KEY
Extant operational policy
policy Denotes extant operational policy but is not published on gov.uk
Cancelled/Replaced/Obsolete policies are shaded and text struck through
Extant operational policies going through the cancellation process and expected to be cancelled.

NUMERICAL LIST OF PRISON SERVICE INSTRUCTIONS
1997 – 2018

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~01/1997~~	~~Prison Service Orders and Instructions~~ ~~0300~~	~~Instructions Unit~~ ~~**New contact 11/05/17 – OPG Secretariat**~~	~~Irving Jones, Alex Billerey~~ ~~0171 217 6666/6996~~ ~~**New contact 11/05/17 – opg@noms.gsi.gov.uk**~~	~~06/01/1997~~	~~30/06/1997~~	~~Cancelled by DOPT Jan 2019~~
~~02/1997~~	~~Cat A prisoners: Initial Categorisation Reviews~~ ~~0900~~	~~Cat A Review Team, Directorate of Dispersal Prisons~~ ~~**New contact 11/05/17 – HSPG**~~	~~Eddie Sprunt, Angela Ashley~~ ~~0171 217 6669/6559~~ ~~**New contact 11/05/17 – anthony.plane@hmps.gsi.gov.uk**~~	~~20/01/1997~~	~~19/01/1998~~	~~PSI cancelled December 2017 - Replaced by 08/2013 and 09/2015~~
~~03/1997~~	~~Security and Standards Audit Action Plans~~ ~~7300~~	~~Standards Audit Unit~~	~~Peter Atherton~~ ~~01536 443449~~	~~23/01/1997~~	~~31/03/1998~~	~~Made obsolete by the Deregulation Team in January 2017 Standard Audit no longer exists~~
~~04/1997~~	~~Consolidated Prison and YOI Rules~~ ~~0100~~	~~Programmes Group~~	~~Mark Darby, Jacqui West~~ ~~0171 217 6370/6221~~	~~Immediate~~	~~31/03/1997~~	~~Policy cancelled – Obsolete (December 2017)~~
~~05/1997~~	~~Amendments to the Security Manual~~ ~~1000~~	~~Security Group~~	~~Sarah Blakeney, Roy Donno~~ ~~0171 217 5609/5568~~	~~31/01/1997~~	~~31/03/1998~~	~~Cancelled by PSI 27/1998~~
~~06/1997~~	~~Establishments' Business Plans for 1997-98~~ ~~7000~~	~~Planning Group~~	~~Nick Garrett, Graham Howard~~ ~~0171 217 5174/5789~~	~~31/01/1997~~	~~31/03/1998~~	~~Cancelled by DOPT May 2018. Time specific PSI now obsolete~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~07/1997~~	~~Group/Unit Business Plans for 1997/98~~ ~~7000~~	~~Planning Group~~	~~Nick Garrett, Graham Howard~~ ~~0171 217 5174/5789~~	~~31/01/1997~~	~~31/03/1998~~	~~Cancelled by DOPT May 2018. Time specific PSI now obsolete~~
~~08/1997~~	~~Custodians of Child Protection Registers~~ ~~0500~~	~~Programmes Group~~	~~David Tuck or Stewart Baxter~~ ~~0171 217 5935/5227~~	~~10/02/1997~~	~~31/03/1998~~	~~On 11 January 2017 replaced and cancelled by PSI 18/2016 PI 17/2016~~
~~09/1997~~	~~End-year Expenditure Practices 1996-97~~ ~~7500~~	~~Financial Control & Accountancy~~	~~Edward Kirby~~ ~~0171 217 5451~~	~~14/02/1997~~	~~30/04/1997~~	~~Cancelled by DOPT June 2018. One off notice can be applicable to the set period.~~
~~10/1997~~	~~Point training and Probation Period for Officers~~ ~~8100~~	~~Prison Officer & Operational Training, PSC~~	~~Dr D Wilson~~ ~~01924 434000~~	~~17/02/1997~~	~~31/03/1998~~	~~Made obsolete by the Deregulation team in November 2016~~ ~~Replaced by Staff Resourcing Policy and associated toolkits~~
~~11/1997~~	~~Dedicated Search Teams~~ ~~1000~~	~~W&LT/Security Group~~	~~Paul Minos/Chris Marsh~~ ~~0171 217 5356/2006~~ ~~Roy Donno 0171 217 5568~~	~~17/02/1997~~	~~04/04/1997~~	~~Cancelled by PSI 27/1998~~
~~12/1997~~	~~Fixed Assets~~ ~~7500~~	~~Financial Control and Accountancy~~	~~Doug Allen 0171 217 5936~~ ~~Graham Booth 0171 217 5658~~	~~17/02/1997~~	~~30/06/1997~~	~~Made obsolete by the Deregulation team in September 2016, newer policy in Chapter 12 of NOMS Finance Manual (PSI 37/2013) and FM&C Accounts Production Notices, Finance Communications as issued.~~

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~~13/1997~~	~~Asset Control Stocktake~~ ~~7500~~	~~Financial control and Accountancy~~	~~Atul Patel/Kelvin Hennis/Clara Mayungbe~~ ~~0171 217 5161/5312/5752~~	~~17/02/1997~~	~~30/04/1997~~	~~Made obsolete by the Deregulation team in September 2016, newer policy in Chapters 12 and 17 of NOMS Finance Manual (PSI 37/2013); FM&C Accounts Production and Finance Communication as issued~~
~~14/1997~~	~~Amendment to the Security Manual~~ ~~1000~~	~~Security Group~~	~~Sarah Blakeney/Roy Donno~~ ~~0171 217 5609/5568~~	~~24/02/1997~~	~~31/03/1998~~	~~Cancelled by PSI 27/1998~~
~~15/1997~~	~~Taxes Management Act 1970 Section 16 Return~~ ~~7500~~	~~Financial Control and Accountancy~~	~~Richard Wilson~~ ~~0171 217 5650~~	~~24/02/1997~~	~~30/04/1997~~	~~Made obsolete by the Deregulation team in September 2016, responsibility for reporting under these has for some time now been centralised and/or the information can be reported on centrally via our finance/HR systems.~~
~~16/1997~~	~~Discount Sale of Quarters~~ ~~8600~~	~~Chief Estates Officer~~	~~John Highfield 0171 217 5100~~ ~~John Berry 0171 217 6259~~ ~~Colin Allars 0171 217 6251~~	~~03/03/1997~~	~~31/03/1998~~	~~Made obsolete by Design & Deregulation programme in December 2016~~
~~17/1997~~	~~Provision of Court Transcripts~~ ~~6400~~	~~Parole and Lifer Group~~ ~~**New contact 11/05/17 – SCPPG**~~	~~Sean Coles/Arnold Verrall~~ ~~0171 217 5546/5773~~ ~~**New contact 11/05/17 – Lindsay.McKean@noms.gsi.gov.uk**~~	~~24/02/1997~~	~~31/03/1998~~	~~Cancelled by DOPT April 2018. Replaced by PSI 36/2013~~
~~18/1997~~	~~Termination of Services: Point Students~~ ~~8100~~	~~Training Services~~	~~David Wilson~~ ~~01924 434000~~	~~24./02/1997~~	~~31/03/1998~~	~~Made obsolete by the Deregulation team in November 2016. Replaced by Staff Resourcing Policy and associated toolkits~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~19/1997~~	~~Voting Provisions for Prisoners~~ ~~4650~~	~~Administration Group~~ ~~New contact 11/05/17 – MoJ Operational Policy Team~~	~~Stephen McCarthy/~~ ~~Jenny Rees~~ ~~0171 217 6676/6305~~ ~~New contact 11/05/17 – ruth.power@justice.gov.uk~~	~~03/03/1997~~	~~31/03/1998~~	~~Cancelled and replaced by PSO 4650 (2001 version)~~
~~20/1997~~	~~Definition of Capital Expenditure~~ ~~7500~~	~~Financial Control and Accountancy~~ ~~New contact 11/05/17 – Taxation~~	~~Edward Kirby~~ ~~0171 217 5451~~ ~~New contact 11/05/17 – martin.watson@noms.gsi.gov.uk~~	~~Immediate~~	~~31/03/1997~~	~~Cancelled by DOPT May 2018. Replaced by Finance Manual.~~
~~21/1997~~	~~Devolution of Student Travel and Subsistence~~ ~~7500~~	~~Prison Service College~~	~~Maureen Morley/Zoe Granger~~ ~~01788 834049/834051~~	~~01/04/1997~~	~~31/03/1997~~	~~Made obsolete by the Design & Deregulation programme in December 2016 newer PSI 15/2012 is available~~
~~22/1997~~	~~Financial Year End 1996/1997~~ ~~7700~~	~~CAS System Manager, FOCUS HQ Accounting~~	~~Ian Kent 0151 224 6610~~ ~~Derek Bell 0171 217 5465~~	~~immediate~~	~~31/03/1997~~	~~Cancelled by DOPT May 2018. Time specific PSI now obsolete~~
~~23/1997~~	~~Restrictions on Handing in of Property~~ ~~4000~~	~~Directorate of Security and Programmes~~	~~Robert Carolan~~ ~~0171 217 5737~~	~~17/03/1997~~	~~31/12/1997~~	~~Cancelled by PSO 1250 24/9/2004~~
~~24/1997~~	~~Introduction of Prison Service Finance Orders~~	~~Financial Control and Accounting~~	~~Bill Skinner~~ ~~0171 217 5781~~	~~01/04/1997~~	~~31/03/1998~~	~~Cancelled by DOPT Jan 2019~~
25/1997	Incident Reporting System 1500	Intelligence and Incident Support Unit **New contact 11/05/17 - PAG**	0171 217 6264/ 6656/6487/6896 **New contact 11/05/17 – sandy.rass@noms.gsi.gov.uk**	01/04/1997	31/03/1998	
~~26/1997~~	~~Sentence Management and Planning~~ ~~2200~~	~~Sentence Planning Section~~ ~~New contact 11/05/17 - PSP~~	~~Trish Wincote~~ ~~0171 217 5141~~ ~~New contact 11/05/17 – Jacqueline.Ashby@noms.gsi.gov.uk~~	~~01/04/1997 adult male establishments~~ ~~01/06/1997 female establishments & YOI~~	~~31/03/1998~~	~~Cancelled by DOPT April 2018. This PSI had a short lifespan and simply, "introduced " PSO 2200 sentence planning an operational guide, which has been cancelled.~~
~~27/1997~~	~~Prison Service Order on Race Relations~~ ~~2800~~	~~DSP Programmes Group~~	~~Jacqui Ross 0171 217 6354~~ ~~Martin Stephens 0171 217 6418~~	~~29/05/1997~~	~~31/03/1998~~	~~Cancelled by OPSDR. June 2019. PSI Obsolete~~

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28/1997	Safety of Parole Board and Board of Visitor members 4400	Directorate of Security and Programmes	Ian Mulholland 0171 217 6080	17/03/1997	31/03/1998	
~~29/1997~~	~~Staff Surpluses, Transfers, Recruitment, Promotion etc.~~ ~~8000~~	~~Emergency Accommodation Project~~	~~Gabrielle Garton Grimwood~~ ~~0171 217 5591~~	~~24/03/1997~~	~~31/03/1998~~	~~Made obsolete by the Design & Deregulation programme in December 2016. Newer Staff Resourcing Policy and associated toolkits are available~~
~~30/1997~~	~~Time Limits for Submission of Requests / Complaints~~ ~~2500~~	~~Prisoner Administration Group~~ ~~New contact 11/05/17 – Operational Guidance and Regulation Team~~	~~Mark Darby~~ ~~0171 217 6370~~ ~~New contact 11/05/17 – nigel.mulcaster@noms.gsi.gov.uk~~	~~02/06/1997~~	~~31/03/1998~~	~~Cancelled March 2018.~~ ~~Now forming part of the current complaints policy~~
~~31/1997~~	~~Contracting Out of Court Escort Services~~ ~~1800~~	~~Prisoner Escort & Custody Services Area 8 monitor~~	~~0191 383 2239~~	~~06/04/1997~~	~~31/03/1998~~	~~Made obsolete by the Deregulation Team in January 2017. This PSI introduces the PECS contracts. The regions identified have been superseded by further contracts at periods of 7 years. As such this PSI has no use.~~
~~32/1997~~	~~The Role of the Samaritans~~ ~~2550~~	~~Suicide Awareness Support Unit~~	~~-~~	~~01/04/1997~~	~~31/03/1998~~	~~Superseded by PSO 2700~~
~~33/1997~~	~~Training Plan 1997/98 Monitoring Arrangements~~ ~~8200~~	~~Training Policy Unit, PSC~~	~~Stephen Seddon~~ ~~01788 834062~~	~~01/04/1997~~	~~30/04/1998~~	~~Made obsolete by the Design & Deregulation programme in December 2016. Obsolete historical document in relation to 1997/8 training plan~~

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~~34/1997~~	~~Security Awareness Training~~ ~~8200~~	~~Security Group, Training Services~~	~~Dick Weber 0171 217 5698~~ ~~Mary Haley 01788 834125~~	~~Immediate~~	~~31/03/1998~~	~~Made obsolete by the Deregulation Team September 2016, was likely included in Security Manual but that was speeded by NSF several years ago~~
~~35/1997~~	~~Use of Court Escort Contractor in Area 8~~ ~~1800~~	~~Prisoner Escort & Custody Services, Area 8 monitor~~	~~-~~	~~07/04/1997~~	~~31/03/1998~~	~~Cancelled by DOPT April 2018 - Relates to a historical pilot and now superseded.~~
~~36/1997~~	~~Self Assessment for Income Tax - P11D and P9D~~ ~~7500~~	~~Financial Control and Accountancy~~	~~Richard Wilson~~ ~~0171 217 5650~~	~~05/04/1997~~	~~31/07/1997~~	~~Made obsolete by the Deregulation Team November 2016~~
~~37/1997~~	~~Directorate of Operations (North) Briefing Unit~~ ~~0400~~	~~-~~	~~Tony Watson~~ ~~0171 217 6562~~	~~06/05/1997~~	~~31/03/1998~~	~~Made obsolete by the Deregulation team November 2016~~ ~~Relates to now defunct operations unit~~
~~38/1997~~	~~Criminal Cases Review Commission~~ ~~5400~~	~~Prisoner Administration Group~~	~~Michelle Crerar 0171 217 2807~~ ~~Jackie Everett 0171 217 6026~~	~~Immediate~~	~~31/03/1997~~	~~Replaced by PSO 4400 chapter 3 19/12/2000~~
~~39/1997~~	~~Age Retirement: Chaplains and Medical Officers~~ ~~8100~~	~~Relevant Personnel Business Link~~	~~-~~	~~Immediate~~	~~31/03/1998~~	~~Made obsolete by the Design & Deregulation programme in December 2016. Now covered by NOMS Pay Manual~~
~~40/1997~~	~~DNA Testing: Criminal Evidence (Amendment) Act 1997~~ ~~1000~~	~~Programmes Group~~ ~~New contact 11/05/17 – Security Group~~	~~Selwyn Nottingham, Linda Ingram~~ ~~0171 217 6596/6331~~ ~~New contact 11/05/17 – karina.hay@noms.gsi.gov.uk~~	~~01/05/1997~~	~~31/03/1998~~	~~PSI was live until 31/03/1998. Not an ongoing process. PSI cancelled December 2017~~

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~~41/1997~~	~~IT Services Management, Ordering and Liaison~~ ~~0400~~	~~IT Services Management Group~~	~~Steve Rowlands~~ ~~0171 217 6473~~	~~Immediate~~	~~31/03/1998~~	~~Made obsolete by the Deregulation Team September 2016, Athena team have responsibility for requesting good & services from HP~~
42/1997	*Operational Support Grades: Implementation Guidance* 8600	HR (ER)	Prisons (ER) EmployeeRelations@justice.gov.uk	01/07/1997	N/A	
~~43/1997~~	~~Sentence Calculation - Concurrent Sentences~~ ~~0600~~	~~Sentence Calculation Unit~~	~~John Evans, Lynette Hough, Ray Dickinson~~ ~~0171 217 5823//5664/5943~~	~~02/06/1997~~	~~02/06/1998~~	~~Replaced by PSO 6650~~
44/1997	Health and Safety Issues with Contractors 3800	HR (Health & Safety Policy Unit)	Health-Safety.national@justice.gov.uk	23/05/1997	N/A	
~~45/1997~~	~~Exclusion of Amenities from Business Plans~~ ~~7100~~	~~Regime Services~~ ~~(Prison Enterprise Services)~~	~~Jeremy Fallows, Hugh Johnstone~~ ~~0181 760 1838/1678~~	~~-~~	~~-~~	~~Made obsolete by the Deregulation Team November 2016 this is because it is out of date - requirements around financial reporting now covered by Finance Manual~~
~~46/1997~~	~~International Visits To and From Abroad~~ ~~0400~~	~~Programmes Group~~	~~Norma Hammond, Mike Webster~~ ~~0171 217 6938/6298~~	~~22/05/1997~~	~~31/03/1998~~	~~Superseded by PSI 33/2003~~
~~47/1997~~	~~Delegation of Recruitment, Promotion and Selection~~ ~~8100~~	~~Personnel Business Link~~	~~Dave Tappin/Jenny Hedge~~ ~~0171 217 6753/6353~~	~~01/06/1997~~	~~30/05/1998~~	~~Superseded by PSI 79/1999~~
~~48/1997~~	~~Transfer & Promotion - Prison Officer Grade Vacancies~~ ~~8100~~	~~Personnel Business Link~~	~~Dave Tappin~~ ~~0171 217 6753~~	~~01/06/1997~~	~~30/05/1998~~	~~Partially superseded by PSI 76/1998, then superseded by PSI 79/1999~~

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49/1997	Shadow KPI 8 7500	Regimes Services	Bernard Feist 0181 760 1825	05/06/1997	05/06/1998	Made obsolete by the Deregulation Team November 2016. KPIs no longer used and relates to 1997/98 accounts
50/1997	Devolution of Personnel Casework 8400	Relevant Personnel Business Link Team	-	30/06/1997	30/06/1998	Made Obsolete by DOPT Aug 2018-PSO 8400 has been cancelled and replaced by PSI 01/2017
51/1997	Unit Strategic Plans for 1998-2002 7000	Planning Group	Nick Garrett, Graham Howard 0171 217 5882	13/06/1997	13/06/1998	Cancelled by DOPT May 2018. Time specific PSI- now obsolete
52/1997	Appointment of High Voltage Authorised Persons 5800	Construction Unit	Ian Wilkinson 0171 217 5462	13/06/1997	13/06/1998	Made obsolete by the Design & Deregulation programme in December 2016. Superseded by FM contract
53/1997	Year 2000 Compliance 0500	ITSMG	Ken Saunders 0171 217 6282	20/06/1997	01/07/1997	Cancelled by DOPT May 2018. Time specific PSI- now obsolete
54/1997	Staff Facilities: Messes and Clubs 7500	Financial Control and Accountancy, Personnel Business Link Team	Doug Allen 0171 217 5936 Keith MacKenzie 0171 217 6942	27/06/1997	27/06/1998	Made obsolete by the Deregulation Team in September 2016, newer policy in Chapter 14 of NOMS Finance Manual (PSI 37/2013)
55/1997	Managing the Regime within Available Resources 8400	Personnel New Contact 11/05/2017 – HR	Janet King 0171 217 6539 New Contact 11/05/2017 – lynne.last@noms.gsi.gov.uk	Immediate 23/06/1997	30/08/1997	Cancelled by DOPT September 2018. Obsolete.
56/1997	VIREMENT Issues 1997/98 7500	Financial Control & Accountancy	Edward Kirby 0171 217 5451	Immediate 22/09/1997	30/04/1998	Cancelled by DOPT June 2018. One off notice can be applicable to the set period.
57/1997	Prison Service Education National Curriculum 4200	Regime Services (Education Services)	Penny Robson 0181 760 1816	17/07/1997	31/03/1998	Cancelled by DOPT Feb 2019

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58/1997	H & S (Consultation with Employees) Regulations 1996 3800	Health & Safety Policy Unit	John Greenland or Mary Evans 0171 217 6751	01/07/1997	30/06/1998	Made obsolete by the Deregulation Team in February 2017
59/1997	Managing Regimes within Available Resources (Update) 8400	Emergency Accommodation Project	Gabrielle Garton Grimewood	18/07/1997	31/08/1997	Made obsolete by the Deregulation team in November 2016. Replaced by Staff Resourcing Policy and associated toolkits
60/1997	Sex Offenders Act 1997 4650	Prisoner Administration Group	Tony Woolfenden 0171 217 6566	01/09/1997	31/08/1998	Cancelled by PSI 28/2001
61/1997	Detached Duty, Surpluses, Retention of Staff and PPRS 8000	Emergency Accommodation Project	Gabrielle Garton Grimwood 0171 217 5591	24/07/1997	23/07/1998	Made obsolete by the Deregulation Team in January 2017 it has been replaced by Staff Resourcing Policy and associated toolkits
62/1997	Construction Industry Training NVQ "Call-off" Scheme 4200	Regime Services (Education Services)	Anthony Harris 0181 760 1609	01/08/1997	01/08/1998	Made obsolete by the Deregulation Team in January 2017
63/1997	Benefits Advice for Prisoners 5700	Prisoner Administration Group New contact 11/05/17 – MoJ Operational Policy Team	David Tuck 0171 217 5935 Stewart Baxter 0171 217 5227 New Contact 11/05/2017 – ruth.power@justice.gov.uk	Immediate 29/09/1997	30/11/1997	Cancelled March 2018. Policy Obsolete
64/1997	Early Retirement: Approved (B) 8100	Personnel Business Link New Contact 11/05/2017 – HR	Elizabeth Barnard 0171 217 6772 New Contact 11/05/2017 – lynne.last@noms.gsi.gov.uk	Immediate 06/08/1997	31/03/1998	Cancelled by DOPT April 2018 – Now covered by NOMS Pay Manual
65/1997	Discount Sale of Quarters 8600	PIRG; Construction Unit	Colin Allars 0171 217 6251 John Highfield 0171 217 5100	07/08/1997	31/07/1998	Made obsolete by the Design & Deregulation programme in December 2016

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~~66/1997~~	~~Prison Service Core Competence Framework (CCF)~~ ~~8200~~	~~Management Selection and Succession Unit~~	~~Chris Roden or Phil Blackshaw~~ ~~0171 217 2901~~	~~Immediate~~ ~~08/08/1997~~	~~31/03/1998~~	~~Made obsolete by the Deregulation Team in January 2017. Replaced by Civil Service Competency Framework~~
~~67/1997~~	~~Survey of Prisoners' Mental Health~~ ~~3500~~	~~Directorate of Health Care~~	~~David Hillier 0171 217 2886~~ ~~Mary Piper 0171 217 6277~~	~~15/08/1997~~	~~31/01/1998~~	~~Made obsolete by the Deregulation Team in January 2017~~
~~68/1997~~	~~Voting Provisions for Prisoners~~ ~~4650~~	~~Prisoner Administration Group~~ ~~New contact 11/05/17 – MoJ Operational Policy Team~~	~~Stephen McCarthy~~ ~~0171 217 6676~~ ~~Jenny Rees 0171 217 6305~~ ~~New Contact 11/05/2017 – ruth.power@justice.gov.uk~~	~~Immediate~~ ~~14/08/1997~~	~~31/03/1998~~	~~Cancelled and replaced by PSO 4650 (2001 version)~~
~~69/1997~~	~~Not Issued~~					
~~70/1997~~	~~Managing Regimes within Available Resources~~ ~~8400~~	~~Emergency Accommodation Project~~	~~Gabrielle Garton Grimwood~~ ~~0171 217 5591~~	~~Immediate~~ ~~19/08/1997~~	~~20/11/1997~~	~~Made obsolete by the Deregulation team in November 2016. Replaced by Staff Resourcing Policy and associated toolkits~~
~~71/1997~~	~~Not Issued~~					
~~72/1997~~	~~Prison Officer Recruitment~~ ~~8100~~	~~MSSU~~	~~Chris Roden 0171 217 2901~~ ~~Nick Walmsley 0171 217 2814~~	~~Immediate~~ ~~02/09/1997~~	~~31/03/1999~~	~~Made obsolete by the Deregulation team in February 2017. Replaced by Staff Resourcing Policy and associated toolkits~~
~~73/1997~~	~~Escorted Absences for Cat. C Life Sentence Prisoners~~ ~~6300~~	~~Lifer Management Unit, Parole & Lifer Group~~ ~~New contact 11/05/17 – SCPPG~~	~~John Court 0171 217 5712~~ ~~Ken Kan 0171 217 5478~~ ~~New contact 11/05/17 – Lindsay.McKean@noms.gsi.gov.uk~~	~~01/11/1997~~	~~31/10/1998~~	~~Cancelled by DOPT April 2018. EAs were cancelled after 2014. The ROTL policy now includes a version of escorted ROTL which is the same thing.~~

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~~74/1997~~	~~Effective Implementation of Throughcare~~ ~~2300~~	~~Directorate of Regimes, Throughcare Section~~ ~~New contact 11/05/17 – SCPPG~~	~~David Tuck~~ ~~0171 217 5935~~ ~~New contact 11/05/17 – Lindsay.McKean@noms.gsi.gov.uk~~	~~01/02/1998~~	~~01/04/1999~~	~~cancelled by DOPT April 2018 – over 20 years old and has been replaced by changes in OM model.~~
~~75/1997~~	~~Religious Festivals: 1998 Dates~~	~~Chaplaincy~~	~~Rev Thomas Johns~~ ~~0171 217 2024~~ ~~New contact 11/05/17 – chaplaincyhqenquiries@noms.gsi.gov.uk~~	~~31/12/1997~~	~~31/12/1998~~	~~Cancelled by DOPT August 2018. Policy no longer relevant.~~
~~76/1997~~	~~Regime Monitoring until End of 1998-99~~ ~~7100~~	~~Planning Group~~	~~Terry Andreou, Simon Knight, Jim Bartlett~~ ~~0171 217 5854/5873/5502~~	~~01/01/1998~~	~~31/03/1999~~	~~Cancelled by DOPT May 2018. Time specific PSI- now obsolete~~
~~77/1997~~	~~PUMIS: Data Management until End of 1998-99~~ ~~7100~~	~~Planning Group~~	~~Terry Andreou, Simon Knight, Jim Bartlett~~ ~~0171 217 5854/5873/5502~~	~~01/01/1998~~	~~31/03/1999~~	~~Contains separate Annex A: PUMIS sources and calculations (which subsequently reissued in 1998 as PSO 7100).~~ ~~Cancelled by DOPT May 2018. Time specific PSI- now obsolete~~
~~78/1997~~	~~Managing Life Sentenced Prisoners: Recent Developments~~ ~~4700~~	~~Lifer Review Unit~~	~~Alistair McMurdo 0171 217 5226~~ ~~John Courtney 0171 217 5753~~	~~10/11/1997~~	~~30/04/1998~~	~~Made obsolete by the Deregulation Team September 2016, this instruction provides an update on the position of lifer management as it was almost 20 years ago. Numerous instructions have followed this one but the current policy document is PSO 4700.~~
~~79/1997~~	~~Private Cash~~ ~~4000~~	~~Prisoner Administration Group~~	~~Glyn Jones~~ ~~0171 217 5347~~	~~05/01/1998~~	~~04/01/1999~~	~~Replaced by PSI 8/2003~~

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80/1997	Introduction of New Style Security Passes 1000	Security Group	Lyn Wheeler 0171 217 2033 New contact 11/05/17 – chris.sharp@noms.gsi.gov.uk	18/12/1997	31/03/1999	PSI Cancelled December 2017. Replaced by PSI 2012/44
81/1997	Recruitment & Initial Training of Prison Psychologist 8100	Psychology Liaison Unit	Michael Brookes 0171 217 6667	Immediate 08/12/1997	31/03/1999	Made obsolete by the Deregulation team in February 2017, replaced by Staff Resourcing Policy and associated toolkits
82/1997	Devolution of Management of Long Term Sickness Absence 8400	Personnel Business Link	Adrian Howlett 0171 217 6304 and relevant Business Link Teams	01/02/1998	31/01/1999	Made Obsolete by DOPT Aug 18 – Replaced by PSI 01/2017
83/1997	Revised Timetable, Contents of Parole Dossier and Use of IIS 6400	Parole Unit	Nick Hearn 0171 217 5583 Chris Perry 0171 217 5167	Immediate 23/12/1997	31/03/1998	Replaced by PSI 15/1998 & PSO Parole, early release & recall manual 1998
84/1997	Managing Regimes within Available Resources 8400	Emergency Accommodation Project	Gabrielle Garton Grimwood 0171 217 5591	23/12/1997	28/03/1998	Made obsolete by the Deregulation team in November 2016. Replaced by Staff Resourcing Policy and associated toolkits
85/1997	Managing Unfunded Surplus Staff – Prison Officer Grades. 8000	Human Resource Planning	M Brookes/J East/G Howard 0171 217 6667/6347/2806	Immediate 08/01/1998	31/01/1999	Made obsolete by the Deregulation team in February 2017, replaced by Staff Resourcing Policy and associated toolkits
86/1997	End Year Expenditure Practices 1997-98 7500	Financial Control & Accountancy	Edward Kirby 0171 217 5451	Immediate 09/01/1998	30/03/1998	Cancelled by DOPT June 2018. One off notice can be applicable to the set period.

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~~87/1997~~	~~Information Technology Security Policy~~ ~~1200~~	~~IT Security Manager~~	~~David Booth~~ ~~01527 551002~~	~~Immediate~~ ~~09/01/1998~~	~~10/01/1999~~	~~Replaced by PSO 9010~~
~~88/1997~~	~~Illegal Copying of Computer Software~~ ~~1200~~	~~IT Security Manager~~	~~D Booth~~ ~~01527 551002~~	~~Immediate~~ ~~16/01/1998~~	~~14/01/1999~~	~~Replaced by PSO 9010~~
~~01/1998~~	~~Prison Service Instructions System - A Working Guide~~ ~~0001~~	~~Secretariat~~	~~John Outram 0171 217 6272~~ ~~Alex Billerey 0171 217 6996~~	~~01/02/1998~~	~~31/01/1999~~	~~Cancelled by DOPT Jan 2019~~
~~02/1998~~	~~Establishment Business Plans for 1998/99~~ ~~7000~~	~~Planning Group~~	~~Vincent Couch 0171 217 5789~~ ~~Helpline 0171 217 5882~~	~~31/01/1998~~	~~31/03/1999~~	~~Cancelled by DOPT May 2018. Time specific PSI- now obsolete~~
~~03/1998~~	~~Group/Service Business Plans for 1998/99~~ ~~7000~~	~~Planning Group~~	~~Vincent Couch~~ ~~0171 217 5789~~	~~-~~	~~-~~	~~Cancelled by DOPT May 2018. Time specific PSI- now obsolete~~
~~04/1998~~	~~Sentence Calculation - Counting of Remand Time~~ ~~0600~~	~~Sentence Calculation Unit~~	~~John Evans/Lynette Heugh/Ray Dickinson~~ ~~0171 217 5823/5664/5904~~	~~Immediate~~ ~~28/01/1998~~	~~31/03/1999~~	~~Replaced by PSO 6650~~
~~05/1998~~	~~Assisted Prison Visits Scheme~~ ~~4400~~	~~Operations North, Ops South~~	~~Alan Jones~~ ~~0121 626 2208~~ ~~M. Mulrayne or M. Holliday~~ ~~0121 626 3700~~	~~Immediate~~ ~~02/04/1998~~	~~31/03/1999~~	~~Replaced by PSI 11/1999 and PSO 4405 of 1999~~
~~06/1998~~	~~Recording of Annual Leave for Prison Officers and OS Grades~~ ~~8600~~	~~PIRG~~	~~Bob Greaves~~	~~01/03/1998~~	~~28/02/1999~~	~~Cancelled by DOPT April 2018 - information now recorded on My Detail~~
~~07/1998~~	~~Quantum and I.T. Purchases~~ ~~7700~~	~~ITSMG~~	~~Don Grant 0171 217 6723~~ ~~Steve Rowlands 0171 217 6473~~ ~~Peter Ralph 0171 217 6818~~	~~Immediate~~ ~~13/02/1998~~	~~03/11/1998~~	~~Replaced by PSI 46/1999~~
~~08/1998~~	~~Review of the Position of Ethnic Minority Staff in the Prison Service~~ ~~8000~~	~~Personnel Business Link, Equal Opportunities~~	~~Angela Johnson~~ ~~0171 217 6375~~ ~~David Neal 0171 217 6539~~	~~March 1998~~	~~March 1999~~	~~Made obsolete by the Deregulation team in February 2017~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~09/1998~~	~~Age Retirement Policy: Chaplains and Medical Officers~~ ~~8100~~	~~P.B.L. team~~	~~East & Dispersal 0171 217 6417; West 6936; South, West & Central 6295; S.East 6192; HQ 6152~~	~~01/04/1998~~	~~31/03/1998 (sic)~~	~~Made obsolete by the Deregulation team in February 2017, it is no longer relevant following changes to employment law and the abolition of a default retirement age.~~
~~10/1998~~	~~Mandatory Financial Management Training~~ ~~7000~~	~~F C & A~~	~~John Sheehy~~ ~~0171 217 5846~~	~~March 1998~~	~~March 1999~~	~~Made obsolete by the Deregulation team in September 2016, newer policy in Chapters 4 and 5 of NOMS Finance Manual (PSI 37/2013) and (see link to Finance Manual in cell E4) guidance on My Services~~
~~11/1998~~	~~Performance Management~~ ~~8400 [8450]~~	~~Personnel Business Link~~	~~Elizabeth Barnard~~ ~~0171 217 6772~~	~~01/04/1998~~	~~31/03/1999~~	~~Made Obsolete by DOPT Aug 18 – replaced by 2014-02~~
~~12/1998~~	~~Training Plan 1998/99: Training Monitoring Arrangements~~	~~Training Policy Unit~~	~~Amanda Ambler~~ ~~01788 834063~~	~~01/04/1998~~	~~30/04/1999~~	~~Cancelled by DOPT May 2018. Time specific PSI now obsolete~~
~~13/1998~~	~~Managing Regimes within Available Resources~~ ~~8400~~	~~Emergency Accommodation Project~~	~~Gabrielle Garton Grimwood~~ ~~0171 217 5591~~	~~Immediate~~ ~~16/03/1998~~	~~30/03/1998~~	~~Made obsolete by the Deregulation team in November 2016, replaced by Staff Resourcing Policy and associated toolkits~~
~~14/1998~~	~~Inclusion of Fee Paid Staff on the Payroll~~ ~~7500~~	~~Personnel~~	~~A Solomon 0171 217 2937~~	~~06/04/1998~~	~~31/03/1999~~	~~Made obsolete by the Deregulation team in February 2017, all fee paid staff now paid on payroll~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
15/1998	Parole, Early Release and Recall Manual 6600	Parole Unit	Nick Hearn 0171 217 5583 Chris Perry 0171 217 5167	01/05/1998	30/04/1999	Replaces SO 10, CI 26,27,34 & 36/1992, IG 30/1994, 105/1995, 53/1996, 85/1996 & PSI 83/1997
~~16/1998~~	~~Self-Assessment for Income Tax - P11D and P9D~~ ~~7500~~	~~Financial Control & Accountancy~~	~~Richard Wilson~~ ~~0171 217 5650~~	~~Immediate~~ ~~08/04/1998~~	~~31/07/1998~~	~~Made obsolete by the Deregulation team in September 2016, responsibility for reporting under these has for some time now been centralised and the information can be reported on centrally via our finance/HR systems.~~
~~17/1998~~	~~Deduction of Income Tax & N.I. Contributions from Fees Paid to Individuals~~ ~~7500~~	~~Financial Control & Accountancy~~	~~Richard Wilson~~ ~~0171 217 5650~~	~~Immediate~~ ~~09/04/1998~~	~~31/10/1998~~	~~Made obsolete by the Deregulation team in September 2016, responsibility for reporting under these has for some time now been centralised and the information can be reported on centrally via our finance/HR systems.~~
~~18/1998~~	~~Security Arrangements for Young Offenders (Restricted Status)~~ ~~1000~~	~~Security Group~~ ~~New contact 11/05/17 – HSPG~~	~~Ian Dingwall~~ ~~0171 217 5889~~ ~~New contact 11/05/17 – Anthony.Plane@hmps.gsi.gov.uk~~	~~Immediate~~ ~~17/04/1998~~	~~30/09/1998~~	~~PSI Cancelled December 2017 - obsolete~~
~~19/1998~~	~~Responsibility for the Prison Estate~~ ~~5800~~	~~Construction Unit~~	~~John Highfield~~ ~~0171 217 5100~~	~~Immediate~~ ~~May 1998~~	~~31/03/1998~~	~~Made obsolete by the Deregulation Team November 2016. It relates to a now defunct Operations Unit~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~20/1998~~	~~Prison Discipline~~ ~~2000~~	~~Prisoner Administration Group~~	~~Mark Darby 0171 217 6370~~ ~~Jenny Rees 0171 217 6305~~	~~Immediate~~ ~~28/04/1998~~	~~28/04/1999~~	~~Made obsolete by the Deregulation Team November 2016 because the information is contained in PSI 47/2011~~
~~21/1998~~	~~Receipts: Accounting Treatment~~ ~~7500~~	~~Financial Control & Accountancy~~ ~~New contact 11/05/17 – Taxation~~	~~Edward Kirby~~ ~~0171 217 5451~~ ~~New contact 11/05/17 – martin.watson@noms.gsi.gov.uk~~	~~Immediate~~ ~~08/05/1998~~	~~01/05/1998 (sic)~~	~~**Cancelled by DOPT May 2018. Replaced by Finance Manual.**~~
~~22/1998~~	~~EC Thresholds Update~~ ~~7700~~ ~~(threshold for advertising contracts in EC Journal)~~	~~Procurement Services Group, S&T Services~~	~~Mrs J Kennett~~ ~~01536 202101 x309~~ ~~New contact 11/05/17 – Sam.Bromiley@hmps.gsi.gov.uk~~	~~Immediate~~ ~~29/06/1998~~	~~31/12/1999~~	~~Cancelled by DOPT April 2018. Threshold now out of date.~~
~~23/1998~~	~~Staff Surpluses~~ ~~8000~~	~~Emergency Accommodation Project~~	~~Gabrielle Garton Grimwood~~ ~~0171 217 5591~~	~~Immediate~~ ~~28/05/1998~~	~~30/03/1999~~	~~Made obsolete by the Deregulation team in February 2017, replaced by Staff Resourcing Policy and associated toolkits~~
~~24/1998~~	~~Managing Regimes within Available Resources~~ ~~8400~~	~~Emergency Accommodation Project~~	~~Gabrielle Garton Grimwood~~ ~~0171 217 5591~~	~~Immediate~~ ~~11/06/1998~~	~~29/08/1998~~	~~Made obsolete by the Deregulation team in November 2016, replaced by Staff Resourcing Policy and associated toolkits~~
~~25/1998~~	~~Disinfecting Tablets Pilot Scheme~~ ~~3600~~	~~Directorate of Health Care~~ ~~New contact 11/05/17 – Health, Wellbeing Co-Commissioning~~	~~Len Curran~~ ~~New contact 11/05/17 – rupert.baillie@noms.gsi.gov.uk~~	~~08/07/1998~~	~~07/07/1999~~	~~Cancelled by DOPT June 2018~~ ~~The programme has now ended.~~
~~26/1998~~	~~Not Issued~~					

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~27/1998~~	~~New Security Manual~~ ~~1000 (Introduces Restricted Document)~~ ~~**(Restricted)**~~	~~Security Group~~	~~Ed Tullett, Lyn Weedon, Alan Campbell~~ ~~0171 217 5423/5257/5561~~	~~June 1998~~	~~31 May 1998~~	~~Cancels CI 06/1989, 15/1990, 01/1992, 42/1992, 49/1992; AG 13/1993, 16/1994; IG 43/1995, 47/1995, 66/1995, 55/1996; PSI 05/1997, 11/1997, 14/1997; SO 1F, 17 parts 1-4.~~ ~~Cancelled by DOPT Feb 2019~~
~~28/1998~~	~~Post Incident Care for Staff~~ ~~8150~~	~~Staff Care and Welfare~~	~~Bryan McAlley/~~ ~~Charles Franks~~ ~~0116 262 2263/2440~~	~~Immediate~~ ~~11/06/1998~~	~~31/05/1999~~	~~Cancelled. Replaced by PSI 8/2010~~
29/1998	Food Safety Act 1990 3800	Public Sector Prison Industries	PSPI@justice.gov.uk	Immediate 11/06/1998	N/A	
~~30/1998~~	~~Withdrawal of Closeting Chains~~ ~~1800~~	~~Construction Services/~~ ~~Security Group~~	~~T. Weeks 0171 217 5471~~ ~~G Woolven 0171 217 5022~~	~~Immediate~~ ~~19/06/1998~~	~~18/06/1999~~	~~Policy cancelled December 2017 – obsolete.~~
31/1998	Home Detention Curfew - Funding & Planning 6700	Prisoner Administration Group	Mark Darby 0171 217 6370	Immediate 10/07/1998	20/10/1998	
~~32/1998~~	~~Recruitment~~ ~~8100~~	~~Personnel Business Link~~	~~J Hedge~~ ~~0171 217 6353~~	~~Immediate~~ ~~14/08/1998~~	~~13/08/1999~~	~~Made Obsolete by DOPT Aug 18 – Replaced by Resourcing Policy~~
~~33/1998~~	~~Fees for Visiting Dentists~~ ~~8600~~	~~Pay & IR~~	~~Ralph Hatton~~ ~~0171 217 6561~~	~~Immediate~~ ~~16/07/1998~~	~~31/05/1999~~	~~Replaces IG 91/1995~~ ~~Made obsolete by the Deregulation team in February 2017, now covered by NOMS Pay Manual~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
34/1998	Resource Accounting and Budgeting (RAB): An Outline of the Project and the Implementation Requirements 7500	Resource accounting / budgeting New contact 11/05/17 – Taxation	Atul Patel 0171 217 5774 Wendy Durrant 0171 217 2056 New contact 11/05/17 – martin.watson@noms.gsi.gov.uk	Immediate 17/07/1998	31/03/1999	Cancelled by DOPT June 2018. One off notice can be applicable to the set period.
35/1998	Health and Safety Policy Statement 3800	Health & Safety Policy Unit	John Greenland 0171 217 6521	Immediate 09/07/1998	31/05/1999	Cancelled. Replaced by PSI 6/2015
36/1998	Investigating a Death in Custody 1300	Security New contact 11/05/17 – MoJ Operational Policy Team	Martin McHugh 0171 217 6596 Ray Wilcox 0171 217 2887 New contact 11/05/17 – ruth.power@justice.gov.uk	Immediate 28/08/1998	31/03/1999	Cancelled by DOPT April 2018 - This policy is now incorporated into PSI 64/2011
37/1998	Follow up to Deaths in Custody 2710	Security	Martin McHugh 0171 217 6596 Ray Wilcox 0171 217 2887	Immediate 28/08/1998	27/08/1999	Cancelled by OPSDR. June 2019. PSI Obsolete
38/1998	Not Issued					
39/1998	Taxes Management Act 1970 Section 16 Return 7500	Financial Control & Accountancy	Martin Watson 0171 217 5784	Immediate 13/07/1998	31/08/1999	Made obsolete by the Deregulation Team November 2016
40/1998	Fees & Travelling Expenses: Sessional Chaplains; Substitute Chaplains; Visiting Ministers 8600	Pay & Industrial Relations Group	Ralph Hatton 0171 217 6561	Immediate 16/07/1998	until replaced	Made obsolete by the Deregulation Team February 2017
41/1998	Prisoner Communications - Child Protection Measures 4400	Prisoner Administration Group	Michelle Crerar 0171 217 2807 Jackie Everett 0171 217 6026	01 August to 30 November	12 months from date of issue 21/07/1998	Cancelled by DOPT Nov 2018- PSI Obsolete
42/1998	Radiation Safety Strategy and Operational Procedures for Ensuring the Safe Use of X-Ray Equipment (Both Security and Diagnostic) 3800	Health & Safety Policy Unit	Mary Evans 0171 217 6751	10/08/1998	09/08/1999	Cancelled. Replaced by PSI 6/2015 and 18/2015

