Office of the Traffic Commissioner

(London and the South East of England)

Notices and Proceedings

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Correspondence should be addressed to:

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(London and the South East of England)
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Leeds
LS2 7UE

Telephone: 020 4551 8711
Website: www.gov.uk/traffic-commissioners

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Copies of Notices and Proceedings can be made available for inspection under Regulation 4 of The Public Service Vehicles (Traffic Commissioners: Publication and Inquiries) Regulations 1986 at www.gov.uk/government/organisations/traffic-commissioners
Arrangements for copies to be purchased can be made by emailing enquiries@otc.gov.uk

Notices and Proceedings

Important Information

All correspondence relating to public inquiries should be sent to:

Office of the Traffic Commissioner
(London and the South East of England)
Ivy House
3 Ivy Terrace
Eastbourne
BN21 4QT

The public counter at the Eastbourne office is open for the receipt of documents between 10am and 3pm Monday Friday. Access to offices can only be guaranteed with a minimum of 24 hours prior notice. There is no facility to make payments of any sort at the counter.

The telephone number for enquires is: 020 4551 8711 and will be open Monday to Thursday from 9am to 5pm and Friday 9am to 4.30pm.

Most correspondence from the Office of the Traffic Commissioner will now be sent to operators digitally through the Vehicle Operator Licensing (VOL) Service or by email.

The best and most efficient way to reach us is digitally. Please upload documents through your VOL user account or send a direct message through VOL. There may be delays if you send correspondence to us by post.

If you wish to make an objection to a public service vehicle application it is recommended you send the details to PSVOperatorLicensing@otc.gov.uk clearly stating 'Objection' in the subject line.

If you are an existing operator without a VOL user account, and you would like one, please email Notifications@vehicle-operator-licensing.service.gov.uk and a member of staff will contact you as soon as possible to arrange this. You will need to answer some security questions.

General Notes

Layout and presentation – Entries in each section (other than in section 5) are listed in alphabetical order. Each entry is prefaced by a reference number, which should be quoted in all correspondence or enquiries.

Further notes precede sections where appropriate.

Accuracy of publication – Details published of applications and requests reflect information provided by applicants. The Traffic Commissioner cannot be held responsible for applications that contain incorrect information.

Our website includes details of all applications listed in this booklet. The website address is: www.gov.uk/traffic-commissioners

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Section 1 – PSV Operator Licensing

A statutory objector may inspect a public service vehicle operator's licence or application under Regulation 4 of The Public Service Vehicles (Operators' Licences) Regulations 1995 by setting out their authority and requesting arrangements are made for inspecting the record by emailing – enquiries@otc.gov.uk

Objections against applications for licences must be made in writing by a Chief Officer of Police or by a local authority within 21 days of the date on which notice of an application is published in Notices and Proceedings. Objections must be made on the grounds that one or more of the requirements mentioned in Sections 14(1) and (3) of the Public Passenger Vehicles Act 1981 are not satisfied in relation to the application. A copy of the objection must be sent by the objector to the applicant at the same time that it is sent to the Traffic Commissioner. The onus of proof in terms of the grounds on which an objection is lodged lies with the objector. There is no right of objection against an application for a special licence submitted under Section 12 of the Transport Act 1985.

Classification of Operator Licences – There are four classes of licence:

- A **Standard International (SI)** licence authorises the use of any description of public service vehicle on both national and international operations;
- A **Standard National (SN)** licence authorises the use of any description of public service vehicle on national operations;
- A **Restricted licence (R)** authorises the use of:
  a) public service vehicles not adapted to carry more than eight passengers; and
  b) those not adapted to carry more than sixteen passengers when used otherwise than in the course of a business of carrying passengers or by a person whose main occupation is not the operation of public service vehicles adapted to carry more than eight passengers;
- A **Special Restricted (SR**) licence, issued under Section 12 of the Transport Act 1985, authorises the holder of a taxi or private hire vehicle licence to operate local services.

