unless prior agreement is obtained from the relevant Dedicated Football Officer.

c. Unless directed by a police officer, PSVs may stop at premises where intoxicating liquor is sold only if it is sold ancillary to a substantial meal. Prior agreement for meal stops where alcohol is available should be sought from the operator's relevant Dedicated Football Officer.

d. PSVs are to arrive at the venue no earlier than two hours before and not later than one hour before the scheduled start of the game, unless otherwise directed by police.

e. PSVs are not to set down or uplift passengers at any unauthorised locations without prior permission of the police.

f. PSVs must leave the venue within 30 minutes of the finish of the event, unless directed otherwise by a police officer or ground safety officer.

g. PSV operators are to follow all reasonable instruction given by police or enforcement officers at all times. This includes, but is not limited to, routing and stopping arrangements.

h. Intoxicating liquor, flares and similar pyrotechnics, must not be carried on PSVs travelling to or from designated grounds. Operators will draw hirers' attention to the requirements of the law, and drivers shall, as far as reasonably practical, supervise boarding passengers and check that they are not obviously carrying intoxicating alcohol, flares and similar pyrotechnics. Drivers will not be expected to carry out baggage or body searches, nor will they be expected to confiscate alcohol or to remove passengers without police assistance. Operators may add a condition of entry to the PSV that a voluntary search may be undertaken.

i. PSV operators are to notify the Dedicated Football Officer at the destination upon arrival at an away football ground, of any chanting demonstrating hostility based on race, ethnicity religion or beliefs, sexual orientation, disability, and transgender identity or chanting of an otherwise grossly offensive or inflammatory nature which had taken place during the journey to the ground.

j. PSV operators are to have established safeguarding policies when carrying persons under the age of 18 years old. This is to include arrangements for the nomination of at least one responsible adult for the minors carried.

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