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~43/1998~~	~~Guidelines for Arts Therapists Working in Prisons~~ ~~4200~~	~~Education Services~~ ~~New contact 11/05/17 – Education Co-Commissioning~~	~~Peter Blunt~~ ~~0181 760 1816~~ ~~New contact 11/05/17 – Richard.Ward@noms.gsi.gov.uk~~	~~Immediate~~ ~~10/10/1998~~	~~04/10/1999~~	~~Cancelled March 2018. Policy obsolete~~
~~44/1998~~	~~Changes to Prison Rules and YOI Rules – health care~~ ~~0100~~	~~Area Health Care Advisors~~ ~~New contact 11/05/17 – Health, Wellbeing Co-Commissioning~~	~~Fenella Taylor 0171 217 6878~~ ~~Anna Howard 0171 217 6864~~ ~~New contact 11/05/17 – Rupert.Bailie@noms.gsi.gov.uk~~	~~Immediate~~ ~~11/08/1998~~	~~07/08/1999~~	~~Cancelled by OPSDR. Oct 2019. PSI Obsolete~~
~~45/1998~~	~~Travel and Subsistence~~ ~~8650~~	~~-~~	~~David Martin House~~ ~~0171 217 6326~~	~~Immediate~~ ~~12/08/1998~~	~~01/10/1999~~	~~**Cancelled by DOPT September 2018. Obsolete. PSO 8650 was replaced by PSI 26/2010.**~~
~~46/1998~~	~~Release on Temporary Licence~~ ~~5700~~	~~Prisoner Administration Group~~ ~~New contact 11/05/17 – Sentencing Policy Unit~~	~~James Marmion~~ ~~0171 217 2883~~ ~~New contact 11/05/17 – chris.potter2@justice.gov.uk~~	~~01/09/1998~~	~~31/03/1999~~	~~Cancelled by DOPT Nov 2018 PSI Obsolete~~
~~47/1998~~	~~Managing Regimes within Available Resources~~ ~~8400~~	~~Emergency Accommodation project~~	~~Janet King~~ ~~0171 217 5023~~	~~Immediate~~ ~~18/08/1998~~	~~13/03/1999~~	~~Made obsolete by the Deregulation team in November 2016. Replaced by Staff Resourcing Policy and associated toolkits~~
~~48/1998~~	~~Prisoner Communications: the Protection from Harassment Act 1997~~ ~~4400~~	~~Prisoner Administration Group~~	~~Steve Brown 0171 217 2941~~ ~~Michelle Crerar 0171 217 2807~~	~~Immediate~~ ~~15/10/1998~~	~~04/10/1999~~	~~Cancelled by DOPT Feb 2019~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~49/1998~~	~~Cash Carrying Contract~~ ~~7500~~	~~Financial Control & Accountancy~~	~~Petula Ferguson~~ ~~0171 217 5221~~	~~Immediate~~ ~~28/08/1998~~	~~31/01/1999~~	~~Updated by PSI 10/2001~~ ~~Made obsolete by the Deregulation team in September 2016, newer policy in Chapter 13 of NOMS Finance Manual (PSI 37/2013); andFM&C Finance Communication / Accounts Production as required/issued~~
50/1998	Time in the Open Air 4275	Prisoner Administration Group	Bob Daw 0171 217 6682 Jacqui Ross 0171 217 6354	Immediate 23/10/1998	21/10/1999	
~~51/1998~~	~~Crime and Disorder Act 1998: Sentence Calculation and Release on Licence~~ ~~0600~~	~~Sentence Calculation Unit; Parole Unit~~	~~John Evans/Lynette Hough/Ray Dickinson/Sarah Muir~~ ~~0171 217 6794/6920/6567/6627~~ ~~Nick Hearn 0171 217 5583~~	~~30/09/1998~~	~~30/09/1999~~	~~Paragraphs 2.1-2.5 and 2.11-2.24 and part 3 replaced by PSO 6000 and PSI 17/2001; whole PSI replaced by PSO 6650~~
~~52/1998~~	~~Fixed Asset Management~~ ~~7500~~	~~Financial Control & Accountancy~~	~~Graham Booth~~ ~~0171 217 5658~~	~~Immediate~~ ~~10/09/1998~~	~~31/12/1998~~	~~Made obsolete by the Deregulation team in September 2016, newer policy in Chapter 12 of NOMS Finance Manual and on-going Finance Communications where applicable~~
53/1998	The Management of Immigration Act Detainees 4630	Prisoner Administration Group	Jacqui Ross 0171 217 6354	04/01/1999	03/01/2000	
~~54/1998~~	~~Sentence Management and Planning – Revised Forms~~ ~~2200~~	~~Regimes Policy Unit~~ ~~New contact 11/05/17 – SCPPG~~	~~Michael Cole 0171 217 5255~~ ~~Paula Brettingham~~ ~~0171 217 5575~~ ~~New contact 11/05/17 – Brian.Chapman@noms.gsi.gov.uk~~	~~October 1998~~	~~30/09/1999~~	~~Cancelled by DOPT April 2018. This PSI was an amendment instruction to PSO 2200, which itself has already been cancelled.~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~55/1998~~	~~Not Issued~~					
~~56/1998~~	~~Home Detention Curfew~~ ~~6700~~	~~Prisoner Administration Group~~	~~Erica Tillyer~~ ~~0171 217 6451~~	~~26/10/1998~~	~~25/10/1999~~	~~Cancelled by OPSDR. June 2019. PSI Obsolete~~
~~57/1998~~	~~Not Issued~~					
~~58/1998~~	~~In Cell Television~~ ~~4000~~	~~New contact 11/05/17 – MoJ Operational Policy Team~~	~~Graham Wilkinson~~ ~~0171 217 6732~~ ~~Jenny Rees 0171 217 6305~~ ~~New contact 11/05/17 – ruth.power@justice.gov.uk~~	~~01/11/1998~~	~~31/10/1999~~	~~Cancelled by DOPT Nov 2018- PSI Obsolete~~
~~59/1998~~	~~Early Retirement: Approved (B) Scheme~~ ~~8100~~	~~Personnel Business Link~~	~~Adrian Howlett~~ ~~0171 217 6304~~	~~Immediate~~ ~~22/101998~~	~~31/03/1999~~	~~Made Obsolete by DOPT Aug 18 - Now covered by the Pay Policy manual~~
~~60/1998~~	~~Defective NHS Pension Records~~ ~~8600~~	~~Payroll Management Unit~~	~~Andrew Solomon~~ ~~0171 217 2937~~	~~Immediate~~ ~~28/10/1998~~	~~27/10/1998 (sic)~~	~~Made obsolete by the Deregulation Team February 2017, covered by the Pay Manual~~
~~61/1998~~	~~Not Issued~~					
~~62/1998~~	~~Prompt Payment of Invoices~~ ~~7700~~	~~Procurement Strategy Group/ FC&A~~ ~~New contact 11/05/17 – Taxation~~	~~Diane Thomson~~ ~~01536-202101x307~~ ~~Dick Holman 0171 217 5624~~ ~~New contact 11/05/17 – martin.watson@noms.gsi.gov.uk~~	~~immediate~~ ~~13/11/1998~~	~~12/11/1999~~	~~**Cancelled by DOPT July 2018. Cancel with new finance manual.**~~
~~63/1998~~	~~Not Issued~~					
~~64/1998~~	~~Amendments to PSO 7500 (Finance)~~ ~~7500~~	~~F C&A~~	~~Roy Jepson~~ ~~0171 217 5581~~	~~Immediate~~ ~~27/11/1998~~	~~11/11/1999~~	~~Cancelled by DOPT June 2018. Replaced by Finance Manual.~~
~~65/1998~~	~~Prisoners' Information Book for Life Sentenced Prisoners~~ ~~4700~~	~~Regimes Policy Unit~~	~~Michael Cole 0171 217 5255~~ ~~Paula Brettingham~~ ~~0171 217 5575~~	~~20/11/1998~~	~~19/11/1999~~	~~Replaced by PSO 0400 (22/2/2001)~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~66/1998~~	~~Introduction of the Prisoner Escort Record Form~~ ~~1800~~	~~Security Group~~	~~Guy Woolven~~ ~~0171 217 5022~~	~~25/01/1999~~ ~~Issued 23/11/1998~~	~~24/01/2000~~	~~PSI Cancelled December 2017. Current instruction found in PSO 1025.~~
~~67/1998~~	~~Religious Festivals: 1999 Dates~~	~~Chaplaincy~~	~~Rev Thomas Johns~~ ~~0171 217 2024~~	~~01/12/1998~~	~~01/12/1999~~	~~Cancelled by DOPT August 2018. Policy no longer relevant.~~
~~68/1998~~	~~Investment Appraisal Process~~ ~~7800~~	~~New contact 11/05/17 – Taxation~~	~~Danialla Sinagoga/ Heather Josephs/ Paul Ibrahim~~ ~~0171 217 6838/6234/6797~~ ~~New contact 11/05/17 – martin.watson@noms.gsi.gov.uk~~	~~Immediate~~ ~~26/11/1998~~	~~30/11/1999~~	~~**Cancelled by DOPT July 2018. Cancel with new finance manual.**~~
~~69/1998~~	~~Prison Service Dogs Chapter One – Standards~~ ~~1050~~	~~Incident Management Support Unit/~~ ~~Governor, dogs~~ ~~New contact 11/05/17 – NTSG~~	~~Jeff Heenan 0171 217 6896~~ ~~Steve Allen 0121 678 8538~~ ~~New contact 11/05/17 – Graham.Batchford@noms.gsi.gov.uk or kev.appleton@noms.gsi.gov.uk~~	~~Immediate~~ ~~07/12/1998~~	~~none~~	~~PSI cancelled December 2017. Current instruction in PSI 2011/20.~~
~~70/1998~~	~~Prison Service Dogs Chapter Two - Training Aids~~ ~~1050~~	~~Incident Management Support Unit/~~ ~~Governor, dogs~~ ~~New contact 11/05/17 – NTSG~~	~~Jeff Heenan 0171 217 6896~~ ~~Steve Allen 0121 678 8538~~ ~~New contact 11/05/17 – Graham.Batchford@noms.gsi.gov.uk or kev.appleton@noms.gsi.gov.uk~~	~~Immediate~~ ~~07/12/1998~~	~~none~~	~~PSI cancelled December 2017. Current instruction in PSI 2011/20.~~
~~71/1998~~	~~Operational Support Grades: Conversion Programme to Prison Officers~~ ~~8115~~	~~New contact 11/05/17 – HR~~	~~Dave Tappin~~ ~~0171 217 6753~~ ~~New contact 11/05/17 – Lynne.Last@hmps.gsi.gov.uk~~	~~Immediate~~ ~~14/12/1998~~	~~14/12./1999~~	~~Policy cancelled – obsolete (December 2017).~~
~~72/1998~~	~~Arrangement for Consultation on Health and Safety Issues~~ ~~3844~~	~~Health & Safety Policy~~	~~Mary Evans~~ ~~0171 217 6751~~	~~Immediate~~ ~~17/12/1998~~	~~16/12/1999~~	~~Cancelled. Replaced by PSI 10/2016~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
73/1998	Introduction of New Style Security Passes 1000	Security Group	Lyn Wheeler 0171 217 2033 Lyn Weedon 0171 217 5257 New contact 11/05/17 – Chris.sharp@noms.gsi.gov.uk	Immediate 24/12/1998	23/12/1999	Cancelled Jan 18. Replaced by PSI 44/2012
74/1998	Sentence Calculation: Orders Under Section 40 of the Criminal Justice Act 1991 0600	Sentence Calculation Policy Unit	John Evans / Lynette Heugh / Ray Dickinson / Sarah Muir 0171 217 6794/6920/6567/6627	Immediate 24/12/1998	31/03/2000	Replaced by PSO 6650
75/1998	Not issued					
76/1998	Promotion to Senior Officer (SO) Discipline		Chris Roden 0171 217 2901	Immediate 14/12/1998	31/03/2006	Superseded by PSI 79/1999
01/1999	Not Issued					
02/1999	Home Detention Curfew: Addenda to the PSO 6700	Prisoner Administration Group	Mark Derby 0171 217 6370 Erica Tillyer 0171 217 6451	14/01/1999	13/01/2000	Replaced by PSI 2/2000
03/1999	Recall to Prison of Short Term Prisoners 6000;6600;6700	Parole Unit New contact 11/05/17 – SCPPG	Russel A'Court 0171 217 5136 New contact 11/05/17 – Lindsay.McKean@noms.gsi.gov.uk	Immediate 14/01/1999	13/01/2000	Paragraphs 3(b) – 3(f) cancelled by PSO 6000 2nd ed. 1999 Cancelled by DOPT April 2018. Replaced by PSI 30/2014
04/1999	Year End Procedures 1998/1999 7500	Financial Control & Accountancy	Jeanne Steele 0171 217 5218 Colin Ryall 0171 217 5218 Focus helpdesk 0171 217 2038 Derek Bell 0171 217 5290	Immediate 08/01/1999	30/04/1999	Cancelled by DOPT June 2018. One off notice can be applicable to the set period.
05/1999	Establishment Business Plans for 1999/2000 7000	Planning Group	Helpline 0171 217 5882	31/01/1999	31/03/1999	Cancelled by DOPT May 2018. Time specific PSI now obsolete
06/1999	Not Issued					

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~07/1999~~	~~PSO 1053 - Prison Service Dogs, Chapter 3 - External Perimeter Dog Patrols~~	~~Incident Management Support Unit/~~ ~~Governor, Dogs~~ ~~New contact 11/05/17 – NTSG~~	~~Jeff Heenan~~ ~~0171 217 6896~~ ~~Steve Allen 0121 678 8538~~ ~~New contact 11/05/17 – Graham.Batchford@noms.gsi.gov.uk or kev.appleton@noms.gsi.gov.uk~~	~~Immediate~~ ~~09/02/1999~~	~~none~~	~~PSI cancelled December 2017. Current instruction in PSI 2011/20.~~
~~08/1999~~	~~PSO 4700 - Lifer Manual~~ ~~4700~~	~~Lifer Review Unit~~ ~~New contact 11/05/17 – SCPPG~~	~~Paul Jackson~~ ~~0171 217 5785~~ ~~New contact 11/05/17 – Lindsay.McKean@noms.gsi.gov.uk~~	~~Immediate~~ ~~04/06/1999~~	~~June 2000~~	~~Cancelled by OPSDR. June 2019. PSI Obsolete~~
~~09/1999~~	~~Deductions for Board and Lodging from Prisoners' Earnings~~ ~~4000~~	~~Regime Services~~	~~John Morgan~~ ~~0181 760 1836~~	~~Immediate~~ ~~08/02/1999~~	~~December 1999~~	~~Cancelled by the Deregulation Team November 2016 newer policy in PSO 4460~~
~~10/1999~~	~~Point Training: Physical Education Programme~~ ~~8250~~		~~Vince Walker~~ ~~0181 760 1609~~	~~19/01/1999~~	~~18/01/2000~~	~~Superseded by PSI 43/1999~~
~~11/1999~~	~~Assisted Prison Visits Scheme - Introduction to PSO~~ ~~4405~~	~~New contact 11/05/17 – PSP~~	~~Alan Jones 0121 626 2208~~ ~~Mark Mulryne 0121 626 3700~~ ~~Morag Holliday 0121 626 2772~~ ~~New contact 11/05/17 – philip.creighton@noms.gsi.gov.uk~~	~~01/04/1999~~	~~31/03/1999 (sic)~~	~~Replaces PSI 05/1998 and PSO 4405 of 1998~~ ~~Cancelled December 2017. Mandatory elements incorporated into PSI 16/2011.~~
~~12/1999~~	~~Blood Borne and Related Communicable Diseases~~ ~~3845~~	~~Health & Safety Policy Unit~~	~~John Greenland~~ ~~0171 217 6521~~	~~01/06/1999~~	~~31/05/2000~~	~~Cancelled. Replaced by PSI 7/2013~~
~~13/1999~~	~~Flexible Working Hours (F.W.H) Prison Service Agreement~~ ~~8600~~	~~Pay & Industrial Relations~~	~~Ralph Hatton~~ ~~0171 217 6561~~	~~Immediate~~ ~~15/01/1999)~~	~~14/01/2000~~	~~Replaced by PSO 8410 on 04/03/2002~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~14/1999~~	~~Prison Service Order on the Management of Prisoners with Physical, Sensory or Mental Disabilities~~ ~~2855~~	~~Prisoner Administration Group~~	~~Jacqui Ross/Linda Ingram~~ ~~0171 217 6354/6331~~	~~Immediate~~ ~~26/02/1999~~	~~25/02/2000~~ ~~1999 expiry displayed in error on publication~~	~~Cancelled by OPSDR. June 2019. PSI Obsolete~~
~~15/1999~~	~~Not issued~~					
~~16/1999~~	~~Rectification of Detriment~~ ~~(Recording of Annual Leave for Prison Officers and Operational Support Grades)~~ ~~8600~~	~~Pay & Industrial Relations~~	~~Ralph Hatton~~ ~~0171 217 6561~~	~~Immediate~~ ~~04/02/1999~~	~~16/12/1999~~	~~Made obsolete by the Deregulation Team February 2017, Now recorded on My Detail~~
~~17/1999~~	~~Not Issued~~					
~~18/1999~~	~~Provision of Facilities to Individual Members of the Prison Service Union~~ ~~8500~~	~~Pay & Industrial Relations~~	~~Robin Phillip~~ ~~0171 217 6191~~	~~Immediate~~ ~~11/02/1999~~	~~16/12/1999~~	~~Made obsolete by the Deregulation team in February 2017, no longer a recognised union.~~
~~19/1999~~	~~Operation of the Police National Computer~~ ~~0905~~	~~Security Group~~	~~Andy Layton~~ ~~0171 217 5889~~ ~~New contact 11/05/17 – david.woolger@noms.gsi.gov.uk~~	~~Immediate~~ ~~01/03/1999~~	~~29/02/2000~~	~~Cancelled by DOPT May 2018. This is an old version of the PSI and was replaced by PSO 0905 Operation of the Police National Computer~~
~~20/1999~~	~~Welfare to Work – The New Deal~~ ~~8120~~	~~Personnel Business Link~~	~~Mike Allingham & Jenny Hedge & relevant teams~~ ~~0171 217 6755~~	~~Immediate~~ ~~26/02/1999~~	~~30/03/2000~~	~~Made Obsolete by DOPT Aug 18 – new deal no longer exists~~
~~21/1999~~	~~Incident Reporting System – Assaults, Amendment to PSO 1500~~	~~IMSU & Order & Control Unit~~	~~0171 217 6264/6656/6487~~ ~~0171 217 6449~~	~~Immediate~~ ~~29/04/1999~~	~~May 2000~~	~~Cancelled by DOPT Nov 2018 PSI Obsolete~~
~~22/1999~~	~~Measures to Deal with Visitors and Prisoners who Smuggle Drugs through Visits~~ ~~3610~~	~~Security Group & others~~	~~Sarah Blakeney~~ ~~0171 217 5609~~	~~09/03/1999~~	~~30/04/2000~~	~~Made obsolete by the Deregulation Team in September 2016, newer policy partly in PSI 15/2011 and also PSO 3601~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~23/1999~~	~~Transfer of Prisoners: Inter-Prison Escorts~~ ~~6200~~	~~PECS~~	~~Graham Wilson~~ ~~0181 760 1775/1798~~ ~~Colin Simpson 01928 796001/3~~	~~06/04/1999~~	~~05/04/2000~~	~~Made obsolete by the Deregulation Team in January 2017~~
~~24/1999~~	~~Notification of the Release of Dangerous Inmates~~ ~~6450~~	~~HO Probation Unit/ Prisoner Admin Group~~ ~~New contact 11/05/17 – HSPG~~	~~Emil Brown 0171 273 3234~~ ~~Rebecca Mulcahy~~ ~~0171 217 6869~~ ~~New contact 11/05/17 – stuart.freed@hmps.gsi.gov.uk~~	~~29/03/1999~~	~~28/03/2000~~	~~Cancelled by DOPT April 2018. Policy is now out of date.~~
25/1999	Management of Disruptive Prisoners 1700	New contact 11/05/17 – Security Group	Diana Luchford 0171 217 5527 New contact 11/05/17 – karina.hay@noms.gsi.gov.uk or lesley.cuthbertson@noms.gsi.gov.uk	Immediate 25/03/1999	31/03/2000	
~~26/1999~~	~~Reform of the Civil Justice System~~ ~~0150~~		~~Timothy Dodd 0171 217 6416~~ ~~Adrian Howlett 0171 217 6304~~ ~~Peter Quinn 0171 217 2804~~	~~25/04/1999~~	~~27/05/1999~~	~~Cancelled by DOPT April 2018. It introduced PSO 0150 which has been replaced by PSI 31/2015~~
~~27/1999~~	~~The Prison Rules 1999; The Young Offender Institution (Amendment) (No.2) Rules 1999~~ ~~0100~~	~~New contact 11/05/17 – MoJ Operational Policy Team~~	~~Peter Quinn~~ ~~0171 217 2804~~ ~~New contact 11/05/17 – ruth.power@justice.gov.uk~~	~~01/04/1999~~	~~02/05/1999~~	~~Cancelled March 2018. Reported changes to the prison rules, for information no longer required as the latest published prison rules reflect the current statutory position.~~
~~28/1999~~	~~Regime Monitoring 1999-2000~~ ~~7100~~	~~Planning Group~~	~~Steve Gillespie 0171 217 5854~~ ~~Adam Spriggs 0171 217 5502~~	~~Immediate~~ ~~15/04/1999~~	~~30/04/2000~~	~~Cancelled by DOPT May 2018. Time specific PSI- now obsolete~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~29/1999~~	~~Training Planning and Management; Training Plan and Monitoring Arrangements for 1999/2000~~ ~~8200~~	~~Training Policy Unit~~	~~Amanda Ambler~~ ~~01788 834063~~	~~Immediate~~ ~~12/04/1999~~	~~30/04/2000~~	~~Includes separate Appendix 1 Prison Service Training Plan 1999-2000~~ ~~Cancelled by DOPT May 2018. Time specific PSI- now obsolete~~
~~30/1999~~	~~Voting Provisions for Prisoners~~ ~~4650~~	~~Prisoner Administration Group~~ ~~New contact 11/05/17 – MoJ Operational Policy Team~~	~~Stephen McCarthy~~ ~~0171 217 6676~~ ~~Lee Stephen 0171 217 2908~~ ~~New contact 11/05/17 – ruth.power@justice.gov.uk~~	~~Immediate~~ ~~15/04/1999~~	~~11/06/1999~~	~~Cancelled and replaced by PSO 4650 (2001 version)~~
~~31/1999~~	~~Voting Provisions for Prisoners – National Assembly for Wales~~ ~~4650~~	~~Prisoner Administration Group~~ ~~New contact 11/05/17 – MoJ Operational Policy Team~~	~~Stephen McCarthy~~ ~~0171 217 6676~~ ~~Lee Stephen 0171 217 2908~~ ~~New contact 11/05/17 – ruth.power@justice.gov.uk~~	~~Immediate~~ ~~15/04/1999~~	~~07/05/1999~~	~~Cancelled and replaced by PSO 4650 (2001 version)~~
~~32/1999~~	~~Amendment to Prison Service Dogs, Chapter One - Standards~~ ~~1050~~	~~Incident Management Support Unit/~~ ~~Governor,Dogs~~ ~~New contact 11/05/17 – NTSG~~	~~Jeff Heenan 0171 217 6896~~ ~~Steve Allen 0121 678 8547~~ ~~New contact 11/05/17 – Graham.Batchford@noms.gsi.gov.uk or kev.appleton@noms.gsi.gov.uk~~	~~Immediate~~ ~~14/04/1999~~	~~none~~	~~PSI cancelled December 2017. Current instruction in PSI 2011/20.~~
~~33/1999~~	~~Prison Service Order – Technical~~ ~~5900~~	~~Construction Unit~~ ~~New contact 11/05/17 – Estates~~	~~John Gleed 0171 217 5364~~ ~~Stephen Kettle 0171 217 5903~~ ~~New contact 11/05/17 – TBC~~	~~01/04/1999~~	~~none – unlimited enforcement~~	~~Cancelled by DOPT Nov 2018- PSI Obsolete~~
34/1999	Prison Catering Services 5000	Prison Catering Services	Tony Frith/Alan Tuckwood 01536-202101x300/345	Immediate 24/05/1999	14/04/2000	
~~35/1999~~	~~PUMIS: Collection and Distribution of Management Information 1999-2000~~ ~~7100~~	~~Planning Group~~	~~Steve Gillespie 0171 217 5854~~ ~~Adam Spriggs 0171 217 5502~~	~~Immediate~~ ~~15/04/1999~~	~~30/04/2000~~	~~Cancelled by DOPT May 2018. Time specific PSI- now obsolete~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~36/1999~~	~~Financial Propriety – Staff Clubs and Messes~~ ~~7500~~	~~Financial Control & Accountancy~~ ~~New contact 11/05/17 – Taxation~~	~~Martin Watson~~ ~~0171 217 5784~~ ~~New contact 11/05/17 – Martin.watson@noms.gsi.gov.uk~~	~~Immediate~~ ~~16/04/1999~~	~~31/03/2000~~	~~Cancelled by DOPT May 2018. Replaced by Finance Manual.~~
37/1999	Dress Code for Staff Giving Evidence in Court 8801	Security Group	Guy Woolven 0171 217 5022 Roy Donno 0171 217 5568	Immediate 08/06/1999	10/06/2000	Cancels part 1 paragraph 3 of CI 07/1991
~~38/1999~~	~~Use of Force~~ ~~1600~~	~~Incident Management Support Unit~~ ~~New contact 11/05/17 – Security Group~~	~~0171 217 6824/~~ ~~6656/6487/6896~~ ~~New contact 11/05/17 – correspondence_SOCT@noms.gsi.gov.uk~~	~~Immediate~~ ~~20/4/1999~~	~~none~~	~~Cancelled by DOPT Jan 2019~~
~~39/1999~~	~~Managing Attendance Strategy~~ ~~8402 (8401)~~		~~Adrian Howlett 0171 217 6304~~ ~~Joseph Farnand~~ ~~0171 217 6106~~	~~Immediate~~ ~~26/04/1999~~	~~31/03/2000~~	~~Cancelled by DOPT Nov 2018 PSI Obsolete~~
~~40/1999~~	~~Not issued~~					
~~41/1999~~	~~Prisons Ombudsman: Extension of Terms of Reference~~ ~~2510~~	~~Lifers Group/Prisoner Admin Group~~	~~Tim Morris 0171 217 5701~~ ~~James Marmion~~ ~~0171 217 2883~~	~~01/05/1999~~	~~01/05/2000~~	~~December 2017 – PSI cancelled, now incorporated into PSI 58/2010~~
~~42/1999~~	~~Capital Expenditure – Change in Capitalisation Threshold from 1 April 1999~~	~~Directors' budget managers et al~~ ~~New contact 11/05/17 – Taxation~~	~~Funke Nana 0171 217 2078~~ ~~John Sheehy 0171 217 5878~~ ~~Graham Booth 0171 217 5658~~ ~~New contact 11/05/17 – Martin.watson@noms.gsi.gov.uk~~	~~Immediate~~ ~~04/05/1999~~	~~31/03/2000~~	~~**Cancelled by DOPT July 2018. Cancel with new finance manual.**~~
~~43/1999~~	~~Prison Officer Initial Training (POINT)~~ ~~8100~~	~~Training Services; Education Services~~	~~Martin Ward 01924 434100~~ ~~Alex Tait 0181 760 1776~~	~~Immediate~~ ~~15/06/1999~~	~~16/06/2000~~	~~Supersedes PSI 10/1999~~ ~~Made obsolete by the Deregulation team in February 2017, point training replaced now known as POELT~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~44/1999~~	~~The Elton and Windlesham Trophy Competitions~~ ~~8000~~	~~Regime Services & Prison Enterprise & Supply Services~~	~~Maggie Jones 0181 760 1718~~ ~~Sheila Humphrey~~ ~~0181 760 1717~~	~~Immediate~~ ~~21/05/1999~~	~~March 2000~~	~~Made obsolete by the Design & Deregulation programme in December 2016. Relates to old cup competition, Instruction no longer used as a mechanism for advertising these trophies~~
~~45/1999~~	~~Standards and Orders Project – The Standards Manual~~ ~~0200~~		~~Quentin Miller 0171 217 5093~~ ~~Beverley Simpson~~ ~~0171 217 5545~~	~~Immediate~~ ~~20/05/1999~~	~~30/05/2000~~	~~Cancelled by PSI 35/2000~~
~~46/1999~~	~~IT Purchases and QUANTUM~~ ~~7700~~		~~Don Grant 0171 217 6723~~ ~~Steve Rowlands~~ ~~0171 217 6473~~ ~~Peter Ralph 0171 217 6818~~	~~Immediate~~ ~~21/05/1999~~	~~31/05/2000~~	~~Replaces PSI 07/1998~~ ~~Made obsolete by the Deregulation Team September 2016, Athena team have responsibility for requesting good & services from HP~~
~~47/1999~~	~~Drug Strategy – Implementation of Carats~~ ~~3600~~	~~Drug Strategy Unit~~ ~~New contact 11/05/17 – Security Group~~	~~Dan Clarke~~ ~~0171 217 5798~~ ~~New contact 11/05/17 – lesley.cuthbertson@noms.gsi.gov.uk~~ ~~karina.hay@noms.gsi.gov.uk~~	~~Immediate~~ ~~24/05/1999~~	~~15/05/2000~~	~~Cancelled Jan 2018.. This PSI was referenced in PSO 3630 CARATS which has already been cancelled. Current advice on CARATS and substance misuse support can now be found in PSI 2010/45 Integrated drug treatment system which itself has further links to the CARATS practice manual 2009.~~
~~48/1999~~	~~Use of Accountants at Establishments~~ ~~7500~~	~~FC&A~~ ~~New Contact 11/05/17 – Taxation~~	~~Siri Sirikanda 0171 217 5106~~ ~~Simon Sparrow 0171 217 5357~~ ~~New contact 11/05/17 – Martin.watson@noms.gsi.gov.uk~~	~~Immediate~~ ~~27/05/1999~~	~~31/10/2000~~	~~Cancelled by DOPT April 2018. Policy is now out of date.~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~49/1999~~	~~Regimes for Prisoners under 18 years old~~ ~~4950~~	~~Young Offender Group~~	~~William Payne~~ ~~0171 217 5396~~	~~29/07/1999~~	~~30/07/2000~~	~~Cancelled by DOPT Jan 2019~~
~~50/1999~~	~~Open University: Operation of the Prison Service Scheme 50/1999~~ ~~4201~~	~~Education Services~~	~~Nicola Lowitt~~ ~~0181 760 7839~~	~~01/07/1999~~	~~30/06/2002~~	~~Cancelled by DOPT Jan 2019~~
~~51/1999~~	~~Mandatory Drugs Testing~~ ~~3601~~	~~Drugs Strategy Unit~~	~~Martin Lee~~ ~~0171 217 5045~~	~~01/04/1999~~	~~02/04/2000~~	~~Introduces PSO 3601 on MDT~~ ~~Made obsolete by the Design & Deregulation programme September 2016, newer policy in PSO 3601~~
~~52/1999~~	~~Resource Accounting & Budgeting (RAB) in the Prison Service: Resource Budgets for 1999-2000~~ ~~7500~~	~~Finance~~	~~Wendy Durrant 0171 217 5239~~ ~~Debbie Warwick 0171 217 5134~~	~~Immediate~~ ~~24/06/1999~~	~~30/06/2000~~	~~**Cancelled by DOPT July 2018. Replaced by Financial Manual**~~
53/1999	Managing Risk in Prison Enterprises 4101	Regime Services	Robin Adams 0181 760 1837	Immediate 16/07/1999	July 2000	
~~54/1999~~	~~Prison Service Planning Processes~~ ~~7000~~	~~Corporate Planning /Planning Group~~	~~Peter Kind 020 7217 5414~~ ~~Wendy Durrant 020 7217 5239~~	~~Immediate~~ ~~20/07/1999~~	~~21/07/2000~~	~~Made obsolete by the Deregulation Team November 2016 because it relates to planning activity in 1999/2000 so is out of date~~
~~55/1999~~	~~3 Year Strategic Plans for Headquarters and Central Services for the Period 2000-2001 to 2002-2003~~ ~~7000~~	~~Corporate Planning/~~ ~~Resource Planning~~	~~Peter Kind 020 7217 5414~~ ~~Ian Gray 020 7217 5359~~	~~Immediate~~ ~~20/07/1999~~		~~Cancelled by DOPT May 2018. Time specific PSI- now obsolete~~
~~56/1999~~	~~3 years Strategic Plans for Establishments 2000-2001 to 2002-2003 and Business Plans for 2000/2001~~ ~~7000~~	~~Corporate Planning/~~ ~~Resource Planning~~	~~Peter Kind 020 7217 5414~~ ~~Ian Gray 020 7217 5359~~	~~Immediate~~ ~~20/07/1999~~	~~31/03/2000~~	~~Cancelled by DOPT May 2018. Time specific PSI- now obsolete~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
57/1999	Amendment to PSO 8100 8100	Filling Vacancies Policy Unit	Jenny Hedge 020 7217 6353 Mike Allingham 020 7217 6755	Immediate 14/07/1999	01/08/2000	Contains amendments to PSO 8100 Recruitment
~~58/1999~~	~~Discount Sale of Quarters~~ ~~8600~~	~~Pay policy: PIRG~~ ~~Sales admin: Construction Unit~~	~~Howard Joseph 020 7217 6222~~ ~~John Highfield 020 7217 5100~~	~~Immediate~~ ~~14/07/1999~~	~~30/06/2000~~	~~Made obsolete by the Design & Deregulation programme in December 2016 as no longer in use~~
~~59/1999~~	~~Amendment to Buddhist Religious Festivals: 1999~~ ~~4500~~	~~Chaplaincy~~	~~Rev Thomas Johns~~ ~~020 7217 2024~~	~~Immediate~~ ~~16/07/1999~~	~~31/12/1999~~	~~Cancelled by DOPT August 2018. Policy no longer relevant.~~
~~60/1999~~	~~Mandatory Financial Management Training 1999-2000~~ ~~7000~~	~~FC&A~~	~~Roberta Woodcock~~ ~~020 7217 5231~~	~~22/07/1999~~	~~23/07/2000~~	~~Cancelled by DOPT May 2018. Time specific PSI- now obsolete~~
~~61/1999~~	~~Removal from Association - Good Order or Discipline~~ ~~1701~~	~~Order & Control Unit~~	~~020 7217 6907~~	~~27/07/1999~~	~~28/07/2000~~	~~Cancelled by DOPT Feb 2019~~
~~62/1999~~	~~Anti-Bullying Strategy~~ ~~1702~~	~~Order & Control Unit~~	~~020 7217 6578~~	~~23/07/1999~~	~~24/07/2000~~	~~Cancelled by OPSDR. June 2019. PSI Obsolete~~
~~63/1999~~	~~Home Detention Curfew - Annex to Prison Service Order~~ ~~6700~~	~~Prisoner Administration Group~~	~~Mike Darby 020 7127 6370~~ ~~Mike Webster~~ ~~020 7217 6451~~	~~Immediate~~ ~~23/07/1999~~	~~none~~	~~Contains amendments to PSO 6700~~ ~~Replaced by PSI 02/2000~~
~~64/1999~~	~~PSO 0400 – Corporate Issues, Chapter One: Flags~~ ~~0400~~	~~Director General's Staff Officer~~	~~020 7217 6856~~	~~27/08/1999~~	~~27/08/2000~~	~~Made obsolete by the Deregulation Team February 2017 no longer in use~~
~~65/1999~~	~~Construction Industry Tax Scheme~~ ~~7500~~	~~FC&A~~	~~Martin Watson~~ ~~0171 217 5784~~	~~Immediate~~ ~~09/08/1999~~	~~31/03/2000~~	~~Made obsolete by the Deregulation Team November 2016~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~66/1999~~	~~Prison Service Order on the Bail System~~ ~~6100~~	~~Prisoner Administration Group~~ ~~New Contact 11/05/2017 – SCPPG~~ ~~Sentence Policy Unit~~	~~Mary Batchelor/Linda Ingram~~ ~~0171 217 6482/6331~~ ~~New Contact 11/05/2017 – Claire.Davies1@justice.gsi.gov.uk~~ ~~Chris.Potter2@justice.gsi.gov.uk~~	~~02/09/1999~~	~~03/09/2000~~	~~Cancelled by DOPT May 2018. Obsolete - replaced by later PSIs on bail (09/2012 and 25/2013).~~
~~67/1999~~	~~Prison Service Order on Bail Information schemes~~ ~~6101~~	~~Prisoner Administration Group~~ ~~New Contact 11/05/2017 – SCPPG~~	~~Mary Batchelor/Linda Ingram~~ ~~0171 217 6482/6331~~ ~~New Contact 11/05/2017 – Claire.Davies1@justice.gsi.gov.uk~~	~~02/09/1999~~	~~03/09/2000~~	~~Cancelled by DOPT May 2018. Obsolete - replaced by later PSIs on bail (09/2012 and 25/2013).~~
~~68/1999~~	~~Amendment to PSO 4405~~	~~New Contact 11/05/2017 – APVU~~	~~Alan Jones 0121 626 2208~~ ~~Mark Mulryne 0121 626 3700~~ ~~Morag Holliday 0121 626 2772~~ ~~New Contact 11/05/2017 – philip.creighton@noms.gsi.gov.uk~~	~~Immediate~~ ~~13/08/1999~~	~~31/03/2000~~	~~Cancelled December 2017. Mandatory elements incorporated into PSI 16/2011.~~
~~69/1999~~	~~Standards and Orders Project – The Standards Manual~~ ~~0200~~			~~Immediate~~ ~~13/08/1999~~	~~14/08/2000~~	~~Cancelled by PSI 35/2000~~
~~70/1999~~	~~Religious Provision for Shi'a Muslim Prisoners~~ ~~4500~~	~~Prisoner Administration Group~~	~~Steve Porch 0171 217 6472~~ ~~Michelle Crerar 0171 217 2807~~	~~01/02/2000~~	~~02/02/2001~~	~~Made obsolete by the Design & Deregulation programme September 2016, now covered by PSI 05/2016~~
~~71/1999~~	~~Prisoners' Information Books~~	~~Regimes Policy Unit~~	~~Michael Cole 020 7217 5255~~ ~~Paula Brettingham~~ ~~020 7217 5575~~	~~Immediate~~ ~~27/09/1999~~	~~15/09/2001~~	~~Replaced by PSO 0400 22/02/2001~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
72/1999	Food Containing Genetically Modified Soya or Maize: Provision of Information for Consumers 5000	Prison Catering Services **New Contact 11/05/2017 – PSP**	Alan Tuckwood 01536 202101 **New Contact 11/05/2017 – owen.sidaway@noms.gsi.gov.uk**	Immediate 17/09/1999	18/09/1999	
~~73/1999~~	~~Dealing with Long-term Temporary Promotion~~ ~~8400~~	~~Personnel Business Link~~	~~Dave Tappin~~ ~~0171 217 6753~~	~~01/11/1999~~	~~01/05/2001~~	~~Made obsolete by the Deregulation team in February 2017, replaced by Staff Resourcing Policy and associated toolkits~~
~~74/1999~~	~~Flag Flying Duties~~ ~~0400~~	~~DG's staff officer~~ ~~New Contact 11/05/2017 – Estates~~	~~William Payne~~ ~~020 7217 6856~~ ~~New Contact 11/05/2017 – Leslie.walker@noms.gsi.gov.uk~~	~~19/10/1999~~	~~22/10/1999~~	~~Cancelled by DOPT April 2018 - Have already cancelled later policy (2010/05) this also needs to be cancelled for same reason. Policy is now obsolete. A communication is issued each year on mandatory flag flying days.~~
~~75/1999~~	~~Standards and Orders Project – the Standards Manual~~ ~~0200~~	~~Various~~	~~-~~	~~12/10/1999~~	~~13/10/2000~~	~~Cancelled by PSI 35/2000~~
~~76/1999~~	~~Amendment 2 to PSO 8100 – Revision of Age Limits on Prison Officer Recruitment~~ ~~8100~~	~~Filling vacancies policy unit~~	~~Mike Allingham~~ ~~0207 217 6755~~	~~Immediate~~ ~~06/10/1999~~	~~01/10/2000~~	~~Made Obsolete by DOPT Aug 18- replaced by Resourcing Policy~~
~~77/1999~~	~~Prisons Ombudsman: Prison Service Order~~ ~~2520~~	~~Lifers Group / PAG~~	~~Tim Morris 0171 217 5701~~ ~~James Marmion~~ ~~0171 217 2883~~	~~01/12/1999~~	~~01/12/2000~~	~~Replaced by PSI 58/2010~~
~~78/1999~~	~~Prison Service Banking Contract~~ ~~7500~~	~~F C&A~~ ~~New contact 11/05/17 – Taxation~~	~~Petula Ferguson~~ ~~0171 217 5781~~ ~~New contact 11/05/17 – Martin.watson@noms.gsi.gov.uk~~	~~Immediate~~ ~~21/10/1999~~	~~30/09/2000~~	~~**Cancelled by DOPT July 2018. Cancel with new finance manual.**~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~79/1999~~	~~PSO 8110 – Filling Vacancies Internally~~ ~~8110~~	~~Personnel Business Link~~	~~Dave Tappin/Jenny Hedge/Mike Allingham~~ ~~020 7217 6753/6353/6755~~	~~01/01/2000~~	~~02/01/2001~~	~~Made Obsolete by DOPT Aug 18 – PSO 8110 has been cancelled and replaced by PSI 62/2010 (which was subsequently replaced by 3/2017)~~
~~80/1999~~	~~Parole, Release and Recall Manual~~ ~~6000~~	~~Parole Unit~~ ~~New contact 11/05/17 – SCPPG~~	~~Adrian Scott~~ ~~020 7217 5313~~ ~~New contact 11/05/17 – Lindsay.McKean@noms.gsi.gov.uk~~	~~03/11/1999~~	~~02/10/2000~~	~~Introduces new ed. of PSO 6000. Replaces PSI 51/1998 paragraphs 2.1 – 2.5. 2.11 – 2.24 & all of part 3, and PSI 03/1999 paragraphs 3(b) – 3(f).~~ ~~Cancelled by DOPT May 2018. Replaced by a newer instruction (PSI 2014/30) is the current instruction on recall , PSI 22/2015 is the current instruction on parole)~~
~~81/1999~~	~~Complementary and Alternative Treatments in Prison~~ ~~3500~~	~~-~~ ~~New contact 11/05/17 – Health, Wellbeing Co-Commissioning~~	~~Kirk Coulson-Gilmer~~ ~~0171 217 6771~~ ~~New contact 11/05/17 – rupert.bailie@noms.gsi.gov.uk~~	~~Immediate~~ ~~12/11/1999~~	~~October 2000~~	~~Cancelled by DOPT Jan 2019~~
~~82/1999~~	~~Amendments to PSO 1000 - The Security Manual~~ ~~1000~~	~~Security Group~~	~~Lyn Weedon~~ ~~0207 217 5257/5568~~	~~01/04/2000~~	~~02/04/2000~~	~~Cancelled by DOPT Feb 2019~~
~~83/1999~~	~~Payroll Business Continuity Planning~~ ~~8600~~	~~Payroll Service~~	~~Pauline Rutherford~~ ~~0171 217 6274~~	~~01/12/1999~~	~~30/11/2000~~	~~Made obsolete by the Deregulation team in February 2017, covered by NOMS Pay Manual~~
~~84/1999~~	~~Enterprise Material Funding 1999-2000~~ ~~4100~~	~~E&SS, Regime Services~~	~~Bernard Feist~~ ~~0181 760 1824~~	~~Immediate~~ ~~25/11/1999~~	~~31/03/2000~~	~~**Cancelled by DOPT May 2018. Time specific PSI- now obsolete**~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
85/1999	Early Retirement: Approved (B) 8100	Personnel Business Link	Adrian Howlett 0171 217 6304	Immediate 24/11/1999	31/03/2000	Made obsolete by the Deregulation team in February 2017, covered by NOMS Pay Manual
86/1999	Claims for Repayment of Board & Lodging Deductions from Prisoners' Earnings 4100	Regime Services	Josephine Meek 0181 760 1853/1836	Immediate 26/11/1999	23/10/2000	Cancelled by DOPT Nov 2018 PSI Obsolete
87/1999	Prison Service Order on the Management of Prisoners with Physical, Sensory or Mental Disabilities 2855	Prisoner Administration Group	Liz Prior 0171 217 6354 Bob Daw 0171 217 6682	Immediate 20/12/1999	20/12/2000	Introduced new edition of PSO 2855. Cancelled by OPSDR. June 2019. PSI Obsolete
88/1999	Business Plans for the Period 2000-2001 for Headquarters and Central Services 7000	Planning Group	Peter Kind 0171 217 5414 Steve Gillespie 0171 217 5854 Ian Gray 0171 217 5359	Immediate 21/12/1999	31/03/2000	Cancelled by DOPT May 2018. Time specific PSI- now obsolete
89/1999	Transfer of Public Records from Prisons to Local Records Offices 1251	RMS(HO) New contact 11/05/17 – Digital and Change	Peter Wells RMS 0207 273 3844 Record Offices: David Leitch,PRO 0208 392 5262 Photos: PS Museum 01788 8348167/8 New contact 11/05/17 – Mark.Collings2@noms.gsi.gov.uk andy.johnson-bailey@hmps.gsi.gov.uk	Immediate 30/12/1999	23/11/2000	Cancelled by DOPT June 2018 policy no longer used now covered by PSI 35/2014
90/1999	Incentives and Earned Privileges. Earned Community Visits and Compacts. 4000	Prisoner Administration Group	Stephen McCarthy 0171 217 6676	Immediate 28/01/2000	01/01/2001	Cancelled by DOPT Nov 2018 PSI Obsolete

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
91/1999	Physical Education 4250	Education Services New contact 11/05/17 – PSP	Alex Tait AMP House New contact 11/05/17 – david.oliver@noms.gsi.gov.uk	Immediate 29/12/1999	January 2001	
~~92/1999~~	~~New Style Security Passes~~ ~~1000~~	~~Security Group~~	~~Lyn Weedon~~ ~~020 7217 5257~~ ~~New contact 11/05/17 – chris.sharp@noms.gsi.gov.uk~~	~~Immediate~~ ~~24/01/2000~~	~~01/02/2001~~	~~Cancelled Jan 18. Replaced by PSI 44/2012~~
~~01/2000~~	~~Personnel System Staff Validation Prints~~ ~~8000~~	~~Human Resource Planning~~	~~Jean East 0207 217 6347~~ ~~Will Evans 0207 217 6308~~	~~18/01/2000~~	~~18/01/2001~~	~~Cancelled by DOPT Oct 2018. PSI Obsolete~~
~~02/2000~~	~~Home Detention Curfew: Consolidated PSO~~ ~~6700~~	~~Prisoner Administration Group~~	~~Mark Derby 0171 217 6370~~ ~~Mike Webster 0171 217 6451~~	~~Immediate~~ ~~12/01/2000~~	~~08/01/2001~~	~~Cancelled by OPSDR. June 2019. PSI Obsolete~~
~~03/2000~~	~~Standards and Orders Project - The Standards Manual~~ ~~0200~~	~~Directorate of Security~~	~~Quentin Miller~~ ~~0207 217 5093~~	~~Immediate~~ ~~02/02/2000~~	~~28/01/2001~~	~~Cancelled by PSI 35/2000~~
~~04/2000~~	~~Year End Procedures 1999-2000~~ ~~7500~~	~~FC&A~~	~~Various~~	~~Immediate~~ ~~21/01/2000~~	~~31/07/2000~~	~~Cancelled by PSO 9030 02/12/2004~~
~~05/2000~~	~~Use of Latex Gloves~~ ~~3802~~	~~Health & Safety Policy Unit~~	~~Mary Evans~~ ~~0171 217 6751~~	~~Immediate~~ ~~28/01/2000~~	~~25/01/2001~~	~~Cancelled by PSI 06/2007.~~ ~~Replaced by Guidance Note 03/2004 "The use of latex gloves"~~
06/2000	Reform of the Civil Justice System 0150	Prisoner Litigation; Staff litigation; Secretariat	Timothy Dodd 020 7217 6416 Adrian Howlett 020 7127 6304 Peter Quinn 020 7217 2804	Immediate 04/02/2000	01/02/2001	