Appeals in connection with PSV Operator Licences must be lodged with the Upper Tribunal – Administrative Appeal Chamber (Transport), 5th Floor, Rolls Building, 7 Rolls Buildings, Fetter Lane, London, EC4A 1NL not later than one month after the date of the letter conveying the Traffic Commissioner's (or Deputy Traffic Commissioner's) decision. Appellants can obtain guidance on lodging appeals, including downloading the appeal form, from the website: www.administrativeappeals.tribunals.gov.uk

Any previous entry in Notices and Proceedings is indicated by the publication number in brackets.

Our website contains details of all applications listed in this section. The address is: www.gov.uk/traffic-commissioners

Section 1.1 – New Applications Received

PK2093899 SI **ROAD RUNNERS MECO LTD**
Director(s): Ashok Puri, Manju Puri
Unit 5, Gatwick Metro Centre, Balcombe Road, Horley, RH6 9GA
Operating Centre: Europa Gatwick Hotel, Balcombe Road, Gatwick, RH10 7ZR
Authorisation: 1 vehicle(s)
Operating Centre: Russ Hill Hotel, Russell Hill, Charlwood, RH6 0EL
Authorisation: 1 vehicle(s)
Transport Manager(s): NABO SIMON-MICHAEL

PK2095529 SI **EXECUTIVE MINIBUSES LTD**
Director(s): Elona Sulko
FLAT 6, ROYSTON HOUSE, EAST CRESCENT, LONDON, N11 3AT
Operating Centre: 3 COVENTRY CLOSE, LONDON, NW6 5TJ
Authorisation: 1 vehicle(s)
Transport Manager(s): arben hoxha

PK2095564 SN **Baljit Singh Sihota**

304 NORWOOD ROAD, SOUTHALL, UB2 4JH
Operating Centre: Land Plot M, Southall, UB2 5FD
Authorisation: 5 vehicle(s)
Transport Manager(s): Baljit Singh Sihota

Section 1.2 – New Applications Granted

PK2092058 SN **METAFORA TRANSPORT LIMITED**
Director(s): NICHOLAS PARPA, THEOCHARIS TSIRTSIPI
1345 HIGH ROAD, LONDON, N20 9HR
Operating Centre: WAKELEY YARD, SEYMOUR ROAD, RAINHAM, GILLINGHAM, KENT, ME8 8PZ
Authorisation: 5 vehicle(s)
Transport Manager(s): RAYHAN KHAN
New Undertaking: Vehicles with eight passenger seats or less will not be operated under the licence without the prior written agreement of the Traffic Commissioner who may require you to agree to certain undertakings. Attached to Licence.
New Undertaking: Limousines and novelty type vehicles are not to be operated under this operator's licence. Attached to Licence.
New Condition: The operator will provide original or copies (verified by the issuing bank or
building society) of financial evidence in the name of METAFORA TRANSPORT LIMITED covering the period [01/01/2027] to [31/03/2027] to the Office of the Traffic Commissioner (Licensing) in Leeds by no later than [30/04/2027]. This must show that the operator has continued to meet the required level of available finance throughout the period by reference to an average balance, dependent on the rates applicable at that time. Rates to be found in the Senior Traffic Commissioner's Statutory Document No. 2 https://www.gov.uk/government/publications/traffic-commissioners-finance march-2019 Where originals are not available each statement must be stamped and authenticated by the bank/building society. Attached to Licence.
New Undertaking: The operator undertakes to identify an independent body to carry out an audit of
transport safety and compliance systems. The audit will assess the systems for complying with maintenance and/or drivers hours requirements, and the effectiveness with which those systems are implemented. The audit should cover at least the applicable elements detailed in the guidance on Operator Compliance Audits available at: www.gov.uk/government/publications/operator-compliance audits
A copy of the report together with the operator's detailed proposals for implementing the report's recommendations is to be uploaded to the licence record via the Vehicle Operator Licensing self-service account, or, if the operator does not have a self-service account, emailed to notifications@vehicle-operator licensing.service.gov.uk by 14/04/2027. Attached to Licence.