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
07/2000	Abolition of Headquarters Memoranda to Governors (HQMs) 0001	Director General's Staff Officer	William Payne 0207 217 6856	Immediate 07/02/2000	30/12/2000	
~~08/2000~~	~~Staff Survey 2000~~ ~~8802~~	~~Human Resource Strategy Group~~	~~Jim Woodman~~ ~~0171 217 2815~~	~~Immediate~~ ~~02/02/2000~~	~~02/02/2001~~	~~Cancelled by DOPT May 2018. Time specific PSI now obsolete~~
09/2000	Regimes for Young Women Under 18 Years Old 4950	HMPPS Youth custody service	YCSFrameworkengagement@justice.gov.uk	Immediate 11/02/2000	N/A	
~~10/2000~~	~~Child Protection Protocol~~ ~~4950~~	~~Young Offender Group~~	~~Iain Windebank~~ ~~0171 217 5396~~	~~Immediate~~ ~~11/02/2000~~	~~11/02/2000~~	~~Replaced by PSI 62/2001~~
~~11/2000~~	~~Race Relations: Amendments to Prison Service Order 2800~~ ~~2800~~	~~-~~	~~Hannah Schofield~~ ~~020 7217 6613~~	~~Immediate~~ ~~14/02/2000~~	~~12/02/2001~~	~~*Cancelled by OPSDR. June 2019. PSI Obsolete*~~
12/2000	The Management of Mother and Baby Units and the Application Process 4801	Women and Victims Group	WomensTeam@justice.gov.uk	Immediate 21/02/2000	N/A	
~~13/2000~~	~~Prison Service – Post Incident Care for Staff~~ ~~8150~~	~~Staff Care & Welfare~~	~~Charles Franks~~ ~~0116 262 2440~~	~~01/03/2000~~	~~01/03/2001~~	~~Cancelled. Replaced by PSI 8/2010~~
~~14/2000~~	~~Use of Incense for Private Religious Practice~~ ~~4500~~	~~Prisoner Administration Group~~	~~Helen Redmond~~ ~~020 7217 6472~~ ~~Michelle Crerar 020 7217 2807~~	~~Immediate~~ ~~28/02/2000~~	~~24/02/2001~~	~~Cancelled by OPSDR. Sept 2019. PSI Obsolete~~
~~15/2000~~	~~Amendment to PSO 2200 – DCR Sentence Plan Reviews for Young Offenders~~ ~~2200~~	~~Regimes Policy Unit~~	~~Trish Wincote~~ ~~020 7217 5141~~ ~~Michael Cole 020 7217 5255~~	~~Immediate~~ ~~05/03/2000~~	~~01/03/2001~~	~~*Cancelled by DOPT Jan 2019. PSI amend PSI 2200, which was made obsolete by Dereg team in March 2017.*~~
~~16/2000~~	~~Amendments to the Prison Service Orders – Finance~~ ~~7500~~	~~Financial Control & Accountancy~~	~~Alan Jordison~~ ~~020 7217 5293~~	~~Immediate~~ ~~30/03/2000~~	~~31/03/2001~~	~~Cancelled by DOPT July 2018. Replaced by Financial Manual~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~17/2000~~	~~Sentence Calculation: Juvenile Remand to Local Authority Accommodation~~ ~~0600~~	~~Sentence Calculation Unit~~	~~John Evans~~ ~~020 7217 6938~~	~~Immediate~~ ~~06/03/2000~~	~~04/03/2001~~	~~Replaced by PSO 6650~~
~~18/2000~~	~~Greening Government Initiative – Prison Service Policy and Strategy Document~~ ~~5901~~	~~Construction Unit~~	~~Mike Jarvis~~ ~~020 7217 5435~~	~~Immediate~~ ~~13/03/2000~~	~~14/03/2001~~	~~Replaced by PSI 41/2003~~
~~19/2000~~	~~Not issued~~					
~~20/2000~~	~~Education Key Performance Indicator: Measuring Basic Skills Attainment~~ ~~4210~~	~~Education Development;~~ ~~Planning Group~~	~~Judith Williams 020 8760 1774~~ ~~Steve Gillespie 020 7217 5873~~	~~Immediate~~ ~~15/03/2000~~	~~16/03/2001~~	~~Replaced by Education Policy Framework April 2019~~
~~21/2000~~	~~Regime Monitoring 2000-2001~~ ~~7100~~	~~Planning Group~~	~~Chris Oram 020 7217 5854~~ ~~Adam Spriggs 020 7217 5502~~	~~02/04/2000~~	~~30/04/2001~~	~~Cancelled by DOPT May 2018. Time specific PSI- now obsolete~~
~~22/2000~~	~~Training Plan 2000-2001~~ ~~8200~~	~~Training Policy Unit~~	~~Amanda Ambler~~ ~~01788 834063~~	~~01/04/2000~~	~~30/04/2001~~	~~Cancelled by DOPT May 2018. Time specific PSI- now obsolete~~
23/2000	Establishing a Register of Staff's Freemason Membership 8100	Personnel	Mike Allingham 020 7217 6755 Jenny Hedge 020 7217 6353	Immediate 28/03/2000	01/05/2001	
~~24/2000~~	~~Voting Provisions for Prisoners~~ ~~4650~~	~~Prisoner Administration Group~~	~~Gabrielle Kann~~ ~~020 7217 6331~~	~~Immediate~~ ~~30/03/2000~~	~~05/05/2000~~	~~Cancelled and replaced by PSO 4650 (2001 version)~~
~~25/2000~~	~~Religious Festivals: 2000 Dates~~ ~~4500~~	~~Chaplaincy~~	~~Rev Thomas Johns~~ ~~020 7217 2024~~	~~Immediate~~ ~~30/03/2000~~	~~31/12/2000~~	~~Replaced by PSI 07/2001~~
~~26/2000~~	~~PUMIS: Collection and Distribution of Management Information 2000-2001~~ ~~7100~~	~~Planning Group~~	~~Adam Spriggs 020 7217 5873~~ ~~Chris Oram 020 7217 5502~~	~~01/04/2000~~	~~30/04/2001~~	~~Cancelled by DOPT May 2018. Time specific PSI- now obsolete~~
~~27/2000~~	~~Caring for the Suicidal in Custody: Eliminating Strip Cells~~ ~~2700~~	~~Security Group~~	~~Martin McHugh 020 7217 6596~~ ~~Dick Cronk 020 7217 6921~~	~~Immediate~~ ~~30/03/2000~~	~~30/03/2001~~	~~Superseded by PSO 2700~~
~~28/2000~~	~~Not Issued~~					

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~29/2000~~	~~Contingency Planning for the Refusal to Work by Staff: Tripartite Planning~~ ~~1450~~	~~Incident Management Support Unit~~	~~Michael Hull~~	~~Immediate~~ ~~12/04/2000~~	~~13/04/2001~~	~~Replaces HQM 104/92 and replaces the Contingency planning for industrial action appendix, in the Contingency Planning Manual.~~ ~~Cancelled by DOPT Jan 2019~~
~~30/2000~~	~~Procedures for the Independent Analysis of Mandatory Drug Test Samples~~ ~~3605~~	~~DSU & PAG~~	~~Sunita Mistry 020 7217 5049~~ ~~Andrew Stoneham~~ ~~020 7217 2908~~	~~01/05/2000~~	~~06/05/2001~~	~~Cancelled by DOPT Jan 2019~~
~~31/2000~~	~~Letting Contracts – Revision of EC Thresholds~~ ~~7700~~	~~Procurement Strategy Group~~	~~Jean Kennett~~ ~~01536-202101 x309~~	~~Immediate~~ ~~07/04/2000~~	~~18/04/2001~~	~~Cancelled March 2018. Out of date and no longer used - information is now sent out through CCS.~~
~~32/2000~~	~~The Transport Manual~~ ~~5400~~	~~Transport Unit~~	~~Kevin Styles/Elspeth Gamble/Frances McDevitt~~ ~~01536 202101 x330/244/223~~ ~~New contact 11/05/17 – Jenny.Poole@noms.gsi.gov.uk~~	~~12/05/2000~~	~~13/05/2001~~	~~Cancelled by DOPT Jan 2019~~
~~33/2000~~	~~Prison Service – Post Incident Care for Staff, Version 2 – Issued 18/02/2000 – Further Amendments~~ ~~8150~~	~~Staff Care & Welfare~~	~~Charles Franks~~ ~~0116 262 2440~~	~~27/04/2000~~	~~28/04/2001~~	~~Replaces page 1 of PSO 8150 Iss. 75. Cancelled by DOPT September 2018. Obsolete - PSO 8150 has been cancelled and replaced by PSI 08/2010 (which was subsequently replaced by 2/2018)~~
~~34/2000~~	~~Not issued~~					

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
35/2000	Standards and Orders Project – the Standards Manual 0200	Project Manager & others	Quentin Miller 020 7217 2011	Immediate 27/04/2000	27/04/2001	
~~36/2000~~	~~Flag Flying Duties – Official Birthday of HM The Queen~~ ~~0400~~	~~Director General's Staff Officer~~	~~020 7217 6856~~	~~08/05/2000~~	~~09/05/2001~~	~~Cancelled by DOPT Jan 2019~~
~~37/2000~~	~~Resource Accounting & Budgeting (RAB) in the Prison Service: Resource Budgets for 2000-2001~~ ~~7500~~	~~RAB~~	~~Alison Cornell~~ ~~020 7127 5617~~ ~~Roy Jepson 020 7127 5134~~	~~Immediate~~ ~~04/05/2000~~	~~30/06/2001~~	~~Cancelled by DOPT July 2018. Replaced by Financial Manual~~
38/2000	Management of Disruptive Prisoners 1700	High Security Prisons	Diana Luchford 020 7217 6619 John Golds 020 7217 6319	Immediate 10/05/2000	11/05/2001	
39/2000	Joint Resettlement Performance Indicator 2200	RPU	Linda Ingram 020 7217 5935 Mike Carson 020 7217 5193	01/06/2000	30/04/2001	
~~40/2000~~	~~Resource Accounting and Budgeting (RAB) monitoring and forecasting procedures – parallel running~~ ~~7500~~	~~FPAC/RAB Team~~	~~Colin Ryall 020 7127 5728~~ ~~Alison Cornell 020 7217 5617~~ ~~Graham Bently 020 7217 5322~~	~~30/06/2000~~	~~30/06/2001~~	~~Cancelled by DOPT July 2018. Replaced by Financial Manual~~
~~41/2000~~	~~Performance Recognition – Special Bonus Scheme~~ ~~8450~~	~~Performance Recognition, HRS Group~~	~~Myra Jarvis 020 7217 6552~~ ~~Mike Gibbs 020 7217 6877~~	~~01/07/2000~~	~~31/07/2001~~	~~Superseded by PSO 8480 (08/04/2003)~~
~~42/2000~~	~~Equal Opportunities – Chapter 7~~ ~~8010~~	~~Personnel Management Group~~	~~Ivor Ward /Angela Johnson /~~ ~~Abdur Rahmaan Anderson~~ ~~020 7217 6265/6375/6665~~	~~30/06/2000~~	~~30/06/2001~~	~~Superseded by PSI 19/2003~~
43/2000	Standards and Orders Project – the Standards Manual 0200	Standards & Orders Project Manager	Quentin Miller 020 7217 5093	02/07/2000	01/07/2001	
~~44/2000~~	~~Amendments to the Prison Service Order – Finance~~ ~~7500~~	~~FC&A~~	~~Alan Jordison~~ ~~020 7217 5293~~	~~11/07/2000~~	~~10/07/2001~~	~~Cancelled by DOPT July 2018. Replaced by Financial Manual~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~45/2000~~	~~Production by Directorates and HQ Groups and Services of Strategic Planning Data for 2001-02 to 2003-04 and Headquarters Business Plans for 2001-02~~ ~~7000~~	~~Planning Group~~	~~Peter Kind~~ ~~020 7217 5414~~	~~11/07/2000~~	~~31/03/2001~~	~~Cancelled by DOPT May 2018. Time specific PSI now obsolete~~
~~46/2000~~	~~Production by establishments of level 1 planning data & service delivery arrangements for the period 2001-2002 to 2003 - 2004~~					~~Cancelled by DOPT May 2018. Time specific PSI now obsolete~~
47/2000	Information and practice document - "The judge at your gate" 0100	Legal Co-ordinator	Peter Quinn 020 7217 2804	07/08/2000	07/08/2001	
48/2000	Amendment to PSO 6100 – the Bail System 6100			11/07/2000	N/A	Replaces PSO 6100 Chapters 3 & 5. Cancels IG 46/1994, CI 44/1974 and CI 51/1975.
49/2000	*Trade Union Recognition for Nursing Grades* 8500	HR (ER)	Prisons (ER) EmployeeRelations@justice.gov.uk	17/07/2000	N/A	
~~50/2000~~	~~Amendment to PSO 2200 Revised guidance on the sentence planning risk indicator~~ ~~2200~~	~~Regimes Policy Unit~~	~~Trish Wincote 020 7217 5141~~ ~~Michael Cole 020 7217 5255~~	~~24/07/2000~~	~~25/07/2001~~	~~Cancelled by DOPT Nov 2018- PSI Obsolete~~
~~51/2000~~	~~Prison Discipline: Guidance on Racially Aggravated Offences~~ ~~2000~~	~~Prisoner Administration Group~~	~~Andrew Stonham~~ ~~020 7217 2908~~	~~Immediate~~ ~~31/07/2000~~	~~30/07/2001~~	~~Cancelled by DOPT Jan 2019~~
~~52/2000~~	~~Amendment 3 to PSO 8100 – Encouragement to join a Trade Union / Staff Association~~ ~~8100~~	~~Filling Vacancies Policy Unit~~	~~Stephen Barrow~~ ~~020 7217 6478~~	~~Immediate~~ ~~01/08/2000~~	~~01/08/2001~~	~~Replaced by PSO 8100 Recruitment website 05/02/2004~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~53/2000~~	~~Release on temporary licence~~ ~~5700~~	~~Prisoner Administration Group~~ ~~New contact 11/05/17 – Sentencing Policy Unit~~	~~Ray Dickinson 020 7217 6370~~ ~~Stuart Harwood 020 7217 6451~~ ~~New contact 11/05/17 –~~ ~~Chris.potter2@justice.gsi.gov.uk~~	~~01/09/2000~~	~~31/08/2001~~	~~Amends IG 36/1995 & PSI 46/1998. Amended by PSI 57/2002~~ ~~Cancelled by DOPT Jan 2019~~
~~54/2000~~	~~Implementation of Recommendations of the Searching Review~~ ~~1000~~	~~Security Policy Unit~~	~~Sarah Blakeney~~ ~~020 7217 5609~~	~~31/08/2000~~	~~31/08/2001~~	~~Contains amendments to Security Manual~~ ~~Replaced by 07/2016 Cancelled by OPSDR Dec 19~~
~~55/2000~~	~~Welfare to Work – the New Deal~~ ~~8120~~	~~Filling Vacancies Policy Unit~~	~~Stephen Barrow~~ ~~020 7217 6478~~ ~~Debra Jewitt 020 7217 6104~~	~~11/09/2000~~	~~12/09/2001~~	~~Made Obsolete by DOPT Aug 18 – PSO 8120 has been cancelled and replaced by PSI 62/2010 (which was subsequently replaced by 3/2017)~~
~~56/2000~~	~~Mandatory Financial Management Training 2000-2001~~ ~~7500~~	~~FC&A~~	~~Dave Mann~~ ~~020 7217 5357~~	~~11/09/2000~~	~~31/03/2001~~	~~**Cancelled by DOPT July 2018. Replaced by Financial Manual**~~
~~57/2000~~	~~Amendment to PSO 2605 – the Role of the Legal Services (Legal Aid) Officer~~ ~~2600~~	~~Prisoner Administration Group~~	~~Mary Batchelor 020 7217 6482~~ ~~Gabrielle Kann 020 7217 6331~~	~~01/10/2000~~	~~02/10/2001~~	~~Cancelled by DOPT Nov 2018- PSI Obsolete~~
~~58/2000~~	~~Amendment 4 to PSO 8100 Recruitment~~ ~~8100~~	~~Filling Vacancies Policy Unit~~	~~Mike Allingham 020 7217 6755~~ ~~Jenny Hedge 020 7217 6353~~	~~11/09/2000~~	~~01/05/2001~~	~~Replaced by PSO 8100 Recruitment website 05/02/2004~~
~~59/2000~~	~~Not issued~~					
~~60/2000~~	~~The Human Rights Act and the ECHR~~ ~~0120~~	~~Prisoner Administration Group~~	~~Steve Porch~~ ~~020 7217 6567~~	~~02/10/2000~~	~~03/10/2001~~	~~Cancelled by DOPT June 2018~~ ~~This PSI is now obsolete~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
61/2000	Prison discipline and the European convention on human rights (ECHR): Guidance on use of additional days 2000	Prisoner Administration Group	Steve Porch 020 7217 6567	02/10/2000	03/10/2001	PSI cancelled December 2017 - Now incorporated into PSI 47/2011
62/2000	Making Handcuffing Applications to Court: the Standard Handcuff Application Form 1000	Security Policy Unit	Bronwen Thompson 020 7217 5346	02/10/2000	03/10/2001	Made obsolete by the Deregulation Team September 2016, newer policy section in PSI 26/2015
63/2000	Escorted Absences for Category C Life Sentence Prisoners 6300	Sentence Management Group New contact 11/05/17 – SCPPG	Ian Truffet 020 7217 5712 New contact 11/05/17 – Polly.Churcher@hmps.gsi.gov.uk	10/10/2000	30/09/2001	Replaces PSI 73/1997. Amended by PSI 57/2002 Cancelled by DOPT April 2018. EAs were cancelled after 2014. The ROTL policy now includes a version of escorted ROTL which is the same thing.
64/2000	Focus Upgrade and Server Replacement 7500	FC&A	Helen Ledger / Rev Couter / Margaret Woolterton 020 7217 5185/2075/5270	10/10/2000	31/03/2001	**Cancelled by DOPT July 2018. Replaced by Financial Manual**
65/2000	Designation Process for Close Supervision Centres 1700	CSC/SSU Management Section	Diana Luchford 020 7217 6619	31/10/2000	01/11/2001	Made obsolete by the Deregulation Team September 2016, newer policy in PSI 42 2012 CSC referral manual, and CSC operating Manual Feb 2015.

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
66/2000	Amendment No 5 to PSO 8100 8100	Filling Vacancies Policy Unit	Debra Jewitt 020 7217 6104	14/11/2000	15/11/2001	Made Obsolete by DOPT Aug 18 - PSO 8100 has been cancelled and replaced by PSI 62/2010 (which was subsequently replaced by 3/2017)
67/2000	New Seatbelt Legislation: Mechanical Handling 5400	Transport Unit	Michael Sanchez / John Lawrie 01536 202101 x227/229 New contact 11/05/17 – mike.sanchez@noms.gsi.gov.uk	13/11/2000	13/11/2001	Cancelled by DOPT Jan 2019
68/2000	Production of Directorate Business Plans for period 2001-2002 7000	Planning Group	Alison Bennett - 020 7217 5995 Steve Gillespie - 020 7217 5873	27/11/2000	31/03/2001	Cancelled by DOPT May 2018. Time specific PSI- now obsolete
69/2000	Basic Checks on Doctors and Dentists 8100	Filling Vacancies Policy Unit	Dave Tappin 020 7217 6909 Debra Jewitt - 020 7217 6104	05/12/2000	01/05/2001	Superseded by PSI 38/2003 Replaced by PSO 8100 Recruitment website 05/02/2004
70/2000	Woodcock Recommendation 60: Identification of Extant Instructions 0001	Director General's staff officer	Claudia Sturt 020 7217 6856	01/12/2000 changed to 05/02/2001	02/12/2001	Cancelled by DOPT Jan 2019
71/2000	Operating Standards for Protected Witness Units (PWU's) 1000	Security Group/Prisoner Mgmt/Police Advisers Section	Rob Kellett 020 7217 6797 Mike Webster 020 7217 6319 Arnie Cooke - 020 7217 6580	30/11/2000	30/10/2001	*PSI superseded by PSI 22/2013.* *Cancelled by OPSDR Dec 19*
72/2000	Filling Vacancies Internally. Chapter 3 of PSO 8110	PMG	Ann Thomas - 020 7217 6109	27/11/2000	28/11/2001	Cancelled by DOPT Jan 2019

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
73/2000	Allocation Guide 1000 **(Restricted)**	Security Group	Peter Glynn 020 7217 6582	15/01/2001	15/01/2002	
~~74/2000~~	~~Standards Manual – Order 0200~~	~~Various~~ ~~New contact 11/05/17 –~~ ~~Standard Audit Unit~~	~~New contact 11/05/17 – Liam.Orme@noms.gsi.gov.uk~~	~~05/12/2000~~	~~06/12/2001~~	~~Policy cancelled December 2017 - obsolete~~
~~75/2000~~	~~Tax Liaison Officer~~ ~~7500~~	~~FC&A Taxation Team~~	~~Martin Watson~~ ~~020 7217 5784~~	~~12/12/2000~~	~~30/11/2001~~	~~**Cancelled by DOPT July 2018. Replaced by Financial Manual**~~
76/2000	Notification of the Release of Dangerous Inmates 6450	Sentence Enforcement Unit Probation Unit Dir. of HSP	Rupert Woods 020 7217 5304 Sheran Ridge 020 7273 4580 Mike Webster 020 7217 6319	12/12/2000	12/12/2002	
~~77/2000~~	~~Mandated Purchase Contracts~~ ~~7700~~	~~Procurement Group Help Desk~~	~~01536 202101~~	~~21/12/2000~~	~~22/12/2001~~	~~Replaced by PSI 59/2002 & 17/2003~~
~~78/2000~~	~~Selection and Appointment of Race Relations Officers~~ ~~2800~~	~~Prisoner Administration Group~~	~~Mike Webster~~ ~~020 7217 2917~~	~~21/12/2000~~	~~22/12/2001~~	~~Replaced by PSI 46/2001~~
~~79/2000~~	~~Year End Procedures 2000/2001~~ ~~7500~~	~~FC&A~~	~~Ted Kirby 020 7217 5451~~ ~~Martyn Joy 020 7217 5163~~	~~21/12/2000~~	~~22/12/2001~~	~~Cancelled by DOPT July 2018. Replaced by Financial Manual~~
~~01/2001~~	~~National Population Census~~ ~~1251~~	~~Prisoner Administration Group~~	~~Mary Batchelor 020 7217 6233~~ ~~Amy Harbin 020 7217 6692~~	~~01/03/2001~~	~~01/03/2002~~	~~Cancelled by DOPT Nov 2018.~~ ~~PSI Obsolete~~
~~02/2001~~	~~Computers in Possession: Prisoner Access to Justice~~ ~~1000~~	~~Security Group~~	~~Barney Clifford~~ ~~020 7217 5177~~	~~01/02/2001~~	~~31/01/2002~~	~~Replaced by PSI 20/2005~~
~~03/2001~~	~~Equal Opportunities Chapter 8~~ ~~8010~~	~~Equal Opportunities Team~~	~~John Marsh, Shirley Horton, Rob Mitchell~~ ~~020 7217 6265/6375/6741~~	~~22/01/2001~~	~~23/01/2002~~	~~Superseded by PSI 19/2003~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
04/2001	*Local Whitley Partnership Committees* 8500	HR (ER)	Prisons (ER) EmployeeRelations@justice.gov.uk	23/01/2001	N/A	
05/2001	Extra Payments for Health Care Centres 3500	Prison Health Policy unit	Julie Bishop 0113 254 5379	01/03/2001	02/03/2002	
~~06/2001~~	~~Amendment No. 2 to PSO Finance (Version 3.2)~~ ~~7500~~	~~FC&A~~	~~Alan Jordison~~ ~~020 7217 5293~~	~~01/03/2001~~	~~02/03/2002~~	~~Cancelled By DOPT (SO) 16th July – Replaced By Finance Manual~~
~~07/2001~~	~~Religious Festivals Dates for 2001~~ ~~4550~~	~~Race & Religion Unit, PAG~~	~~Helen Redmond~~ ~~020 7217 6472~~	~~06/02/2001~~	~~31/12/2001~~	~~Cancelled by DOPT August 2018. Policy no longer relevant.~~
~~08/2001~~	~~Prison Service Drug Strategy. CARATS~~ ~~3600~~	~~Drug Strategy Unit~~	~~Liz Hogarth~~ ~~020 7217 5798~~	~~20/02/2001~~	~~21/02/2002~~	~~Cancelled by DOPT Feb 2019~~
~~09/2001~~	~~Home Detention Curfew: Amendments to Eligibility Criteria for Sex Offenders~~ ~~6700~~	~~Community Contact Advice Line~~ ~~New Contact 11/05/2017 – Sentencing Policy Unit~~	~~020 7217 6370~~ ~~New Contact 11/05/2017 – Stephen.bailey@justice.gov.uk~~	~~01/03/2001~~	~~02/03/2002~~	~~Cancelled by DOPT Jan 2019~~
~~10/2001~~	~~Cash Carrying Contract 2001-2004~~ ~~7500~~	~~FC&A Banking Section~~	~~David Collins~~ ~~020 7217 5760~~	~~23/02/2001~~	~~31/01/2002~~	~~Cancelled By DOPT (SO) 16th July – Replaced By Finance Manual~~
~~11/2001~~	~~Notification of the Release of Dangerous Prisoners~~ ~~6450~~	~~Sentence Enforcement Unit~~ ~~Dangerous Offenders Unit~~ ~~Director of High Security Prisons~~ ~~New Contact 11/05/2017 – HSPG~~	~~Rupert Woods 020 7217 5304~~ ~~Sheran Ridge 020 7217 0748~~ ~~Mike Webster 020 7217 6319~~ ~~New Contact 11/05/2017 - al.reid@noms.gsi.gov.uk~~	~~27/02/2001~~	~~12/12/2002~~	~~Cancelled by DOPT April 2018. Replaced by PI 6/2013 and PSI 41/2014~~
~~12/2001~~	~~Revised Guidance on Staff Clubs and Messes~~ ~~7500~~	~~FC&A~~	~~Meena Rajan~~ ~~020 7217 5187~~	~~01/03/2001~~	~~31/01/2002~~	~~Cancelled By DOPT (SO) 16th July – Replaced By Finance Manual~~
13/2001	Electronic Monitoring and Drug Testing on Licence	Not issued	-	-	-	

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~14/2001~~	~~Commencement of Reporting under RAB~~ ~~7500~~	~~FC&A~~	~~Colin Ryall~~ ~~020 7217 5728~~	~~12/03/2001~~	~~13/03/2002~~	~~Cancelled By DOPT (SO) 16th July – Replaced By Finance Manual~~
~~15/2001~~	~~Mandatory training~~ ~~8200~~	~~Training & Development Policy Unit~~	~~Amanda Ambler~~ ~~01788-834063~~	~~01/04/2001~~	~~31/03/2002~~	~~Cancelled by PSI 9/2003~~
~~16/2001~~	~~Revised Chapters of Lifer Manual~~ ~~4700~~	~~Lifer Unit~~	~~Paul Jackson~~ ~~020 7217 5785~~	~~20/03/2001~~	~~21/03/2002~~	~~Contains revised chapters 13 & 14~~ ~~Cancelled by DOPT Jan 2019~~
~~17/2001~~	~~Crime and Disorder Act 1998: Extended Sentences~~	~~Sentence Enforcement Unit~~	~~Sean Coles~~ ~~020 7217 2095~~	~~23/03/2001~~	~~24/03/2002~~	~~Cancels chapter 8 of PSO 6000, and paragraphs 2.12-2.24 of PSI 51/1998~~ ~~Cancelled by DOPT Jan 2019~~
~~18/2001~~	~~Standards and Orders Project – the Standards Manual~~ ~~0200~~	~~Various~~ ~~New Contact 11/05/2017 – Standards Audit Unit~~	~~New Contact 11/05/2017 – Liam.Orme@noms.gsi.gov.uk~~	~~29/03/2001~~	~~30/03/2002~~	~~Contains new standards~~ ~~Policy cancelled December 2017 – obsolete~~
19/2001	Standards and Orders Project - the Standards Manual 0200	Various		29/03/2001	30/03/2002	Contains new standards
~~20/2001~~	~~Staff and Trainee Uniforms in the Under 18 Estate~~ ~~4950~~	~~Young Offender Group~~	~~Iain Windebank~~ ~~020 7217 5396~~	~~04/04/2001~~	~~30/03/2002~~	~~Introduces new annex F to PSO 4950~~ ~~Cancelled by DOPT Feb 2019~~
21/2001	National Service Framework for Older People 3500	Prison Health Policy Unit	Graeme Snow 020 7972 4464	09/04/2001	10/04/2002	

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~22/2001~~	~~Contract Supplementary Hours Scheme for Prison Officer Grades 22/2001~~ ~~7100~~	~~PIRG~~	~~Bill Duff~~ ~~020 7217 6911~~	~~19/04/2001~~	~~20/04/2002~~	~~Cancelled by DOPT Jan 2019~~
~~23/2001~~	~~Amendments to PSO 1000 – the Security Manual~~ ~~1000~~	~~Security Group~~	~~Barney Clifford~~ ~~020 7217 6306~~ ~~Roy Donno 020 7217 2728~~	~~02/07/2001~~	~~01/07/2002~~	~~Cancelled by DOPT Feb 2019~~
~~24/2001~~	~~Flag Flying Duties – Official Birthday of HM The Queen and South African State Visit~~ ~~0400~~	~~Director General's Staff Officer~~	~~020 7217 6856~~	~~19/04/2001~~	~~20/04/2002~~	~~Cancelled by DOPT Jan 2019~~
25/2001	Revised Chapters 26 (Value Added Tax) and 27 (Taxation and National Insurance) to PSO 7500 – Finance	FC&A	Alan Jordison 020 7217 5293	09/05/2001	31/03/2002	
26/2001	Distribution of Parole Leaflet 6000	Sentence Enforcement Unit	Peter Charlesworth 020 7217 5052	08/05/2001	06/05/2002	
~~27/2001~~	~~Amendment No 6 to PSO 8100~~ ~~8100~~	~~Recruitment Policy Unit~~	~~Debra Jewitt~~ ~~020 7217 6104~~	~~01/05/2001~~	~~02/05/2002~~	~~Replaced by PSO 8100 Recruitment website 05/02/2004~~
~~28/2001~~	~~Public Protection Procedures: Changes to Registration Requirements for Sex Offenders~~ ~~4650~~	~~-~~	~~Community Contact Advice Line~~ ~~020 7217 6381~~	~~01/06/2001~~	~~02/06/2002~~	~~Replaces PSI 60/1997~~ ~~Cancelled by PSI 08/2009~~
~~29/2001~~	~~Amendment to PSI 15/2001 – mandatory training~~ ~~8200~~	~~Training and Development Policy Unit~~	~~Amanda Ambler~~ ~~01788 834063~~	~~Immediate~~ ~~17/05/2001~~	~~31/03/2002~~	~~Cancelled by PSI 09/2003~~
30/2001	Standards and Orders Project - the Standards Manual 0200	Various	-	22/05/2001	23/05/2002	
~~31/2001~~	~~Revised Life Sentence Plan~~ ~~4700~~	~~Lifer Unit~~	~~Ian Truffet 020 7217 5712~~ ~~Nick Newton 020 7217 2084~~	~~14/06/2001~~	~~15/06/2002~~	~~Cancelled by DOPT Jan 2019~~
~~32/2001~~	~~Security Manual~~	~~Security Policy Unit~~				~~Cancelled by DOPT Feb 2019~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~33/2001~~	~~Sentence Calculation: Detention & Training Orders~~ ~~4960~~	~~Sentence Calculation Unit~~	~~Adrian Brook/Lynette Heugh/Helen Scott~~ ~~020 7217 6686/6920/6794~~	~~27/06/2001~~	~~28/06/2002~~	~~Replaced by PSO 6650~~
~~34/2001~~	~~Amendment No 4 to PSO Finance (Version 2)~~ ~~7500~~	~~FC&A~~	~~Alan Jordison~~ ~~020 7217 5293~~	~~11/07/2001~~	~~30/06/2002~~	~~Cancelled By DOPT (SO) 16th July – Replaced By Finance Manual~~
~~35/2001~~	~~Production by Establishments of Level One Planning Data & Service Delivery Arrangements for the period 2002-2003 to 2004-2005~~ ~~7000~~	~~Planning Group~~	~~Peter Kind~~ ~~020 7217 5414~~	~~10/07/2001~~	~~31/03/2002~~	~~Cancelled by DOPT May 2018. Time specific PSI- now obsolete~~
~~36/2001~~	~~Mandatory Copier Contract~~ ~~7700~~	~~Contracts & Procurement~~	~~Iris Gray 01536 274711~~ ~~Helen Broccoli 01536 274624~~	~~01/08/2001~~	~~02/08/2002~~	~~Replaced by PSI 59/2002 & 17/2003~~
~~37/2001~~	~~PSO 8650 Travel & Subsistence and 8700 Permanent Transfer~~ ~~8650, 8700~~	~~Expenses Team~~	~~Cindy Barnes, David Martin, Simon Stannard~~ ~~020 7217 6595/6326/6150~~	~~01/07/2001~~	~~02/07/2002~~	~~Amends PSO 8650 & PSO 8700.~~ ~~Cancelled by DOPT September 2018. Obsolete – This amends PSO 8650 which has been replaced by 26/2010 and amends PSO 8700 which has also been replaced by 25/2010.~~
~~38/2001~~	~~Travel & Subsistence~~ ~~8650~~	~~Expenses Team~~	~~Cindy Barnes, David Martin, Simon Stannard~~ ~~020 7217 6595/6326/6150~~	~~01/07/2001~~	~~02/07/2002~~	~~Amends PSO 8650 & PSO 8700~~ ~~Obsolete – replaced by PSI 15/2012~~ ~~Cancelled by OPSDR Dec 19~~
~~39/2001~~	~~Prison Service 'Vision': Ordering of posters, booklets and cards~~ ~~8000~~	~~HR Strategy Group~~	~~Clive Peters~~ ~~020 7217 6661~~	~~20/08/2001~~	~~None~~	~~Cancelled by DOPT September 2018. Obsolete.~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
40/2001	Night Workers Health Assessment 3801	HR (H&S)	Health-Safety.national@justice.gov.uk	20/08/2001	N/A	
~~41/2001~~	~~Ethnicity Classification of all Staff~~ ~~8010~~	~~Diversity & Equality Team~~ ~~Human Resource Planning~~	~~Shirley Horton 020 7217 6375~~ ~~Will Evans 020 7217 6308~~	~~20/08/2001~~	~~21/08/2002~~	~~Cancelled by DOPT September 2018. Obsolete – PSO 8010 has been cancelled and replaced by PSI 33/2011~~
~~42/2001~~	~~Staff Membership of Racist Groups and Organisations~~ ~~8100~~	~~Various~~	-	~~28/08/2001~~	~~29/08/2002~~	~~Obsolete. Cancelled by DOPT Jan 2019~~
~~43/2001~~	~~Categorisation and Allocation~~ ~~0900~~	~~Security Policy Unit~~	~~Karina Hay 020 7217 2726~~ ~~Lesley Cuthbertson~~ ~~020 7217 2727~~	~~04/09/2001~~	~~05/09/2001~~	~~Revised chapters 6 & 7 of PSO 0900, amends Chapter 1, introduces new semi-open cat. for women.~~ ~~Cancelled by DOPT Feb 2019~~
44/2001	Guidance on Nicotine Therapy and Smoking Cessation 3500	Health and Care Partnerships Group	health@justice.gov.uk	13/09/2001	N/A	
~~45/2001~~	~~Gazetteer of Lifer Establishments~~ ~~4700~~	~~Lifer Review Unit~~	~~Nick Newton~~ ~~020 7217 2084~~	~~17/09/2001~~	~~18/09/2002~~	~~Contains revised appendix 4 to PSO 4700~~ ~~Cancelled by DOPT Jan 2019~~
~~46/2001~~	~~Selection & Appointment of Race Relations Liaison Officers~~ ~~2800~~	~~Prisoner Administration Group~~	~~Mike Webster~~ ~~020 7217 2917~~	~~25/09/2001~~	~~26/09/2002~~	~~Replaces PSI 78/2000~~ ~~Cancelled by DOPT Jan 2019~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
47/2001	Criminal Justice & Court Services Act 2000: Pilots Electronic Monitoring & Drug Testing on Licence 6000	Sentence Enforcement Unit New Contact 11/05/2017 – SCPPG	Jaqueline Townley 020 7217 5763 New Contact 11/05/2017 – Brian.Chapman@noms.gsi.gov.uk	25/09/2001	25/09/2002	Cancelled by DOPT April 2018. Policy developed for EM and drug testing pilots which have now ended.
48/2001	Establishing dedicated Head of Finance and Head of Personnel Posts 7000		Simon Sparrow 020 7217 5106 Graham Howard 020 7217 2806	01/10/2001	30/09/2002	Made obsolete by DOPT Sept 2018
49/2001	Regimes for Prisoners Under 18 Years Old 4950	Young Offender Group	Jeremy Whittle 020 7217 5002	11/10/2001	12/10/2002	Cancelled by DOPT Nov 2018- PSI Obsolete
50/2001	Hepatitis C: Guidance for those Working with Drug Users 3550	Prison Health Policy Unit New Contact 11/05/2017 – Health Wellbeing Co-Commissioning HR	David Hillier 020 7972 4781 New Contact 11/05/2017 – Rupert.Bailie@noms.gsi.gov.uk anne.norton@noms.gsi.gov.uk	11/10/2001	12/10/2002	Information & Practice 2/2001 attached (with same title) Cancelled March 2018. This has been replaced by NICE guidance, BBV opt-out pathways and specialised commissioning policies.
51/2001	Amendment to PSO 4950		Jeremy Whittle 020 7217 5022	23/10/2001	24/10/2002	Cancelled by DOPT Nov 2018- PSI Obsolete
52/2001	Mandated Purchase Contracts 7700	Procurement Group	01536 2746224	19/11/2001	20/11/2002	Erroneously issued with 51/2001 on cover – correction issued by email only. Replaced by PSI 59/2002 & PSI 17/2003
53/2001	Not Issued					

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~54/2001~~	~~Amendment no 8 to PSO 8100~~ ~~8100~~	~~Recruitment Policy Unit~~	~~Debra Jewitt~~ ~~020 7217 6104~~	~~03/12/2001~~	~~04/12/2002~~	~~Cancelled by DOPT September 2018. Obsolete - PSO 8100 has been cancelled and replaced by PSI 62/2010 (which was subsequently replaced by 3/2017).~~
~~55/2001~~	~~Managing the Prison Service outturn 2001-02~~ ~~7500~~	~~FC&A~~	~~Ted Kirby/Colin Ryall/Alison Cornell~~ ~~020 7217 5451/5728/5617~~	~~03/12/2001~~	~~31/12/2002~~	~~Superseded by PSI 10/2003~~
~~56/2001~~	~~Revised Chapters of the Lifer Manual~~ ~~4700~~	~~Lifer Unit~~	~~Paul Jackson~~ ~~020 7217 5785~~	~~04/12/2001~~	~~05/12/2002~~	~~Revised chapter 5 attached~~ ~~Cancelled by DOPT Jan 2019~~
~~57/2001~~	~~Revised chapter 36, Security Manual~~ ~~1000~~	~~Security Policy Unit~~	~~Barney Clifford~~ ~~020 7217 6306~~	~~21/01/2002~~	~~20/01/2003~~	~~Cancelled by DOPT Feb 2019~~
~~58/2001~~	~~Revised chapter 15, Security Manual~~ ~~1000~~	~~Security Policy Unit~~	~~Barney Clifford~~ ~~020 7217 6306~~	~~21/01/2002~~	~~20/01/2003~~	~~Cancelled by DOPT Feb 2019~~
~~59/2001~~	~~Religious Festivals Dates for 2002~~ ~~4550~~	~~Religion in prisons~~	~~Joanne Whittaker~~ ~~020 7217 6472~~	~~19/12/2001~~	~~20/12/2002~~	~~Replaced by PSI 56/2003~~
~~60/2001~~	~~Dog Food Contract~~ ~~7700~~	~~Procurement Group Help Desk~~	~~01536 2746224~~	~~07/01/2002~~	~~08/01/2002 (sic)~~	~~Replaced by PSI 59/2002 & 17/2003~~
~~61/2001~~	~~Prison Libraries~~ ~~6710~~	~~PLSU~~	~~Anthony Harris~~ ~~020 7925 6162~~	~~07/01/2002~~ ~~(2001 incorrectly displayed on PSI)~~	~~31/12/2002~~	~~Cancelled by DOPT Nov 2018- PSI Obsolete~~
62/2001	Child Protection Protocol 4950	HMPPS Youth Custody Service	YCSFrameworkengagement@justice.gov.uk	08/01/2002	N/A	Replaces PSI 10/2000
~~01/2002~~	~~Personnel System Staff Validation Prints~~ ~~8000~~	~~Human resource planning~~	~~Jean East/Will Evans~~ ~~020 7217 6347/6308~~	~~14/01/2002~~	~~15/01/2003~~	~~Cancelled by DOPT Oct 2018- PSI Obsolete~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
02/2002	Amendment to PSO 7700 procurement & materials management 7700	Procurement Strategy Group	Tom Dorman 01536 274554	21/01/2002	22/01/2003	Cancelled March 2018. Out of date and no longer used. Information is now on category specific pages on the MoJ Intranet & Procurement bulletins on the HMMPS Intranet.
03/2002	Amendment No. 5 to PSO Finance Version 3.2 7500	FC&A	Chris Wallington 020 7217 5231	21/01/2002	31/12/2002	Financial Governance, FMC requested this is made obsolete. Amended PSO 7500. PSO cancelled by PSI 26/2011 **** Cancelled By DOPT (SO) 16th July – Replaced By Finance Manual****
04/2002	Amendment 8 to PSO 8100 8100	Recruitment Policy Unit	Sue McGuire 020 7217 2842	24/01/2002	25/01/2002	Replaced by PSO 8100 Recruitment website 05/02/2004
05/2002	Computers in Possession: Prisoner Access to Justice 1000	Security Group	Barney Clifford 020 7217 6306	01/02/2002	31/01/2003	Cancelled by PSI 20/2005, and replaced by National Security Framework
06/2002	Amendment 7 to PSO 8100 – Short Term Appointments 8100	Recruitment Policy Unit	Sue McGuire 020 7217 2842	Immediate 18/02/2002	17/02/2003	Replaced by PSO 8100 Recruitment website 05/02/2004
07/2002	National Service Framework for Diabetes: Standards 3500	Prison Health Policy Unit	Kim Dhadda 020 7972 3932	18/02/2002	19/02/2002	Cancelled march 2018. This has now been replaced by QOF and NICE Guidelines on the care and management of diabetes which will be included in the service specification.

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~08/2002~~	~~Amendment 9 to PSO 8100 – Recruitment Composition of Interview Boards~~ ~~8100~~	~~Recruitment Policy Unit~~	~~Dave Tappin 020 7217 6854~~ ~~Mike Allingham 020 7217 2776~~	~~01/04/2002~~	~~02/04/2003~~	~~Made Obsolete by DOPT Aug 18 – PSO 8100 has been cancelled and replaced by PSI 62/2010 (which was subsequently replaced by 3/2017)~~
~~09/2002~~	~~Revised Chapters of Lifer Manual~~ ~~4700~~	~~Lifer Unit~~	~~Maggie Wilson~~ ~~020 7217 5896~~	~~26/02/2002~~	~~27/02/2003~~	~~PSI 29/2010 – on 19/04/2010 withdraws chapter 7 from Lifer Manual, which is covered by chapter 9 of the Public Protection Manual.~~
~~10/2002~~	~~Amendment to the Procurement Manual~~ ~~7700~~	~~Procurement Group Helpdesk~~	~~01536 274624~~	~~04/03/2002~~	~~05/03/2003~~	~~Cancelled March2018. Out of date and no longer used. Information is now on category specific pages on the MoJ Intranet & Procurement bulletins on the HMMPS Intranet.~~
~~11/2002~~	~~Accident Reporting~~ ~~3800~~	~~Health & Safety Policy Group~~	~~Mary Guinness~~ ~~020 7217 6810~~	~~01/04/2002~~	~~02/04/2003~~	~~Replaces IG 35/96~~ ~~Cancelled and Replaced by PSI 02/2016~~
~~12/2002~~	~~Introduction of an Additional Check for those Working with children under 18 years of age using the Criminal Records Bureau (CRB)~~ ~~8100~~	~~Recruitment Policy Unit~~	~~Sue McGuire~~ ~~020 7217 2842~~	~~01/04/2002~~	~~31/03/2003~~	~~Replaced by PSO 8100 Recruitment website 05/02/2004~~
~~13/2002~~	~~Flag Flying Duties – Official Birthday of HM The Queen~~ ~~0400~~	~~Director General's Staff Officer~~	~~020 7217 6856~~	~~08/04/2002~~	~~09/04/2003~~	~~Cancelled by DOPT Jan 2019~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~14/2002~~	~~Amendment to PSO 8650 – Travel & Subsistence~~ ~~8650~~	~~Expenses Section~~	~~Cindy Barnes, David Martin, Simon Stannard~~ ~~020 7217 6595/6326/6150~~	~~25/03/2002~~	~~24/03/2003~~	~~Expired.~~ ~~Updated tel. no. for Calder confs:~~ ~~08703 8222 77~~ ~~Cancelled by DOPT September 2018. Updates PSO 8650 which has been cancelled and replaced by PSI 26/2010.~~
~~15/2002~~	~~Accounting for Headquarters Recoverable VAT~~ ~~7500~~	~~FC&A~~	~~Sandra Smith~~ ~~020 7217 5774~~	~~01/04/2002~~	~~31/03/2003~~	~~Cancelled By DOPT (SO) 16th July – Replaced By Finance Manual~~
~~16/2002~~	~~Recycling of Spent Fluorescent Tubes, Sodium Lamps and Other Lighting Appliances~~ ~~7700~~	~~Contracts & Procurement Unit~~	~~Jean Kennet~~ ~~01536 274705~~	~~01/05/2002~~	~~30/04/2003~~	~~Replaced by PSI 59/2002 & 17/2003~~
~~17/2002~~	~~Amendment to PSO 8650: Provision of Business Travel Tickets~~ ~~8650~~	~~Expenses Section~~	~~Cindy Barnes, David Martin, Simon Stannard~~ ~~020 7217 6595/6326/6150~~	~~04/04/2002~~	~~03/04/2003~~	~~**Cancelled by DOPT September 2018. Updates PSO 8650 which has been cancelled and replaced by PSI 26/2010.**~~
~~18/2002~~	~~Grading of Promotion and Selection Board Members~~ ~~8100~~	~~Filling Vacancies Policy Unit~~	~~Dave Tappin 020 7217 6854~~ ~~Mike Allingham 020 7217 2776~~	~~04/04/2002~~	~~04/04/2003~~	~~Made Obsolete by DOPT Aug 18 – PSO 8100 has been cancelled and replaced by PSI 62/2010 (which was subsequently replaced by 3/2017)~~
~~19/2002~~	~~Changes to Home Detention Curfew Policy : Presumptive HDC~~ ~~6700~~	~~Community Contract & Sentence Calculation Unit~~	~~020 7217 6451 /~~ ~~020 7217 6370~~	~~01/05/2002~~	~~02/05/2003~~	~~Cancelled. Replaced by PSI 01/2018~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~20/2002~~	~~Devolution of Responsibility for Filling Vacancies~~ ~~8100~~	~~Filling Vacancies Policy Unit~~	~~Dave Tappin 020 7217 6854~~ ~~Mike Allingham 020 7217 2776~~	~~11/04/2002~~	~~12/04/2003~~	~~Amends PSO 8110.~~ ~~Cancelled by DOPT September 2018. Obsolete - PSO 8100 has been cancelled and replaced by PSI 62/2010 (which was subsequently replaced by 3/2017)~~
~~21/2002~~	~~Amendment to PSO's 8650 & 8700 – Changes to Expense Rate~~ ~~8650~~	~~Expenses Section~~	~~Cindy Barnes, David Martin, Simon Stannard~~ ~~020 7217 6595/6326/6150~~	~~17/04/2002~~	~~18/04/2003~~	~~Cancelled by DOPT September 2018. This amends PSO 8650 which has been replaced by 26/2010 and amends PSO 8700 which has also been replaced by 25/2010~~
~~22/2002~~	~~Amendment to PSO 7700 – Procurement & Materials Management (Chapter 5)~~ ~~7700~~	~~Procurement Strategy Group~~	~~Tom Dorman~~ ~~01536 24554~~	~~24/05/2002~~	~~25/05/2002~~	~~Cancelled march 2018. Out of date and no longer used. Information is now on category specific pages on the MoJ Intranet & Procurement bulletins on the HMMPS Intranet.~~
23/2002	Extended Use of Contract Supplementary Hours Scheme for Prison Officer Grades 7100	Pay & ER Group	Matt Pierzchala 020 7217 6561	30/05/2002	29/05/2003	
24/2002	Health Promoting Prisons: a shared approach, a strategy for promoting health in prisons in England and Wales 3500	Health and Care Partnerships Group	health@justice.gov.uk	24/05/2002	N/A	

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
25/2002	The protection and Use of Confidential Health Information in Prisons and Inter-Agency Information Sharing 3500	Health and Care Partnerships Group	health@justice.gov.uk	29/05/2002	N/A	Accompanied by Information & Practice 01/2002 "Guidance on the protection and use of confidential health information in prisons and inter-agency information sharing"
~~26/2002~~	~~Cell Sharing Risk Assessment~~ ~~0550~~	~~Safer Custody Group~~	~~Gill Brigden~~ ~~020 7217 2174~~	~~23/06/2002~~	~~31/03/2003~~	~~Amends PSO 0550. Includes pads of forms XF001 and XF002~~ ~~Replaced by PSI 32/2005~~
~~27/2002~~	~~Amendment no. 6 to PSO Finance (version 3.2)~~ ~~7500~~	~~FC&A~~	~~Martin Hannan~~ ~~020 7217 5293~~	~~01/07/2002~~	~~02/07/2002~~	~~Cancelled By DOPT (SO) 16th July – Replaced By Finance Manual~~
28/2002	Performance Standards Review Programme – the Standards Manual 0200	Planning Group	020 7217 5995	02/07/2002	01/07/2003	
~~29/2002~~	~~Gazetteer of Lifer Establishments~~ ~~4700~~	~~Lifer Unit Policy & Planning Team~~	~~Nick Newton~~ ~~020 7217 2084~~	~~02/07/2002~~	~~03/07/2003~~	~~Cancelled – no longer dedicated Lifer establishments in the estate~~ ~~Cancelled by OPSDR. Sept 2019. PSI Obsolete~~
~~30/2002~~	~~Amendment to PSO 8700, Staff Moves for Security Reasons~~ ~~8700~~	~~Personnel~~	~~Cindy Barnes, David Martin, Simon Stannard~~ ~~020 7217 6595/6326/6150~~	~~08/07/2002~~	~~09/07/2003~~	~~Cancelled by DOPT September 2018. Obsolete – PSO 8700 has been cancelled and replaced by PSI 25/2010.~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~31/2002~~	~~Woodcock Recommendation 60: Identification of Extant Instructions~~ ~~0001~~	~~DG's Staff officer~~	~~Claudia Sturt~~ ~~020 7217 6856~~	~~09/07/2002~~	~~10/07/2003~~	~~Contains list of all valid Circular Instructions, Instructions to Governors, Advice to Governors and Standing Orders.~~ ~~Cancelled by DOPT Feb 2019~~
~~32/2002~~	~~Long Service Award~~ ~~8800~~	~~Personnel~~	~~Myra Jarvis~~ ~~020 7217 6552~~	~~02/09/2002~~	~~03/09/2003~~	~~Superseded by PSO 8480 (08/04/2003)~~ ~~*Cancelled by PSI 39/2011*~~
~~33/2002~~	~~Prison Officer Recruitment – Revised Eyesight Standard~~ ~~8100~~	~~Filling Vacancies Policy Unit~~	~~Mike Allingham~~ ~~020 7217 2776~~	~~09/07/2002~~	~~10/07/2003~~	~~Replaced by PSO 8100 Recruitment website 05/02/2004~~
34/2002	Travel and Subsistence: Long Term Detached Duty 8650	Taxation & Expenses Sections	Martin Watson 020 7217 5784 Cindy Barnes, David Martin, Simon Stannard 020 7217 6595/6326/6150	11/07/2002	12/07/2003	
~~35/2002~~	~~Categorisation and Allocation. Allocation of Deportees to Open Conditions~~ ~~0900 & 1000~~	~~Security Group~~	~~Lesley Cuthburtson & Karina Hay~~ ~~020 7217 2726/2727~~	~~18/07/2002~~	~~19/07/2003~~	~~*Cancelled by PSI 39/2011, PSI 40/2011, PSI 41/2011*~~
36/2002	Developing and Modernising Primary Care in Prisons 3500	Prison Health Policy Unit	Sinead O'Brien 020 7972 3919	23/07/2002	24/07/2003	Accompanied by booklet "Developing and modernising primary care in prisons"
~~37/2002~~	~~Amendments to PSO 1000 – The Security Manual~~ ~~1000~~	~~Security Group~~	~~Lesley Cuthburtson & Karina Hay~~ ~~020 7217 2726/2727~~	~~Immediate~~ ~~23/07/2002~~	~~22/07/2003~~	~~Cancelled by DOPT Feb 2019~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
38/2002	Guidance on Consent to Medical Treatment 3500	Health and Care Partnerships Group	health@justice.gov.uk	25/07/2002	N/A	Accompanied by Information & Practice 03/2002 "Guidance on consent to medical treatment"
~~39/2002~~	~~Extension of Presumptive HDC [Home Detention Curfew] – Amendments and Additions to PSI 19/2002~~ ~~6700~~	~~Community Contact & Sentence Calculation Unit~~	~~020 7217 6451/6370~~	~~05/08/2002~~	~~31/07/2003~~	~~Amends PSO 6700 and PSI 19/2002~~ ~~Cancelled. Replaced by PSI 01/2018~~
40/2002	Handling of Paper OASys Forms 2200	OASys National Implementation Manager	Adrian Scott 020 7217 5141 Martin Kettle 020 7217 5825/0703	Immediate 06/08/2002	31/07/2003	
41/2002	Amendment to PSO 2200 – Update of LIDS Version of the Sentence Planning Risk Predictor 2200	Safety and 10 Prisons Project	omic@hmps.gsi.gov.uk	22/08/2002	N/A	
~~42/2002~~	~~Earned Community Visits~~ ~~4000~~	~~Prisoner Administration Group~~	~~Nina Buckby 020 7217 2858~~	~~02/09/2002~~	~~03/09/2003~~	~~Amends PSO 4000~~ ~~Cancelled by DOPT Feb 2019~~
~~43/2002~~	~~Production of Area Business Plans for 2003-2004 and Establishment Service Delivery Agreements for 2003-2004 to 2005-2006~~ ~~7700~~	~~Planning Group~~	~~020 7217 5995/5789~~	~~02/09/2002~~	~~03/09/2003~~	~~Cancelled by DOPT May 2018. Time specific PSI- now obsolete~~
~~44/2002~~	~~Issue of the new Prison Service Staff Handbook~~ ~~8000~~	~~Personnel Secretariat~~	~~Doug Allen~~ ~~020 7217 2896~~	~~01/11/2002~~	~~02/01/2003~~	~~*Cancelled by DOPT Oct 2018- PSI Obsolete*~~
~~45/2002~~	~~Race Relations: Racist Incident Reporting form and Standardised Log~~ ~~2800~~	~~Personnel~~	~~Steve Bass~~ ~~020 7217 6587~~	~~11/09/2002~~	~~01/08/2003~~	~~Cancelled by DOPT Jan 2019~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
46/2002	Amendment to the Prison Service Instruction System Performance Standard 0001	Instructions Unit	Cassie Robinson / Allen Casey 020 7217 6590	11/09/2002	12/09/2003	Amends standard 39
~~47/2002~~	~~Prison Rules (2002 amendment) & YOI Rules (2002 amendment)~~ ~~0100~~	~~Resettlement~~	~~Geoff Underwood~~ ~~020 7217 6383~~	~~18/09/2002~~	~~19/09/2003~~	~~Cancelled March 2018.~~ ~~Reported changes to the prison rules, for information no longer required as the latest published prison rules reflect the current statutory position.~~
~~48/2002~~	~~Internal transfer arrangements for Prison Officers~~ ~~8100~~	~~Filling Vacancies Policy Unit~~	~~Mike Allingham 020 7217 2776~~ ~~Dave Tappin 020 7217 6854~~	~~Immediate 25/09/2002~~	~~26/09/2003~~	~~Replaced by PSI 44/2003~~
~~49/2002~~	~~Framework agreement for the provision of recruitment services~~ ~~8100~~	~~Filling Vacancies Policy Unit~~	~~Mike Allingham 020 7217 2776~~ ~~Mark Lundy 020 7217 2163~~	~~30/09/2002~~	~~01/10/2003~~	~~Replaced by PSO 8100 Recruitment website 05/02/2004~~
~~50/2002~~	~~Arrangements for promotion of Industrial / Agricultural grades~~ ~~8100~~	~~Filling Vacancies Policy Unit~~	~~John Weston 01536 274607~~ ~~Dave Tappin 020 7217 6854~~	~~Immediate 01/10/2002~~	~~02/10/2003~~	~~Cancelled by DOPT September 2018. Obsolete.~~
~~51/2002~~	~~Amendment no. 10 to PSO 8100 – short term appointments~~ ~~8100~~	~~Filling Vacancies Policy Unit~~	~~Sue McGuire~~ ~~020 7217 2842~~	~~Immediate 02/10/2002~~	~~02/10/2003~~	~~Replaced by PSO 8100 Recruitment website 05/02/2004~~
~~52/2002~~	~~F213SH for Self-Harm / Attempted Suicide and Changes to the Recording on IRS system~~ ~~2700~~	~~Safer Custody Group~~	~~Brent Greenaway~~ ~~020 7217 5940~~	~~01/12/2002~~	~~30/11/2003~~	~~Superseded by PSO 2700, 26/10/2007~~
~~53/2002~~	~~Guidance on the use of Closed Visits when Applied to Prisoners~~ ~~3610~~	~~Drug Strategy Unit~~	~~Laura Weight/Andy Bell~~ ~~020 7217/5914/5834~~	~~14/10/2002~~	~~14/10/2003~~	~~Replaced by PSI 24/2005~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
54/2002	Prison Service Order on Religion 4550	Chaplaincy; Religion Section, Prisoner Admin	020 7217 8960/8808 020 7217 6472/6298	Immediate 05/11/2002	05/11/2003	Includes new chapters 1, 4 & Annex to chapter 3 Cancels SO 7A Superseded by PSI 05/2016 *Cancelled by OPSDR Sep 2019*
55/2002	Devolution of Responsibility for Filling Vacancies 8100	Filling Vacancies Policy Unit	Mike Allingham 020 7217 2776 Dave Tappin 020 7217 6854	Immediate 28/10/2002	29/10/2003	Cancelled by DOPT September 2018. Obsolete.
56/2002	Religious Festivals Dates for 2003 4550	Religion in prisons	Kishwar Ahmed 020 7217 6298/6472	Immediate 09/12/2002	31/12/2003	Replaces PSI 59/2001 Cancelled by DOPT August 2018. Policy no longer relevant.
57/2002	Approval of applications by life sentence prisoners for category C/second stage escorted absences from closed conditions and release on temporary licence from open conditions 4700	Lifer Unit	Lynda Morley 020 7217 5700	01/01/2003	02/01/2004	Cancelled by OPSDR Sept 2019. Subsumed into ROTL policy PSI 21/2012
58/2002	Not Issued					
59/2002	Mandatory contracts 7700	CPU	Patsy Northern 01536 274637	06/01/2003	31/12/2003	Replaced by PSI 17/2003
01/2003	Arrangements for level transfer and progression 8100 (8110)	Filling Vacancies Policy Unit	Dave Tappin 020 7217 6854 James Woodman 020 7217 2815	01/02/2003	12/01/2004	Introduces Chapters 5 & 6 of PSO 8110. Cancelled by DOPT September 2018. Obsolete - PSO 8100 has been cancelled and replaced by PSI 62/2010 (which was subsequently replaced by 3/2017)

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~02/2003~~	~~Changes to rules and procedures for recruitment promotion and selection boards~~ ~~8100~~	~~Filling Vacancies Policy Unit~~	~~Dave Tappin 020 7217 6854~~ ~~Sue McGuire 020 7217 2842~~	~~01/02/2003~~	~~14/01/2004~~	~~Amends information in PSO 8100 & 8110.~~ ~~Cancelled by DOPT September 2018. Obsolete – PSO 8100 has been cancelled and replaced by PSI 62/2010 (which was subsequently replaced by 3/2017)~~
~~03/2003~~	~~Increase in maximum home detention curfew period to 90 days~~ ~~6700~~	~~Community Contact & Sentence Calculation Unit~~	~~020 7217 6370/ 6675~~	~~23/01/2003~~	~~23/01/2004~~	~~Amends PSO 6700~~ ~~*Cancelled by OPSDR – Sept 2019*~~ ~~Obsolete – HDC period since extended to 135 days~~
04/2003	IT / telephony change requests 9030	Live Services Manager	Paul Curley 020 7217 2824	12/02/2003	11/02/2004	Amends chapter 1 of PSO 9030
05/2003	Good medical practice for doctors providing primary care services in prison 3500	Prison Health Policy Unit	Chris Harris 0113 2545335	24/01/2003	23/01/2004	Issued with DoH booklet with same title
~~06/2003~~	~~Amendments and 8700 and PSO 8650 – congestion charge~~ ~~8650 & 8700~~	~~Expenses Section~~	~~Cindy Barnes, David Martin & Simon Stannard~~ ~~020 7217 6595/6326/6150~~	~~Immediate~~ ~~27/01/2003~~	~~26/01/2004~~	~~Amends PSO 8650 chapter 6 & PSO 8700 chapter 11.~~ ~~Cancelled by DOPT September 2018. This amends PSO 8650 which has been replaced by 26/2010 and amends PSO 8700 which has also been replaced by 25/2010~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
07/2003	Internal conversion programme for Prison Service staff wishing to become prison officers 8100	Filling Vacancies Policy Unit	Mike Allingham 020 7217 2776	28/01/2003	27/01/2004	
~~08/2003~~	~~Private Cash~~ ~~4000~~	~~Prisoner Administration Group~~	~~020 7217 6354/6331~~	~~01/04/2003~~	~~30/01/2004~~	~~Cancelled by DOPT Nov 2018- PSI Obsolete~~
09/2003	Abolition of Mandatory Training 8200			Immediate 04/02/2003	N/A	Cancels PSI 15/2001 & 29/2001. Amends numerous PSOs.
~~10/2003~~	~~Financial year end procedures 2002-3~~ ~~7500~~	~~FC&A~~	~~Ted Kirby/Colin Ryall~~ ~~020 7217 5451/5728~~	~~10/02/2003~~	~~09/02/2004~~	~~Supersedes PSI 55/2001***** Cancelled By DOPT (SO) 16th July – Replaced By Finance Manual*****~~
~~11/2003~~	~~Stocktaking & Stock Checks: Amendment to Chapter 6.9~~ ~~7700~~	~~ESU~~	~~Jeff Moulton~~ ~~01536 2745578~~	~~24/02/2003~~	~~23/02/2004~~	~~Amends PSO 7700. Cancelled March 2018. Out of date and no longer used. Information is now on category specific pages on the MoJ Intranet & Procurement bulletins on the HMMPS Intranet.~~
~~12/2003~~	~~Amendments to PSO 8650 Travel and Subsistence and PSO 8700 Permanent Transfer~~ ~~8650 & 8700~~	~~Expenses~~	~~Cindy Barnes, David Martin & Simon Stannard~~ ~~020 7217 6595/6326/6150~~	~~01/04/2003~~	~~03/03/2004~~	~~Amends PSO 8650 & PSO 8700.~~ ~~Cancelled by DOPT September 2018. This amends PSO 8650 which has been replaced by 26/2010 and amends PSO 8700 which has also been replaced by 25/2010~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
13/2003	Prison Healthcare: New Financial Reporting Arrangements 7500	FC&A	Baz Pankhania 020 7217 5944	01/04/2003	19/03/2004	Cancelled By DOPT (SO) 16th July – Replaced By Finance Manual
14/2003	Ethnic Monitoring Classification 8010	Diversity & Equality Group	Wayne Dastur 020 7217 2528	01/04/2003	23/03/2004	Replaced by PSI 32/2011 *Cancelled by OPSDR Sept 2019*
15/2003	DNA Testing: Prisoner DNA Sampling Programme 4675	Prisoner Administration Group	Carrie Cannings 020 7217 2933	01/04/2003	31/03/2004	Replaced by PSO 4695
17/2003	Mandatory Contracts 7700	Procurement Group Helpdesk	01536 274624	Immediate 06/05/2003	05/05/2004	Cancels PSIs 77/2000, 36/2001, 52/2001, 60/2001, 16/2002 & 59/2002 Cancelled by DOPT 21 March 2018. Out of date and no longer used.
18/2003	Prison Service Order on Religion – Chapter 2 – Security Issues 4550	Religion Section Prisoner Admin Group	020 7217 6298/2807	Immediate 13/05/2003	06/05/2004	Superseded by PSI 05/2016 *Cancelled by OPSDR Sept 2019*
19/2003	Equal Opportunities – chapters 7 & 8 8010	Diversity & Equality Group	020 7217 6665/6744/6375	Immediate 09/05/2003	08/05/2004	Cancelled by DOPT Oct 2018. PSI Obsolete, PSO 8010 has been cancelled and replaced by PSI 33/2011
20/2003	Flag Flying duties – Official Birthday of HM The Queen 0400	Director General's staff officer	020 7217 6856	16/05/2003	15/05/2004	Cancelled by DOPT Jan 2019
21/2003	Personnel Implications Arising from the Review of Works (ROWD) project 8110	Filling Vacancies Policy Unit	John Weston/Dave Tappin 020 7217 6353/6854	10/06/2003	09/06/2004	Cancelled by DOPT September 2018. Obsolete.
22/2003	Prison Officer Recruitment Procedure 8100	Filling Vacancies Policy Unit & others	020 7217 2776	10/06/2003	09/06/2004	Replaced by PSO 8100 Recruitment website 05/02/2004

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~23/2003~~	~~Issue of a Model Protocol for Providing Access to Medication by Non-Healthcare Staff~~ ~~3801 & 3810 & 0200~~	~~Prison Health~~	~~Emily Nicol~~ ~~020 7972 4949~~	~~23/06/2003~~	~~22/06/2004~~	~~03/11/2003 PSI placed under moratorium and should not be implemented until further notice.~~
~~24/2003~~	~~Update of PSO 8100 chapter 7 – Appointment Procedures~~ ~~8100~~	~~Area Personnel Co-ordinators~~		~~Immediate~~ ~~13/06/2003~~	~~12/06/2004~~	~~Replaces chapter 7 of PSO 8100~~ ~~Replaced by PSO 8100 Recruitment website 05/02/2004~~
~~25/2003~~	~~Production of area Business Plans for 2004-2005 and Establishment Service Delivery Agreements for 2004-2005 and 2004-2006 [2005-2006]~~ ~~7000~~	~~Planning Group~~	~~020 7217 5995/5789~~	~~25/06/2003~~	~~24/06/2004~~	~~Cancelled by DOPT May 2018. Time specific PSI- now obsolete~~
~~26/2003~~	~~Extended use of Contract Supplementary Hours Scheme for Prison Officer Grades~~ ~~7100~~	~~Pay and Employee Relations Group~~	~~John Letley~~ ~~020 7217 2572~~	~~26/06/2003~~	~~25/06/2004?~~	~~Cancelled by DOPT Oct 2018- PSI Obsolete- Amended by 24/2008~~
~~27/2003~~	~~Ceasing Parole Board Member interviews for prisoners liable to deportation~~ ~~6000~~	~~Sentence Enforcement Unit~~	~~Simon Greenwood/ Peter Charlesworth/ Charles Kapita~~ ~~020 7217 5861/5313/2082~~	~~14/07/2003~~	~~13/07/2004~~	~~Cancelled by PSO 6000 2005 ed.~~
28/2003	Pharmacy Services for Prisoners 3500	Health and Care Partnerships Group	health@justice.gov.uk	Immediate 09/07/2003	N/A	
~~29/2003~~	~~Clinical Appraisal for Doctors Employed in Prisons~~ ~~8450~~	~~Prison Health~~	~~Jo Leech~~ ~~020 7972 4464~~	~~Immediate~~ ~~03/07/2003~~	~~02/07/2004~~	~~Amends PSO 8450~~ ~~Cancelled by DOPT Feb 2019~~
~~30/2003~~	~~Equal Opportunities – Chapters 6, 9 & 10~~ ~~8010~~	~~Diversity & Equality Group~~	~~Suzanne Jones, Daz McCaighy, Stacey Muncaster, Shirley Horton~~ ~~020 7217 2563/6665/6744/6375~~	~~25/07/2003~~	~~24/07/2004~~	~~Cancelled by DOPT Nov 2018- PSI Obsolete~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~31/2003~~	~~Changes to the Home Detention Curfew Scheme~~ ~~6700~~		~~HDC helpline 020 7217 6451~~	~~16/07/2003~~	~~15/07/2004~~	~~Replaces paragraph 3.2.1 of PSO 6700.~~ ~~Amended by PSI 08/2008~~ ~~Replaced by HDC Policy Framework March 2019~~
~~32/2003~~	~~Promotion to Psychologist and Higher Psychologist~~ ~~8110~~	~~Various~~		~~18/08/2003~~	~~17/08/2004~~	~~Cancelled by DOPT January 2019~~
~~33/2003~~	~~Amendment to PSO 8650: Visits Overseas on Official Business~~ ~~8650~~	~~Expenses policy unit~~	~~Cindy Barnes/ David Martin/ Simon Stannard~~ ~~020 7217 6595/6326/6150~~	~~18/07/2003~~	~~17/07/2004~~	~~New chapter 13 & annexes 8 & 9.~~ ~~Supersedes HON 42/1984 & PSI 46/1997.~~ ~~This PSI was amended by email 27/08/2003.~~ ~~Cancelled by DOPT September 2018. This amends PSO 8650 which has been replaced by 26/2010.~~
~~34/2003~~	~~Amendment to PSO 8650: Day Subsistence~~ ~~8650~~	~~Expenses policy unit, Taxation section~~	~~Cindy Barnes/ David Martin/ Simon Stannard~~ ~~020 7217 6595/6326/6150~~ ~~Martin Watson x5784~~	~~22/07/2003~~	~~21/07/2004~~	~~Amends Chapter 9 & Annex 4. Cancelled by DOPT September 2018. This amends PSO 8650 which has been replaced by 26/2010.~~
~~35/2003~~	~~Amendments to PSO 6650 – Sentence Calculation: Counting of Unlawfully at Large~~ ~~6650~~	~~Sentence calculation unit~~	~~Lynette Heugh & Helen Scott~~ ~~020 7217 6920/6794~~	~~06/08/2003~~	~~05/08/2004~~	~~Amends PSO 6650~~ ~~Replaced and cancelled by PSI 39/2012~~ ~~Cancelled by PSI 13/2013.~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~36/2003~~	~~Faith annexes to chapter 1 of the Religion Manual~~ ~~4550~~	~~PAG/Chaplaincy~~	~~Kishwar Ahmed/Michelle Crerar~~ ~~020 7217 8071/2807~~	~~25/08/2003~~	~~24/08/2004~~	~~Superseded by PSI 05/2016~~ ~~*Cancelled by OPSDR- Sept 2019*~~
~~37/2003~~	~~Eligibility to apply for Prison Service Manager and Senior Manager posts on promotion & level transfer~~ ~~8110~~	~~Filling vacancies policy unit~~		~~15/08/2003~~	~~14/08/2004~~	~~Amends PSO 8110. Cancelled by DOPT September 2018. Obsolete - PSO 8110 has been cancelled and replaced by PSI 62/2010 (which was subsequently replaced by 3/2017)~~
38/2003	Basic checks on Doctors and Dentists 8100	Prison Health/PMG		15/08/2003	14/08/2004	Supersedes PSI 69/2000. Use in conjunction with PSI 16/2003
~~39/2003~~	~~Personnel System Staff Validation Prints~~ ~~8000~~	~~Human resources planning~~	~~Will Evans & Paul Le Faye~~ ~~020 7217 6308/6684~~	~~21/08/2003~~	~~20/08/2004~~	~~Cancelled by DOPT Oct 2018 - PSI Obsolete - Personnel system replaced by Phoenix~~
~~40/2003~~	~~Eligibility for Resettlement Leave~~ ~~5700~~	~~Prisoner Admin Group~~	~~020 7217 6686~~	~~Immediate~~ ~~29/08/2003~~	~~28/08/2004~~	~~Cancelled by PSO 6300 in 2006~~ ~~Cancelled by OPSDR- Sept 2019~~
~~41/2003~~	~~Sustainable Development – Prison Service Policy and Strategy~~ ~~5901~~	~~Property Services Group~~	~~Mike Jarvis~~ ~~020 7217 5435~~	~~11/09/2003~~	~~10/09/2004~~	~~Replaces PSI 18/2000~~ ~~Sustainable Development Policy and Strategy replaces the Services Greening Operations Policy~~ ~~Replaced by Sustainable Operations Policy Framework March 2019~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~42/2003~~	~~Guidance in the "Insiders" peer support scheme~~ ~~2700~~	~~Safer Custody Group~~	~~Kathy Biggar & Jenny Rees~~ ~~020 7217 2015/5527~~	~~10/09/2003~~	~~09/09/2004~~	~~Accompanied by Insiders Good Practice Guide and briefing pack – catalogued and added to library stock as a pamphlet~~ ~~Superseded by PSO 2700, 26/10/2007~~
~~43/2003~~	~~Issue of the Healthcare Skills Toolkit~~ ~~8000 - 8100 & 8450~~	~~Prison Health~~	~~Emily Nicol~~ ~~020 7972 4949~~	~~10/10/2003~~	~~01/04/2006~~	~~Introduces healthcare skills toolkit, available on PS intranet & online www.doh.gov.uk/prisonhealth/publications.htm; revoked by PSI 19/2005~~
~~44/2003~~	~~Arrangements for Filling Prison Officer Vacancies~~ ~~8110~~	~~Filling vacancies policy unit~~	~~Dave Tappin/Frank Colyer~~ ~~020 7217 6854/6353~~	~~Immediate 30/09/2003~~	~~29/09/2004~~	~~Replaces PSI 48/2002. Cancelled by DOPT September 2018. Obsolete – Replaced by Staff Resourcing.~~
~~45/2003~~	~~Faith Annexes to Chapter 1 of the Religion Manual~~ ~~4550~~	~~PAG / Chaplaincy~~	~~Kishwar Ahmed / Michelle Crerar~~ ~~020 7217 8071/2807~~	~~14/10/2003~~	~~14/10/2004~~	~~Cancelled by DOPT Nov 2018.~~ ~~PSI Obsolete~~
46/2003	Medical Treatment of Prison Staff by Healthcare Workers 3000	Health and Care Partnerships Group	health@justice.gov.uk	16/10/2003	N/A	
47/2003	Rationalisation of Doctors' Duties in Prisons 3500	Health and Care Partnerships Group	health@justice.gov.uk	Immediate Issued 05/01/2004	N/A	

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~48/2003~~	~~Guidance for the Introduction of Health Care Assistants~~ ~~3000~~	~~Prison Health~~	~~Jo Leech 020 7972 4464~~	~~16/10/2003~~	~~15/10/2004~~	~~Cancelled march 2018. Healthcare assistants are an integral part of the NHS healthcare workforce and all areas mentioned in the policy description are covered by standard NHS guidelines, including NHS Employers – Knowledge and Skills Framework, Agenda for Change Pay scales, NHS Careers – training, RCN and Unison.~~
49/2003	Mandatory use of Calder Conferences Ltd 8650	Finance	Simon Stannard 020 7217 6150 David Martin 020 7217 6326	01/12/2003	26/10/2004	
~~50/2003~~	~~Selecting and Managing External Consultants~~ ~~7700~~	~~Contracts & Procurement Group~~	~~020 7217 1969; Procurement Helpdesk 01536 274624~~	~~04/11/2003~~	~~02/11/2004~~	~~Contains revised chapter 7 of PSO 7700~~ ~~Cancelled by DOPT 21 March 2018. Out of date and no longer used.~~
~~51/2003~~	~~Suicide / Self Harm Warning Form – For Use by Escort Staff~~ ~~2700~~	~~Safer Custody Group~~	~~Laura Dobinson 020 7217 2138~~ ~~Mike Gibbs 020 7217 2135~~	~~12/01/2004~~ ~~Issued 11/11/2003~~	~~11/01/2005~~	~~Superseded by PSO 2700, 26/10/2007~~
~~52/2003~~	~~Not Issued~~					
~~53/2003~~	~~Re-Introduction of Disinfecting Tablets~~ ~~3500~~	~~Prison Health~~	~~Cecilia Riccardi~~ ~~020 7972 4788~~	~~01/12/2003~~	~~30/11/2004~~	~~Replaced by PSI 5/2005~~
~~54/2003~~	~~Religious Festivals for 2004~~ ~~4550~~	~~Religion in prisons~~	~~Kishwar Ahmed~~ ~~020 7217 8071~~	~~01/01/2004~~	~~31/12/2004~~	~~Replaced by PSI 46/2004~~
55/2003	Mandatory Use of Carlson Wagonlit Travel to Book Business Tickets 8650	EPU	Simon Stannard/David Martin 020 7217 6150/6326	19/12/2003	18/12/2004	

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~56/2003~~	~~Mandating of New Fresh Medium Shell Eggs Contract~~ ~~7700~~	~~Procurement~~	~~Astrid Kingscote~~ ~~01536 274624~~	~~06/01/2004~~	~~31/12/2005~~	~~Cancelled by DOPT 21 March 2018. Out of date and no longer used.~~
~~57/2003~~	~~Mandating of New Single Portions Contract~~ ~~7700~~	~~Procurement~~	~~Astrid Kingscote~~ ~~01536 274624~~	~~06/01/2004~~	~~31/12/2007~~	~~Cancelled by DOPT 21 March 2018. Out of date and no longer used.~~
~~58/2003~~	~~Mandatory contracts – Laundry Equipment~~ ~~7700~~	~~Procurement~~	~~Wendy Wells~~ ~~01536 274624~~	~~06/01/2004~~	~~31/12/2004~~	~~Cancelled by DOPT March 2018. Out of date and no longer used.~~
~~59/2003~~	~~Interchange – Including Arrangements for Secondments, Loan and Other Attachments~~ ~~8100~~	~~Local personnel offices~~		~~Immediate~~ ~~Issued 07/01/2004~~	~~31/01/2005~~	~~Introduces new element of PSO 8110 to be incorporated into the proposed Filling Vacancies website. Cancelled by DOPT September 2018. Obsolete.~~
~~01/2004~~	~~Mandatory Contracts – Catering Equipment~~ ~~7700~~	~~Procurement~~	~~Zoe Brewin/ Procurement helpdesk~~ ~~01536 274624~~	~~14/01/2004~~	~~31/12/2005~~	~~Cancelled by DOPT March 2018. Out of date and no longer used.~~
~~02/2004~~	~~Mandatory contracts – Photocopiers~~ ~~7700~~	~~Procurement~~	~~Richard Moon 01536 274713~~ ~~Procurement helpdesk~~ ~~01536 274624~~	~~05/01/2004~~	~~30/04/2008~~	~~Cancelled by DOPT March 2018. Out of date and no longer used.~~
~~03/2004~~	~~Mandatory contracts – Radio Communications~~ ~~7700~~	~~Procurement~~	~~Richard Moon 01536 274713~~ ~~Procurement helpdesk~~ ~~01536 274624~~	~~14/01/2004~~	~~31/08/2008~~	~~Cancelled by DOPT March 2018. Out of date and no longer used.~~
~~04/2004~~	~~Mandatory contracts – Stationery & Computer Consumables~~ ~~7700~~	~~Procurement~~	~~Garry Pyne 01536 274710~~ ~~Procurement helpdesk~~ ~~01536 274624~~	~~05/01/2004~~	~~07/09/2008~~	~~Cancelled by DOPT March 2018. Out of date and no longer used.~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~05/2004~~	~~The Intensive Development Scheme~~ ~~8100~~	~~PMG / T&DG~~	~~Recruitment & selection: Roger Serle 020 7217 2940~~ ~~Scheme Management: RoseMarie Loft T&DG~~ ~~01788 834076~~	~~01/02/2004~~	~~15/01/2005~~	~~Cancelled by DOPT September 2018. Obsolete – IDS no longer in place in HMPPS~~
~~06/2004~~	~~Crime and Disorder Act 1998 : Extended Sentences~~ ~~6000~~	~~Post Release Casework Section & Extended Sentences Team~~	~~Kerry Adams 020 7217 5848~~ ~~Tariq Khan & Kristyn Miller~~ ~~020 8760 1717/1713~~	~~01/02/2004~~	~~31/01/2005~~	~~Cancelled by DOPT Jan 2019~~
~~07/2004~~	~~Mandatory contracts – Evidence Products~~ ~~7700~~	~~Procurement~~	~~Garry Pyne 01536 274710~~ ~~Procurement helpdesk~~ ~~01536 274624~~	~~05/02/2004~~	~~01/04/2007~~	~~Cancelled by DOPT March 2018. Out of date and no longer used.~~
08/2004	Transfer and Allocation of Life Sentence Prisoners 4700	LRRS	Nick Newton-D'Taillefer 020 7217 2084	03/02/2004	02/02/2005	Amends PSO 4700 chapter 4
~~09/2004~~	~~Revised Contractual Delegation~~ ~~7700~~	~~Procurement~~	~~Tom Dorman~~ ~~01536 274554~~	~~Immediate~~ ~~04/02/2004~~	~~01/03/2005~~	~~Amends PSO 7700 Chapter 2 Annex 2A. Cancelled March 2018. Out of date and no longer used. Information is now on category specific pages on the MoJ Intranet & Procurement bulletins on the HMMPS Intranet.~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~10/2004~~	~~Issue of a Model Induction Framework for Healthcare Staff~~ ~~8450~~	~~Health and Care Partnerships Group~~	~~health@justice.gov.uk~~	~~28/02/2004~~	~~N/A~~	~~Issued with booklet Prison Health Induction Framework, & CD-Rom Prison Health Induction Resource~~ ~~PSI 04/2011 replaces and cancels PSI 10/2004, but it states the title as 'Career Break' which is not this document.~~ ~~Cancelled February 2025 – PSI obsolete~~
~~11/2004~~	~~Amendment to PSO 8700: Relocation Company Scheme – Devolved Billing~~ ~~8700~~	~~EPU~~	~~Simon Stannard/David Martin~~ ~~020 7217 6150/6326~~	~~16/02/2004~~	~~15/02/2005~~	~~Cancelled by DOPT September 2018. Amends PSO 8700 which has also been replaced by 25/2010~~
~~12/2004~~	~~Financial Year End Procedures 2003-04~~ ~~7500~~	~~FC&A~~	~~Colin Ryall/John Sheehy~~ ~~020 7217 5878/5163~~	~~05/03/2004~~	~~04/03/2005~~	~~Superseded by PSI 12/2005~~
13/2004	Misuse of Information Technology 9010	Directorate of Corporate Affairs	Jim Hassan 01527 551203	31/03/2004 Issued 05/03/2004	30/03/2005	Amendment issued 10/03/2004
~~14/2004~~	~~Drug Testing Condition and ACR Additional Non-Standard Licence Conditions~~ ~~6000~~	~~HO Early release & recall section~~	~~020 8774 0222~~ ~~020 7217 5412/5511/2063/5389~~	~~01/04/2004~~	~~31/03/2005~~	~~Cancelled by PSI 37/2004~~
~~15/2004~~	~~Flag Flying Duties~~ ~~0400~~	~~Instructions Unit~~	~~Cassie Robinson~~ ~~020 7217 6590~~	~~Immediate~~ ~~Issued 12/03/2004~~	~~11/03/2005~~	~~Replaced by PSI 40/2005~~
~~16/2004~~	~~Compilation of Life Sentence Prisoner Confidential Summary Dossiers~~ ~~4700~~	~~Lifer Unit Policy & Planning Team~~	~~Nick Newton-D'Taillefer~~ ~~020 7217 2084~~	~~01/04/2004~~	~~31/03/2005~~	~~Amends PSO 4700~~ ~~Cancelled by DOPT Jan 2019~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~17/2004~~	~~Not issued~~					
~~18/2004~~	~~Not issued~~					
~~19/2004~~	~~Not issued~~					
~~20/2004~~	~~Death in Custody Investigations by the Prisons and Probation Ombudsman~~ ~~1301~~	~~Safer Custody Group~~	~~Jenny Hall 020 7217 2136~~ ~~Jo Humeniuk 020 7217 2021~~	~~01/04/2004~~	~~31/03/2005~~	~~Cancels PSO 1301~~ ~~Replaced by PSO 2710 02/11/2005~~
~~21/2004~~	~~Cessation of the Use of Cash in Payments to Staff~~ ~~7500~~	~~FC&A~~	~~Richard Wilson~~ ~~020 7217 5650~~	~~01/04/2004~~	~~31/03/2005~~	~~Policy Cancelled July 2018 – Replaced By Finance Manual~~
~~22/2004~~	~~Training Management Framework~~ ~~8200~~	~~PSC~~	~~Stephanie Verdon~~ ~~01788 834063~~	~~16/04/2004~~	~~15/04/2005~~	~~Policy cancelled December 2017 - obsolete.~~
~~23/2004~~	~~Hard charging project~~ ~~7700~~	~~FC&A & ESS~~	~~Colin Ryall 020 7217 5728~~ ~~Mike Harris 020 8760 1780~~	~~01/04/2004~~	~~31/03/2005~~	~~Replaced by PSI 26/2005~~
~~24/2004~~	~~Amendments to annexes 4 & 5 PSO 1400~~ ~~**(Restricted)**~~					~~Governor only~~ ~~No copy of this Instruction held by the OPG Secretariat~~ ~~Cancelled by DOPT Feb 2019~~
~~25/2004~~	~~Mandatory contracts – Haberdashery Products~~ ~~7700~~	~~Procurement~~	~~Les Cloughley 01536 274639~~	~~Immediate~~ ~~Issued 30/04/2004~~	~~30/04/2005~~	~~Cancelled by DOPT March 2018. Out of date and no longer used.~~
~~26/2004~~	~~Mandatory contracts – Footwear Components~~ ~~7700~~	~~Procurement~~	~~Les Cloughley~~ ~~01536 274639~~	~~Immediate~~ ~~Issued 30/04/2004~~	~~30/04/2005~~	~~Cancelled by DOPT March 2018. Out of date and no longer used.~~
~~27/2004~~	~~Early Removal Scheme for Foreign Nationals~~ ~~6000~~	~~ER & RS~~	~~Simon Greenwood~~ ~~020 7217 5861~~	~~07/05/2004~~	~~06/~~	~~Cancelled by PSO 6000 2005 ed.~~
~~28/2004~~	~~Gazetteer to PSO 4700 the Lifer Manual~~ ~~4700~~	~~Lifer Unit Policy & Planning Team~~	~~Nick Newton-D'Taillefer~~ ~~020 7217 2084~~	~~14/05/2004~~	~~13/05/20055/2005~~	~~Cancelled by DOPT Feb 2019~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~29/2004~~	~~Parole Board interviews for Discretionary Conditional Release (DCR) Prisoners~~ ~~6000~~	~~ER & RS~~	~~Simon Greenwood~~ ~~020 7217 5861~~ ~~Peter Charlesworth~~ ~~020 7217 5313~~	~~01/04/2004~~	~~31/03/2005~~	~~Cancelled by PSO 6000 2005 ed.~~
~~30/2004~~	~~Revised Expenses Rates – Amendments to PSO 8700 & 8650~~ ~~8700 & 8650~~	~~Expenses Policy Unit~~	~~Simon Stannard~~ ~~020 7217 6150~~	~~01/06/2004~~	~~31/03/2005~~	~~Cancelled by DOPT September 2018. This amends PSO 8650 which has been replaced by 26/2010 and amends PSO 8700 which has also been replaced by 25/2010~~
~~31/2004~~	~~Amendments to PSO 4360: Correctional Services Accreditation Panel~~ ~~4360~~		~~Mark May~~ ~~020 7217 5193~~	~~25/06/2004~~	~~24/06/2005~~	~~Cancelled Jan 18. Policy obsolete.~~
~~32/2004~~	~~Production of Area Business Plans for 2005-2006 and Establishment Service Delivery Agreements for 2005-2006 to 2007-2008~~ ~~7000~~	~~Planning Group~~	~~020 7217 5729/ 5789~~	~~31/07/2004~~	~~30/07/2005~~	~~Cancelled by DOPT May 2018. Time specific PSI- now obsolete~~
~~33/2004~~	~~Personnel System Staff Validation Prints and Disability Survey~~ ~~8000~~	~~Human Resources Planning Unit~~	~~Paul Le Faye~~ ~~020 7217 6684~~	~~21/08/2004~~	~~20/08/2005~~	~~Cancelled by DOPT Oct 2018 - PSI Obsolete – Personnel system replaced by Phoenix~~
~~34/2004~~	~~Mandatory Contracts – Banking Stationery~~ ~~7700~~	~~Contracts and Procurement Unit (Corby)~~	~~Jill Coe~~ ~~01536 274686~~	~~01/11/2004~~	~~31/10/2008~~	~~Cancelled by DOPT March 2018. Out of date and no longer used.~~
~~35/2004~~	~~Mandatory Contracts - In Cell TV~~ ~~7700~~	~~Contracts and Procurement Unit (Corby)~~	~~Gary Pyne~~ ~~01536 274710~~	~~01/08/2004~~	~~31/03/2008~~	~~Cancelled by DOPT March 2018. Out of date and no longer used.~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~36/2004~~	~~Mandatory contracts – PE Equipment~~ ~~7700~~	~~Contracts and Procurement Unit (Corby)~~	~~Gary Pyne~~ ~~01536 274710~~	~~01/07/2004~~	~~31/09/2008~~	~~Cancelled march 2018. Out of date and no longer used. Information is now on category specific pages on the MoJ Intranet & Procurement bulletins on the HMMPS Intranet.~~
~~37/2004~~	~~Drug testing condition and ACR additional non-standard licence conditions~~ ~~6000~~	~~Home Office Early Release and Recall Section~~	~~James Hough 020 7217 5511~~ ~~Simon Holmes 020 7217 5773~~	~~21/07/2004~~	~~22/07/2005~~	~~Replaces PSI 14/2004 and amends PSO 6000~~ ~~Cancelled by PSO 6000 2005 ed.~~
38/2004	Process for Closing or Re-Designating Industrial Workshops and Laundries 7700	Enterprise and supply	Bill Davie 020 8760 1825	01/08/2004	01/08/2005	
~~39/2004~~	~~Amendment to PSO 7700 Chapter 7~~ ~~7700~~	~~Contracts and Procurement Unit (London)~~	~~Ian Milner~~ ~~020 7217 1969~~	~~18/08/2004~~	~~10/08/2005~~	~~Amends PSO 7700 chapter 7. Cancelled march 2018. All information is now available on the MoJ intranet:ttps://intranet.justice.gov.uk/guidance/procurement/~~
40/2004	Prison Service Functional Directory Database 9000	Open Government and Relocation Unit	Nigel Weeks 020 7217 5490	01/11/2004	31/10/2005	
~~41/2004~~	~~Cessation of the Use of Cash Payments to Staff – Phase 2 Sites~~ ~~7500~~	~~Financial Control and Accountancy~~	~~Richard Wilson~~ ~~020 7217 5650~~	~~01/11/2004~~	~~31/03/2005~~	~~Policy Cancelled July 2018 – Replaced By Finance Manual~~
~~42/2004~~	~~Cessation of Erroneous Payment of Specialist Allowance to Drug Dog Handlers~~ ~~7500~~	~~Pay and Employee Relations Group~~	~~Pay Policy Helpline~~ ~~020 7217 1066~~	~~01/01/2005~~ ~~Issued 02/12/2004~~	~~31/12/2005~~	~~Policy Cancelled July 2018 – Replaced By Finance Manual~~
~~43/2004~~	~~Prison Officer Entry Level Salary~~ ~~7500~~	~~Pay and Employee Relations Group~~	~~Pay Policy Helpline~~ ~~020 7217 1066~~	~~01/01/2005~~ ~~Issued 02/12/2004~~	~~31/12/2005~~	~~Revoked by PSI 19/2005~~
~~44/2004~~	~~Not issued~~					