Section 1.3 – New Applications Refused

No entries

Section 1.4 – Variation Applications Granted

PK1068783 SN **THE BIG LEMON C.I.C.**
Director(s): THOMAS DRUITT, Diana Bednika
OFFICE 3, PROTRAN HOUSE, BOUNDARY ROAD, BLACK ROCK, BRIGHTON, BN2 5TJ
Removed operating centre: Manston Arrivals and Processing Centre, Manston Road, Ramsgate, CT12 5BS
Increase at existing operating centre: OFFICE 3, PROTRAN HOUSE, BOUNDARY ROAD, BLACK ROCK, BRIGHTON, BN2 5TJ
New authorisation at this operating centre will be: 10 vehicle(s)

PK0001213 SN **BRIGHTON & HOVE BUS AND COACH COMPANY LIMITED**
Director(s): GORDON FROST, CHRISTOPHER STRINGER, MARTIN RICHARD DEAN, CHRISTOPHER JOHN FORD, NICHOLAS WILLIAM HILL, MATTHEW ASHTON
43 CONWAY STREET, HOVE, BN3 3LT
New operating centre: Tinsley Lane North, Unit 4, Manor Royal, West Sussex, RH10 9TP
New authorisation at this operating centre will be: 35 vehicle(s)

PK2034919 SN **RENOWN TRAVEL LIMITED**
Director(s): CHRISTIAN HARMER
1a BEECHING ROAD, BEXHILL, TN393LG
Increase at existing operating centre: 1A BEECHING ROAD, BEXHILL ON SEA, TN39 3LG
New authorisation at this operating centre will be: 9 vehicle(s)
New licence authorisation will be 9 vehicle(s)

PK1003372 SN **PR COACHES LTD**
Director(s): KANWALJEET VAGARWAL
18 ALLEYN PARK, NORWOOD GREEN, SOUTHALL, UB2 5QU
New operating centre: 2 JOLLYS LANE, HAYES, UB4 9BG
New authorisation at this operating centre will be: 15 vehicle(s)
Decrease at existing operating centre: 10 BALFOUR BUSINESS CENTRE, BALFOUR ROAD, SOUTHALL, UB2 5BD
New authorisation at this operating centre will be: 4 vehicle(s)
Decrease at existing operating centre: UNIT 7, BALFOUR BUSINESS CENTRE, BALFOUR ROAD, SOUTHALL, UB2 5BD
New authorisation at this operating centre will be: 1 vehicle(s)
New Undertaking Vehicles with seating capacity Of more than 16 passenger seats, will not be operated from or parked at the operating centre at 2 JOLLYS LANE, HAYES, UB4 9BG.. Attached to Operating: 2 JOLLYS LANE, HAYES, UB4 9BG

PK1079476 SN **GO-COACHHIRE LIMITED**
Director(s): AUSTIN BLACKBURN, ALASTAIR WILLIS
BUS GARAGE, LONDON ROAD, SWANLEY, BR8 8BY
New operating centre: Knole Academy, Bradbourne Vale Road, Kent, TN13 3LE
New authorisation at this operating centre will be: 3 vehicle(s)
New operating centre: Arrowhead Road, Ashford, Kent, TN24 0FL
New authorisation at this operating centre will be: 15 vehicle(s)

PK1120194 SN **METROLINE WEST LIMITED**
Director(s): SEAN POUL O'SHEA, EDWARD SABU THOMAS
COMFORTDELGRO HOUSE, 329 EDGWARE ROAD, CRICKLEWOOD, LONDON, NW26JP
Increase at existing operating centre: WILLESDEN JUNCTION DEPOT, 46 STATION ROAD, HARLESDEN, LONDON, NW10 4XB
New authorisation at this operating centre will be: 126 vehicle(s)
Decrease at existing operating centre: HAYES DEPOT, 12 RIGBY LANE, HAYES, UB3 1ET
New authorisation at this operating centre will be: 134 vehicle(s)

Section 1.5 – Variation Applications Refused

No entries

Section 1.6 – Licences Surrendered

No entries

Section 1.7– Applications Withdrawn Prior to Determination

PK2093339 SI **Steven Roy Morrish**

Section 1.8 – Licences Revoked Without a Public Inquiry

No entries

Section 1.9 – Conditions Imposed Under Section 16.3 of the Public Passenger Vehicles Act 1981 (without a Public Inquiry)

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Section 2 – Registration of Local Bus Services

When an application is sent to the Office of the Traffic Commissioner, a copy of all application forms and supporting documents must also be sent to each of the county councils and unitary authorities in whose area the service will operate. Failure to do so may delay acceptance of the application.

Some of the periods of notice applicable before the operation of registered services, including variations or cancellations, are at the discretion of the Traffic Commissioner. In such cases the application must be accompanied by a written explanation of why a short notice period is required.

Copies of local bus service registrations can be made available for inspection under section 56 of the Public Passenger Vehicles Act 1981 by emailing copyregistrations@otc.gov.uk

Our website contains details of all applications listed in this section. The address is: www.gov.uk/traffic-commissioners

Multi operator travelcards and BODS

Operators with registered local bus services in England will be aware of obligations to provide information on routes and timetables, fares, and vehicle location data to the Bus Open Data Service. A recent Bus Open Data (BODS) development is the ability to accept fares details for multi operator travelcards, thus it is now a mandatory requirement for this information to be provided to BODS. Failure to do so may result in regulatory action by the Traffic Commissioners. Equally importantly, details of these products will not be available on BODS and therefore journey planners and apps may not contain these products.

To prevent multiple recording of such tickets (and prevent inadvertent recording of conflicting information), BODS has been set up to receive a “master” notification for each multi operator travelcard product from one “lead” operator, with all other participating

operators then able to provide only the details of the routes/services included in the scheme product. The nominated lead operator need not be the operator administering or controlling the scheme, and indeed many such schemes are led by the local transport authority or an independent third party. As such, it will be necessary to agree within the scheme who the "lead" operator is to be.

The "lead" operator must supply to BODS details of the geographic scope of the multi operator travelcard, the products that are available (child day, adult week, adult month etc) and the prices of these, how these products can be paid for, and the National Operator Codes (NOCs) of the other participating operators. They also need to advise which of their own services are included. Once these data have been uploaded to BODS, all the other participating operators will be notified and will then be able to upload details of their services that are included in the scheme.

It is imperative that operators act quickly to agree the "lead" operator and commence the process of uploading data to BODS. In case of any queries, please refer these to the BODS helpdesk.

Section 2.1 – Registration of New Services

No entries

Section 2.2 – Registration of New Services Granted Under Short Notice

PK2034919/1 **RENOWN TRAVEL LIMITED, 1A BEECHING ROAD, BEXHILL, TN393LG**
From: Darvel Down Netherfield
To: Claverham Community College
Via: Little Common, Claverham Community college
Name or No.: 355
Service type: Normal Stopping
Effective date: 02 November 2026
Other details: School days only AM & PM

PK2034919/2 **RENOWN TRAVEL LIMITED, 1A BEECHING ROAD, BEXHILL, TN393LG**
From: Little common roundabout East Sussex
To: Claverham Community College
Via: Little Common, Claveham Community college
Name or No.: 356
Service type: Normal Stopping
Effective date: 02 November 2026
Other details: School days only AM & PM

PK0000141/164 **NU-VENTURE COACHES LTD, UNIT 2F, DEACON TRADING ESTATE, FORSTAL ROAD, AYLESFORD, ME20 7SP**
From: The Street, Bearsted
To: King Street, Maidstone
Via: Grove Green, Detling
Name or No.: 19
Service type: Normal Stopping
Effective date: 26 October 2026
Other details: Monday to Fridays

Section 2.3 – Applications to Vary Existing Services

PK0001213/103 **BRIGHTON & HOVE BUS AND COACH COMPANY LIMITED, 43 CONWAY STREET, HOVE, BN3 3LT**
Operating between Dorking, White Horse and Epsom Kiln Lane Sainsburys given service number 21 effective from 28 November 2026. To amend Timetable.

PK0001213/110 **BRIGHTON & HOVE BUS AND COACH COMPANY LIMITED, 43 CONWAY STREET, HOVE, BN3 3LT**
Operating between Crawley Bus Station and East Grinstead High Street given service number 84 effective from 27 November 2026. To amend Timetable.