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~45/2004~~	~~NSF – Recategorisation to Cat. D and Other Matters~~ ~~1000~~	~~Security Policy Unit~~	~~Lesley Cuthbertson/ Karina Hay~~ ~~020 7217 2726/2727~~	~~06/12/2004~~ ~~Issued 15/11/2004~~	~~05/12/2005~~	~~Updated by PSI 03/2009~~ ~~Cancelled by DOPT Feb 2019~~
~~46/2004~~	~~Religious Festival Dates 2005~~ ~~4550~~	~~Religion in prisons~~	~~Kishwar Ahmed~~ ~~020 7217 8071~~	~~01/01/2005~~ ~~Issued 19/11/2004~~	~~31/12/2005~~	~~Replaces PSI 54/2003~~ ~~Cancelled by DOPT August 2018. Policy no longer relevant.~~
~~47/2004~~	~~Amendment to PSO 8650 – Changes to Travel and Subsistence Rates~~ ~~8650 & 8700~~		~~Simon Stannard and David Martin~~ ~~020 7217 6150/6326~~	~~01/12/2004~~ ~~Issued 18/11/2004~~	~~30/12/2005~~	~~*Cancelled by DOPT Oct 2018- PSI Obsolete. PSOs 8650 and 8700 have been cancelled and replaced by 26/2010 and 25/2010 (26/2010 subsequently replaced by 15/2012)*~~
~~48/2004~~	~~Mandatory Contracts – Control & Restraint Equipment~~ ~~7700~~	~~Procurement~~	~~Wendy Wells 01536 274701~~ ~~Procurement Helpdesk~~ ~~01536 274624~~	~~01/12/2004~~ ~~Issued 19/11/2004~~	~~17/06/2006~~	~~Cancelled march 2018. Out of date and no longer used. Information is now on category specific pages on the MoJ Intranet & Procurement bulletins on the HMMPS Intranet.~~
~~49/2004~~	~~Mandating for the Contract for the Supply of Laundry Detergents~~ ~~7700~~	~~CPU (Corby)~~	~~Jean Kennett 01536 274681~~	~~10/01/2005~~ ~~Issued 13/12/2004~~	~~09/01/2006~~	~~Cancelled march 2018. Out of date and no longer used. Information is now on category specific pages on the MoJ Intranet & Procurement bulletins on the HMMPS Intranet.~~
~~50/2004~~	~~Mandating of the Contract for the Supply of Mattresses and Pillows~~ ~~7700~~	~~CPU (Corby)~~	~~Jean Kennett 01536 274681~~	~~10/01/2005~~ ~~Issued 13/12/2004~~	~~09/01/2006~~	~~Cancelled by DOPT 21 March 2018. Out of date and no longer used.~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~51/2004~~	~~Mandating of the Contract for the Supply of Plastic Granules~~ ~~7700~~	~~CPU (Corby)~~	~~Sue Evans 01536 274708~~	~~10/01/2005~~ ~~Issued 13/12/2004~~	~~09/01/2006~~	~~Cancelled by DOPT 21 March 2018. Out of date and no longer used.~~
~~52/2004~~	~~Mandating of the Framework Agreements for the Supply of Capital Equipment for the Woodwork Industry~~ ~~7700~~	~~CPU (Corby)~~	~~Jean Kennett 01536 274681~~	~~10/01/2005~~ ~~Issued 13/12/2004~~	~~09/01/2006~~	~~Cancelled by DOPT 21 March 2018. Out of date and no longer used.~~
~~53/2004~~	~~Changes to the Home Detention Curfew Risk Assessment Process~~ ~~6700~~		~~HDC helpline~~ ~~0207 217 6370/6869~~	~~17/01/2005~~ ~~Issued 20/12/2004~~	~~16/01/2006~~	~~Cancelled. Replaced by PSI 01/0218~~
~~01/2005~~	~~Satellite Tracking Pilots – Mandatory Notification to Contractors~~ ~~6700~~	~~Early Release & Recall Section~~	~~Laura Gould~~ ~~020 7217 2063~~	~~01/02/2005~~ ~~Issued 14/01/2005~~	~~31/01/2006~~	~~*PSI Obsolete. Cancelled by OPSDR Dec 19*~~
~~02/2005~~	~~Legal and Confidential Access Correspondence~~ ~~4400~~	~~Prisoner Administration Group~~	~~Pat Hunter~~ ~~020 7217 2942 or~~ ~~Anne Parfitt~~ ~~020 7217 2941~~	~~21/02/2005~~	~~20/02/2006~~	~~To be read in conjunction with IG 113/1995, SO 5, PSO 4400 Chapter 3 and Chapter 36 of the Security Manual~~ ~~Cancelled by DOPT Jan 2019~~
~~03/2005~~	~~Discharge Grant~~ ~~2300~~	~~Custody to work unit~~	~~Clare Pope/Sijoula Anibaba~~ ~~020 8760 1706/1803~~	~~01/03/2005~~ ~~Issued 27/01/2005~~	~~28/02/2006~~	~~Replaces IG 71/95, SO 11, CI7/1980 & CI 19/1988~~ ~~**Replaced by 72/2011**~~
04/2005	Mandatory Contracts – Touchscreen Prisoner Information Systems 7700			21/02/2005	N/A	

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~05/2005~~	~~Re-Introduction of Disinfecting Tablets~~ ~~3500~~	~~Prison Health~~	~~Cecilia Riccardi~~ ~~020 7972 4788~~	~~21/03/2005~~ ~~Issued 10/03/2005~~	~~20/03/2006~~	~~Updates and replaces PSI 53/2003.~~ ~~Replaced by PSI 34/2007~~
~~06/2005~~	~~Amendments to PSO 7700 – Procurement and Materials Management Manual~~ ~~7700~~	~~Contracts & Procurement Unit~~	~~Steve McGarvie 01536 274678~~	~~Immediate~~ ~~28/01/2005~~	~~As new chapters are released~~	~~Interim amendments to PSO 7700~~ ~~Cancelled by DOPT 21 March 2018. Out of date and no longer used.~~
~~07/2005~~	~~Guidance for the Introduction of Pharmacy Assistants~~ ~~Recruitment of pharmacy assistants in prison service healthcare centres~~ ~~8100~~	~~Prison Health~~	~~Dave Knight~~ ~~0207 972 4140~~	~~06/06/2005~~ ~~Issued 28/05/2005~~	~~05/06/2006~~	~~Cancelled March 2018. All now covered by NHS Contract and Service Specification plus also covered by General Pharmacy Council.~~
~~08/2005~~	~~Amendment to PSO 7035~~ ~~7035~~	~~Applied Psychology Group~~	~~020 7217 6890~~	~~21/03/2005~~ ~~Issued 23/02/2005~~	~~20/03/2006~~	~~Cancelled by DOPT Nov 2018 PSI Obsolete~~
~~09/2005~~	~~Mandatory Contracts – Fresh Pasteurised Milk~~ ~~7700~~	~~Contracts & Procurement Unit~~ ~~**New Contact 11/05/2017 – Catering Services**~~	~~Astrid Kingscote~~ ~~01536 274689~~ ~~**New Contact 11/05/2017 – David.oliver@noms.gsi.gov.uk**~~	~~01/03/2005~~ ~~Issued 17/02/2005~~	~~30/09/2008~~	~~Policy cancelled December 2017 - obsolete~~
~~10/2005~~	~~Amendment to PSO 6650 Sentence Calculation: remand time prior to the imposition of a community punishment and rehabilitation order (formerly known as a combination order)~~ ~~6650~~	~~Sentence Calculation Unit~~	~~Lynette Heugh or Helen Scott~~ ~~020 7217 6920/6794~~	~~18/03/2005~~	~~17/03/2006~~	~~Amends Chapter 4.1.6 and Annex A Part B of PSO 6650 Sentence Calculation~~ ~~Replaced and cancelled by PSI 39/2012.~~ ~~Cancelled by PSI 13/2013.~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~11/2005~~	~~Criminal Justice Act: New Sentences~~ ~~6650~~	~~Probation Sentence Implementation Programme~~	~~Adrian Wight~~ ~~020 7217 8047~~	~~04/04/2005~~ ~~Issued 29/03/2005~~	~~03/04/2006~~	~~Informs of changes to PSO 6650, 6000 & 4700, and PSIs on HDC & PSO on ROTL to be issued.~~ ~~Made obsolete by the Deregulation team in February 2017, produced for information regarding new Act contains no mandatory actions~~
~~12/2005~~	~~Financial Year End Procedures 2004-05~~ ~~7500~~	~~FC&A~~	~~Colin Ryall/Alan Sharp~~ ~~020 7217 5213~~	~~11/04/2005~~ ~~Issued 06/04/2005~~	~~10/04/2006~~	~~Supersedes PSI 12/2004 – Policy Cancelled July 2018 – One off Notice can be applicable to the set period. Cancel~~
~~13/2005~~	~~Amendments to PSO 6650 Sentence Calculation: chapter 18 – CJA 2003 determinate sentences of 12 months and over~~ ~~6650~~	~~Sentence Calculation Unit~~	~~Lynette Hough or Helen Scott~~ ~~020 7217 6920/6794~~	~~04/04/2005~~ ~~Issued 21/04/2005~~	~~03/04/2006~~	~~Contains chapter 18 of PSO 6650~~ ~~Replaced and cancelled by PSI 39/2012.~~ ~~Cancelled by PSI 13/2013.~~
14/2005	Handling Complaints About Prison Healthcare	Health and Care Partnerships Group	health@justice.gov.uk	01/06/2005 Issued 18/05/2005	N//A	
15/2005	Amendments to Prison and Young Offender Institution Rules		Geoff Underwood 020 7217 6383	18/04/2005 Issued 15/04/2005	17/04/2006	Also updates Discipline Manual

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
16/2005	Change to Prison Rule 51(9) and YOI Rule 55(10) (Mandatory Drug Testing) and amendments to PSO 3601 Mandatory Drug Testing for Prisoners Manual of Policy and Procedures 3601	Drug Strategy Unit	Rupert Woods 020 7217 5049	18/04/2005 Issued 20/04/2005	17/04/2006	Amends PSO 3601 Cancelled by DOPT Jan 2019
17/2005	Communal Newspapers	Prisoner Administration Group	Marion Stubbs/Nina Buckby 020 7217 6676/2858	09/05/2005 Issued 22/04/2005	08/05/2006	Amends SO 4 paragraph 52 *Cancelled by OPSDR Dec 19*
18/2005	Introducing ACCT (Assessment, Care in Custody & Teamwork) – the replacement for the F2052SH (Risk of Self Harm) 2700	-	Various - see PSI paragraph 37	01/06/2005 Issued 10/05/2005	30/05/2006	Amends PSO 2700 particularly Annex B (F2052SH procedures) Superseded by PSO 2700, 26/10/2007
19/2005	Prison Officer Entry Level Salary 7500	Pay and Employee Relations Group	Pay Policy Helpline 020 7217 1066	16/05/2005	15/05/2006	Revokes PSI 43/2004 – Policy Cancelled July 2018 – Policy is now obsolete
20/2005	Changes to Access to Justice (A2J) arrangements 1000	Security Policy Group & IT Security	Glyn Jones/ Caroline Jones 020 7217 6294 / 6235	18/07/2005	17/07/2006	Cancels PSI 05/2002 - Policy obsolete. Content does not reflect current technology. A new Policy Framework is being drawn up.
21/2005	Annex to Chapter 3 of Religion Manual – Religious Consultative Services (Faith Advisers) 4550	Chaplaincy HQ	020 7217 8071/0951	15/06/2005	14/06/2006	Cancelled by DOPT Nov 2018 PSI Obsolete
22/2005	Change to procedures set out in Instruction to Governors 54/1994 "Release of prisoners convicted of offences against children and young persons under the age of 18" IG 54/1994	NOMS Public Protection & Licensed Release Unit	Paul Wright 020 7217 5136	01/07/2005	30/06/2006	Amends IG 54/1994 Cancelled by PSI 08/2009

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~23/2005~~	~~Disposal of Hazardous Waste from Prisons~~	~~NOMS Property, Sustainable Development Team~~	~~Derek Hannan/ Steven Wheeler~~ ~~020 7217 5171/ 5281~~	~~01/07/2005~~	~~30/06/2006~~	~~Cancelled. Replaced by PSI 22/2006~~
~~24/2005~~	~~Guidance on the use of Closed Visits When Applied to Prisoners~~	~~Drug Strategy Unit,~~ ~~Directorate of Health Partnerships (NOMS)~~	~~Carlo Azzopardi~~ ~~Jacqueline Townley~~ ~~020 7217 5869 / 5834~~	~~01/07/2005~~	~~30/06/2006~~	~~Updates PSI 53/2002, which is revoked.~~ ~~Replaced by PSI 20/2006~~
25/2005	Inappropriate Material Reports 9010	Directorate of Operations	EDS Helpdesk 0191 587 8388	25/07/2005	24/07/2006	
~~26/2005~~	~~Hard Charging Project – Phase 2~~ ~~7700~~	~~FC&A & ESS~~	~~Colin Ryall 020 7217 5728~~ ~~Mike Harris 020 8760 1780~~	~~Immediate~~ ~~Issued 24/06/2005~~	~~30/06/2006~~	~~Replaces PSI 23/2004.~~ ~~Replaced by PSI 12/2006~~
~~27/2005~~	~~CARATS Developments~~ ~~3630~~	~~NOMS Health Partnerships, Drug Strategy Unit~~	~~Cath Pollard~~ ~~020 7217 5431~~	~~18/07/2005~~	~~17/07/2006~~	~~Made obsolete by the Deregulation Team in January 2017~~
28/2005	Changes to Long Term Detached Duty 8650	Taxation Section & Expenses Policy Unit	Martin Watson 020 7217 5784 Simon Stannard David Martin 020 7217 6150/6326	11/07/2005	10/07/2006	Amends PSO 8650 Chapter 10
~~29/2005~~	~~Update of Contingency Planning for Refusal to Work by Staff~~ ~~1400~~	~~National Operations Unit~~ ~~Security Policy Unit~~		~~01/08/2005~~	~~31/07/2006~~	~~Inserts Restricted amended Chapter 8 PSO 1400. Chapter 8 is therefore not included within this PSI~~ ~~Cancelled by PSI 27/2011~~
~~30/2005~~	~~Chapter 15. Conferences / Meetings~~ ~~8650~~	~~Expenses Policy Unit~~	~~Simon Stannard~~ ~~David Martin~~ ~~020 7217 6150/6326~~	~~08/08/2005~~	~~07/08/2006~~	~~Cancelled by DOPT Oct 2018~~ ~~This amends PSO 8650 which has been replaced by 26/2010~~

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~~31/2005~~	~~Personnel System Staff Validation Prints~~ ~~8000~~	~~Human Resource Planning~~	~~Paul Le Faye 020 7217 6684~~	~~21/08/2005~~	~~20/08/2006~~	~~Cancelled by DOPT Oct 2018~~ ~~PSI Obsolete – System was replaced by Oracle (SSCL)~~
~~32/2005~~	~~Cell Sharing Risk Assessment~~ ~~(Replaces PSI 26/2002)~~ ~~2750~~	~~Safer Custody Group~~	~~Gill Brigden~~ ~~020 7217 2174~~	~~08/08/2005~~	~~07/08/2006~~	~~Replaces PSI 26/2002~~ ~~Replaced by PSO 2750 06/06/2007~~
~~33/2005~~	~~Practice of Paganism in Prison – Annex H to chapter 1 of PSO 4550 Religion~~ ~~4550~~	~~Chaplaincy~~	~~020 7217 8071/0951~~	~~26/09/2005~~	~~27/09/2006~~	~~Cancelled by DOPT 2018~~ ~~PSI Obsolete~~
~~34/2005~~	~~Mandatory Contracts – Temporary Admin & Clerical Agency Staff~~ ~~7700~~	~~Corporate Procurement Unit~~	~~Charmaine Ashpole~~ ~~020 7217 1806~~	~~22/08/2005~~	~~31/05/2007~~	
~~35/2005~~	~~Process for Closing or Re-Designating Industrial Workshops and Laundries~~ ~~7700~~	~~Enterprise and Supply Services~~	~~Bill Davie~~ ~~020 8760 1825~~	~~15/08/2005~~	~~14/08/2006~~	~~This is a re-issue of PSI 38/2004; there are no changes other than a minor amendment to the proposal form at Annex A – part 1.~~ ~~Replaced by PSI 10/2007~~
~~36/2005~~	~~Production of Area Business Plans for 2006-2007 and Establishment Delivery Plans for 2006-2007 to 2008-2009~~ ~~7000~~	~~Planning Group~~	~~020 7217 5414/5789~~	~~01/09/2005~~	~~30/08/2006~~	~~Cancelled by DOPT May 2018. Time specific PSI now obsolete~~
37/2005	Management of Race Relations 2800	REAG	Jackie Westlake 020 7217 6249	26/09/2005	25/09/2006	Expands on PSO 2800
38/2005	NSF – Reporting in and Management of Potential Category “A” Prisoners 1000	DHS Operations Unit Security Policy Unit		26/09/2005	25/09/2006	

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~~39/2005~~	~~Monitoring Employment Functions~~ ~~2800~~	~~PMG~~	~~Graham Howard~~ ~~020 7217 2806~~	~~28/11/2005~~	~~27/11/2006~~	~~Made obsolete by the Deregulation team in February 2017~~
~~40/2005~~	~~Hoisting Flags on Prison Service Buildings~~ ~~0400~~	~~Corporate Security Unit~~	~~020 7217 6307~~	~~Immediate~~ ~~Issued 26/09/2005~~	~~11/03/2006~~	~~Cancelled by DOPT Jan 2019~~ ~~Replaces PSI 15/2004~~
41/2005	Bill Back 7700	Personnel	Doug Allen/Gary Wilkins 020 7217 6830/6779	01/11/2005	31/10/2006	
~~42/2005~~	~~Prisoners' Personal Financial Affairs~~ ~~Standing Order 1C~~	~~Offender Policy & Rights Unit~~	~~020 7217 2736~~	~~31/10/2005~~	~~30/10/2006~~	~~Cancelled by DOPT Nov 2018- PSI Obsolete~~
~~43/2005~~	~~PSO 1000/NSF – management of local security strategies~~ ~~1000~~	~~Security Policy Unit~~	~~John Garnett~~ ~~020 7217 6556~~	~~14/11/2005~~	~~14/11/2006~~	~~Revoked and replaced by PSI 48/2005~~
~~44/2005~~	~~Prisoner Discharge to Court Requests: Procedure for Provision of Prisoner Data to Escort Contractors~~ ~~(Link to PECS website)~~	~~PECS~~	~~Nick Burgham~~ ~~01536 274591~~	~~07/11/2005~~	~~06/11/2006~~	~~Made obsolete by the Deregulation Team in January 2017. This policy is now out of date for the generation 3 contracts currently in operation until 2018.~~
45/2005	Addition of Self Care Products to Canteen Lists 7700	Security Policy Unit	Glyn Jones 020 7217 6842	Immediate Issued 04/11/2005	03/11/2006	
46/2005	Prison Drug Treatment and Self Harm 3600	Health and Care Partnerships Group	health@justice.gov.uk	21/11/2005	N/A	Contains NOMS/DH joint guidance note on Prison Drug Treatment and Self-Harm.
47/2005	Revised Chapter 7 of PSO 2300 – Resettlement 2300	Rehabilitation and Support Services Group	rcsg.governance@justice.gov.uk	30/01/2006	N/A	Contains new chapter 7 & annexes for PSO 2

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48/2005	PSO 1000/NSF – Management of Local Security Strategies 1000	Security Policy Unit	John Garnett 020 7217 6556	19/12/2005	31/12/2006	Revokes & replaces PSI 43/2005 Cancelled by DOPT Feb 2019
49/2005	Religious Festival Dates for 2006 4550	Religion in prisons	Kishwar Ahmed 020 7217 8071	Immediate Issued 02/12/2005	31/12/2006	Replaces PSI 46/2004 Cancelled by DOPT August 2018. Policy no longer relevant.
50/2005	Sentence Calculation and Checks 6650	Operational Policy Unit	020 7217 2554/6272	Immediate Issued 02/12/2005	31/12/2006	Replaced and cancelled by PSI 39/2012. Cancelled by PSI 13/2013.
51/2005	Use of Inter Prison Transfers for Prisoner Production to Courts 6200	IPT Contract Manager	Colin Simpson 01302 329815/369102	Immediate Issued 02/12/2005	31/12/2006	Made obsolete by the Deregulation Team in January 2017. The PSI outlines the process for use of IPT. It is out of date and does not reflect the current process
52/2005	The Management of Prisoners that Present a Risk of Escape or Violence When Attending Criminal Courts 1000	Security Policy Unit	Guy Woolven 020 7217 6713	01/01/2006	31/12/2006	Cancelled by DOPT Feb 2019
53/2005	Publication of the OASys Quality Management Plan (QMP) 2205	NOMS OASys Unit	Dave Whitfield 020 7217 5825	09/01/2006	08/01/2007	The QMP is attached to the PSI. It will also be added to the OASys Guidance Document on Quantum as Annex C and chapter 13 of PSO 2205 will be updated accordingly. Cancelled by DOPT April 2018. This policy contains actions that are no longer mandatory practice

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~01/2006~~	~~Hoisting Flags on Prison Service Buildings 2006~~ ~~0400~~	~~Corporate Security Unit~~	~~020 7217 2759~~	~~20/01/2006~~	~~19/01/2007~~	~~Replaces PSI 40/2005.~~ ~~Replaced by 3/2007.~~
02/2006	PSO 1000/NSF – Policy Changes 1000 **(Restricted)**	Security Policy Unit	John Garnett 020 7217 6556	30/01/2006	29/01/2007	Links to National Security Framework No copy of this Instruction held by the OPG Secretariat
~~03/2006~~	~~Transfer of Prisoners to and from Hospital Under Sections 47 and 48 of the Mental Health Act 1983~~	~~Regional PCT Commissioners, Home Office Mental Health Unit~~	~~See Section 29 of Procedure Document~~	~~30/01/2006~~	~~29/01/2007~~	~~Revoked and replaced by PSI 50/2007~~
~~04/2006~~	~~Prioritising OASys~~ ~~2205~~	~~OASys Operational Manager~~	~~Andy Munn~~ ~~020 7217 5825~~	~~26/01/2006~~	~~25/02/2007~~	~~Cancelled by DOPT May 2018. This policy contains actions that are no longer mandatory practice.~~
~~05/2006~~	~~Promotion and Reversion of Operational Specialists~~ ~~8110~~	~~Resourcing Policy Unit~~ ~~Management Succession Selection Unit~~	~~Dave Tappin 020 7217 6854~~ ~~Ann Spurr 01924 831614~~	~~30/01/2006~~	~~29/01/2007~~	~~Cancelled by DOPT April 2018. Replaced by Staff Resourcing Policy and associated toolkits~~
~~06/2006~~	~~Financial Year End Procedures 2005-06~~ ~~7500~~	~~FC&A~~	~~Colin Ryall/Alan Sharp~~ ~~020 7217 5213~~	~~01/03/2006~~	~~28/02/2007~~	~~Policy Cancelled July 2018 - One off notice can be applicable to the set period. Please cancel.~~
~~07/2006~~	~~PSO 8010 Equal Opportunities for Staff – New Chapter 11: Transsexual Staff / Gender Reassignment~~ ~~8010~~	~~REAG Diversity Manager~~	~~020 7217 2526~~	~~01/03/2006~~	~~28/02/2007~~	~~Cancelled by DOPT Nov 2018- PSI Obsolete~~
08/2006	Extended Inter Prison Transfers Contract – Notifications to Establishments 6200	IPT Contract Manager	Colin Simpson 01302 329815/369102	08/03/2006	06/03/2007	

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
09/2006	Rationalisation of Doctor's Duties in Prisons 3500	Health and Care Partnerships Group	health@justice.gov.uk	07/08/2006	N/A	Introduces amended Prison Rules and cancels some Dear Doctor Letters
~~10/2006~~	~~Amendment to PSO 3801 – Health and Safety Policy Statement~~ ~~3801~~	~~Personnel~~	~~Mary Guinness~~ ~~020 7217 2760~~	~~01/05/2006~~	~~30/04/2007~~	~~Contains revised paragraph 1.5.2 of PSO 3801.~~ ~~Cancelled. Replaced by PSI 42/2010~~
11/2006	Update to PSO 9035 Hard charging of the Quantum IT and Telephony Infrastructure Costs (Hard Charging prices to be used in the 2006/07 Financial Year) 9035	Quantum Finance & Audit Manager	Ian Foot 020 7217 2859	03/04/2006	31/03/2007	Commercial in confidence No copy of this Instruction held by the OPG Secretariat
12/2006	Hard Charging Project – Phase 3 7700	FC&A & ESS	Colin Ryall 020 7217 5728 Mike Harris 020 8760 1780	03/04/2006	31/03/2007	Commercial in confidence. Replaces PSI 23/2004 & PSI 26/2005 No copy of this Instruction held by the OPG Secretariat
~~13/2006~~	~~PSO 8010 Equal Opportunities Manual. New Chapter 12, Religion and Belief (Staff)~~ ~~8010~~	~~Diversity Manager~~	~~Abdur Rahmaan Anderson~~ ~~020 7217 2526~~	~~01/05/2006~~	~~30/04/2006 (sic)~~	~~Cancelled by DOPT Nov 2018~~ ~~PSI Obsolete~~
~~14/2006~~	~~"With cause" breathalyser testing for staff~~ ~~8610~~	~~Conduct & Performance Team~~	~~020 7217 6382~~	~~01/05/2006~~	~~30/04/2007~~	~~Cancelled & replaced by PSI 23/2010~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~15/2006~~	~~6 revised Chapters of PSO 4700 Lifer Manual~~ ~~4700~~	~~NOMS~~	~~Paul Jackson~~ ~~020 7217 5785~~	~~26/06/2006~~	~~25/06/2007~~	~~PSI 22/2009 Advises of title change, immediate withdrawal of chapters 1, 5, 6 which were originally revised by PSI 15/2006 and their replacement in PSO 4700 – Indeterminate Sentence Manual~~ ~~Cancelled by DOPT Jan 2019~~
16/2006	Recalled Prisoners 6000	NOMS Offender Policy & Rights Unit NIMS Release & Recall Section HMPS Operational Policy Unit	Geoff Underwood 020 7035 1579 Kerry Adams 020 7035 3700 Tony Watson 020 7217 2554	06/06/2006	05/06/2007	Amends PSOs 0500 & 0550.
~~17/2006~~	~~Segregation, Special Accommodation and Body Belts~~ ~~1700~~	~~Security Policy Unit~~	~~John Garnett~~ ~~020 7217 6556~~	~~31/07/2006~~	~~30/07/2007~~	~~Amends PSO 1700~~ ~~Cancelled and Replaced by PSI 26/2009~~
~~18/2006~~	~~Emergency Keyword – Isolation of Telephony and/or Workstations~~ ~~1400~~ ~~**(Restricted)**~~	~~ICTG~~		~~10/07/2006~~	~~09/07/2007~~	~~Replaced by PSI 40/2010~~ ~~Restricted to governors~~ ~~No copy of this Instruction held by the OPG Secretariat~~
~~19/2006~~	~~Attendance Management Capability Hearings~~ ~~8403~~	~~Personnel Management Group~~	~~Ralph Hatton~~ ~~020 7217 6304~~	~~10/07/2006~~	~~09/07/2007~~	~~PSI Cancelled December 2017 – Replaced by PSO 8404~~
~~20/2006~~	~~Guidance on the use of Closed Visits when Applied to Prisoners~~ ~~3610~~	~~Drug Strategy Unit~~	~~Carlo Azzopardi / Jacqueline Townley~~ ~~020 7217 5869 / 5834~~	~~03/07/2006~~	~~30/06/2007~~	~~Replaces PSI 24/2005 which is revoked~~ ~~Replaced by PSI 40/2008~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~21/2006~~	~~Prison Service Orders and Instructions – Race Equality Impact Assessments~~ ~~0001~~	~~Race Equality Action Group~~	~~Rob Mitchell 020 7217 6509~~ ~~David Bearwish 020 7217 1071~~	~~07/08/2006~~	~~06/08/2007~~	~~Amends PSO 0001~~ ~~Replaced by PSI 25/2009~~
~~22/2006~~	~~Disposal of Hazardous Waste from Prisons (update of PSI 23/2005)~~	~~Sustainable Development Team, NOMS Property~~	~~Derek Hannan 020 7217 5171~~	~~24/07/2006~~	~~23/07/2007~~	~~Revoked by PSI 31/2007~~
23/2006	Immigration Checks: New Mandatory Procedure for Staff 8100	Resourcing Policy Unit PMG	Katie Armstrong 020 7217 6922	Immediate Issued 15/08/2006	01/08/2007	
~~24/2006~~	~~Amendment to PSO 3601 Mandatory Drug Testing for Prisoners Manual of Policy and Procedures: Charge sheets and Release on Temporary Licence.~~ ~~3601~~	~~Drug Strategy Unit~~	~~Rupert Woods~~ ~~0207 035 6138~~	~~04/09/2006~~	~~03/09/2007~~	~~Amends PSO 3601~~ ~~Cancelled by DOPT Jan 2019~~
25/2006	LIDS Data Entry 9000		John O'Donnell or John Sutcliffe 0207 217 6229	02/09/2006	01/09/2007	
~~26/2006~~	~~Instructions for the Transfer and Allocation of Life Sentence Prisoners~~ ~~4700~~	~~Operational Policy Unit~~ ~~Population Management Section/Women's Team~~	~~Tony Watson 020 7217 2554~~ ~~Sarah Burnett 020 7217 2237~~ ~~Elaine Reed 01283 524513~~ ~~Helen Dickinson 01283 524524~~	~~18/09/2006~~	~~17/09/2007~~	~~Cancels PSI 08/2004. Includes amendment to PSO 4700 chapter 4.~~ ~~Cancelled by DOPT Jan 2019~~
27/2006	Prisoner Induction – Healthcare 0550	NOMS Offender Policy and Rights Unit	020 7035 1546/1590	31/08/2006	30/08/2007	
~~28/2006~~	~~Foreign National Prisoners Liable to Deportation~~ ~~6000~~	~~Parole and Public Protection Policy Section~~ ~~IND Criminal Casework Directorate~~ ~~Operational Policy Unit~~	~~Simon Greenwood~~ ~~Peter Charlesworth~~ ~~Richard Modelly; Nick Hearn; Tony Watson~~	~~01/10/2006~~	~~30/09/2007~~	~~Replaced and cancelled by PSI 65/2011~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
29/2006	Contingency Planning for Pandemic Influenza 1400	NOU	Alan Pritchard 020 7217 6727	23/10/2006	22/10/2007	
~~30/2006~~	~~Operation Safeguard~~ ~~0800~~	~~Population Management Section~~	~~Richard Bateman~~ ~~020 7217 5961~~	~~Immediate~~ ~~Issued 10/10/2006~~	~~30/10/2007~~	~~Made obsolete by the Deregulation Team in January 2017~~
~~31/2006~~	~~Impact of the Criminal Justice Act 2003 on Home Detention Curfew (HDC) and consolidation of guidance issued during 2004~~ ~~6700~~	~~HDC & ROTL Policy~~	~~Junior Ogueri~~ ~~Suleman Quershi~~ ~~020 7035 4123/4128~~	~~27/11/2006~~	~~26/11/2007~~	~~Amends PSO 6700~~ ~~Replaced by HDC Policy Framework March 2019~~
~~32/2006~~	~~Personal Issue Cut Down Tools~~ ~~2700~~	~~Safer Custody Group & Security Group~~	~~Mike Gibbs 020 7035 4285~~ ~~Paul Minos 020 7035 4295~~ ~~Guy Woollven 020 7217 6713~~	~~20/11/2006~~	~~30/04/2007~~	~~Superseded by PSO 2700 26/10/2007~~
~~33/2006~~	~~Use of Drug Treatment Functional Mailbox (Update of PS0 9050)~~ ~~9050~~	~~NOMS Drug Strategy Unit~~	~~Caroline Bonds~~ ~~020 7035 6149~~	~~Immediate~~ ~~Issued 08/11/2006~~	~~07/11/2007~~	~~Cancelled by DOPT June 2018~~ ~~PSI should be read in conjunction with PSO 9050~~
~~34/2006~~	~~Use of Mandatory Drug Testing Functional Mailbox (Update of PS0 9050)~~ ~~9050~~	~~NOMS Drug Strategy Unit~~	~~Jeffrey Tribe~~ ~~020 7035 6137~~	~~Immediate~~ ~~Issued 08/11/2006~~	~~07/11/2007~~	~~PSI should be read in conjunction with PSO 9050~~ ~~Cancelled by DOPT Jan 2019~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~35/2006~~	~~Religious Festivals Dates for 2007~~ ~~4550~~	~~Religion in Prisons~~	~~Kishwar Ahmed~~ ~~0207 217 8071~~	~~31/12/2006~~	~~31/12/2007~~	~~Should be used in conjunction with PSI 49/2005 from 31/12/2006.~~ ~~PSI 49/2005 replaced by PSI 47/2007 on 01/01/2007.~~ ~~Cancelled by DOPT August 2018. Policy no longer relevant.~~
~~36/2006~~	~~Prisoner safety: Implementation of the Inquiry Report into the Death of Zahid Mubarek~~ ~~2750~~	~~Operational Policy Unit~~	~~Tony Watson~~ ~~020 7217 2554~~	~~04/12/2006~~	~~03/12/2007~~	~~Replaced by PSO 2750 06/06/2007~~
~~37/2006~~	~~Use of Security Functional Mailbox~~ ~~9050~~	~~Central Authorities & Intelligence Bureau~~	~~020 7217 2838~~	~~22/12/2006~~	~~21/12/2007~~	~~To be read in conjunction with PSO 1000.~~ ~~Cancelled by DOPT May 2018. Policy is no longer required as much of the functionality has been replaced by an alternate system.~~
~~38/2006~~	~~Use of Finance Functional Mailbox~~ ~~9050~~	~~Phoenix Users Enquiries Team~~	~~0845 010 3506~~	~~08/01/2007~~	~~07/01/2008~~	~~To be read in conjunction with PSO 9050~~ ~~Made obsolete by the Deregulation Team in November 2016~~
01/2007	Early Removal Scheme for Foreign Nationals – Changes to Referral Process 6000	CCD Operational Policy and Process Team	Janet Wiseman 020 8760 3576	08/02/2007	07/02/2008	Amends PSO 6000 Chapter 9

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~02/2007~~	~~MAPPA levels and OASys / ASSET risk of Serious Harm Assessments~~ ~~4745~~	~~NOMS Public Protection Unit~~	~~George Woolsey~~ ~~020 7217 5267~~	~~22/01/2007~~	~~21/01/2008~~	~~Affects Public Protection Manual, National Security Framework (Categorisation), PSO 4745, PSO 6300 (ROTL), PSO 2205 (OASys)~~ ~~Cancelled by PSI 08/2009~~
~~03/2007~~	~~Hoisting Flags on Prison Service Buildings 2007~~ ~~0400~~	~~Security Group Secretariat~~	~~020 7217 6307~~	~~20/01/2007~~	~~19/01/2008~~	~~Replaces PSI 01/2006.~~ ~~Replaced by PSI 05/2010~~
~~04/2007~~	~~Use of Social and Legal Visits Functional Mailboxes~~ ~~9050~~	~~Prisoner Communications Section~~	~~Grant Dalton~~ ~~020 7035 1537~~	~~15/01/2007~~	~~14/01/2008~~	~~To be read in conjunction with PSO 9050 and 9010~~ ~~Made obsolete by the Deregulation team in November 2016, contained in PSI 16/2011~~
~~05/2007~~	~~Amendments to PSO 8900~~ ~~8900~~	~~Senior Occupational Health Advisor~~	~~Anne Norton~~ ~~020 7217 6422~~	~~22/01/2007~~	~~21/01/2008~~	~~Cancelled. Replaced by PSI 7/2013~~
~~06/2007~~	~~Withdrawal of Health and Safety PSOs/PSIs and Replacement with Guidance Notes~~ ~~3801, 8900~~		~~mary.guinness@hmps.gsi.gov.uk~~ ~~020 7217 2760~~	~~22/01/2007~~	~~21/01/2008~~	~~Cancels PSO 3810, PSO 3845, PSI 05/2000, IG 35/1995, and IG 102/1995~~ ~~Cancelled by DOPT April 2018. Policy no longer used~~
~~07/2007~~	~~Sentence Calculation – Providing Remand Information to Courts~~ ~~6650~~	~~Sentence Calculation Team~~	~~Helen Scott /Lynette Hough~~ ~~020 7035 4125/6~~	~~19/03/2007~~	~~18/03/2008~~	~~Replaced and cancelled by PSI 39/2012.~~ ~~Cancelled by PSI 13/2013.~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
08/2007	Update to PSO 9035 Hard charging of the Quantum IT and telephony infrastructure costs (Hard charging prices to be used in the 2007/08 Financial Year) 9035	Quantum Finance and Audit Manager	Ian Foot 020 7217 2859	01/04/2007	31/03/2008	Amends PSO 9035
~~09/2007~~	~~Smoke Free Legislation: Prison Service Application~~ ~~3000~~	~~Health & Safety and Prison Health~~	~~Paul Tidball/Mary Guinness~~ ~~020 7217 2760~~ ~~Paul Hayton Paul.Hayton@dh.gsi.gov.uk~~	~~02/04/2007~~	~~31/03/2008~~	~~For use in English prisons only; a separate version PSI 09/2007W has been produced for use in Wales~~ ~~January 2019 – cancelled and replaced by Smoke Free Policy Framework~~
~~09/2007W~~	~~Smoke Free Legislation: Prison Service Application~~ ~~3000~~	~~Health & Safety and Prison Health~~	~~Paul Tidball/Mary Guinness~~ ~~020 7217 2760~~ ~~Paul Hayton Paul.Hayton@dh.gsi.gov.uk~~	~~02/04/2007~~	~~31/03/2008~~	~~This PSI is for use by Welsh establishments only, a separate version PSI 09/2007 has been produced for all other Prison Service establishments.~~ ~~January 2019 – cancelled and replaced by Smoke Free Policy Framework~~
~~10/2007~~	~~Process for Closing or Re-Designating Industrial Workshops and Laundries~~ ~~7700~~	~~Enterprise & Supply Services~~	~~Bill Davie 020 8760 1825~~	~~12/03/2007~~	~~11/03/2008~~	~~Replaces PSI 35/2005~~ ~~Superseded by PSI 24/2009~~
~~11/2007~~	~~Amendment to PSO 3601 Mandatory Drug Testing for Prisoners Manual of Policy and Procedures: MDT supplies and services~~ ~~3601~~	~~NOMS Interventions and Substance Abuse Unit~~	~~Rupert Woods 0207 035 6138~~	~~19/03/2007~~	~~18/03/2008~~	~~Amends PSO 3601.~~ ~~**Cancelled by DOPT July 2018. Obsolete.**~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
12/2007	Reporting of Packaging Material Usage – Legal Compliance [Producer responsibility obligations (packaging waste) regulations – 2005]	Home Office Custodial Property, Sustainable Development Team	Derek Hannan 020 7217 5171	26/03/2007	25/03/2008	
~~13/2007~~	~~OASys and the Life Sentence Plan~~ ~~4700~~	~~NOMS Public Protection Unit~~	~~Tony Robson~~ ~~020 7217 0935~~	~~26/03/2007~~	~~25/03/2008~~	~~Cancelled by DOPT Jan 2019~~
~~14/2007~~	~~Freedom of Information Act : Additional Procedures~~ ~~9020~~	~~Director General's Office~~	~~Ken Everett~~ ~~020 7217 6591~~	~~02/04/2007~~	~~02/04/2008~~	~~Cancelled by DOPT Jan 2019~~
~~15/2007~~	~~Financial Year End Procedures 2006-07~~ ~~7500~~	~~FC&A~~	~~Colin Ryall /Alan Sharp~~ ~~020 7217 5213~~	~~30/03/2007~~	~~31/03/2008~~	~~Superseded by PSI 04/2008~~
~~16/2007~~	~~Immigration and Foreign Nationals in Prison~~ ~~4630~~	~~NOMS Offender Policy & Rights Unit~~	~~020 7035 1543/1541~~	~~27/04/2007~~	~~26/04/2008~~	~~Replaced by PSI 21/2007~~
~~17/2007~~	~~Maximising Occupancy in the Open Estate~~ ~~0900~~	~~Population Management Section~~		~~02/04/2007~~	~~01/07/2007~~	~~Cancelled by PSI 46/2007~~
18/2007	NSF Policy Changes **(Restricted)**					No copy of this Instruction held by the OPG Secretariat
~~19/2007~~	~~Amendment to PSO 3801- Health and Safety Policy Statement~~ ~~3801~~		~~Nisa Carey~~ ~~020 7217 1086~~	~~01/05/2007~~	~~30/04/2008~~	~~*Cancelled by DOPT Oct 2018*- Obsolete. PSO 3801 has been cancelled and replaced by PSI 42/2010 (which was subsequently replaced by 6/2015)~~
~~20/2007~~	~~Introduction of the new Security Information Report (SIR) and amendments to the National Security Framework (NSF) Function 4~~ ~~**(Restricted)**~~	~~National Intelligence Unit Central Intelligence Bureau~~	~~Tel: 0207 217 1056~~	~~01/06/2007~~	~~31/05/2008~~	~~This was added to the NSF~~ ~~Made obsolete by the Deregulation Team November 2016~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
21/2007	Immigration and Foreign Nationals in Prison (Amended Version) 4630	NOMS Offender Policy & Rights Unit	020 7035 1543/1541	Immediate Issued 10/05/2007	09/05/2008	Replaces PSI 16/2007. Amends PSO 4630 & PSO 6300
~~22/2007~~	~~Communication with Embassies~~ ~~4630~~	~~NOMS Offender Policy & Rights Unit~~	~~020 7035 1543/1541~~	~~04/06/2007~~	~~03/06/2008~~	~~Cancelled Jan 18. Policy incorporated into PSI 49/2011~~
~~23/2007~~	~~Maximising Occupancy in the Open Estate~~ ~~0900~~	~~Population Management Section~~		~~25/05/2007~~	~~01/07/2007~~	~~Supplements PSI 17/2007.~~ ~~Cancelled by PSI 46/2007~~
~~24/2007~~	~~Maximising Occupancy in the Open Estate~~ ~~0900~~	~~Population Management Section~~		~~12/06/2007~~	~~13/06/2008~~	~~Cancelled by PSI 46/2007~~
25/2007	Travel Restriction Orders 6400	Public Protection Group - Public Protection Casework Section	LicencePolicy.PPOPS@justice.gov.uk	15/06/2007	N/A	
~~26/2007~~	~~Maximising Occupancy in the Open Estate~~ ~~0900~~	~~Population Management Section~~		~~01/07/2007~~	~~30/06/2008~~	~~Cancelled by PSI 39/2011, PSI 40/2011, PSI 41/2011~~
~~27/2007~~	~~End of Custody Licence~~ ~~6300~~	~~NOMS Sentencing Policy & Penalties Unit~~	~~Junior Oguerior or Suleman Qureshi~~ ~~020 7035 4123/4124~~	~~20/06/2007~~	~~30/09/2007~~	~~Superseded by PSI 42/2007~~
28/2007	Amendments to PSO 4550 4550	Chaplaincy	Kishwar Ahmed 020 7217 8071/8678	23/07/2007	22/07/2008	Amends PSO 4550
~~29/2007~~	~~Accommodation and Support Services for Bail and Home Detention Curfew~~ ~~6000~~		~~sue.nickson3@justice.gsi.gov.uk~~ ~~chris.marsh6@justice.gsi.gov.uk~~	~~13/08/2007~~	~~09/08/2008~~	~~Amends PSO 6700 and PSO 6101~~ ~~Replaced by PSI 34/2010~~
~~30/2007~~	~~Revision of Function 3 – Searching Policy~~ ~~1000~~	~~Security Policy Unit~~	~~Guy Woollven~~ ~~0207 217 6713~~	~~20/08/2007~~	~~19/08/2008~~	~~Cancelled by DOPT Jan 2019~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~31/2007~~	~~Disposal of Hazardous Waste from Prisons~~ ~~(update of PSI 22/2006)~~ ~~Hazardous Waste (England and Wales) Regulations 2005~~	~~Custodial Property, Sustainable Development Team~~	~~Derek Hannan 020 7217 5171~~	~~20/08/2007~~	~~19/08/2008~~	~~Revokes PSI 22/2006.~~ ~~Cancelled by DOPT May 2018. Hazardous Waste PSI is now obsolete.~~
~~32/2007~~	~~Confiscation Orders~~ ~~4620~~	~~Offender Policy and Rights Unit~~	~~020 7035 1545/1544~~	~~28/08/2007~~	~~27/08/2008~~	~~Amends PSO 4620.~~ ~~Cancelled & replaced by PSI 16/2010~~
33/2007	Tax Credits and Prisoners 4465	Offender Policy and Rights Unit	020 7035 1545/1544	28/08/2007	27/08/2008	
34/2007	Re-introduction of Disinfecting Tablets	Drug Strategy	Rachel.radice1@justice.gov.uk	15/10/2007	N/A	Replaces PSI 05/2005
~~35/2007~~	~~Not used~~					
~~36/2007~~	~~Amendments to ROTL PSO 6300~~ ~~6300~~	~~NOMS Sentencing Policy and Penalties Unit~~	~~Junior Ogueri or~~ ~~Suleman Qureshi~~ ~~020 7035 4123/4124~~	~~15/10/2007~~	~~14/10/2008~~	~~Amends PSO 6300~~ ~~Cancelled by DOPT Jan 2019~~
~~37/2007~~	~~Licences for Showing DVD / Video Films in Prisons~~ ~~4000~~	~~Operational Policy Unit~~	~~0207 217 2554~~	~~01/10/2007~~	~~30/09/2008~~	~~Replaced by PSI 01/2010~~
~~38/2007~~	~~Hoisting Flags on Prison Service Buildings 2007~~ ~~0400~~	~~Security Group Secretariat~~	~~020 7217 6307~~	~~01/10/2007~~	~~19/01/2008~~	~~Replaces PSI 03/2007~~ ~~Cancelled by DOPT Jan 2019~~
39/2007	Transfer of Health Care Arrangements for the Appointment of Radiation Protection Advisors 3801	HR (H&S)	Health-Safety.national@justice.gov.uk	15/10/2007	N/A	
~~40/2007~~	~~Gender Equality Impact Assessments (Prisoners)~~ ~~0001~~		~~Terry Harvey~~ ~~020 7217 5048~~	~~22/10/2007~~	~~21/10/2008~~	~~Should be read in conjunction with PSO 0001~~ ~~Replaced by PSI 25/2009~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~41/2007~~	~~Legal Visits Good Practice Guidance~~ ~~4410~~	~~Offender Policy Rights Unit~~	~~020 7035 1536/1537~~	~~27/10/2007~~	~~26/10/2008~~	~~Cancelled and replaced by PSI 16/2011~~
~~42/2007~~	~~End of Custody Licence (ECL)~~ ~~6300~~	~~Sentencing Policy and Penalties Unit~~	~~Junior Ogueri~~ ~~Suleman Qureshi~~ ~~020 7035 4123/4128~~	~~26/10/2007~~	~~25/10/2008~~	~~Supersedes PSI 27/2007~~ ~~Sections 11 and 14 replaced by PSI 21/2008~~ ~~Replaced by PSI 15/2010~~
~~43/2007~~	~~Transcripts of Sentencing Remarks (Court Transcripts)~~ ~~6000~~	~~Sentencing Policy and Penalties Unit~~	~~Peter Charlesworth~~ ~~020 7035 4134~~	~~25/10/2007~~	~~24/10/2008~~	~~Cancelled and replaced by PSI 36/2013 Transcript of Sentencing Remarks (Court Transcripts)~~
~~44/2007~~	~~Fee Remissions and Prisoners~~	~~Offender Policy and Rights Unit~~	~~020 7035 1545/1544~~	~~13/11/2007~~	~~12/11/2008~~	~~Policy cancelled December 2017 - obsolete.~~
~~45/2007~~	~~Education Maintenance Allowance (EMA) and Identity (ID) for bank account applications by young people (16-18 years of age)~~ ~~4465~~	~~Learning and Skills Council~~	~~02476 825617~~	~~02/12/2007~~	~~01/12/2008~~	~~Replaced by PSI 35/2009~~
~~46/2007~~	~~Making Best Use of the Open Estate~~ ~~0900 & 4630~~	~~Population Management Section~~		~~29/11/2007~~	~~28/11/2008~~	~~Cancels PSIs 17/2007, 23/2007 and 24/2007~~ ~~Replaced by PSI 16/2008~~
~~47/2007~~	~~Religious Festival Dates for 2008~~ ~~4550~~	~~Religion in prisons~~	~~Kishwar Ahmed~~ ~~020 7217 8071~~	~~01/01/2008~~	~~31/12/2008~~	~~Replaces PSI 35/2006~~ ~~Cancelled by DOPT August 2018. Policy no longer relevant.~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~48/2007~~	~~Recall and Re-release of Determinate Sentence Prisoners – Changes to Existing Arrangements Following Recent Court Judgments~~ ~~6000~~	~~Parole and Public Protection Policy Section~~	~~Simon Greenwood~~ ~~020 7035 4130~~	~~23/11/2007~~	~~22/11/2008~~	~~Cancelled by DOPT June 2018~~ ~~Replaced by a newer instruction (PSI 2014/30 is the current instruction on recall)~~
49/2007	Accommodation and Support Services for Bail and Home Detention Curfew 6101	Various – see PSI		26/11/2007	25/11/2008	This PSI is a supplement to and must be read in conjunction with PSI 29/2007
~~50/2007~~	~~Transfer of Prisoners to and from Hospital under Sections 47 and 48 of the Mental Health Act 1983~~ ~~*Mental Health Act 1983*~~	~~Public Protection Group – Public Protection Casework Section~~	~~prison.transfers@justice.gov.uk~~	~~18/12/2007~~	~~N/A~~	~~Replaces PSI 03/2006~~ ~~Amended by PSI 62/2011~~ ~~Cancelled 10/6/24. Replaced by the Security Categorisation PF and NHSE guidance published June 2021~~
01/2008	IT Hard Charging 9035	Quantum and Audit Manager	Ian Foot 020 7217 2859	01/04/2008	31/03/2009	
~~02/2008~~	~~Reporting of Packaging Material Usage – Legal Compliance~~ ~~*Producer responsibility obligations (packaging waste) regulations 2005.*~~	~~Sustainable Development Team~~	~~Derek Hannan~~ ~~020 7217 5171~~	~~14/01/2008~~	~~13/01/2009~~	~~Replaced by PSI 06/2009~~
03/2008	LIDS Data Entry 9000		John O'Donnell / John Sutcliffe 0207 217 6229	03/02/2008	02/02/2009	
~~04/2008~~	~~Financial Year End Procedures 2007-08~~ ~~7500~~	~~FC&A~~	~~John Sheehy /Alan Sharp~~ ~~020 7217 5728~~	~~Immediate~~ ~~Issued 17/01/2008~~	~~31/12/2008~~	~~Supersedes PSI 15/2007 - One off notice can be applicable to the set period. Please cancel.~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
05/2008	Laptop Security		John Fitzgerald or Michael Creese Tel. 0207 217 2912 or 0207 217 2696	25/01/2008	24/04/2008	
06/2008	Introduction of Brent Equipment to Area Offices, Establishments and Headquarters and Amendments to the National Security Framework (NSF) Function 4 1000	Security, Order and Counter Terrorism National Intelligence Unit	Intelligence.projectspolicy@justice.gov.uk	11/02/2008	N/A	
~~07/2008~~	~~Initial Categorisation of Male Indeterminate Sentence Prisoners~~ ~~0900~~	~~Security Policy Unit~~	~~Keith Roberts~~ ~~020 7217 6711~~	~~18/02/2008~~	~~17/02/2009~~	~~Cancels previous versions of ICA 1 form~~ ~~*Cancelled by PSI 40/2011*~~
~~08/2008~~	~~Terrorism Related Offences - Amendment to the Categories of Presumed Unsuitable Offences for HDC purposes~~ ~~6700~~		~~Junior Ogueri~~ ~~Suleman Qureshi~~ ~~020 7035 4123 / 4128~~	~~25/02/2008~~	~~24/02/2009~~	~~Amends PSI 31/2003~~ ~~Replaced and cancelled by PSI 43/2012~~
~~09/2008~~	~~Use of Offender Management Functional Mailbox (update of PS0 9050/2006)~~ ~~9050~~	~~Business Change Support Team~~	~~Kyle Rickards~~ ~~020 7217 6220~~	~~25/02/2008~~	~~24/02/2009~~	~~Should be read in conjunction with PSO 9050 & PSO 9010~~ ~~Replaced and cancelled by PSI 36/2012~~ ~~Replaced and cancelled by PSI 19/2013~~
10/2008	Use of Official Vehicles by C & R Staff 5400	Procurement Group	Tony Fletcher 0207 217 5202	17/03/2008	16/03/2009	Amends PSO 5400