PK0001213/128 **BRIGHTON & HOVE BUS AND COACH COMPANY LIMITED, 43 CONWAY STREET, HOVE, BN3 3LT**
Operating between Crawley Bus Station and Sutton Bus Garage given service number 420 / 820 effective from 28 November 2026. To amend Route and Timetable.

PK0001213/130 **BRIGHTON & HOVE BUS AND COACH COMPANY LIMITED, 43 CONWAY STREET, HOVE, BN3 3LT**
Operating between Crawley Bus Station and Epsom Clock Tower given service number 460 / 480 effective from 28 November 2026. To amend Route and Timetable.

PK0002571/105 **STAGECOACH (SOUTH) LIMITED, STAGECOACH SOUTH, BUS STATION, SOUTHGATE, CHICHESTER, PO19 8DG**
Operating between Littlehampton and Chichester given service number 500 effective from 29 November 2026. To amend Timetable.

Section 2.4 – Applications to Vary Existing Services Granted Under Short Notice

PK1079476/17 **GO-COACHHIRE LIMITED, BUS GARAGE, LONDON ROAD, SWANLEY, BR8 8BY**
Operating between West Kingsdown and Dartford, Bluewater given service number 429 effective from 10 October 2026. To amend Timetable.

PK0003436/2 **TRANSPORT UK LONDON BUS LIMITED, 301 CAMBERWELL NEW ROAD, LONDON, SE5 0TF**
Operating between Sutton, Marshalls Road and Croydon Station given service number 407 effective from 31 October 2026. To amend Timetable.

PK0002571/226 **STAGECOACH (SOUTH) LIMITED, STAGECOACH SOUTH, BUS STATION, SOUTHGATE, CHICHESTER, PO19 8DG**
Operating between Alton and Guildford given service number 65 effective from 01 November 2026. To amend Timetable.

PK0000208/285 **ARRIVA KENT & SURREY LTD, INVICTA HOUSE, ARMSTRONG ROAD, MAIDSTONE, ME15 6TX**
Operating between Quarry Hill Parade, Tonbridge and Bennett Memorial School, Tunbridge Wells given service number 235 effective from 01 November 2026. To amend Timetable.

PK0000208/288 **ARRIVA KENT & SURREY LTD, INVICTA HOUSE, ARMSTRONG ROAD, MAIDSTONE, ME15 6TX**
Operating between Chatham Rail Station, Chatham and Hempstead Valley Shopping Centre given service number 2 effective from 01 November 2026. To amend Timetable.

Section 2.5 – Cancellations of Existing Services

No entries

Section 2.6 – Cancellations of Existing Services Granted Under Short Notice

No entries

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Section 3 – Traffic Regulation Conditions

Section 3.1 – Requests

Section 3.2 – Determinations

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Section 4 – Public Inquiries

Anyone wishing to observe a physical or virtual public inquiry must request to do so from the relevant Office of the Traffic Commissioner in advance of the hearing. Due to space or technology restrictions we may not be able to accommodate all requests.

Please contact Southeasternhc@otc.gov.uk for further information.

There is no obligation on the traffic commissioner to provide a transcript of proceedings. Any decision to release will refer to the reasons for the request and there may be restrictions placed on its use. That request should be made via the relevant Office of The Traffic Commissioner and the applicant must understand that they will be liable for the cost of producing the transcript. This will vary according to demand and size of content.

Appeals in connection with PSV Operator Licences must be lodged with the Upper Tribunal – Administrative Appeal Chamber (Transport), 5th Floor, Rolls Building, 7 Rolls Buildings, Fetter Lane, London, EC4A 1NL not later than one month after the date of the letter conveying the Traffic Commissioner's (or Deputy Traffic Commissioner's) decision. Appellants can obtain guidance on lodging appeals, including downloading the appeal form, from the website: www.administrativeappeals.tribunals.gov.uk

Section 4.1 – Notice of Public Inquiries to be Held

No entries

Section 4.2 – Decisions Taken at Public Inquiries

No entries

Section 4.3 – Notice of Transport Manager Public Inquiries to be Held

TM Public Inquiry (Case ID: 483282, Public Inquiry ID: 107721) for MARIUS HATEGAN to be held at Jubilee House (Bristol), BS5 0GB, Croydon Street, Bristol,
on 9 December 2026 commencing at 10:30
Sch.3 - Consideration of Transport Managers Repute under Schedule 3