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~11/2008~~	~~Amendments to the Prison Discipline Manual – Adjudications~~ ~~2000~~	~~Offender Policy & Rights Unit~~	~~0207 035 1546 or 1547~~	~~07/04/2008~~	~~06/04/2009~~	~~Amends PSO 2000~~ ~~*Cancelled by PSI 47/2011 –*~~ ~~*NB "Where a prisoner has been charged and/or an adjudication hearing has begun before the effective date of this PSI it must be completed according to the procedures set out in PSO 2000." See Executive summary page 3. PSI 47/2011.*~~
~~12/2008~~	~~Removable Media – Memory Sticks~~ ~~9010~~	~~IT Security Team~~	~~0207 217 6256~~	~~31/03/2008~~	~~30/03/2009~~	~~Cancelled and replaced by PSI 25/2008~~
~~13/2008~~	~~Use of Workforce Modernisation Establishment Implementation Team (EIT) Functional Mailbox (update of PS0 9050/2006)~~ ~~9050~~	~~Business Change Team~~	~~Ron Withers~~ ~~020 7217 6534~~	~~01/04/2008~~	~~31/03/2009~~	~~Should be read in conjunction with PSO 9050 & PSO 9010.~~ ~~Obsolete. Cancelled June 2018 (Justice Legal and Digital Team)~~
~~14/2008~~	~~Change of National Security Clearance Provider~~ ~~8110~~	~~Resourcing Team~~	~~020 7217 6854 or 6921~~	~~01/04/2008~~	~~31/03/2009~~	~~Cancelled by DOPT Feb 2019~~
~~15/2008~~	~~Not Issued~~					
~~16/2008~~	~~Making Best Use of the Open Estate~~ ~~1000 & 4630~~	~~Population Management Section~~	~~Regional PMS contact~~	~~28/04/2008~~	~~27/04/2009~~	~~Replaces PSI 46/2007~~ ~~*Cancelled by PSI 39/2011, PSI 40/2011, PSI 41/2011*~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~17/2008~~	~~Amendments to PSO 6000; PSO 6300 and PSO 6650, in relation to Calculation of Release Dates for DCR prisoners~~ ~~6000, 6300 & 6650~~	~~Parole and Public Protection Policy Section~~	~~(4PS) Helpdesk~~ ~~020 7035 8346~~	~~23/05/2008~~	~~08/06/2009~~	~~Amends PSO 6000, PSO 6300 and PSO 6650~~ ~~Replaced by HDC Policy Framework March 2019~~
18/2008	Use of Inventory Stores Functional Mailbox (update of PSO 9050/2006) 9050 & 7700	Procurement Group		16/06/2008	15/06/2009	Updates PSO 9050
~~19/2008~~	~~Early Removal Scheme for Foreign National Prisoners – Doubling of Eligibility Period~~ ~~6000~~	~~Parole and Public Protection Policy Section~~	~~Peter Charlesworth~~ ~~020 7035 4134~~	~~09/06/2008~~	~~08/06/2009~~	~~Amends PSO 6000~~ ~~Replaced and cancelled by PSI 59/2011, PSI 38/2012~~
~~20/2008~~	~~Time Spent Unlawfully at Large~~ ~~6650~~	~~Operational Policy Unit~~ ~~Sentence Calculation Unit~~	~~Tony Watson 020 7217 2554~~ ~~Lynette Heugh 020 7035 4126~~	~~23/06/2008~~	~~22/06/2009~~	~~Amends PSO 6650~~ ~~Replaced and cancelled by PSI 39/2012.~~ ~~Cancelled by PSI 13/2013.~~
~~21/2008~~	~~End of Custody Licence (ECL)~~ ~~6300~~	~~NOMS Sentencing Policy and Penalties Unit~~	~~Junior Ogueri~~ ~~Suleman Qureshi~~ ~~020 7035 4123/4128~~	~~23/06/2008~~	~~22/06/2009~~	~~Replaces sections 11 and 14 of PSI 42/2007~~ ~~Replaced by PSI 51/2008~~
~~22/2008~~	~~Prison Service Maintenance Departments Apprenticeship Scheme (Amended)~~ ~~8100~~	~~Curriculum Development~~ ~~HR Learning & Development~~	~~Maggie Bolger~~ ~~01788 804025~~	~~30/06/2008~~	~~29/06/2009~~	~~Made obsolete by the Deregulation team in November 2016 this policy has been incorporated into subsequent contracts~~
23/2008	ViSOR Access			18/08/2008	N/A	

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
24/2008	*Additional Hours Working – Payment Plus* 7100	Pay and Reward team	PARQ@justice.gov.uk	14/07/2008	N/A	Amends NTS 25/1999, IG 04/1996 and PSI 26/2003
25/2008	Removable Media – Protectively Marked or Personal Data 9010	Information Security	informationmgmtsecurity@justice.gov.uk	01/10/2008	N/A	Cancels and replaces PSI 12/2008
~~26/2008~~	~~Amendments to PSO 6650 Sentence Calculation: chapter 18 – CJA 2003 determinate sentences of 12 months and over – Extended sentences for public protection imposed on or after 14 July 2008~~ ~~6650~~	~~Sentence Calculation Policy~~	~~Lynette Heugh or Helen Scott~~ ~~020 7035 4125/4126~~	~~14/07/2008~~	~~13/07/2009~~	~~Amends PSO 6650~~ ~~Replaced by PSI 48/2008~~ ~~Replaced and cancelled by PSI 39/2012.~~ ~~Cancelled by PSI 13/2013.~~
~~27/2008~~	~~Criminal Justice & Immigration Act 2008 – Sentencing Policy Changes~~ ~~4700 & 6650~~	~~Sentencing Policy & Penalties Unit~~ ~~Operational Policy Unit~~		~~14/07/2008~~	~~13/07/2009~~	~~*Cancelled by OPSDR Dec 19*~~
~~28/2008~~	~~Amendments to PSO 6650 Sentence Calculation: Counting of Unlawfully at Large Time~~ ~~6650~~	~~Sentence Calculation Policy~~	~~Lynette Heugh~~ ~~020 7035 4126/4125~~	~~28/07/2008~~	~~27/07/2009~~	~~To be read in conjunction with PSI 20/2008~~ ~~Amends PSO 6650~~ ~~Replaced and cancelled by PSI 39/2012.~~ ~~Cancelled by PSI 13/2013.~~
~~29/2008~~	~~Recall and Re-release of Determinate Sentence Prisoners (Amended Version) 6650 & 6000~~	~~PPCS~~	~~Diana.greene@justice.gsi.gov.uk~~	~~14/07/2008~~	~~13/07/2009~~	~~Amends PSO 6000, PSO 6650, PSO 6300 and PSI 48/2007~~ ~~Cancelled and replaced by PSI 30/2014.~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
30/2008	Prisoners' Private Cash 4465	Safer Custody & Offender Policy Group	Nina Revell 020 7035 1544 Paul Norman 020 7035 1539	04/08/2008	03/08/2009	Amends PSO 4465 Cancelled by PSI 01/2012
31/2008	Allocation of Prisoners with Disabilities 2855	Population Management Section Offender Policy & Rights Unit Security Policy Unit		01/09/2008	31/08/2009	To be read in conjunction with PSO 2855 and the National Security Framework Cancelled by PSI 32/2011 & PSI 40/2011
32/2008	Restricting Prisoners' Access to Games Consoles/Games 1250 & 4000	Safer Custody & Offender Policy Group	Nina Revell 020 7035 1544 Paul Norman 020 7035 1539	30/09/2008	29/09/2009	Cancelled by PSI 11/2011
33/2008	Management of Financial Support for Prisoners in Higher Education 4465	NOMS Management Board	Helen Cantrell 020 7217 5849	01/09/2008	31/08/2009	Cancelled by PSI 33/2010
34/2008	Revision of PSO 8700 – Permanent Transfer Order	Pay & Employee Relations Group	Brendon Christie 020 7217 6836	05/09/2008	01/09/2009	Cancelled by DOPT Oct 2018 Obsolete. PSO 8700 has been cancelled and replaced by PSI 25/2010
35/2008	Repatriation 4630	Safer Custody & Offender Policy		Immediate	02/10/2009	Replaced and cancelled by PSI 52/2011
36/2008	Not issued					
37/2008	Amendment to PSO 3806 – Display Screen Equipment, health and safety issues 3806	Health and Safety Officer and SAU	Mary Guinness 020 7217 2760	17/11/2008	16/11/2009	Amends PSO 3806 Cancelled by PSI 35/2010
38/2008	New Full Searching Arrangements for Women Prisoners 1000	Women and Young People's Group	Terry Harvey 020 7217 5048	Before 01/04/2009	30/03/2010	Cancelled by PSI 49/2010

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~39/2008~~	~~Not issued~~					
~~40/2008~~	~~Guidance on the Use of Closed Visits when Applied to Prisoners~~ ~~3610 & 4410~~	~~Interventions and Substance Misuse Group~~	~~Matt Bullard~~ ~~020 7035 6148~~	~~Immediate~~	~~30/11/2009~~	~~Replaces PSI 20/2006~~ ~~To be read in conjunction with PSO 3610~~ ~~Cancelled by PSI 15/2011~~
~~41/2008~~	~~Introduction of Cross Border Arrangements between England and Wales and Scotland for Home Detention Curfew purposes~~ ~~6700~~	~~Public Protection and Casework Section~~	~~Chijioke Ogueri 020 7035 4123~~ ~~Suleman Qureshi 020 7035 4128~~	~~20/10/2008~~	~~19/10/2008~~	~~Amends PSO 6700~~ ~~Replaced by HDC Policy Framework March 2019~~
~~42/2008~~	~~Introduction of Credit against Sentence for Periods Spent Remanded on Bail whilst Subject to an Electronically Monitored Curfew Requirement~~ ~~6650, 2605, 6100 & 6101~~	~~Sentence Calculation~~ ~~Bail Information~~ ~~Legal Services Information~~	~~Lynette Heugh & Helen Scott~~ ~~020 7035 4125/4126~~ ~~Chris Marsh 020 7035 1766~~ ~~Marion Stubbs 020 7035 1575~~	~~03/11/2008~~	~~02/11/2009~~	~~Amends PSO 6650~~ ~~Replaced and cancelled by PSI 39/2012.~~ ~~Cancelled by PSI 13/2013.~~
~~43/2008~~	~~Not issued~~					
~~44/2008~~	~~Allocation of Young Adult Male IPP's~~ ~~4700~~	~~Public Protection Unit~~ ~~Population Management Section~~ ~~Business Change Support Team~~		~~01/12/2008~~	~~30/11/2008~~	~~*Cancelled by OPSDR Dec 19*~~
~~45/2008~~	~~Early Removal Scheme for Foreign National Prisoners: Removal of Statutory Exclusions~~ ~~6000~~	~~Release Policy Team~~	~~Stephen.bailey@justice.gsi.gov.uk~~ ~~020 7035 4130~~	~~03/11/2008~~	~~02/11/2009~~	~~Amends PSO 6000 Chapter 9~~ ~~Replaced and cancelled by PSI 59/2011~~
~~46/2008~~	~~Religious Festivals Dates for 2009~~ ~~4550~~	~~Religion in Prison~~	~~Kishwar Ahmed~~ ~~020 7217 8071~~	~~Immediate~~	~~31/12/2009~~	~~Replaced by PSI 32/2009~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~47/2008~~	~~Use of Training Functional Mailbox (Update of PSO 9050/2006)~~ ~~9050 & 7700~~	~~TST Project~~	~~Craig Pace~~ ~~01788 804465~~	~~12/12/2008~~	~~11/12/2009~~	~~Updates PSO 9050~~ ~~Should be read in conjunction with PSO 9010~~
~~48/2008~~	~~Amendments to PSO 6650 Sentence Calculation: Chapter 18 – CJA 2003 Determinate Sentences of 12 Months and Over – Extended Sentences for Public Protection imposed on or after 14 July 2008~~ ~~6650~~	~~Sentence Calculation Policy~~	~~Lynette Hough~~ ~~Helen Scott~~ ~~020 7035 4125/4126~~	~~17/11/2008~~	~~16/11/2008~~	~~Amends PSO 6650~~ ~~Replaces PSI 26/2008~~ ~~Replaced and cancelled by PSI 39/2012.~~ ~~Cancelled by PSI 13/2013.~~
~~49/2008~~	~~Clarification of Violence Reduction PSO 2750 – Cell Sharing Risk Assessment~~ ~~2750 & 0500~~	~~NOMS Safer Custody & Offender Policy~~	~~Kate.eves@justice.gsi.gov.uk~~ ~~Lucy.watkins@justice.gsi.gov.uk~~ ~~020 7035 4297/4284~~	~~Immediate~~	~~15/01/2010~~	~~Cancelled by DOPT April 2018 - This policy is now incorporated into PSI 20/2015~~
~~50/2008~~	~~Acceptable Activities in Prisons~~ ~~0050~~	~~Operational Policy Unit~~	~~020 7217 2554~~ ~~Tony.watson@noms.gsi.gov.uk~~	~~06/01/2009~~	~~05/01/2010~~	~~Cancelled by PSI 38/2010~~
~~51/2008~~	~~End of Custody Licence (ECL)~~ ~~6300~~	~~NOMS Sentencing Policy and Penalties Unit~~	~~Junior Ogueri~~ ~~Suleman Qureshi~~ ~~020 7035 4123/4128~~	~~15/12/2008~~	~~14/12/2009~~	~~Replaces PSI 21/2008~~ ~~Replaced by PSI 15/2010 after 27/04/2010~~
~~52/2008~~	~~Staff Grievances~~ ~~8550~~	~~Shared Service Centre HR Contact Centre~~	~~0845 010 3504~~	~~19/01/2009~~	~~18/01/2010~~	~~Introduces a new version of PSO 8550~~ ~~Superseded by PSI 15/2009~~
~~53/2008~~	~~Responding to Data Loss~~ ~~**(Restricted)**~~		~~Tony Watson~~			~~Cancelled by AI 03/2009~~ ~~No copy of this Instruction held by the OPG Secretariat~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~01/2009~~	~~Management of Attendance~~ ~~8404~~	~~Shared Service Centre HR Contact Centre~~	~~0845 010 3504~~	~~19/01/2009~~	~~18/01/2010~~	~~Introduces new version of PSO 8404~~ ~~Cancelled by PSI 01/2017 AI 01/2017 PI 01/2017~~ ~~PSI cancelled December 2017 - Replaced by PSO 8404~~
~~02/2009~~	~~Escorting Arrangements for the Production of Foreign National Prisoners to Asylum and Immigration Hearings~~ ~~4630~~	~~Safer Custody and Offender Policy~~ ~~PECS~~	~~020 7035 3111~~ ~~Ann Phelps 07976 450588~~	~~06/04/2009~~	~~05/04/2010~~	~~Updates PSO 4630 and PSO 6400~~ ~~Cancelled by DOPT Jan 2019~~
~~03/2009~~	~~NSF – Recategorisation to Cat D. and Other Matters~~ ~~1000~~	~~Security Policy Unit~~	~~Keith Roberts~~ ~~020 7217 6711~~	~~25/05/2009~~	~~24/05/2010~~	~~Updates guidance contained in PSI 45/2004~~ ~~*Cancelled by PSI 39/2011, PSI 40/2011, PSI 41/2011*~~
~~04/2009~~	~~Licence Conditions – Polygraph Test~~ ~~6000~~	~~NOMS Public Protection Unit~~	~~Mark Farmer~~ ~~020 7217 0672~~	~~09/03/2009~~	~~08/03/2010~~	~~Replaced by PSI 42/2011~~
~~05/2009~~	~~Use of the Body Orifice Security Scanner (BOSS)~~	~~Security Policy Unit~~	~~Emma Prince~~ ~~0207 217 2728~~	~~09/03/2009~~	~~08/03/2010~~	~~Cancelled by PSI 49/2010~~ ~~Revoked by PSI 68/2011~~ ~~Cancelled by PSI 03/2013~~
~~06/2009~~	~~Reporting of Packaging Material Usage – Legal Compliance~~ ~~*The Producer Responsibility Obligations (Packaging Waste) Regulations 2005.*~~	~~NOMS Custodial Property – Sustainable Development Team~~	~~Derek Hannan~~ ~~0207 217 5171~~	~~02/02/2009~~	~~01/02/2010~~	~~Replaces PSI 02/2008~~ ~~Cancelled by PSI 07/2010~~
07/2009	Housing Benefit Continuance Forms 2300	Reducing Re-offending Operational Policy		02/03/2009	01/03/2010	

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~08/2009~~	~~Introduction of the Revised Public Protection Manual~~ ~~*Public Protection Manual Review*~~	~~Public Protection Unit~~	~~Terry Collins~~ ~~020 7217 5267~~	~~23/03/2009~~	~~22/03/2010~~	~~Cancels PSO 4745, PSI 02/2007, IG 54/1994, PSI 22/2005, PSO 4400 Chapter 2.~~ ~~Public Protection Manual also replaces PSO 4400 Chapter 1.~~ ~~On 11 January 2017 replaced and cancelled by PSI 18/2016 PI 17/2016~~
~~09/2009~~	~~Financial Year End Procedures 2008-09~~ ~~7500~~	~~FC & A~~	~~Alan Sharp~~ ~~0207 217 5213~~	~~02/03/2009~~	~~01/03/2010~~	~~Made obsolete by the Deregulation team in September 2016, not current - FM&C Accounts Production Notices issued before each year end~~
~~10/2009~~	~~Staff resourcing~~ ~~8100~~	~~HR Shared Services~~	~~0845 010 3504~~	~~29/06/2009~~	~~28/06/2010~~	~~Introduces PSO 8100~~ ~~Cancelled by PSI 62/2010~~
~~11/2009~~	~~Not issued~~					
~~12/2009~~	~~Not issued~~					
~~13/2009~~	~~Amendment to PSO 3803 – Fire Safety Policy Statement (CSRE)~~ ~~3803~~	~~Fire Safety Team~~	~~020 7217 1803~~	~~01/10/2009~~	~~30/09/2010~~	~~Amends PSO 3803~~ ~~Cancelled and replaced by PSI 11/2015.~~
~~14/2009~~	~~Foreign National Prisoners liable to removal from the UK: Parole Board responsibility for release decisions~~ ~~6000~~	~~Release Policy Team~~	~~020 3334 5026~~	~~22/06/2009~~	~~21/06/2010~~	~~Replaced and cancelled by PSI 59/2011, PSI 38/2012~~
~~15/2009~~	~~Staff Grievances~~ ~~8550~~	~~HR Shared Services~~	~~0845 010 3504~~	~~30/03/2009~~	~~29/03/2010~~	~~Supersedes PSI 52/2008~~ ~~PSI cancelled December 2017 - Replaced by PSO 8550~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~16/2009~~	~~Amendment to PSO 4550 – Religion~~ ~~4550~~	~~Chaplaincy HQ~~	~~Michelle Crerar~~ ~~020 7217 0951~~	~~16/04/2009~~	~~15/04/2010~~	~~Cancelled by DOPT Nov 2018~~ ~~PSI Obsolete~~
~~17/2009~~	~~Sentence Calculation~~ ~~6650~~	~~Sentencing Policy and Penalties Unit~~	~~Lynette Heugh~~ ~~020 3334 5045/5031~~	~~22/06/2009~~	~~21/06/2010~~	~~Replaced and cancelled by PSI 39/2012.~~ ~~Cancelled by PSI 13/2013.~~
18/2009	*Legal Representation at Inquests*	Prison Safety	PrisonSafetyAdmin@justice.gov.uk			No copy of this Instruction held by the OPG Secretariat
19/2009	Restricting Access to HMPS Server/PABX rooms	Information Security	informationmgmtsecurity@justice.gov.uk	04/08/2009	n/A	
~~20/2009~~	~~Preparation of Plans to meet Contingency of Pandemic Flu **(Restricted)**~~	~~Health, Wellbeing Co-Commissioning~~	~~health.co-commissioning@noms.gsi.gov.uk~~		~~N/A~~	~~Replaced by HMPPS Flu Pandemic Policy Framework (Restricted)~~ ~~Cancelled by OPSDR March 2020~~
~~21/2009~~	~~Amendments to PSO 6400 – Discharge 6400~~	~~Operational Policy Unit~~	~~Jacqueline Townley~~ ~~0207 217 6545~~	~~09/06/2009~~	~~08/06/2010~~	~~Amends paragraph 5.1 of PSO 6400 and removes use of form DFB1~~ ~~Cancelled by DOPT Jan 2019~~

PSI NO.	TITLE and PROCESS NUMBER	DIVISION	CONTACT NAME & TEL NO	IMPLEMENTATION DATE	EXPIRY DATE	NOTES
~~22/2009~~	~~New chapters and title change for PSO 4700 now to be called the Indeterminate Sentence Manual 4700~~	~~Indeterminate Sentenced Prisoners Section – Public Protection Unit~~	~~Tony Macgregor~~ ~~0207 7217 6299~~	~~10/07/2009~~	~~31/08/2009~~	~~Advises of title change, immediate withdrawal of chapters 1, 4.7, 5, 6 & 9 and their replacement in PSO 4700 – Indeterminate Sentence Manual – Policy Cancelled July 2018 – Obsolete.~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~23/2009~~	~~01/2009~~	~~The Instructions System – the Approval and Implementation of Policy and Instructions~~	~~Operational Policy Unit~~ ~~Allen Casey 020 7217 6272~~	~~01/08/2009~~	~~31/07/2011~~	~~Replaces PSO 0001~~ ~~Replaced and cancelled by AI 01/2011-PSI 01/2011-PI 01/2011.~~ ~~Replaced and cancelled by PSI 29/2012~~
~~24/2009~~	~~-~~	~~Process for Opening, Closing or Re-designating Industrial Workshops (including Charity Workshops) and Laundries~~	~~Offender Employment Skills and Services group~~ ~~Bill Davie 020 7217 1870~~	~~17/08/2009~~	~~16/08/2011~~	~~Replaces PSI 10/2007~~ ~~Replaced and cancelled by PSI 05/2012~~
~~25/2009~~	~~04/2009~~	~~Equality Impact Assessments~~	~~Race & Equalities Action Group~~ ~~Reena Mistry 020 7217 6678~~	~~14/09/2009~~	~~01/09/2011~~	~~Replaces PSI 21/2006, PSI 40/2007, PSO 2800 chapter 5 & annexes 3, 4 and 5, and PSO 2855 chapter 4~~ ~~Associated document: AI 01/2011 ; PSI 01/2011 ; PI 01/2011.~~ ~~Cancelled by PSI 32/2011~~
~~26/2009~~	~~-~~	~~Amendments to PSO 1700 Segregation website~~	~~Guy Woollven, Security Policy Unit guy.woollven@hmps.gsi.gov.uk~~ ~~020 7217 6713~~	~~08/09/2009~~	~~31/08/2011~~	~~Replaces PSI 17/2006.~~ ~~Cancelled by DOPT May 2018. The amendments it sets out have been included in the Segregation website (PSO 1700).~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~27/2009~~	~~-~~	~~Mandatory Use of ViSOR~~	~~NOMS Public Protection Unit~~ ~~Paul Manning 020 7217 6199~~	~~05/10/2009~~	~~05/10/2012~~	~~Cancelled by PSI 03/2013~~
~~28/2009~~	~~-~~	~~Care and Management of Young People~~	~~Young People's Team Service Development Group~~ ~~Matthew Armer 020 7217 5048~~	~~19/10/2009~~	~~08/10/2012~~	~~Replaces PSO 4950~~ ~~Replaced and cancelled by PSI 08/2012~~
~~29/2009~~	~~-~~	~~Close Supervision Centre Referral Manual~~	~~Directorate of High Security / Managing Challenging Behaviour Strategy /CSC~~ ~~claire.hodson@hmps.gsi.gov.uk~~ ~~07968 909253~~	~~05/10/2009~~	~~05/10/2012~~	~~Replaced and cancelled by PSI 42/2012~~
~~30/2009~~	~~-~~	~~Amendments to PSO 2350 Housing Needs and Assessment Document~~	~~NOMS Reducing Re-Offending Policy Team~~ ~~Phil Richardson 07545 732846~~ ~~philip.anthony.richardson@noms.gsi.gov.uk~~	~~19/10/2009~~	~~12/10/2012~~	~~Advises on a number of changes to PSO 2350, updating sections 1.1, 1.2 and 2.3~~ ~~Cancelled March 2018. This policy is no longer required as it changes the regime in PSO 2350and has been overtaken by BCST~~
31/2009 (revision)	-	Compact Based Drug Testing	Drug Strategy Rachel.radice1@justice.gov.uk	27/01/2020 – revision	N/A	Replaces PSO 3620. January 2020 – Minor changes to align with new Incentives PF.
~~32/2009~~	~~-~~	~~Religious Festival Dates for 2010~~	~~Chaplaincy Headquarters~~ ~~Kishwar Ahmed 020 7217 8071~~	~~01/01/2010~~	~~31/12/2010~~	~~Replaces PSI 46/2008~~ ~~Replaced by PSI 56/2010~~
~~33/2009~~	~~-~~	~~Pre-Tariff Sift Reviews for Indeterminate Sentenced Prisoners~~	~~Public Protection Unit~~ ~~Steve Watson 020 7217 6398~~ ~~stephen.watson2@noms.gsi.gov.uk~~	~~01/01/2010~~	~~27/11/2012~~	~~Replaced and cancelled by PSI 36/2012~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~34/2009~~	~~-~~	~~Victim Representation at Parole Board Hearings~~	~~Public Protection Advocacy Team~~ ~~Felicity Hawksley 020 7217 6396~~ ~~Robert Lawman 020 7217 6599~~	~~01/01/2010~~	~~31/12/2012~~	~~Cancelled by DOPT June~~ ~~Replaces Probation Circular 27/2007~~ ~~This PSI is now covered in both PSI 15/2016 – PI 14/2016 - Handling of Sensitive Information Including Information Provided by Victims for the Purpose of Parole Board Reviews as well as PI 48/2014 – Victim Contact Scheme Manual.~~
~~35/2009~~	~~-~~	~~Identity (ID) for Bank Account Applications for all Prisoners, including Young People (16-18 years of age), for Education Maintenance Allowance (EMA)~~	~~Reducing Re-offending Policy Unit~~ ~~Ian Galbraith 07545 732 842~~	~~07/12/2009~~	~~30/04/2011~~	~~Replaces PSI 45/2007.~~ ~~Amended by PSI 44/2011.~~
~~01/2010~~	~~01/2010~~	~~Licences for DVD / Video films, music and television in prisons~~	~~Operational Policy Unit~~ ~~Robyn Malan de Merindol~~ ~~robyn.malandemerindol@noms.gsi.gov.uk~~	~~25/01/2010~~	~~31/12/2011~~	~~Replaces PSI 37/2007~~ ~~Cancelled by PSI 23/2011~~
02/2010		*Covert Policing in Prisons* **(Restricted)**	Intelligence.projectspolicy@justice.gov.uk		N/A	No copy of this Instruction held by the OPG Secretariat
~~03/2010~~	~~-~~	~~Category A and Restricted Status Prisoners: Reviews of Security Category~~	~~Directorate of High Security~~ ~~020 7217 6645~~	~~01/03/2010~~	~~31/12/2013~~	~~Replaces PSO 1010~~ ~~Cancelled by PSI 05/2013 & PSI 08/2013.~~
~~04/2010~~	~~03/2010~~	~~Overpayments of Salary~~	~~Shared Services HR Contact Centre~~ ~~0845 010 3504~~	~~29/01/2010~~	~~31/03/2010~~	~~Replaces AG 10/1995~~ ~~Made obsolete by the Deregulation Team September 2016, with the publication of the Pay Manual in 2012, this PSI would now be obsolete~~
~~05/2010~~	~~04/2010~~	~~Flag Flying 2010~~	~~Security Group~~ ~~Chris Sharp 0207 217 2759~~	~~20/01/2010~~	~~31/12/2011~~	~~Replaces PSI 03/2007~~ ~~Cancelled by DOPT May 2018. Policy is now obsolete.~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~06/2010~~	~~05/2010~~	~~Conduct and Discipline~~	~~Shared Services~~ ~~0845 010 3504~~	~~22/03/2010~~	~~21/03/2014~~	~~Conduct and Discipline Policy Paragraphs 20.1 to 20.6 and 16.1 to 26.6 of the Staff Handbook~~
~~06/2010~~ ~~(revision)~~	~~05/2010~~	~~Conduct and Discipline (revised version for F&S)~~	~~Shared Services~~ ~~0845 010 3504~~	~~19/04/2013~~	~~10/04/2015~~	~~Update April 2013 This PSI/AI is a re-issue of the version issued in 2010 there are no changes to the policy but it has been altered to take account of revisions that have occurred under Fair and Sustainable~~
~~06/2010~~ ~~(revision)~~	~~05/2010~~	~~Conduct and Discipline (revised version for F&S)~~	~~MoJ People Group~~ ~~hrpolicy@Justice.gov.uk~~	~~19/04/2013~~	~~N/A~~	~~Update 22 July 2013 Re issue of the 19 April F&S amended version with following additional change:~~ ~~Re-wording of model letter notifying a member of staff of suspension (F3a page 62).~~
06/2010 (revision)	05/2010	*Conduct and Discipline*	MoJ People Group hrpolicy@Justice.gov.uk	13/01/2020	N/A	**January 2020** – change to contact email address on page 33. **7 May 2025** – minor changes to Data Protection references
~~07/2010~~	~~-~~	~~Reporting of Packaging Material Usage – Legal Compliance~~	~~Sustainable Development Team~~ ~~Derek Hannan 020 7217 5171~~	~~03/02/2010~~	~~31/12/2010~~	~~Replaces PSI 06/2009~~ ~~Replaced by Sustainable Operations Policy Framework March 2019~~
~~08/2010~~	~~06/2010~~	~~Post Incident Care~~	~~Shared Services HR Contact Centre~~ ~~0845 010 3504 (VPN 7190 3504)~~	~~22/03/2010~~	~~18/03/2010~~	~~Replaces PSO 8150 – Post Incident Care. Cancelled by 02/2018~~
~~09/2010~~	~~07/2010~~	~~Reporting Wrongdoing~~	~~Shared Services HR Contact Centre~~ ~~0845 010 3504 (VPN 7190 3504)~~	~~22/03/2010~~	~~21/03/2014~~	~~Replaces PSO 8605~~ ~~Cancelled by 21/2013~~
~~10/2010~~	~~02/2010~~	~~Use of Occupational Health Functional Mailbox~~	~~Shared Services HR Contact Centre~~ ~~0845 010 3504~~	~~22/03/2010~~	~~31/12/2013~~	~~To be read in conjunction with PSO 9050 Functional mailboxes~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~11/2010~~	~~-~~	~~Prison Rules 1999 – Change to rule 43(4); & YOI Rules 2000 – Change to rule 48(3) – Unclaimed Prisoner Property~~	~~SCOP~~ ~~Marion Stubbs 020 7217 0670~~	~~15/02/2010~~	~~14/02/2013~~	~~Amends PSO 1250 – Prisoners Property~~ ~~PSI cancelled December 2017 – Now incorporated into PSI 12/2011~~
~~12/2010~~	~~-~~	~~Prolific and other Priority Offenders~~	~~Stephen Robertson~~ ~~020 7217 0700~~	~~15/02/2010~~	~~31/01/2014~~	~~Amends PSO 4615~~
~~13/2010~~	~~-~~	~~Prosecuting absconders – amendment to PSO 2000~~	~~Abscond Policy~~ ~~Kirsty Payne 020 7217 6078~~	~~22/02/2010~~	~~21/04/2010~~	~~Replaces paragraphs C13 and C15 of PSO 2000 Annex C~~ ~~*Cancelled by PSI 47/2011 –*~~ ~~*NB "Where a prisoner has been charged and/or an adjudication hearing has begun before the effective date of this PSI it must be completed according to the procedures set out in PSO 2000." See Executive summary page 3. PSI 47/2011.*~~
14/2010	-	Managing Risk in Prison Industries (Contract Services and Sales to External Organisations)	New Futures Network NewFuturesNetwork@justice.gov.uk	29/03/2010	N/A	Replaces PSO 4101 (issued 25/06/2008)
~~15/2010~~	~~-~~	~~Ending of End of Custody Licence Scheme (ECL)~~	~~Operational Policy Unit~~ ~~robyn.malandemerindol@noms.gsi.gov.uk~~	~~23/02/2010~~	~~31/05/2010~~	~~Replaces PSI 42/2007~~ ~~PSI 51/2008 should be followed until 27/04/2010~~ ~~Cancelled by DOPT April 2018 -~~ ~~Prisons stopped doing ECL in 2010~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~16/2010~~	~~-~~	~~Confiscation Orders~~	~~Safer Custody and Offender Policy Group~~ ~~Nina.revell@noms.gsi.gov.uk~~ ~~020 7217 8573~~ ~~Paul.norman2@noms.gsi.gov.uk~~ ~~020 7217 0753~~	~~09/03/2010~~	~~25/02/2010~~	~~Replaces PSO 4620 and PSI 32/2007 Confiscation Orders~~ ~~Replaced by version issued on 28/07/2010~~
~~16/2010~~ ~~(Revision)~~	~~-~~	~~Confiscation Orders~~	~~ERDGPolicyandRegulation@noms.gsi.gov.uk~~	~~09/03/2010~~	~~31/12/2017~~	~~Revised 28/07/2010 - Replaces original issued on 26/02/2010~~ ~~No copy of this Instruction held by the OPG Secretariat~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
16/2010 (Revision)	-	Confiscation Orders	Equalities, Interventions & Operational Practice group NLT@justice.gov.uk	09/03/2010	N/A	Revised 28/07/2015 - This PSI was first issued on 26 February 2010. It has been revised to incorporate the changes introduced by the Serious Crime Act (SCA) 2015 and referred to in paragraph 16.2.16 of PSI 03/2015 Sentence Calculations – Determinate Sentenced Prisoners. The SCA 2015 introduces provisions which end early automatic release for offenders serving terms in default of payment of confiscation orders, imposed by the Crown Court on or after 1 June 2015, where the confiscation order is for £10 million or more. The changes are not retrospective. Other changes include an update of the default terms in the table at paragraph 3.5, a few changes to paragraph 2.5 on Home Detention Curfew (HDC) to better reflect current HDC policy, updated contact details and minor template and referencing updates. Revisions to this PSI are outlined in paragraphs 1.1, 1.2, 1.3, 1.8, 1.9, 2.5, 2.6, 2.10 and 2.11 and 3.5. The expiry date has also been extended. **30 June 2021** – minor revision to clarify prisoners serving a sentence in default of paying a confiscation order should not be treated as a convicted prisoner. **25 March 2025** – updates to para 2.4 and contact details.