TM Public Inquiry (Case ID: 483803, Public Inquiry ID: 107878) for STEPHEN PAUL MCKINLAY to be held at Level 6 (Edinburgh), EH1 3EG, The Stamp Office, 10 Waterloo Place, Edinburgh,
on 9 December 2026 commencing at 10:00
Sch.3 - Consideration of Transport Managers Repute under Schedule 3

TM Public Inquiry (Case ID: 483804, Public Inquiry ID: 107879) for GRAHAM LAVERTY to be held at Level 6 (Edinburgh), EH1 3EG, The Stamp Office, 10 Waterloo Place, Edinburgh,
on 9 December 2026 commencing at 10:00
Sch.3 - Consideration of Transport Managers Repute under Schedule 3

TM Public Inquiry (Case ID: 481270, Public Inquiry ID: 107832) for ANA-ALEXANDRA STANCULESCU-RISTEA to be held at The Court Room (Cambridge), CB2 8BF, Eastern Traffic Area, Eastbrook, Shaftesbury Road, Cambridge,
on 26 November 2026 commencing at 10:00 (Previous Publication:(2879))
Sch.3 - Consideration of Transport Managers Repute under Schedule 3

Section 4.4 – Decisions Taken at Transport Manager Public Inquiries

TM Public Inquiry (Case ID: 482128, Public Inquiry ID: 107613) for SANTINA CHAMBERS to be held at The Court Room (Cambridge), CB2 8BF, Eastern Traffic Area, Eastbrook, Shaftesbury Road, Cambridge,
on 15 October 2026 commencing at 10:00
Sch. 3 - Transport Manager Santina Chambers has lost her repute for an indefinite period with effect from 23:45 PM on 15/10/2026

TM Public Inquiry (Case ID: 480260, Public Inquiry ID: 106825) for Mr MATTHEW ANTHONY BURWOOD to be held at The IBIS Styles Hotel Haydock, 4 Galway Crescent, Piele Road, Haydock St Helens WA11 0GR,
on 2 July 2026 commencing at 10:00 (Previous Publication:(2872))
Sch.3 - Consideration of Transport Managers Repute under Schedule 3

1. Mr. Burwood has LOST HIS GOOD REPUTE as a Transport Manager. Mr. Burwood is DISQUALIFIED FROM ACTING AS A TRANSPORT MANAGER on any licence in Great Britain for a period of 12 MONTHS, effective from 02.07.26, at 23:45 until 02.07.27, at 23:45;

2. The REHABILITATION MEASURE for Mr. Burwood is as follows: To apply to the Traffic Commissioner for the restoration of his good repute as a TM, Mr. Burwood needs to spend at least 50 hours learning about being a TM from an experienced TM. That TM should be shown this letter. To fulfil the rehabilitation measure, the TM he has spent time with should produce a letter, on headed paper, setting out:
a. Full details of Mr. Burwood's work with them and what Mr. Burwood did or learned about when he was with them on each occasion;
b. The TM should confirm that they saw this letter before they started working with Mr. Burwood.
Without the above detail or confirmation, the rehabilitation measure will not be regarded as having been fulfilled.

TM Public Inquiry (Case ID: 482066, Public Inquiry ID: 107378) for Mr JOSHUA KEEPINGS to be held at 3 Llys Cadwyn, CF37 4TH, Pontypridd,
on 19 October 2026 commencing at 10:00 (Previous Publication:(2877))
Sch.3 - Formal warning issued.

TM Public Inquiry (Case ID: 482067, Public Inquiry ID: 107379) for Mr KENNETH NIGEL KEEPINGS to be held at 3 Llys Cadwyn, CF37 4TH, Pontypridd,
on 19 October 2026 commencing at 10:00 (Previous Publication:(2877))
Sch.3 - Repute is severely tarnished but not lost.

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Section 5 – Corrections

Section 6 – Special Notices

Carriage of passengers to designated association football matches.