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~17/2010~~	~~08/2010~~	~~Parental Leave Policy~~	~~Shared Services HR Contact Centre~~ ~~0845 010 3504 (VPN 7190 3504)~~	~~22/03/2010~~	~~21/03/2013~~	~~Replaces NTS 11/2007 Section 18~~ ~~Cancelled by PSI 20/2013~~
~~*18/2010*~~	~~09/2010~~	~~*Absence Management Policy*~~	~~MoJ People Group~~ ~~hrpolicy@Justice.gov.uk~~	~~22/03/2010~~	~~N/A~~	~~Replaces PSO 8404 Chapter 1 paragraph 1.1~~ ~~Replaces Staff Handbook paragraphs 7.32–7.39 (Arrangements in the event of public transport disruption),~~ ~~11.9 (Occupational Health appointments),~~ ~~11.28 – 11.29 (Contact with infectious diseases & Notifiable infectious diseases)~~ ~~Replaces Home Office Notice 147/2002 (Disability Leave)~~ ~~**Sept 2024** – cancelled and replaced by a new pan MoJ Supporting Attendance policy (intranet only)~~
~~*19/2010*~~	~~10/2010~~	~~*Special Leave Policy*~~	~~MoJ People Group~~ ~~hrpolicy@Justice.gov.uk~~	~~22/03/2010~~	~~N/A~~	~~Replaces Staff Handbook sections 13.1 – 13.10; 13.25 – 13.27; 13.36 – 13.49; 13.58 – 13.61; 14.13~~ ~~**April 2024** – cancelled and replaced by a Pan-MoJ Special Leave policy and framework and Carers leave guidance (intranet only)~~
20/2010	11/2010	*Keeping in Touch Scheme*	MoJ People Group hrpolicy@Justice.gov.uk	22/03/2010	N/A	Replaces PSO 8404 Chapter 7 **13/5/2022** Ch 12 cancelled by the Early Release on Compassionate Grounds PF
21/2010	12/2010	*Exit Management*	MoJ People Group hrpolicy@Justice.gov.uk	22/03/2010	N/A	Replaces PS0 8105, NTS 43/2005, NTS 29/2006, NTS 37/2006, Staff Handbook paragraphs 24.1 – 24.14, 24.29, 25.1 – 25.9

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
22/2010	13/2010	*Contracting out work and bringing work in-house: the early planning process: TUPE*	HR MoJTUPETeam@justice.gov.uk	22/03/2010	N/A	Replaces PSO 8510
~~23/2010~~	~~14/2010~~	~~Staff Alcohol Policy~~	~~Shared Services HR Contact Centre~~ ~~0845 010 3504 (VPN 7190 3504)~~	~~22/03/2010~~	~~21/03/2014~~	~~Replaces PSI 14/2006 & PSO 8620 Staff Alcohol Policy~~ ~~Cancelled by PSI 34/2013~~
~~24/2010~~	~~15/2010~~	~~Performance Management Policy~~	~~Shared Services HR Contact Centre~~ ~~0845 010 3504 (VPN 7190 3504)~~	~~22/03/2010~~	~~21/03/2014~~	~~Replaces PSO 8450 and Staff Handbook sections 5, 6, and16~~ ~~Made obsolete by the Deregulation Team in January 2017, newer policy PSO 8550~~
25/2010	16/2010	*Permanent Transfers*	MoJ People Group hrpolicy@Justice.gov.uk	01/04/2010	N/A	Replaces PSO 8700 and all related PSIs
~~26/2010~~	~~17/2010~~	~~Travel & Subsistence~~	~~HR Shared Services~~ ~~0845 010 0302~~	~~01/04/2010~~	~~31/03/2013~~	~~Replaces PSO 8650 – Travel & Subsistence and associated PSIs~~ ~~Cancelled by PSI 15/2012~~
~~27/2010~~	~~18/2010~~	~~Outside Activities Policy~~	~~Shared Services HR Contact Centre~~ ~~0845 010 3504 (VPN 7190 3504)~~	~~07/04/2010~~	~~30/03/2014~~	~~Replaces NTS 02/1992, 31/2004, and Staff Handbook sections:~~ ~~13.32 – 13.35, 14.1 – 14.13,~~ ~~19.9 – 19.48, 19.64 – 19.68,~~ ~~19.70 – 19.76, 19.96 – 19.101~~ ~~PSI 29/2013 (revised version) replaces sections on volunteer reservists in the NOMS Outside Activities Policy~~ ~~Cancelled by PSI 28/2013~~
28/2010	-	Custody Compacts – For Use in Custody	Operational Policy: System Delivery and Reform Operational_policy1@justice.gov.uk	01/04/2010	N/A	

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~29/2010~~	~~-~~	~~PSO 4700 The Indeterminate Sentence Manual Chapters 3, 7, 8, 10, 11, 12 and 15~~	~~Bail, Sentencing and Release Policy~~ ~~release.policy@justice.gov.uk~~	~~19/04/2010~~	~~N/A~~	~~Introduces to PSO 4700 revised chapters 3, 7, 8, 10, 11, 12 and 15 and cancels chapters 7, 8 and 11~~ ~~13/5/2022 Cancelled by the Early Release on Compassionate Grounds PF~~
~~30/2010~~	~~19/2010~~	~~Recognising Performance Policy~~	~~MoJ People Group~~ ~~hrpolicy@Justice.gov.uk~~	~~15/04/2010~~	~~N/A~~	~~Replaces PSO 8480 and NTS 19/200~~ ~~**April 2022** Replaced by the Recognition and Reward Policy & Toolkit (online only)3~~
~~31/2010~~	~~20/2010~~	~~Occupational Health~~	~~Occupational Health and Safety Section 0300 047 5029~~ ~~Anne.Norton@noms.gsi.gov.uk~~	~~02/08/2010~~	~~01/08/2013~~	~~Replaces PSO 8900~~ ~~Replaced and cancelled by PSI 07/2013~~
~~32/2010~~	~~-~~	~~Prison Discipline Manual – Authority to Conduct Adjudications~~	~~Safer Custody & Offender Policy Group~~ ~~Roy.Donno2@noms.gsi.gov.uk~~	~~03/06/2010~~	~~02/06/2012~~	~~Amends PSO 2000 paragraphs 1.4, 8.6 and 9.1~~ ~~*Cancelled by PSI 47/2011 –*~~ ~~*NB "Where a prisoner has been charged and/or an adjudication hearing has begun before the effective date of this PSI it must be completed according to the procedures set out in PSO 2000." See Executive summary page 3. PSI 47/2011.*~~
~~33/2010~~	~~-~~	~~Open University, Higher Education and Distance Learning~~	~~Offender Employment, Skills and Services Group 020 7217 5400~~	~~14/06/2010~~	~~08/06/2010~~	~~Replaces PSO 4201 and PSI 33/2008~~ ~~Replaced and cancelled by PSI 32/2012~~
~~34/2010~~	~~-~~	~~Accommodation and Support Service for Bail and HDC – Change of Contract~~	~~Sentencing Policy and Penalties Unit~~ ~~Chris Marsh 020 3334 5035~~	~~18/06/2010~~	~~17/06/2013~~	~~Cancels PSI 29/2007 & PC 33/2007~~ ~~Amends PSO 6101 & PSO 6700~~ ~~*Replaced and cancelled by PSI 25/2013*~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~35/2010~~	~~21/2010~~	~~Changes to the Provision of Eye Tests and Glasses~~	~~Occupational Health and Safety Section 020 7217 2760~~ ~~Mary.guinness@noms.gsi.gov.uk~~	~~01/08/2010~~	~~31/07/2013~~	~~Cancels PSI 37/2008~~ ~~Amends PSO 3806~~ ~~Cancelled by PSI 02/2017 AI 02 2017~~
~~36/2010~~	~~-~~	~~PSO 4700 New Chapter 4. Serving the indeterminate sentence~~	~~NOMS PPMHG~~ ~~Tony.macgregor@noms.gsi.gov.uk~~	~~12/07/2010~~	~~01/07/2011~~	~~Replaces PSO 4700 chapter 4.~~ ~~Cancelled and Replaced by the MALRAP Policy Framework – April 2019. Other elements in the PSI have been replaced by guidance.~~
37/2010	-	Prisoners' Access to the Media	Prison Operational Policy and Delivery Group PrisonFrameworks@justice.gov.uk	12/07/2010	N/A	Replaces and cancels PSO 4470 **11 December 2023** clarification added around prisoners requests to speak to the media
38/2010	-	Activities in Prisons **(Protect)**	Rehabilitation System Team RehabilitationStrategy@justice.gov.uk	20/07/2010	N/A	Replaces and cancels PSI 50/2008 **2/11/22** - Section 2 updated to reflect new criteria which are required to be taken into account.
~~39/2010~~		~~Home Detention Curfew: Single Point of Contact for Prisoners Released to Addresses with London Probation Trust~~	~~Junior Ogueri and Suleman Quereshi Tel: 0203 334 5043/5044~~ ~~Email: sppu.early.release@justice.gsi.gov.uk~~	~~29/09/2010~~	~~28/09/2014~~	~~Replaced by PSI 1/2018~~
40/2010		*Isolation of Telephony and/or Workstations* **(Restricted)**	IT	30/07/2010	N/A	Cancels PSI 18/2006
~~41/2010~~	~~22/2010~~	~~Research Applications~~	~~Lucy Jones 01759 475076~~ ~~Business Change Group~~	~~27/09/2010~~	~~27/09/2014~~	~~Cancels PSO 7030 & PSO 7035~~ ~~Cancelled by PSI 13/2012 - PI 07/2012 – AI 02/2012~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~42/2010~~	~~23/2010~~	~~Health and Safety Policy Statement~~	~~Occupational Health & Safety Section~~ ~~0300 047 5017~~ ~~mary.guinness@noms.gsi.gov.uk~~	~~20/10/2010~~	~~20/10/2014~~	~~Replaces PSO 3801~~ ~~Cancelled by PSI 06/2015, PI 03/2015~~
~~43/2010~~	~~24/2010~~	~~Pre-Appointment Security Vetting~~	~~HR Directorate 030 0047 5083~~ ~~david.woolger@noms.gsi.gov.uk~~	~~10/09/2010~~	~~10/09/2014~~	~~Replaced and cancelled by: PSI 07/2014 / PI 03/2014.~~
~~44/2010~~	~~-~~	~~Catering – Meals for Prisoners~~	~~Public Sector Prison Industries~~ ~~PSPI@justice.gov.uk~~	~~01/10/2010~~	~~N/A~~	~~Replaces PSO 5000~~ ~~**2 Feb 2026** by the Food in Prisons PF~~
~~45/2010~~	~~-~~	~~Integrated Drug Treatment System~~	~~Jan Palmer~~ ~~Clinical Substance Misuse Lead~~ ~~Offender Health~~ ~~Wellington House~~ ~~133-155 Waterloo Road~~ ~~London SE1 8UG~~ ~~Mob: 07917 210564~~ ~~e-mail: Jan.Palmer@dh.gsi.gov.uk~~	~~27/09/2010~~	~~27/09/2014~~	~~Made Obsolete by DOPT Aug 18 - Replaced by a new substance misuse specification April 2018~~
~~46/2010~~	~~25/2010~~	~~Not issued~~				
~~47/2010~~	~~-~~	~~Instructions on Handling Mobile Phones and SIM card seizures~~	~~Intelligence & Operations Unit~~ ~~0300 047 6454~~ ~~mary.jones2@hmps.gsi.gov.uk~~	~~20/10/2010~~	~~20/10/2014~~	~~Cancelled by PSI 30/2011~~
~~48/2010~~	~~-~~	~~Searching of the Person – National Security Framework~~	~~Security Policy Unit 030 0047 6202~~ ~~emma.prince@noms.gsi.gov.uk~~	~~12/10/2010~~	~~12/10/2014~~	~~Amends National Security Framework Function 3~~ ~~Amended by PSI 19/2011~~ ~~Amended by PSI 31/2011~~ ~~Cancelled and replaced by PSI 67/2011~~ ~~Cancelled and replaced by PSI 68/2011~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
49/2010	-	Cell, Area and Vehicle searching – National Security Framework Ref NSF 3.2	Security Policy Unit 030 0047 6202 emma.prince@noms.gsi.gov.uk	12/10/2010	12/10/2014	Amends National Security Framework Function 3 Cancels PSI 38/2008, PSI 05/2009 Amended by 28/2011 Amended by PSI 31/2011 Made obsolete by the Deregulation Team in January 2017, newer policy PSI 2011/68 which was then replaced by PSI 2016/09
50/2010	-	National Security Framework – Covert Testing	Security, Order and Counter Terrorism. Operational Response and Resilience Unit Security.Procedures@justice.gov.uk	12/10/2010	N/A	Amends National Security Framework Function 3 **14/1/25** – cancelled and replaced by the Covert Testing Policy Framework
51/2010	-	Dealing with Evidence – National Security Framework	Security Policy Unit 030 0047 6202 emma.prince@noms.gsi.gov.uk	12/10/2010	12/10/2014	Amends National Security Framework Function 3 Also see PSI 14/2015 Disposal of prisoners unauthorised property. Cancelled by PSI 08/2016
52/2010	-	Early Days in Custody – Reception In, First Night in Custody and Induction to Custody	Offender Safety, Rights and Responsibilities Group 0300 047 5717 roy.donno2@noms.gsi.gov.uk	01/10/2010	01/10/2014	Replaces PSO 0500, Prison Standards 42 & 49. Replaces parts of PSO 0550 Cancelled by PSI 74/2011
53/2010	-	Discharge	Offender Safety, Rights and Responsibilities Group 030 0047 5717 roy.donno2@noms.gsi.gov.uk	06/10/2010	01/10/2010	Replaces PSO 6400, Prison Standard 9 Cancelled by PSI 25/2011
54/2010	-	Developing Prison Service Managers (DPSM) programme	Leadership and Talent Development Team 07973 457242 lisa.j.tillingw2@hmps.gsi.gov.uk	14/10/2010	14/10/2012	Made obsolete by the Deregulation Team in January 2017, programme has now ended.

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~55/2010~~	~~-~~	~~Sentence Calculation and HDC / ERS eligibility dates – multiple sentences comprising mixtures of 1991 Act and 2003 Act release provisions~~	~~HDC: Suleman Qureshi 020 3334 5044~~ ~~Sentence Calculation: Helen Scott 020 3334 5045~~ ~~Licence enquiries: Brian Chapman 020 7035 1450~~ ~~Early Removal Scheme: Becca Conway 020 3334 5338~~	~~13/08/2010~~	~~20/10/2014~~	~~13/08/2010 Issued in draft to prisons for immediate implementation, pending formal clearance and publication.~~ ~~20/10/2010 Final approved version published.~~ ~~Amends PSO 6000, PSO 6650, PSO 6700~~ ~~Replaced and cancelled by PSI 39/2012~~ ~~Replaced and cancelled by PSI 43/2012.~~ ~~Cancelled by PSI 13/2013.~~
~~56/2010~~	~~-~~	~~Religious Festival Dates for 2011~~	~~Chaplaincy headquarters~~ ~~Kishwar Ahmed 030 0047 5178~~	~~01/01/2011~~	~~05/01/2012~~	~~Replaces PSI 32/2009~~ ~~Replaced and cancelled by PSI 66/2011~~
~~57/2010~~	~~-~~	~~The replacement of the standard footwear allowance of uniformed grade with non-slip footwear~~	~~mary.guinness@noms.gsi.gov.uk~~ ~~030 0047 5017~~	~~15/11/2010~~	~~15/11/2014~~	~~To be read in conjunction with PSO 8800 Corporate Image/Uniforms~~ ~~Cancelled by PSI 08/2011~~
~~58/2010~~	~~26/2010~~	~~The Prisons and Probation Ombudsman~~	~~PPO Terms of Reference~~ ~~Offender Safety, Rights & Responsibilities Group~~ ~~marion.stubbs2@noms.gsi.gov.uk~~ ~~030 0047 5689~~ ~~PPO Fatal Incident Investigation (FII) Disclosure Policy~~ ~~Offender Safety, Rights & Responsibilities Group~~ ~~jenny.rees@noms.gsi.gov.uk~~ ~~030 0047 5681~~	~~02/12/2010~~	~~01/12/2014~~	~~Replaces PSO 2520~~ ~~To be read in conjunction with PSO 2710 Annex A (Joint Working Protocol between the National Offender Management Service and the Prisons and Probation Ombudsman) – Follow up to Deaths in Custody~~

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~~58/2010 (Revised)~~	~~26/2010 (Revised)~~	~~The Prisons and Probation Ombudsman~~	~~Operational Policy: System Delivery and Reform~~ ~~Operational_policy1@justice.gov.uk~~	~~02/12/2010~~	~~N/A~~	~~Revised 3 May 2016 - The PPO's contact details have been updated on Pages 6 7~~ ~~**Jan 2022** – updated to signpost PPO's new ToR and also to reflect Complaints and Intel elements of the PSI have been replaced by new Policy Frameworks~~ ~~**Jan 2025 –** PSI cancelled. Remaining elements have been transferred to the Death in Custody PF~~
~~59/2010~~	~~27/2010~~	~~Data Gateway Service: Approval of Data Collections~~	~~Performance Information Analysis Group 030 0047 6286~~ ~~Steve.Ellerd-Elliott@noms.gsi.gov,uk~~ ~~DataGateway@noms.gsi.gov.uk~~	~~13/12/2010~~	~~12/12/2014~~	~~Replaced and cancelled by PSI 25/2012~~ ~~Cancelled and replaced by PSI 21/2014.~~
60/2010		The Management of Protected Witnesses in a Prison Protected Witness Unit **(Restricted)**				No copy of this Instruction held by the OPG Secretariat
~~61/2010~~	~~-~~	~~Handling of Sensitive Information provided by Criminal Justice Agencies~~	~~Public Protection Casework Section~~ ~~Brian.Chapman@noms.gsi.gov.uk~~ ~~020 7035 1450~~	~~20/12/2010~~	~~20/12/2014~~	~~Cancels PC 26/2007~~ ~~Amends PSO 6000, PC 11/2008, PI 08/2009~~ ~~Cancelled and replaced by PSI 26/2014. / PI 22/2014~~
~~62/2010~~	~~28/2010~~	~~Staff Resourcing~~	~~HR Shared Services Contact Centre~~ ~~0845 010 3504~~	~~20/12/2010~~	~~20/12/2014~~	~~Replaces PSO 8100 Iss. 314~~ ~~Cancelled by PSI 03/2017 AI 03/2017~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~01/2011~~	~~01/2011~~	~~The Instructions System – The Approval and Implementation of Policy and Instructions~~	~~Offender Safety, Rights and Responsibilities Group~~ ~~Allen.casey@noms.gsi.gov.uk~~ ~~0300 047 5704~~	~~10/01/2011~~	~~31/12/2014~~	~~Replaces the following documents which are hereby cancelled: - PSI 23/2009, AI 1/2009, PI 1/2009.~~ ~~Associated documents: PSI 25/2009 AI 04/2009 Equality Impact Assessments.~~ ~~Replaced and cancelled by PSI 29/2012~~
~~02/2011~~	~~-~~	~~National Population Census 2011~~	~~Offender Safety, Rights and Responsibilities Group~~ ~~Marion.stubbs2@noms.gsi.gov.uk~~ ~~0300 047 5689~~	~~04/01/2011~~	~~10/04/2011~~	
~~02/2011~~ ~~(Revision)~~	~~-~~	~~National Population Census 2011~~	~~Offender Safety, Rights and Responsibilities Group~~ ~~Marion.stubbs2@noms.gsi.gov.uk~~ ~~0300 047 5689~~	~~10/02/2011~~	~~09/04/2011~~	~~Revised 11 February 2011 - This PSI replaces PSI 02/2011 issued in January which is hereby cancelled. There are no changes to the body of the PSI but the guidance at Annex A has been amended.~~ ~~This revised PSI is issued due to an error at Office for National Statistics (ONS) relating to the guidance at Annex A and the requirements for prisoners to answer some questions in a certain way to ensure that outputs are both consistent and relevant.~~ ~~Copies of the original version issued in January must be replaced with this updated version~~ ~~Cancelled March 2018. Policy no longer required, relates to old Census.~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
03/2011	02/2011	*Adoption Leave*	MoJ People Group hrpolicy@Justice.gov.uk	01/03/2011	N/A	Cancels: NTS 36/2008 Section 12 (paragraph 12.42) and Section 13 (paragraph 13.11) of the "Extract from the Staff Handbook 2005" **April 2024** – cancelled and replaced by a pan-MoJ Adoption leave policy (intranet only)
04/2011	03/2011	*Career Break Scheme*	MoJ People Group hrpolicy@Justice.gov.uk	01/03/2011	N/A	Cancels: Incorrectly states 'PSI 10/2004 *Career break* is cancelled. The title of PSI 10/2004 is *Issue of a model induction framework for healthcare staff* and this is unaffected. Section 13 (13.3 – 13.24) of the "Extract from the Staff Handbook 2005" NTS 11/2010 Revised filling vacancies process, paragraph 14 Associated documents: Annual leave policy and guidance Maternity leave policy and guidance Adoption leave policy and guidance July 2025 – cancelled and replaced by the pan MoJ Career Break policy

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~05/2011~~	~~04/2011~~	~~Annual Leave Policy~~	~~Shared Service HR Contact Centre~~ ~~0845 010 3504 (VPN 7190 3504)~~	~~01/03/2011~~	~~28/02/2013~~	~~Cancels:~~ ~~Section 7 (7.19 – 7.23) and Section 10 including Annex A & B of the "Extract from the Staff Handbook 2005"~~ ~~NTS 36/2008~~ ~~Associated documents:~~ ~~Maternity leave policy and guidance~~ ~~Adoption leave policy and guidance~~ ~~Career break policy and guidance~~ ~~Replaced by PSI 16/2013~~
~~06/2011~~	~~-~~	~~Prisoner Communications – Correspondence~~	~~Offender Safety, Rights and Responsibilities Group~~ ~~patrick.hunter@noms.gsi.gov.uk~~ ~~0300 047 5718~~	~~01/03/2011~~	~~28/02/2014~~	~~Cancels PSO 4411~~ ~~Cancelled by PSI 49/2011~~
~~07/2011~~	~~-~~	~~The Care and Management of Transsexual Prisoners~~	~~equalities.group@noms.gsi.gov.uk~~	~~14/03/2011~~	~~14/03/2015~~	~~Amends PSO 4455~~ ~~On 1 January 2017 replaced and cancelled by PSI 17/2016 PI 16/2016 AI 13/2016~~
~~*08/2011*~~	~~-~~	~~*The Replacement of the Standard Footwear Allowance for Uniformed Grades with Non-Slip Footwear* (amended)~~	~~Strategic Development Group~~ ~~UniformHMPPS@justice.gov.uk~~	~~17/02/2011~~	~~N/A~~	~~Cancels PSI 57/2010~~ ~~Cancelled on 31 January 2024 - replaced by the Staff Appearance, Uniform and Work Clothing Policy Framework~~
~~09/2011~~	~~-~~	~~The Cell Sharing Risk Assessment~~	~~Offender Safety Rights and Responsibilities Group~~ ~~Ron.elder@noms.gsi.gov.uk~~ ~~0300 047 5730~~	~~04/04/2011~~	~~03/04/2014~~	~~Replaces:~~ ~~PSO 2750 Chapter 5~~ ~~PSO 2750 Annex B~~ ~~Cancelled by PSI 20/2015~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~10/2011~~	~~-~~	~~Residential Services~~	~~Offender Safety, Rights & Responsibilities Group~~ ~~tony.watson@noms.gsi.gov.uk~~ ~~0300 047 5714~~	~~01/04/2011~~	~~31/03/2014~~	~~Replaces:~~ ~~PSO 2510 Chapter 3 & Annex A~~ ~~PSO 4275~~ ~~Cancelled and replaced by PSI 75/2011~~
~~11/2011~~	~~-~~	~~Incentives and Earned Privilege~~	~~Offender Safety, Rights & Responsibilities Group~~ ~~nina.revell@noms.gsi.gov.uk~~ ~~0300 047 5688~~	~~01/04/2011~~	~~31/03/2015~~	~~Cancels PSO 4000 and PSI 32/2008~~ ~~Amended by PSI 30/2013 Incentives and Earned Privileges:~~ ~~From 1 November 2013 PSI 11/2011 will apply only to adult prisoners (aged 18 and over) received into prison custody before that date and until they have migrated onto the new IEP Framework (see paragraph 1.2 below for further details). PSI 11/2011 will also continue to apply to young people (under 18s).~~
~~11/2011~~ ~~(1st Revision)~~ ~~23 Jan 2019~~	~~-~~	~~Incentives and Earned Privilege~~	~~Operational Policy: System Delivery and Reform~~ ~~operational_policy1@justice.gov.uk~~	~~01/04/2011~~	~~N/A~~	~~Amendments have been made to prison-issue clothing throughout this PSI to reflect an interim change to policy which commenced on 15 November 2018: All unconvicted, civil and foreign national prisoners held under immigration powers (IS91) must be allowed to wear their own clothes.~~ ~~This PSI has been cancelled (on 13 January 2020) and replaced by the Incentives Policy Framework.~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~12/2011~~	~~-~~	~~Prisoners' Property~~	~~Offender Safety, Rights & Responsibilities Group~~ ~~Marion.Stubbs2@noms.gsi.gov.uk~~ ~~0300 047 5689~~	~~01/04/2011~~	~~31/03/2015~~	~~Cancels PSO 1250~~ ~~Amended by PSI 30/2013 Incentives and Earned Privileges:~~ ~~Paragraphs 2.3 & 2.63 and Annex A: To be amended to take into account the standardised facilities list introduced at Paragraph 10.2 and Annex F in this PSI.~~ ~~Paragraph 2.62: To be amended to reflect that there are now four levels of IEP privilege; Basic, Entry, Standard and Enhanced.~~ ~~Paragraphs 2.64 and 2.67 have been amended to take into account new restrictions on what items can be handed in and sent in to prisoners by their families and friends (see paragraphs 10.4 and 10.5 below).~~ ~~Paragraph 2.76 replaced by paragraph 3.3 in PSI 14/2015.~~
~~12/2011 (revision)~~	~~-~~	~~Prisoners' Property~~	~~Equality Rights and Decency Group~~ ~~Marion Stubbs –~~ ~~Marion.Stubbs2@noms.gsi.gov.uk~~ ~~Tel: 0300 047 5689~~	~~01/04/2011~~	~~31/03/2015~~	~~Revised 1 November 2013: This Instruction has been revised to incorporate the changes introduced in paragraphs 10.2 -10.5 of PSI 30/2013 Incentives and Earned Privileges. Changes have been made to the references for mandatory guidance in light of revisions to the IEP policy. Revisions have been made to the following: - Paragraphs 2.3, 2.62, 2.64, 2.69, and Annex A.~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~12/2011 (revision)~~	~~-~~	~~Prisoners' Property~~	~~Equalities, Interventions & Operational Practice group~~ ~~NLT@justice.gov.uk~~	~~27/01/2020 – revision~~	~~N/A~~	~~Revised 07/05/2015: Amendments have been made to reflect changes made to PSI 30/2013 (Incentives and Earned Privileges) on 30 January 2015. Paragraphs 2.3 and 2.62 have been amended to include that books must be selected by Governors/Directors of contracted out prisons for inclusion in local facilities lists. Paragraph 2.64 has been amended to reflect that books are not included within the category of items which under that paragraph cannot be sent or brought into prisons. These amendments are to ensure that PSI 12/2011 is consistent with those changes already made to PSI 30/2013, and do not include any further changes to guidance.~~ ~~Contact details have also been updated.~~ ~~January 2020 – Minor changes to align with new Incentives PF.~~ ~~1 August 2022 – replaced by the Prisoners Property PF~~
~~13/2011~~	~~-~~	~~National Security Framework Ref: NSF 5.2~~ ~~Control of Internal Movement Function: Management and Security of Communication / Control Rooms and Internal Prisoner Movement~~	~~Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit~~ ~~Security.Procedures@justice.gov.uk~~	~~01/04/2011~~	~~N/A~~	~~This PSI, together with that on the "*Management and Security of Gate Services*"", forms the "*Control of Movement*" Function within the National Security Framework replacing guidance within the previous Function 2 (Accounting and Control)~~ ~~. **Jan 2025** – cancelled and replaced by the Management of Internal Security Procedures PFs~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~14/2011~~	~~-~~	~~National Security Framework Ref: NSF 5.1~~ ~~Control of Internal Movement Function: Management and Security of Gate Services~~	~~Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit~~ ~~SOCT.Procedures@justice.gov.uk~~	~~01/04/2011~~	~~N/A~~	~~This PSI, together with that on the "*Management and Security of Communication/Control Rooms and Internal Prisoner Movement*", [forms] the "*Control of Movement*" Function within the National Security Framework replacing guidance within the previous Function 2 (Accounting and Control).~~
~~14/2011~~	~~-~~	~~National Security Framework Ref: NSF 5.1~~ ~~Control of Internal Movement Function: Management and Security of Gate Services~~	~~Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit~~ ~~Security.Procedures@justice.gov.uk~~		~~N/A~~	~~October 2020 - PSI has been revised to include the Enhanced Gate Security Policy (EGS) Operational Guidance as an Annex~~ ~~**Jan 2025** – cancelled and replaced by the Management of Internal Security Procedures PFs~~
~~15/2011~~	~~-~~	~~National Security Framework 10.1~~ ~~Visits Function: Management of Security at Visits~~	~~Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit~~ ~~SOCT.Procedures@justice.gov.uk~~	~~01/04/2011~~	~~N/A~~	~~Replaces elements of the National Security Framework (PSO 1000) within Function 2 (Accounting and Control) and the Category A annex.~~ ~~Cancels PSO 3610 & PSI 40/2008~~ ~~April 2021 – replaced by Open and Closed Estate Management of Security at Visits PFs~~
~~16/2011~~	~~-~~	~~Providing Visits and Services to Visitors~~	~~Visits Booking and Conduct Visits Specifications:~~ ~~Offender Safety Rights and Responsibilities Group~~ ~~Grant Dalton 0300 047 5716~~ ~~Services for Visitors Specification:~~ ~~Rehabilitation Services Group~~ ~~Chris Holmes 0300 047 5338~~	~~01/04/2011~~	~~31/03/2015~~	~~Cancels PSO 4410 & PSI 41/2007~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~16/2011 (Revision)~~	~~-~~	~~Providing Visits and Services to Visitors~~	~~Visits Booking and Conduct Visits Specifications:~~ ~~Offender Safety Rights and Responsibilities Group~~ ~~Grant Dalton 0300 047 5716~~ ~~Services for Visitors Specification:~~ ~~Rehabilitation Services Group~~ ~~Chris Holmes 0300 047 5338~~	~~01/04/2011~~	~~31/03/2015~~	~~Update 02 June 2014 – Hyperlinks to KIDS VIP "Children Visiting Prison Good Practice" (2011) have been replaced on in paragraphs 3.20; 4.12 and 8.1~~
16/2011 (Revision)	-	Providing Visits and Services to Visitors	Rehabilitation and Care Services Group Central.Family.Support@justice.gov.uk	01/04/2011	N/A	Update – 28 April 2016 – Amendments have been made to paragraph 3.9 and to Annex G (section entitled 'What happens during a visit?') to clarify that prisoners should be permitted to stand at the beginning and end of visits to embrace visitors. This is unless the prisoner is on closed visits or subject to other restrictions. The contact details for the Visits Booking and Conduct Visits Specifications and the PSI details relating to Foreign National Prisoners at paragraph 7.11 have been amended. No other parts of the PSI have been updated. Updated Jan 2019 as APVS elements have moved to the Strengthening Prisoner's Family Ties Policy Framework **Update Oct 2021** - Amendments have been made to paragraphs 5.13 & 5.15 to clarify when inter-prison visits should be allowed. **4/11/2024** – Updated to reference the Prison Public Protection PF

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~17/2011~~	~~-~~	~~Implementation of the Bail Accommodation and Support Service Specification~~	~~Senior Contracts Manager, BASS, National Operations Group~~ ~~peter.connor@justice.gov.uk~~ ~~07789 921772~~	~~01/04/2011~~	~~01/04/2015~~	
~~17/2011~~ ~~(Revision)~~	~~-~~	~~Implementation of the Bail Accommodation and Support Service Specification~~	~~Senior Contracts Manager, BASS, National Operations Group~~ ~~peter.connor@justice.gov.uk~~ ~~07789 921772~~	~~01/04/2011~~	~~01/04/2015~~	~~PSI Obsolete- Replaced by BASS Policy Framework~~
~~*18/2011*~~	~~05/2011~~	~~*Maternity Leave Policy*~~	~~MoJ People Group~~ ~~hrpolicy@Justice.gov.uk~~	~~01/04/2011~~	~~N/A~~	~~Cancels:~~ ~~NTS 11/2007~~ ~~NTS 36/2008~~ ~~Section 12 (12.1 – 12.41) of the "Extract from the Staff Handbook 2005"~~ ~~**Update July 2017** - A further amendment has been made to clarify the scope of this policy, removing the reference to casual staff, and to replace references to Additional Paternity Leave with Shared Parental Leave.~~ ~~**April 2024** – cancelled and replaced by a pan MoJ Maternity leave policy (intranet only)~~
~~19/2011~~	~~-~~	~~Revision to NSF function 3.1 – Searching of Prisoners' Stored Property~~	~~Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit~~ ~~SOCT.Procedures@justice.gov.uk~~	~~01/04/2011~~	~~N/A~~	~~Amends PSI 48/2010~~ ~~Cancelled 19/2/24 – was replaced by the Searching Policy Framework~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~20/2011~~	~~-~~	~~National Security Framework Ref: NSF 6.9~~ ~~Security Management Function – Prison Dogs~~ ~~**(Protect - Security)**~~	~~Security, Order and Counter Terrorism. Operational Response and Resilience Unit~~ ~~ORRU.enquiries@noms.gsi.gov.uk~~	~~04/07/2011~~	~~N/A~~	~~Replaces the following documents which are hereby cancelled :~~ ~~PSO 1050 Chapter 1 Prison Dog Standards, PSO 1050 Chapter 2 Prison Dog Training Aids and PSO 1053 Prison Dogs External Patrols~~ ~~July 2021 this PSI has been cancelled by the Prison Dogs Policy Framework.~~
~~21/2011~~	~~07/2011~~	~~Paternity / Maternity Support Leave~~	~~Shared Services HR Contact Centre~~ ~~0845 010 3504 (VPN 7190 3504)~~	~~01/04/2011~~	~~01/04/2014~~	~~Cancels NTS 33/2003~~ ~~Cancelled by 60/2011~~ ~~Cancelled by 61/2011~~
~~22/2011~~	~~-~~	~~Prisoner Bedding - Fire Retardency 'Crib' Ratings for Furniture / Upholstery etc. in Prisons. (Annex C to PSO 3803)~~	~~Prisons Directorate (OHSF)~~ ~~NationalFireSafetyTeam@justice.gov.uk~~	~~28/03/2011~~	~~N/A~~	~~Inserts Annex C into PSO 3803.~~ ~~Jan 2022 Now merged with PSI 11/2015~~
23/2011	06/2011	Licences for DVD / Video Films, Music and Televisions in Prisons	Equalities, Interventions & Operational Practice group NLT@justice.gov.uk	28/03/2011	N/A	Cancels PSI 01/2010 **4 July 2025** – updated section 4
~~24/2011~~	~~-~~	~~National Security Framework ref: NSF 8.1~~ ~~Nights Function: Management and Security of Nights~~	~~Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit~~ ~~Security.Procedures@justice.gov.uk~~	~~02/05/2011~~	~~N/A~~	~~"Replaces existing policy contained within the National Security Framework at Function 2 (Accounting and Control), and within the Category A annex"~~ ~~**Jan 2025** – cancelled and replaced by the Management of Internal Security Procedures PFs~~
~~25/2011~~	~~-~~	~~Discharge~~	~~Offender Safety, Rights and Responsibilities Group~~ ~~Roy.Donno2@noms.gsi.gov.uk~~ ~~0300 047 5717~~	~~01/04/2011~~	~~30/03/2015~~	~~Cancels PSI 53/2010~~ ~~Cancelled and replaced by PSI 72/2011~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~26/2011~~	~~08/2011~~	~~NOMS Finance Manual~~	~~HMPPS Finance & Analysis Directorate~~ ~~policy.finance@justice.gov.uk~~	~~03/05/2011~~	~~N/A~~	~~Replaces the following documents which are hereby cancelled:- PSO 7500 Finance~~ ~~PSI 37/2013 – AI 15/2013 Introduces amendments to the following documents: Annexes attached to PSI 26/2011 NOMS Finance Manual~~ ~~Cancelled and Replaced by the Finance Manual Policy Framework – September 2019~~
27/2011		Contingency Planning **(Restricted)**	Chris Sharp OSIG	28/03/2011	30/09/2011	Cancels PSI 29/2005
~~28/2011~~	~~-~~	~~Revision to NSF Function 3.2 – Accommodation Fabric Checks~~	~~Security Policy Unit 0300 047 6202~~ ~~emma.prince@noms.gsi.gov.uk~~	~~01/04/2011~~	~~01/04/2015~~	~~Amends PSI 49/2010~~ ~~PSI cancelled by DOPT December 2017.~~
~~29/2011~~	~~09/2011~~	~~Exit Management~~	~~Shared Services HR Contact Centre~~ ~~Tel. 0845 010 3504 (VPN 7190 3504)~~	~~31/03/2011~~	~~31/03/2014~~	
~~29/2011 (Revision)~~	~~09/2011 (Revision)~~	~~Exit Management~~	~~Shared Services HR Contact Centre~~ ~~Tel. 0845 010 3504 (VPN 7190 3504)~~	~~19/04/2013~~	~~18/04/2015~~	~~F&S Revision 19 April 2013 – This PSI/AI is a re-issue of the version issued in 2011 there are no changes to the policy but it has been altered to take account of revisions that have occurred under Fair and Sustainable. All copies held of the original 2011 version must be destroyed.~~
29/2011 (Revision)	09/2011 (Revision)	*Exit Management*	MoJ People Group hrpolicy@Justice.gov.uk	19/04/2013	N/A	Revised 20 January 2015 for F&S Due to a report from the Public Administration Select Committee into the Business Appointment Rules, the Government has recently published a revised set of Business Appointment Rules. As a result, amendments have been made to paragraph 6.18.

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
30/2011	-	National Security Framework ref: NSF 6.8 Security Management Function: Instructions on Handling Mobile Phones and SIM Card Seizures	Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit DMIUForensics@justice.gov.uk	08/04/2011	N/A	Cancels PSI 47/2010 and "All existing instructions and guidance about submitting mobile phones and SIM cards for interrogation" Also see PSI 14/2015 Disposal of prisoners unauthorised property.
~~31/2011~~		~~Revision to NSF Function 3 – Changes to Searching Policy for High Security Prisons~~	~~Emma Prince, Security Policy Unit~~ ~~emma.prince@noms.gsi.gov.uk~~ ~~0300 0476202~~	~~09/06/2011~~	~~11/04/2015~~	~~Introduces amendments to the following documents: –~~ ~~NSF Function 3.1, (PSI 48/2010) – Searching of the Person~~ ~~NSF Function 3.2, (PSI 49/2010), Cell, Area and Vehicle Searching~~ ~~PSI cancelled December 2017. Key elements have been incorporated within the NSF.~~
~~32/2011 (revision)~~	~~-~~	~~Ensuring Equality~~	~~Strategic Development Group~~ ~~HMPPSDiversity_Inclusion@justice.gov.uk~~	~~27/01/2020 – revision~~	~~N/A~~	~~Cancels PSO 2800, PSO 2855, PSI 31/2008, PSI 25/2009~~ ~~December 2016 – PSI 20/2016 PI 19/2016 AI 14/2016 introduces amendments to PSI 32/2011 Section 5 equality impact assessments, Annex B – B1 Bullet point 2, B4 and Annex E are cancelled~~ ~~January 2020 – Minor changes to align with new Incentives PF.~~ ~~**1 Jan 2025** – cancelled and replaced by the Advancing Equality for Offenders and Children in Custody Policy Framework~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~*33/2011*~~	~~11/2011~~	~~*Equality of Treatment for Employees*~~	~~Strategic Development Group~~ ~~HMPPSDiversity_Inclusion@justice.gov.uk~~	~~14/04/2011~~	~~N/A~~	~~Originally published with incorrect numbering displayed as PSI 33/2010, AI 11/2010~~ ~~Cancels PSO 8005, PSO 8010~~ ~~December 2016 - PSI 20/2016 PI 19/2016 AI 14/2016 Introduces amendments to PSI 33/2011 - AI 11/2011 Equality of treatment for employees - Section 5 equality impact assessments is cancelled.~~ ~~**1 Jan 2025 –** cancelled and replaced by the Advancing Equality for Staff PF~~
~~34/2011~~	~~-~~	~~Licences and Licence Conditions~~	~~Public Protection Casework Section~~ ~~Brian Chapman 020 7035 1450 ppcs.policy@noms.gsi.gov.uk~~ ~~For extremism issues: cppc.@noms.gsi.gov.uk~~ ~~For victims issues: laura.toze@noms.gsi.gov.uk~~ ~~For bespoke condition queries: james.hough@noms.gsi.gov.uk~~	~~26/04/2011~~	~~20/04/2015~~	~~Cancels PSO 6000 chapter 14~~ ~~Should be read in conjunction with; PSI 65/2011~~ ~~Replaced & cancelled by PSI 40/2012. All hard copies of this instruction must be destroyed.~~
~~35/2011~~	~~12/2011~~	~~Prisoner Participation in Public Consultation Exercises~~	~~Offender Safety, Rights and Responsibilities Group~~ ~~ossr-mu@noms.gsi.gov.uk~~ ~~Allen Casey 0300 047 5704~~	~~26/04/2011~~	~~20/04/2015~~	~~Made obsolete by the Deregulation Team in January 2017, no longer required~~
~~36/2011~~	~~13/2011~~	~~Offender Manager Psychologist Report Form SPRE~~	~~Jo Bailey~~ ~~Psychology~~			~~No copy of this Instruction held by the OPG Secretariat~~
36/2011 (Revision)	13/2011 (Revision)	Offender Manager Psychologist's Report Form SPRE	Rehabilitation and Support Services Group psychologyoperationaldelivery@justice.gov.uk	09/12/2011	N/A	Amended version revised December 2011 updating the required format for the submission of SPRE Reports Psychologists' Report

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~37/2011~~	~~-~~	~~Transfer to the Parole Board of functions under the Criminal Justice Act 1991: release of long-term prisoners~~	~~Becca Conway 020 3334 5338~~ ~~Helen Scott 020 3334 5045~~ ~~early.release@justice.gsi.gov.uk~~	~~20/05/2011~~	~~05/05/2015~~	~~Amends PSO 6000~~ ~~Cancelled April 2018.~~ ~~Superseded by PSI 2012/30.~~
~~38/2011~~	~~-~~	~~Public Protection Manual Chapter 12: Terrorist Notification Requirements: Version 5.0 April 2011~~	~~Khyati Parmar 0207 035 6958~~ ~~Khyati.parmar@noms.gsi.gov.uk~~	~~21/06/2011~~	~~07/06/2012~~	~~Introduces an additional chapter to the Public Protection Manual (PPM)~~ ~~On 11 January 2017 replaced and cancelled by PSI 18/2016 PI 17/2016~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~39/2011~~		~~National Security Framework Ref NSF 1.2~~ ~~Categorisation Function:~~ ~~Categorisation And Recategorisation Of Women Prisoners~~	~~Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit~~ ~~Security.Procedures@justice.gov.uk~~	~~01/09/2011~~	~~N/A~~	~~Replaces the following documents which are hereby cancelled: -~~ ~~PSO 0900 Categorisation & Allocation~~ ~~PSI 35/2002 Allocation of Deportees to Open Conditions~~ ~~PSI 26/2007 Maximising Occupancy of the Open Estate~~ ~~PSI 16/2008 Making Best Use of the Open Estate~~ ~~PSI 3/2009 Recategorisation to Category D and Other Matters~~ ~~It also replaces policy and guidance on categorisation and recategorisation contained in Function 1 of the National Security Framework (NSF)~~ ~~This guidance should be read in conjunction with PSI 3/2010 Category A and Restricted Status Prisoners: Reviews of Security Category~~ ~~**13 May 2021** – updated to reflect those convicted of terrorist offences will not be suitable for open conditions~~ ~~**29 Sept 2021** The update increases the general time period before earliest release date when a female offender serving a determinate prison sentence can generally be considered for assignment to security category "Open", from two years to three years~~ ~~**9 July 2025** – cancelled and replaced by the Security Categorisation PF~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~40/2011~~		~~National Security Framework Ref: 1.1~~ ~~Categorisation Function: Categorisation And Recategorisation Of Adult Male Prisoners~~	~~Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit~~ ~~SOCT.Procedures@justice.gov.uk~~	~~01/09/2011~~	~~N/A~~	~~Replaces the following documents which are hereby cancelled: -~~ ~~PSO 0900 Categorisation & Allocation~~ ~~PSI 35/2002 Allocation of Deportees to Open Conditions~~ ~~PSI 26/2007 Maximising Occupancy of the Open Estate~~ ~~PSI 16/2008 Making Best Use of the Open Estate~~ ~~PSI 3/2009 Recategorisation to Category D and Other Matters~~ ~~It also replaces policy and guidance on categorisation and recategorisation contained in Function 1 of the National Security Framework (NSF)~~ ~~This guidance should be read in conjunction with PSI 3/2010 Category A and Restricted Status Prisoners: Reviews of Security Category~~ ~~PSI 01/2015 replaces page 23 paragraphs 18-28, page 33 paragraphs 12-22, page 39 Annex H~~
~~40/2011~~		~~National Security Framework Ref: 1.1~~ ~~Categorisation Function: Categorisation And Recategorisation Of Adult Male Prisoners~~	~~Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit~~ ~~SOCT.Procedures@justice.gov.uk~~	~~01/09/2011~~	~~N/A~~	~~Update 20/02/2020 – Line added on front page to reflect the publication of the Security Categorisation PF.~~ ~~Feb 21 – PSI cancelled and replaced by the Categorisation PF which has now been rolled out~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~41/2011~~		~~National Security Framework Ref: 1.3~~ ~~Categorisation Function: Categorisation And Recategorisation Of Young Adult Male Prisoners~~	~~Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit~~ ~~SOCT.Procedures@justice.gov.uk~~	~~01/09/2011~~	~~N/A~~	~~Replaces the following documents which are hereby cancelled: -~~ ~~PSO 0900 Categorisation & Allocation (Chapter 3)~~ ~~PSI 35/2002 Allocation of Deportees to Open Conditions~~ ~~PSI 26/2007 Maximising Occupancy of the Open Estate~~ ~~PSI 16/2008 Making Best Use of the Open Estate~~ ~~PSI 3/2009 Recategorisation to Category D and Other Matters~~ ~~It also replaces policy and guidance on categorisation and recategorisation contained in Function 1 of the National Security Framework (NSF).~~ ~~This guidance should be read in conjunction with PSI 3/2010 Category A and Restricted Status Prisoners: Reviews of Security Category~~
~~41/2011~~		~~National Security Framework Ref: 1.3~~ ~~Categorisation Function: Categorisation And Recategorisation Of Young Adult Male Prisoners~~	~~Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit~~ ~~SOCT.Procedures@justice.gov.uk~~	~~01/09/2011~~	~~N/A~~	~~Update 20/02/2020 – Line added on front page to reflect the publication of the Security Categorisation PF.~~ ~~Feb 21 – PSI cancelled and replaced by the Categorisation PF which has now been rolled out~~
~~42/2011~~	-	~~End Of Polygraph Pilot~~	~~NOMS Public Protection & Mental Health Group~~ ~~Joan Scott: 0207 035 8202~~ ~~joan.scott@noms.gsi.gov.uk~~	~~01/07/2011~~	~~31/10/2011~~	~~Replaces PSI 04/2009. It cancels the requirement to include a polygraph condition in license and applies to all licenses commencing from 1st July 2011.~~ ~~Replaced and cancelled by PSI 36/2014, PI 53/2014~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
43/2011		Managing and reporting on extremist behaviour in custody **(Protect)**	Extremism Unit, Clive House, 70 Petty France, London, SW1H 9EX. Telephone – 0300 047 6163/6157 Email – securitygroup.extremism@hmps.gsi.gov.uk	11/07/2011	29/06/2015	Cancels PSO 1005 Replaced by PSI 33/2014
44/2011	-	Identity (ID) for Bank Account Applications for all prisoners	Reducing Reoffending, Partnerships and Accommodation Directorate - NewFuturesNetwork@justice.gov.uk	01/08/2011	N/A	Amends PSI 35/2009 Replaces the following documents which are hereby cancelled: - PSI 45/2007 Education Maintenance Allowance (EMA) and Identity (ID) for Bank Account Applications by young people (16-18 years of age) **20/08/2025** – PSI cancelled. Replaced by ID & Banking Operational Guidance
45/2011		The Prison Library Service	Sharon Barrett Head of Prison skills and Employment, Offender Employment Skills and Services Group, Directorate of Commissioning and Commercial, National Offender Management Service Clive House 70 Petty France London SW1H 9HD Tel: 0300 047 5194	28/02/2012	01/01/2016	Replaces the following documents which are hereby cancelled: - PSO 6710 Prison Libraries Introduces amendments to the following documents: Prison Library Specification (Jan 2012) Mandatory Publication List (Jan 2010) Libraries Template SLA (March 2010) Cancelled by PSI 02/2015
46/2011		Tackling Witness Intimidation By Remand Prisoners	Patrick Hunter – Offender Safety, Rights and Responsibilities Group Tele: 0300 047 5718 Email: Patrick.Hunter@noms.gsi.gov.uk	01/10/2011	01/09/2015	