Legal Requirements

PSV operators are reminded of the terms of section 1(1) of the Sporting Events (Control of Alcohol) Act 1985, as amended by the Public Order Act 1986, which prohibits the carriage of alcohol on a PSV that is being used for the principal purpose of carrying passengers for the whole or part of a journey to or from a designated sporting event.

PSV operators are also reminded of the terms of section 2A of the Sporting Events (Control of Alcohol) Act 1985, as amended by the Public Order Act 1986, which

prohibits the possession of a firework or an article or substance, whose main purpose is the emission of a flare, smoke or a visible gas, at any time during the period of, while entering or trying to enter a designated sporting event.

A 'designated sporting event' generally means certain association football matches, whether national or international, as defined in Schedule 2 of the Sports Grounds and Sporting Events (Designation) Order 2005 (as amended). It is an offence for an operator of a PSV (or his servant or agent) to knowingly cause or permit the carriage of alcohol on journeys to which these Regulations apply.

Voluntary Guidelines on the carriage of passengers to association football matches - England and Wales

For many years the PSV industry has complied with a voluntary code of practice whereby operators taking passengers to a designated sporting event meet certain guidelines set by the police. This has worked very well, and it has seldom been necessary for a traffic commissioner to take any further action against an operator who has contravened the guidelines. Nevertheless the police in England and Wales are concerned that incidents of football related violence and disorder do still occur.

The guidelines were drafted in conjunction with the Confederation of Passenger Transport (CPT), the Crown Prosecution Service (CPS), the Coach Operators Federation (COF) and the Association of Transport Coordinating Officers (ATCO) and are set out below:

a. PSV operators taking bookings from groups of supporters are to notify the relevant Dedicated Football Officer (DFO), at least 48 hours before the event, of the number of supporters expected to travel, the number of vehicles booked, the name and the contact number for the person who made the booking. Once available the operator must also notify the VRM and driver's name to the relevant Dedicated Football Officer.

   For the purpose of these guidelines, the relevant Dedicated Football Officer means the DFO for the club that the fans are travelling to support. For example, West Ham are playing a premier league game away to Leeds United. Operator A has been contracted to transport West Ham fans from Romford and the relevant DFO is the DFO for West Ham. Operator B has been contracted to carry Leeds United fans to the game from Barrow in Furness. In this case the relevant DFO is the DFO for Leeds.

b. Vehicles are not to stop within 10 miles of the venue either enroute to, or on departure from the event unless prior agreement is obtained from the relevant Dedicated Football Officer.

c. Unless directed by a police officer, PSVs may stop at premises where intoxicating liquor is sold only if it is sold ancillary to a substantial meal. Prior agreement for meal stops where alcohol is available should be sought from the operator's relevant Dedicated Football Officer.

d. PSVs are to arrive at the venue no earlier than two hours before and not later than one hour before the scheduled start of the game, unless otherwise directed by police.

e. PSVs are not to set down or uplift passengers at any unauthorised locations without prior permission of the police.

f. PSVs must leave the venue within 30 minutes of the finish of the event, unless directed otherwise by a police officer or ground safety officer.

g. PSV operators are to follow all reasonable instruction given by police or enforcement officers at all times. This includes, but is not limited to, routing and stopping arrangements.

h. Intoxicating liquor, flares and similar pyrotechnics, must not be carried on PSVs travelling to or from designated grounds. Operators will draw hirers' attention to the requirements of the law, and drivers shall, as far as reasonably practical, supervise boarding passengers and check that they are not obviously carrying intoxicating alcohol, flares and similar pyrotechnics. Drivers will not be expected to carry out baggage or body searches, nor will they be expected to confiscate alcohol or to remove passengers without police assistance. Operators may add a condition of entry to the PSV that a voluntary search may be undertaken.

i. PSV operators are to notify the Dedicated Football Officer at the destination upon arrival at an away football ground, of any chanting demonstrating hostility based on race, ethnicity religion or beliefs, sexual orientation, disability, and transgender identity or chanting of an otherwise grossly offensive or inflammatory nature which had taken place during the journey to the ground.

j. PSV operators are to have established safeguarding policies when carrying persons under the age of 18 years old. This is to include arrangements for the nomination of at least one responsible adult for the minors carried.

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