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~46/2011~~ ~~(Revision)~~		~~Tackling Witness Intimidation by Remand Prisoners~~	~~Equalities, Interventions & Operational Practice group~~ ~~NLT@justice.gov.uk~~	~~01/10/2011~~	~~N/A~~	~~Update May 2016: Amendments made to the contact details on the front page and page 6.~~ ~~Cancelled 5/1/2024 – changes made to PPM which make this PSI obsolete~~
~~47/2011~~		~~Prisoner Discipline Procedures~~	~~Roy Donno, Offender Safety, Rights and Responsibilities Group~~ ~~Roy.Donno2@noms.gsi.gov.uk~~ ~~0300 047 5717~~	~~01/10/2011~~	~~18/09/2015~~	~~Replaces the following documents which are hereby cancelled:-~~ ~~PSO 2000 Prison Discipline Manual Adjudications (except in respect of adjudications begun prior to the effective date of this PSI), PSI 11/2008, PSI 13/2010, PSI 32/2010, Standard 2 Adjudications~~ ~~Letter from Michelle Jarman Howe to Regional Managers 11th October 2007: instruction to contracted prisons~~ ~~Amended by PSI 31/2013 Recovery of monies for damage to prisons and prison property~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~47/2011 (Revised)~~		~~Prisoner Discipline Procedures~~	~~adjudicationsenquiries@noms.gsi.gov.uk~~	~~01/10/2011~~	~~18/09/2015~~	~~F&S Revised 26 June 2013 - This is a revision to PSI 47/2011~~ ~~Contact: Roy Donno's details have now been removed. Any enquiries should be addressed to the Adjudications functional mailbox detailed above.~~ ~~Paragraph 2.4 should be amended to: Adjudications, including opening and adjourning hearings, must be conducted by operational Managers (or equivalent in contracted prisons), at a minimum level of Band 7, who have passed the Adjudications training provided by Training Services, or equivalent training provided for staff of contracted prisons. In establishments where a Minor Reports system operates Minor Report hearings may be conducted by competent Supervising Officers who have passed the Minor Reports course.~~ ~~No copy of this Instruction held by the OPG Secretariat~~
~~47/2011 (Revised)~~		~~Prisoner Discipline Procedures~~	~~adjudicationsenquiries@noms.gsi.gov.uk~~	~~01/10/2011~~	~~18/09/2015~~	~~Updated 1 November 2013 - Paragraphs 2.84 and 2.129 in Annex A have been removed having been superseded by PSI 31/2013 – Recovery of Monies for Damage to Prisons and Prison Property. DIS 2, DIS 3, DIS 7, DIS 8, IA 3 and IA 4 forms have also been revised and replaced. These changes reflect the new powers in respect of the non-punitive compensation requirements.~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~47/2011 (Revised)~~		~~Prisoner Discipline Procedures~~	~~adjudicationsenquiries@noms.gsi.gov.uk~~	~~01/10/2011~~	~~18/09/2015~~	~~Re-issued 10 August 2016 – Adjudication forms DIS 1 – 9, AI 1 – 4, & MR 1 inserted at Annex B for ease of access due to old intranet hyperlinks which are now obsolete. The forms and this Instruction have not changed to those previously issued.~~
~~47/2011 (Revised)~~		~~Prisoner Discipline Procedures~~	~~Operational_policy1@Justice.gsi.gov.uk~~	~~01/10/2011~~	~~18/09/2015~~	~~Re-issued 29 September 2017 Following the HMPPS and MoJ organisational restructure, a new Operational Policy Enquires functional mailbox has been set up. All operational policy enquiries, including for adjudications which would usually have been sent to the adjudication enquiries mailbox should now be sent to the operational policy enquiries functional mailbox at Operational_policy1@Justice.gsi.gov.uk.~~
~~47/2011 (Revised)~~		~~Prisoner Discipline Procedures~~	~~Operational Policy: System Delivery and Reform~~ ~~Operational_policy1@Justice.gsi.gov.uk~~	~~01/10/2011~~	~~N/A~~	~~**April 2019**. PSI Replaced by PSI 05/2018 (Dec 18) but still applies to any adjudications which commenced before 1/2/19~~ ~~31/5/2024 – replaced by the Adjudications PF~~
~~48/2011~~	~~-~~	~~Prisoners' Earnings Act 1996~~	~~Offender Safety Rights & Responsibilities Group:~~ ~~0300 047 5688 Nina.Revell@noms.gsi.gov.uk~~ ~~0300 047 5687 Paul.Norman2@noms.gsi.gov.uk~~	~~08/04/2011~~	~~03/08/2015~~	~~Supersedes any conflicting instructions in PSO 2300 and PSO 4460.~~ ~~Cancelled and replaced by PSI 76/2011~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~49/2011~~		~~Prisoner Communication Services~~	~~Patrick Hunter Offender Safety Rights and Responsibilities Group – for correspondence related issues~~ ~~Tel: 0300 047 5718~~ ~~Grant Dalton, Offender Safety Rights and Responsibilities Group – for telephone related issues~~ ~~Tel: 0300 047 5716~~	~~01/10/2011~~	~~18/09/2015~~	~~Replaces the following documents which are hereby cancelled:-~~ ~~PSO 4400 Chapter 4 – Prisoners' use of telephones~~ ~~PSI 06/2011 Prisoner Communications Correspondence~~
~~49/2011~~ ~~(Re-issued)~~		~~Prisoner Communication Services~~	~~Operational Policy: System Delivery and Reform~~ ~~Operational_policy1@justice.gov.uk~~	~~01/10/2011~~	~~N/A~~	~~**Re-issued 7 December 2017:** Following the HMPPS and MoJ organisational restructure, a new functional mailbox has been set up within the Deregulation & Operational Policy Team for all operational policy enquiries. This update provides the new contact details and no other amendments have been made to this instruction.~~ ~~**Updated 15/11/2018** – Amendments have been made as per the Senior Leaders' Bulletin to Governors/Directors of Contracted Prisons clarifying the policy set out in paragraph 9.1.~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
49/2011 (Re-issued)		Prisoner Communication Services	Operational Policy: System Delivery and Reform Operational_policy1@justice.gov.uk	06/11/2020	N/A	Updated in **November 2020.** Revised to align with a number of policies. Updated **Sept 2021** – Amendments have been made to paragraphs 2.24 & 6.20 to clarify when inter-prison contact should be allowed. **20/09/2022** - Updated as a result of publication of the ACCI Policy Framework **05/01/2024** - Amended to align with the ACCI PF, PSI 18/2016 and references to the PPO's complaints investigation's team have changed **04/11/2024** was updated to refer to the Prison Public Protection PF **11/08/2026** - Updated to reference the Interception, Monitoring and Security of Prisoner Communications Policy Framework
~~50/2011~~		~~Use of Prison NOMIS Functional Mailboxes~~	~~Dean Osborn~~ ~~Dean.osborn@noms.gsi.gov.uk~~ ~~Tel: 07968 553 753~~ ~~OR~~ ~~Mark Hadlum~~ ~~Tel: 07545 732 679~~	~~26/09/2011~~	~~25/09/2014~~	~~Should be read in conjunction with; PSO 9050 & PSO 9010~~ ~~Policy cancelled December 2017 – obsolete~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~51/2011~~		~~Faith and Pastoral Care for Prisoners~~	~~Chaplaincy HQ~~ ~~chaplaincyhqenquiries@noms.gsi.gov.uk~~	~~03/11/2011~~	~~02/11/2015~~	~~Replaces the following documents which are hereby cancelled: -~~ ~~PSI 51/2011 "Faith and Pastoral Care of Prisoners" must replace PSO 4550 "Religion Manual" copies of which must now be destroyed.~~ ~~Cancelled and replaced by PSI 05/2016 Faith and Pastoral Care~~
~~51/2011~~ ~~(Revision)~~		~~Faith and Pastoral Care for Prisoners~~	~~Chaplaincy HQ~~ ~~chaplaincyhqenquiries@noms.gsi.gov.uk~~	~~03/11/2011~~	~~02/11/2015~~	~~Revised November 2013 Quakerism and Rastafari Annexes added~~ ~~Cancelled and replaced by PSI 05/2016 Faith and Pastoral Care~~
~~52/2011~~		~~Immigration, Repatriation and Removal Services~~	~~FNO and Litigation~~ ~~ERDForeignNationals@justice.gov.uk~~	~~18/11/2011~~	~~N/A~~	~~Replaces the following documents which are hereby cancelled: -~~ ~~PSO 4630~~ ~~PSI 35/2008~~ ~~Should be read in conjunction with; PSI 59/2011~~ ~~14/04/2026 replaced by the Foreign Nationals in Prison PF~~
~~53/2011~~		~~Prisoner Retail~~	~~Sarah Haverson, Head of Prisoner Retail~~ ~~Sarah.haverson@noms.gsi.gov.uk~~ ~~Tel: 0300 047 5198~~	~~07/10/2011~~	~~07/10/2015~~	~~Replaces the following documents which are hereby cancelled: -~~ ~~PSO 5200~~ ~~*Cancelled and replaced by PSI 23/2013*~~
~~54/2011~~		~~Mother & Baby Units~~	~~Barbara Treen, Head of NOMS Women's Team~~	~~01/10/2011~~	~~01/10/2015~~	~~Replaces the following documents which are hereby cancelled: -~~ ~~PSO 4801 The Management of Mother and Baby Units~~ ~~*Cancelled and replaced by PSI 49/2014, PI 63/2014*~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~55/2011~~		~~National Security Framework Ref: 6.2 Security Management Function: Management and Security of Keys and Locks~~	~~Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit~~ ~~SOCT.Procedures@justice.gov.uk~~	~~01/10/2011~~	~~N/A~~	~~Introduces amendments to the following documents: -~~ ~~National Security Framework 2 ( )~~ ~~**Jan 2025** – cancelled and replaced by the Management of Internal Security Procedures PFs~~
~~56/2011~~		~~National Security Framework Security Management Function~~ ~~Management and Security of Escape (E list) Prisoners~~	~~Guy Woollven, Security Policy Unit guy.woollven@noms.gsi.gov.uk~~ ~~Tel: 0300 047 6207~~	~~01/10/2011~~	~~01/10/2015~~	~~Introduces amendments to the following documents: -~~ ~~National Security Framework 2 (Accounting and Control)~~ ~~*Cancelled and replaced by PSI 10/2015*~~
~~57/2011~~		~~National Security Framework Ref: 9.2 Risk Assessment Function: Management and Security of Tools and Equipment~~	~~Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit~~ ~~SOCT.Procedures@justice.gov.uk~~	~~01/10/2011~~	~~N/A~~	~~Introduces amendments to the following documents: -~~ ~~National Security Framework 2 (Accounting and Control)~~ ~~**Jan 2023** – update to Para 5.8~~ ~~**Jan 2025** – cancelled and replaced by the Management of Internal Security Procedures PFs~~
58/2011		Physical Education (PE) for Prisoners	Public Sector Prison Industries PSPI@justice.gov.uk	01/10/2011	N/A	Replaces and cancels: PSO 4250 (Physical Education) **20/2/25** – paras 4.11 and 4.12 updated in relation to Data Protection

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~59/2011~~		~~The Early Removal Scheme and Release of Foreign National Prisoners~~	~~Becca Conway, Sentencing Policy and Penalties Unit, Ministry of Justice~~ ~~Tel: 0203 334 5338~~ ~~Rebecca.conway@justice.gsi.gov.uk~~ ~~OR~~ ~~SPPU.Early.Release@justice.gsi.gov.uk~~	~~14/11/2011~~	~~03/11/2015~~	~~Replaces the following documents which are hereby cancelled: -~~ ~~Chapter 9 PSO 6000; PSI 19/2008;~~ ~~PSI 45/2008; PSI 14/2009~~ ~~Should be read in conjunction with; PSI 52/2011~~ ~~Replaced & cancelled by PSI 38/2012~~ ~~Cancelled by PSI 04/2013~~
~~60/2011~~	~~14/2011~~	~~Additional Paternity Leave~~	~~Shared Services HR Contact Centre~~ ~~Tel: 0845 010 3504 (VPN 7190 3504)~~	~~06/10/2011~~	~~05/10/2014~~	~~Replaces the following documents which are hereby cancelled: -~~ ~~AI 07/2011~~ ~~PSI 21/2011~~ ~~Made obsolete by the Deregulation Team in January 2017, newer policy shared parental leave PSI 2013/20~~
~~*61/2011*~~	~~15/2011~~	~~*Paternity/Maternity Support Leave*~~	~~MoJ People Group~~ ~~hrpolicy@Justice.gov.uk~~	~~06/10/2011~~	~~N/A~~	~~Replaces the following documents which are hereby cancelled: -~~ ~~AI 07/2011~~ ~~PSI 21/2011~~ ~~**April 2024** – Cancelled and replaced by a pan-MoJ Maternity support (paternity) leave policy (intranet only)~~
62/2011		Procedure for the Transfer From Custody of Children and Young People to and from Hospital Under the Mental Health Act 1983 in England	HMPPS Youth Custody Service YCSFrameworkengagement@justice.gov.uk	05/12/2011	N/A	Introduces amendments to the following documents: PSI 50/2007 Mental Health Transfer
~~63/2011~~		~~National Security Framework Ref: 6.7~~ ~~Security Management Function: Management of the Local Security Strategy (LSS)~~	~~Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit~~ ~~Security.Procedures@justice.gov.uk~~	~~21/10/2011~~	~~N/A~~	~~Introduces amendments to the following documents:~~ ~~National security Framework NSF – Local Security Strategy Management Instructions~~ ~~**31/3/25** – cancelled and replaced by the Management of the Local Security Strategy PF~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~64/2011~~		~~Management of Prisoners at Risk of Harm to Self, to Others and From Others (Safer Custody)~~	~~riskofharmPSIenquiries@noms.gsi.gov.uk~~	~~01/04/2012~~	~~31/01/2016~~	~~Replaces the following documents which are hereby cancelled:-~~ ~~PSO 2700 Suicide and Self Harm~~ ~~PSO 2750 Violence Reduction~~ ~~PSO 2710 Follow up to Deaths in Custody~~ ~~Introduces amendments to the following documents:~~ ~~PSO 1400~~
~~64/2011~~ ~~(Revision)~~		~~Management of Prisoners at Risk of Harm to Self, to Others and From Others (Safer Custody)~~	~~riskofharmPSIenquiries@noms.gsi.gov.uk~~	~~01/04/2012~~	~~31/01/2016~~	~~Updated February 2012~~

~~64/2011 (Revision)~~		~~Management of Prisoners at Risk of Harm to Self, to Others and From Others (Safer Custody)~~	~~Prison Safety PrisonSafetyAdmin@justice.gov.uk~~	~~27/01/2020 - revision~~	~~N/A~~	~~Revised September 2013 Minor updates due to F&S -~~ ~~Page 28 Chapter 5 – First case review – reference to the appointment of a case manager should now read: *Appoint a Case Manager of minimum grade of NOMS Band 4 or NHS Band 5 Nurse*.~~ ~~Page 41 Chapter 8 – First paragraph – 'This chapter is aimed at those prisoners whose behaviour is so challenging and disruptive that they need additional case management in order that their risk of harm…' is amended to: 'This chapter is aimed at those prisoners whose behaviour is so challenging and disruptive that they need additional case management in order that their *heightened or exceptional* risk of harm…' An additional sentence is added to the first paragraph: 'In such cases, the case review team must be led by a minimum of a Band 5, Custodial Manager who will chair the case reviews for as long as the risk dictates that the prisoner is supported by an enhanced case review.' This replaces the paragraph: 'The enhanced case review team must include a duty operational manager, or above.'~~ ~~**January 2020** – Minor changes to align with new Incentives PF.~~ ~~**April 2021** - Revision to the Assessment, Care in Custody and Teamwork (ACCT) policy guidance to replace version 5 to include female and all ACCT pilot sites~~ ~~**5 July 2021** – revised to show ACCT v6 now applies to the whole estate~~ ~~**Nov 2024 (Imp Jan 2025)** – cancelled and replaced by the Prison Safety PF~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~65/2011~~		~~Foreign National Prisoners Liable to Deportation~~	~~Brian Chapman~~ ~~Licence Conditions Lead~~ ~~Offender Management and Public Protection Group~~ ~~Tel: 0300 047 4424~~ ~~Brian.Chapman@noms.gsi.gov.uk~~ ~~Offender Safety Rights & Responsibilities Group~~ ~~Tel: 0300 047 6535~~	~~02/11/2011~~	~~01/11/2015~~	~~Replaces the following documents which are hereby cancelled:-~~ ~~PSI 28/2006 Foreign National Prisoners Liable to Deportation~~ ~~Cancelled and replaced by PSI 29/2014. / PI 26/2014~~
~~66/2011~~		~~Religious Festival Dates For 2012~~	~~Kishwar Ahmed~~ ~~Chaplaincy Headquarters~~ ~~Tel: 0300 047 5178~~	~~01/01/2012~~	~~01/01/2013~~	~~Replaces the following documents which are hereby cancelled: -~~ ~~PSI 56/2010 (not until January 2012)~~ ~~Replaced & cancelled by PSI 35/2012~~
~~67/2011~~		~~National Security Framework~~ ~~Searching of the Person~~	~~Emma Price~~ ~~Security Policy Unit~~ ~~emma.prince@noms.gsi.gov.uk~~ ~~Tel: 0300 047 6202~~	~~01/11/2011~~	~~30/10/2015~~	~~Introduces amendments to the following documents: -~~ ~~NSF Function 3 (Searching)~~ ~~This PSI also cancels and replaces PSI 48/2010~~ ~~Cancelled by PSI 07/2016~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~68/2011~~		~~National Security Framework~~ ~~Cell, Area and Vehicle Searching~~	~~Emma Price~~ ~~Security Policy Unit~~ ~~emma.prince@noms.gsi.gov.uk~~ ~~Tel: 0300 047 6202~~	~~01/11/2011~~	~~30/10/2015~~	~~Introduces amendments to the following documents: -~~ ~~NSF Function 3 (Searching)~~ ~~This PSI also cancels and replaces PSI 48/2010~~ ~~PSI 38/2008 Full Search Arrangements for Women and PSI 05/2009 BOSS are revoked~~ ~~Cancelled by PSI 09/2016~~
~~69/2011~~		~~Prison Radio Communications~~	~~Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit~~ ~~SOCT.Procedures@justice.gov.uk~~	~~10/11/2011~~	~~N/A~~	~~Cancelled 10/6/24. PSI obsolete and any information regarding this is issued through internal communications~~
~~70/2011~~		~~Production Requests from non-police WLEAS~~ ~~**(Restricted)**~~				~~Cancelled by PSI 26/2012~~ ~~No copy of this Instruction held by the OPG Secretariat~~
~~71/2011~~		~~Parole Hub Pilot~~	~~Andrew Sansom~~ ~~Tel: 0300 047 4219~~	~~01/01/2012~~	~~31/12/2012~~	~~Made obsolete by the Deregulation Team in January 2017, pilot programme completed~~
~~72/2011~~		~~Discharge~~	~~Offender Safety Rights & Responsibilities Group~~ ~~Tel: 0300 047 6535~~	~~01/01/2011~~	~~13/12/2015~~	~~Replaces the following documents which are hereby cancelled: -~~ ~~PSI 25/2011~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
72/2011 (Revised)		Discharge	Probation and Reducing Reoffending Directorate Shazia.fletcher@justice.gov.uk	01/01/2011	N/A	Revised 29 December 2015: This instruction introduces changes made to NOMS Service Specifications to capture NOMS responsibilities resulting from the new requirements under the Care Act 2014. **Update 16 August 2021:** Amendments have been made to the name and amount of Discharge Grant **Update 16 August 2022:** Amendments have been made to the name and amount of Discharge Grant eligible prisoners receive on release from custody. **Update 16 August 2023:** Amendments have been made to the amount of Discharge Grant. **4/11/2024** – Updated to reference the Prison Public Protection PF
~~73/2011~~		~~Prison-NOMIS (Prison National Offender Management Information System)~~				~~Introduces amendments to the following documents: -~~ ~~Replaces any instructions in relation to the Local Inmate Database System (LIDS)~~ ~~No copy of this Instruction held by the OPG Secretariat~~
~~73/2011 (Revision)~~		~~Prison-NOMIS (Prison National Offender Management Information System)~~	~~Dean Osborn~~ ~~Email: Dean.Osborn@noms.gsi.gov.uk~~	~~27/01/2012~~	~~16/01/2016~~	~~Amendment: Original Para. 2.8 removed from this version~~ ~~Cancelled and replaced by PSI 23/2014.~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~74/2011~~		~~Early Days in Custody – Reception in, First Night in Custody, and Induction to Custody~~	~~Offender Safety Rights & Responsibilities Group~~ ~~Tel: 0300 047 6535~~ ~~Marion Stubbs – in connection with the amendments (at paragraphs 1.1; 1.2; 1.9; 4.9; and 4.12)~~ ~~Marion.stubbs2@noms.gsi.gov.uk~~ ~~Tel: 0300 047 5689~~	~~01/01/2012~~	~~20/12/2015~~	~~Replaces the following documents which are hereby cancelled:-~~ ~~PSI 52/2010~~ ~~PSO 2605~~ ~~Cancelled and replaced by PSI 07/2015, PI 06/2015~~
~~75/2011~~		~~Residential Services~~	~~Offender Safety, Rights and Responsibilities Group~~ ~~Tel: 0300 047 6533~~	~~01/01/2012~~	~~20/12/2015~~	~~Cancels PSI 10/2011~~ ~~Chapter 10 and annex H of PSO 2510 are cancelled~~ ~~Amended by PSI 30/2013:~~ ~~Paragraph 2.4: To be amended to record the four levels of IEP privilege; Basic, Entry, Standard and Enhanced.~~
~~75/2011~~ ~~(Revision)~~		~~Residential Services~~	~~Equality Rights and Decency Group~~ ~~Tel: 0300 047 6533~~	~~01/01/2012~~	~~20/12/2015~~	~~Revised 1 November 2013 to reflect that there are now four levels of IEP privilege; Basic, Entry, Standard and Enhanced.~~ ~~This change has been made in light of the revisions to the IEP policy introduced in PSI 30/2013 Incentives and Earned Privileges. Revisions have been made to Paragraphs 2.4 – 2.6.~~
75/2011 (Revision)		Residential Services	Prison Operational Policy and Delivery Group PrisonFrameworks@justice.gov.uk	01/01/2012	N/A	**Revised 8 January 2016** amended to reflect the new requirements introduced by the Care Act 2014. Consideration needs to be given by prisons to what extent the additional requirement identified for the care and support of individual prisoners impacts on the delivery of Residential Services. **21 January 2016** - this revision was withdrawn **January 2020** – Minor changes to align with new Incentives PF. **April 2025** – Number of amendments

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~76/2011~~		~~Prisoners Earnings Act 1996~~	~~Paul Norman,~~ ~~Offender Safety Rights & Responsibilities Group,~~ ~~Email: Paul.Norman2@noms.gsi.gov.uk~~ ~~Tel: 0300 047 5687~~	~~01/01/2012~~	~~31/12/2015~~	~~Replaces PSI 48/2011~~ ~~This PSI supersedes any conflicting instructions in PSO 2300 and PSO 4460, particularly the explicit reference in the latter to the Prisoners' Earnings Act not having been implemented~~ ~~PSI 13/2015 Annex G and F (Memoranda of understanding for paid and unpaid work placements) replace those included in PSO 2300 – Resettlement and PSI 76/2011 – Prisoner Earnings Act 1996.~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
76/2011 (Revision)		Prisoners' Earnings Act 1996	Reducing Reoffending – Offender Employment toby.sherwin@justice.gov.uk	20/12/2011	N/A	Revised 11 February 2016 to reflect a NOMS bank account change, in line with all other government departments. The Memorandum of Understanding (Annex C) between the prison and employer has been amended deleting reference to Citi bank. Establishments are also reminded of the expectations on them when submitting the PEA001 form to Shared Services. No other amendments (except minor PSI referencing and template changes) have been made. N.B. This change involves minor amendments to PSI 13/2015 Release on Temporary Licence (ROTL) (updated Memorandum of Understanding between the prison and external employer) and PSI 72/2011 Discharge (reminder to update the PEA001 form on release), which will be amended in due course. **20 Feb 2025**. Para 1.13 updated in relation to Data Protection
~~01/2012~~		~~Manage Prisoner Finance~~	~~Simon Greenwood, Offender Safety, Rights & Responsibilities Group~~ ~~Tel: 0300 047 5686~~ ~~Simon.Greenwood@noms.gsi.gov.uk~~ ~~Paul Norman, Offender Safety, Rights & Responsibilities Group~~ ~~Tel: 0300 047 5687~~ ~~Paul.Norman2@noms.gsi.gov.uk~~	~~01/01/2012~~	~~31/12/2016~~	~~Replaces the following documents which are hereby cancelled: PSO 4465, Prisoners Personal Financial Affairs. PSI 30/2008 Prisoners' Private Cash~~ ~~Amended by PSI 30/2013: Paragraph 2.4: To be amended to record the four levels of IEP weekly spend limits as set out in Paragraph 9.16 of this PSI.~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~01/2012 (Revision)~~		~~Manage Prisoner Finance~~	~~Equality, Rights and Decency Group~~ ~~Patrick Hunter~~ ~~Telephone 0300 047 5718~~ ~~Patrick.Hunter@noms.gsi.gov.uk~~ ~~Paul Norman~~ ~~Tel: 0300 047 5687~~ ~~Paul.Norman2@noms.gsi.gov.uk~~	~~01/01/2012~~	~~31/12/2016~~	~~Updated 1 November 2013 Changes introduced in paragraph 9.16 of PSI 30/2013 Incentives and Earned Privileges, regarding references to mandatory guidance in light of revisions to the IEP policy. Revision has been made in this PSI to the following: Paragraph 2.4.~~ ~~Introduction of PSI 31/2013 Recovery of Monies for Damage to Prisons and Prison Property which require prisoners to pay for destroying any part of a prison or any other property belonging to a prison. Revision has been made in this PSI to the following: - Paragraph 2.38.~~
~~01/2012~~ ~~(Re-issued)~~		~~Manage Prisoner Finance~~	~~Operational Policy: System Delivery and Reform~~ ~~Operational_policy1@justice.gov.uk~~	~~01/01/2012~~	~~N/A~~	~~**Re-issued December 2017:** Following the HMPPS and MoJ organisational restructure, a new functional mailbox has been set up within the Deregulation & Operational Policy Team for all operational policy enquiries. This update provides the new contact details and no other amendments have been made to this instruction.~~
01/2012 (Revision)		Manage Prisoner Finance	National Intelligence Unit FIU@justice.gov.uk	27/01/2020 – revision	N/A	**Re-issued October** 2019 following publication of new HMPPS Finance Manual Policy Framework. **January 2020** – Minor changes to align with new Incentives PF. **Nov 2020** – Changes made to align with the Financial Investigation Unit PF **Sep 2022** - Private cash levels have been increased by 10%. **1 April 2025** - Private cash levels have been increased by 10%.
-	01/2012 AI Only	Implementation of the senior attendance centre service specification	Gillian Hirst, Community Lead gillian.hirst@noms.gsi.gov.uk ☎ 07894 489878	01/04/2012	31/03/2015	

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~02/2012~~		~~Prisoner Complaints~~	~~Marion Stubbs, Offender Safety, Rights & Responsibilities Group~~ ~~Marion.Stubbs2@noms.gsi.gov.uk~~ ~~Tel: 0300 047 5689~~	~~01/04/2012~~	~~31/12/2016~~	~~Changes to the Prisoner Complaints system are effective from 1.4.2012 PSO 2510 Prisoners' Request and Complaints Procedures (as amended by PSI 75/2011 Residential Services) remains in force until 1.04.2012 at which time it will be cancelled.~~
~~02/2012~~ ~~(Revision)~~		~~Prisoner Complaints~~	~~Equalities, Interventions & Operational Practice group~~ ~~NLT@noms.gsi.gov.uk~~	~~01/04/2012~~	~~N/A~~	~~Revised 8 January 2016 to reflect changes arising from the Care Act 2014 covering social care provision. The revised PSI will enable staff to deal efficiently with complaints which are about services which are the responsibility of the local authority and the prison jointly.~~ ~~1/8/2019 – Replaced by the Prisoner Complaints Policy Framework~~
03/2012		Activity Allocation	Directorate of Safety and Rehabilitation rcsg.governance@justice.gov.uk	28/02/2012	N/A	
~~04/2012~~		~~Enablers of Health, Library, Education and Jobcentre Plus Services in Prisons~~	~~Health and Care Partnerships Group~~ ~~health@justice.gov.uk~~	~~24/02/2012~~	~~N/A~~	

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~05/2012~~		~~Process for Opening, Closing or Re-Designating Industrial Workshops (including charity workshops) and Laundries~~	~~Public Sector Prison Industries~~ ~~PSPI@justice.gov.uk~~	~~01/04/2012~~	~~N/A~~	~~Replaces the following documents which are hereby cancelled: -~~ ~~PSI 24/2009 – (Hard copies in libraries must be retained and cross referenced as there will be no hard copies of this PSI printed).~~ ~~**Sept 2022** replaced by the Prisons Industries policy framework~~
06/2012 (revision)		Prisoner Employment, Training and Skills	Education Reform Prison_Education@justice.gov.uk	27/01/2020 – revision	N/A	Replaces the following documents which are hereby cancelled: - PSO 4205 Education in Prisons PSO 4200 Education and Training: The Prison Service Education Curriculum Framework (The Core Curriculum). **Amended April 2019**, as a result of the new Education Policy Framework, to reflect some provision is now Wales only January 2020 – Minor changes to align with new Incentives PF.
07/2012		Implementation of the Deliver Accredited Programmes Specification	Rehabilitation and Support Services Group psgbusinesssupportunit@justice.gov.uk	01/04/2012	N/A	
~~08/2012~~		~~Care and Management of Young People~~	~~Matthew Armer –~~ ~~Tel: 0300 047 5336~~ ~~matthew.armer@noms.gsi.gov.uk~~ ~~Matthew Clarke~~ ~~Tel: 0300 047 5327~~ ~~matthew.clarke@noms.gsi.gov.uk~~ ~~Young People's Team~~ ~~Zone 3.10 Clive House~~ ~~70 Petty France~~ ~~London SW1H 9EX~~	~~01/04/2012~~	~~31/03/2016~~	~~Replaces the following documents which are hereby cancelled: -~~ ~~PSI 28/2009 'Care and Management of Young People'~~ ~~Chapter 2 paragraph 2.12 214 policy on the searching of young people replaced by PSI 16/2014~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~08/2012 (Revised)~~		~~Care and Management of Young People~~	~~HMPPS Youth Custody Service~~ ~~YCSFrameworkengagement@justice.gov.uk~~	~~27/01/2020 – revision~~	~~N/A~~	~~Revised January 2019. Certain parts of chapter 2 and chapter 5 now apply to Wales only, following publication of the Building Bridges Policy Framework.~~ ~~January 2020 – Minor changes to align with new Incentives PF.~~ ~~**July 2023** - Chapter 2 only has been cancelled and replaced by the new Safeguarding and Child Protection in the Children and Young People Secure Estate Policy Framework~~ ~~**Feb 25** Annex D updated in relation to Data Protection~~ ~~Aug 25 – cancelled and replaced by internal guidance document - https://justiceuk.sharepoint.com/:b:/s/HMPPSProbationcomms/EYWsH0_EHatLjS6dGGPkkqkBu5K2yMpouhrbBh40mtr4_A?e=G7mcuu~~
~~09/2012~~		~~Implementation of the Service Specification for bail Service~~	~~Roz Evenden Email: roz.evenden@noms.gov.uk Mobile: 07545 732823~~	~~01/04/2012~~	~~31/03/2016~~	~~Revised~~
09/2012 (Revision)		Implementation of the Service Specification for Bail Service	Assurance and Intelligence Team ProbationPolicy.Enquiries@justice.gov.uk	01/04/2012	N/A	Updated 19 August 2013 - BASS PSI 34/2010 – PI 09/2010 has now been cancelled and replaced by PSI 25/2013 – PI 10/2013. Paragraph 1.7, and the contact details and the associated documents on the front page of this PSI have been amended accordingly referencing the new instruction.

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~10/2012~~		~~Conveyance and Possession of Prohibited Items and Other Related Offences~~	~~Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit~~ ~~Security.Procedures@justice.gov.uk~~	~~26/03/2012~~	~~N/A~~	~~This PSI replaces PSO 1100, Conveyance of Unauthorised Articles and Other Related Offences. NSF Function 6.3 within this PSI has been updated by PSI 21/2015~~ ~~**29 Nov 21** – addition of Annex 10 concerning the EMS applying tags in establishments, pre release.~~ ~~**Jan 2025** – cancelled and replaced by the Managing conveyance of unauthorised and illicit items policy frameworks (open and closed prisons)~~
~~11/2012~~		~~Incident Reporting~~ ~~**(Restricted)**~~	~~Security, Order and Counter Terrorism~~ ~~ORRU.enquiries@noms.gsi.gov.uk~~			~~No copy of this Instruction held by the OPG Secretariat~~ ~~Cancelled and replaced by the Incident Management Manual May 2022~~
~~12/2012~~		~~Rehabilitation Services Specification - Custody~~	~~Sarah Ashcroft, Commissioning Strategies Group 0300 047 5614~~	~~01/04/2012~~	~~31/03/2016~~	~~Cancels all but Chapter 7 of PSO 2300 Resettlement.~~ ~~Cancelled & replaced by PSI 04/2015, PI 01/2015~~
~~13/2012~~	~~02/2012~~	~~Research Applications~~	~~Robin Moore Planning and Analysis Group 0300 047 5590 robin.moore@noms.gsi.gov.uk National.Research@noms.gsi.gov.uk~~	~~01/04/2012~~	~~01/04/2016~~	~~Cancelled and replaced by PSI 22/2014. / PI 17/2014.~~
14/2012		Implementation of the Service Specification for "Manage the Sentence: Pre and Post Release from Custody" (transitional version)	Safety Team omicenquiries@justice.gov.uk	01/04/2012	N/A	
~~15/2012~~	~~03/2012~~	~~Travel and Subsistence~~	~~HR Shared Services 0845 010 0302~~	~~06/04/2012~~	~~31/03/2016~~	~~Cancels AI 17/2010 and PSI 26/2010~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
15/2012(Revision)	03/2012 (Revision)	*Travel and Subsistence (Revised Version for F&S)*	MoJ People Group hrpolicy@Justice.gov.uk	11/04/2013	N/A	**Update April 2013** - This PSI/AI is a re-issue of the version issued in 2012 there are no changes to the policy but it has been altered to take account of revisions that have occurred under Fair and Sustainable. **1 Apr 2025** - minor changes regarding incidental travel linked to overnight subsistence
~~16/2012~~	~~04/2012~~	~~Information Risk Management Policy~~	~~Clare Lewis, Information, Assurance and Policy Team. Clare.lewis@hmps.gsi.gov.uk 0300 047 6258~~	~~15/05/2012~~	~~02/2016~~	~~Cancelled and replaced by PSI 06/2016 AI 08/2016 Information Risk Management~~
~~17/2012~~		~~Certified Prisoner Accommodation~~	~~Estates Transformation cell.certification@noms.gsi.gov.uk~~	~~23/04/2012~~	~~N/A~~	~~Cancels PSO 1900 22/04/2022 – replaced by the Certified Prisoner Accommodation Policy Framework~~
~~18/2012~~	~~05/2012~~	~~Tariff Expired Removal Scheme (TERS)~~	~~Nicky Halse, Public Protection Casework Section, NOMS 03000 474468 Nicola.halse@noms.gsi.gov.uk Rebecca Conway, Sentencing Policy and Penalties Unit, MoJ 0203334 5338 Rebecca.conway@justice.gsi.gov.uk~~	~~02/05/2012~~	~~01/05/2016~~	~~Tariff Expired Removal Scheme (TERS)~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~18/2012 (Revision)~~	~~05/2012 (Revision)~~	~~Tariff Expired Removal Scheme (TERS)~~	~~Public Protection Group – Public Protection Casework Section~~ ~~ppcs.policy@justice.gov.uk~~	~~02/05/2012~~	~~N/A~~	~~Revised October 2013 Paragraph 2.3 has the additional refusal criterion added; annexes have been removed – CC Referral Form, CC Request for Information and LISP 1 and referenced instead; Annex B has been updated in light of the changes set out in the amended paragraph 2.3.~~ ~~Cancelled by OPSDR January 2020 Replaced by Generic Parole Process Policy Framework~~
~~19/2012~~		~~Not Issued~~				~~Records Retention and Archiving was not published. Eventually published as PSI 35/2014~~
~~20/2012~~		~~Improvised Explosive Devices~~ ~~**(Protect – Security)**~~	~~Security, Order and Counter Terrorism. Operational Response and Resilience Unit~~ ~~ORRU.enquiries@noms.gsi.gov.uk~~	~~25/06/2012~~	~~N/A~~	~~Replaces PSO 1150~~ **Feb 2023 – Cancelled and Replaced by the IED PF**
21/2012		Release on Temporary License (ROTL) – Amendments to PSO 6300	Effective Sentencing, Ministry of Justice Junior Ogueri 0203 334 5043 Suleman Qureshi 0203 334 5044 Verginia Georgieva 0203 334 4689 Email: sppu.early.release@justice.gsi.gov.uk	25/06/2012	25/06/2016	Introduces amendments to the following documents: PSO 6300 – Release on Temporary Licence. An amended version of PSO 6300 will be published on the Quantum intranet and MoJ Website with the changes of this PSI incorporated.
~~22/2012~~		~~National Security Framework. REF: NSF 4.6 Intelligence – Regulation of Investigatory Powers Act: Covert surveillance~~ ~~**(Unclassified and Restricted versions)**~~	~~Security, Order and Counter Terrorism National Intelligence Unit~~ ~~Intelligence.projectspolicy@justice.gov.uk~~	~~30/07/2012~~	~~N/A~~	~~This PSI replaces the previous version of PSO 1000 – National Security Framework Function 4 regarding covert surveillance.~~ ~~This has now been cancelled and replaced by the Investigatory Powers Policy Framework 1st June 2021.~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~23/2012~~		~~National Security Framework Ref: NSF 4.7 Intelligence – Regulation of Investigatory Powers Act Covert Human Intelligence Sources (CHIS)~~ **~~(Unclassified and Restricted versions)~~**	~~Security, Order and Counter Terrorism National Intelligence Unit~~ ~~Intelligence.projectspolicy@justice.gov.uk~~	~~14/09/2012~~	~~N/A~~	~~Introduces amendments to the following documents: - This PSI, together with others on intelligence and powers under the Regulation of Investigatory Powers Act (RIPA) will replace guidance in the previous NSF Function 4 (Communications and Surveillance).~~ ~~This has now been cancelled and replaced by the Investigatory Powers Policy Framework 1st June 2021.~~
~~24/2012~~		~~National Security Framework Ref: NSF 4.4 a The introduction of mandatory call enabling on the PIN phone system in all prison establishments.~~	~~Offender Safety, Rights and Responsibilities Group Tel: 0300 047 5718 Security Group E-mail: barney.clifford@noms.gsi.gov.uk Tel: 0300 047 6171 Operatinal advice: • Tel: 0300 047 6354~~	~~21/11/2012~~	~~21/11/2016~~	~~This PSI, together with others on intelligence and powers under the Regulation of Investigatory Powers Act (RIPA) will replace guidance in the previous NSF Function 4 (Communications and Surveillance).~~ ~~Cancelled and replaced by PSI 04/2016 The Interception of Communication in Prison and Security Measures (Official and Official Sensitive versions)~~
25/2012	06/2012	Data Gateway Service approval of data collections		03/09/2012		Replaces the following documents which are hereby cancelled: PSI 59/2010
26/2012		*Production of Prisoners at the Request of Warranted Law Enforcement Agencies* **(Restricted)**	Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit Security.Procedures@justice.gov.uk		N/A	Replaces PSO 1801 and PSI 70/2011 which are now cancelled **13 Feb 2025** – Annex F updated
~~27/2012~~		~~Not Issued~~				
~~*28/2012*~~	~~07/2012~~	~~*NOMS Pay Policy Manual*~~	~~HR~~ ~~PARQ@justice.gov.uk~~	~~01/04/2012~~	~~N/A~~	~~**June 2024** – cancelled and replaced by the Prison Pay Policy Manual (online)~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~29/2012~~	~~08/2012~~	~~The Instructions System – The approval and Implementation of Policy and Instructions~~	~~Equality, Rights and Decency Group OPG@noms.gsi.gov.uk Telephone: 0300 047 6228~~	~~06/08/2012~~	~~06/08/2016~~	~~Replaces the following documents which are hereby cancelled: PSI 01/2011, PSI 23/2009, AI 1/2009, PI 1/2009~~
29/2012 (Revision)	08/2012 (Revision)	The Instructions System – The Approval and Implementation of Policy and Instructions	Operational Policy: System Delivery and Reform Operational_policy1@justice.gov.uk	06/08/2012	N/A	Updated 25 October 2013 update – Contact details, names and addresses have been updated as a result of the NOMS HQ re-organisation, changes to OPG membership and the consultation list for new and revised policies.
~~30/2012~~		~~The Legal Aid, Sentencing and Punishment of Offenders (LASPO) Act 2012 – General summary of release and recall provisions~~	~~Steve Bailey Head of Release Policy Effective Sentencing, Ministry of Justice Email: Stephen.bailey@justice.gsi.gov.uk Tel: 020 3334 5026~~	~~03/12/2012~~	~~02/12/ 2016~~	~~Made obsolete by the Deregulation Team in January 2017 this was produced for information but it does not contain any mandatory actions~~
~~31/2012~~		~~National Security Framework Vetting Function – Security Vetting: Additional Risk Assessment Criteria Following Disclosed Criminal Convictions (Ex-Offenders)~~	~~Guy Woollven, Security Policy Unit guy.woollven@noms.gsi.gov.uk 0300 047 6207~~	~~05/11/2012~~	~~21/10/2016~~	~~This guidance should be read in conjunction with PSI 43/2010 Pre-Appointment Security Vetting Policy. Cancelled and replaced by PSI 27/2014. / PI 23/2014~~
~~32/2012~~ ~~Wales Only~~		~~Open University, Higher Education and Distance Learning~~	~~Strategic Support, Administration and Assurance (HMPPS Wales) Ingrid.Zammit1@justice.gov.uk~~	~~14/11/2012~~	~~N/A~~	~~Replaces the following documents which are hereby cancelled: PSI 33/2010 **April 2019** – Amended as a result of the new Education Policy Framework to reflect provisions apply in Wales only **15 Oct 2026** – Replaced by the Distance Learning Policy Framework~~
~~33/2012~~		~~Not Issued~~				

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~34/2012~~		~~Not Issued~~				
~~35/2012~~		~~Religious Festival Dates for 2013~~	~~Kishwar Ahmed Kishwar.ahmed@noms.gsi.gov.uk Chaplaincy Headquarters 0300 047 5178~~	~~01/01/2013~~	~~01/01/2014~~	~~Replaces the following documents which are hereby cancelled: PSI 66/2011 (not until January 2013)~~ **~~Cancelled by DOPT May 2018. Policy is now obsolete.~~**
~~36/2012~~		~~Generic Parole Process (GPP) amended to incorporate Electronic Working~~	~~For Policy issues: ppcs.policy@noms.gsi.gov.uk~~	~~03/12/2012~~	~~26/11/2016~~	~~Replaces the following documents which are hereby cancelled - PSO 6010 "Generic Parole Process", PSI 33/2009 "Pre-Tariff Sift Reviews for Indeterminate Sentence Prisoners", PSI 09/2008 'Offender Management Functional Mailboxes', and PI 02/2012 "Parole Processes"~~ ~~PSI 12/2016 replaces and cancels the previous version of the SPR F template (Annex O)~~
~~36/2012 (revision)~~		~~Generic Parole Process (GPP) amended to incorporate Electronic Working~~	~~For Policy issues: ppcs.policy@noms.gsi.gov.uk~~	~~03/12/2012~~	~~26/11/2016~~	~~Updated 31 May 2013: Annex K replaced - This update provides clarity regarding the development of the central process for transfer to date, including prioritisation criteria to be used in the event of delays, since implementation in October 2011. Cancelled and replaced by PSI 22/2015.~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~37/2012~~		~~Supervision of Young Offenders~~	~~Steve Bailey – Head of Release Policy, Effective Sentencing, Ministry of Justice. – Email: Stephen.bailey@justice.gsi.gov.uk Tel: 020 3334 5026~~	~~03/12/2012~~	~~02/12/2016~~	~~Replaces the following documents which are hereby cancelled: PSO 6000 – 'Parole, Release and Recall, Chapter 10 – Young Offenders'.~~ ~~Cancelled April 2018. Policy now obsolete. Has been overtaken by the Rehabilitation Act 2014, where offenders over the age of 18 are subject to upto 12 months supervision.~~
~~38/2012~~		~~The Early Removal Scheme and Release of Foreign National Prisoners~~	~~Becca Conway - Sentencing Policy and Penalties Unit, Ministry of Justice Email: rebecca.conway@justice.gsi.gov.uk or SPPU.Early.Release@justice.gsi.gov.uk~~	~~03/12/2012~~	~~02/12/2016~~	~~Replaces the following documents which are hereby cancelled: Chapter 9 PSO 6000; PSI 19/2008; PSI 45/2008; PSI 14/2009; PSI 59/2011.~~ ~~Cancelled by PSI 04/2013~~
~~39/2012~~		~~Sentence Calculation – Determinate Sentenced Prisoners~~	~~Sentencing Policy and Penalties Unit, 102 Petty France, London, SW1H 9AJ - Victoria Amat – 0203 334 4682 - Helen Scott – 0203 334 5045 Fax: 0870 739 5888 or 0870 739 4062~~	~~05/12/2012~~	~~04/12/2016~~	~~Replaces the following documents which are hereby cancelled: PSO 6650, PSI 35/2003, PSI 10/2005, PSI 13/2005, PSI 50/2005, PSI 07/2007, PSI 20/2008, PSI 26/2008, PSI 28/2008, PSI 42/2008, PSI 48/2008, PSI 17/2009, PSI 55/2010.~~ ~~PSI 13/2013 updates paragraphs 1.8, 1.9, 4.2.6, 7.9.1, 7.9.2 & 13.1.6~~ ~~Cancelled and replaced by PSI 13/2013~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~40/2012~~		~~Licences and Licence Conditions~~	~~For general enquiries: Brian Chapman - Licence Conditions Senior Policy Manager. Email - Brian.Chapman@noms.gsi.gov.uk Tel: 020 7035 1450~~ ~~For victim related issues: Laura Toze - Head of Victims and Safeguarding Team. Email - Laura.Toze@noms.gsi.gov.uk Tel: 0300 047 4428~~ ~~For bespoke conditions and licence variations (pre-release): James Hough Email - James.Hough@noms.gsi.gov.uk Tel: 0300 047 4475~~	~~06/12/2012~~	~~30/11/2016~~	~~Replaces the following documents which are hereby cancelled: - PSI 34/2011 (& 27/2012) Licences and Licence Conditions. All hard copies of these Instructions must be destroyed.~~ ~~Cancelled and replaced by PSI 18/2014.~~
~~41/2012~~	~~10/2012~~	~~Sentence Planning~~	~~Miranda Wilkinson - Offender Assessment and Management Section, Offender Management and Public Protection Group Miranda.wilkinson@noms.gsi.gov.uk Tel 0300 047 5580~~	~~17/12/2012~~	~~16/12/2016~~	~~Cancelled by DOPT April 2018. Replaced by PSI 19/2014~~
42/2012		Close Supervision Centre Referral Manual	LTHSE CloseSupervisionCent@justice.gov.uk	03/01/2013	N/A	Replaces the following documents which are hereby cancelled: PSI 29/2009
~~43/2012~~		~~The Legal Aid, Sentencing and Punishment of Offenders (LASPO) Act 2012 – Home detention curfew (HDC)~~	~~Effective Sentencing, Ministry of Justice Junior Ogueri 0203 334 5043 Suleman Qureshi 0203 334 5044 Verginia Georgieva 0203 334 4689 Email - sppu.early.release@justice.gsi.gov.uk~~	~~03/12/2012~~	~~02/12/2016~~	~~Replaces the following documents which are hereby cancelled:~~ ~~PSI 8/2008 - Terrorism Related Offences - amendment to the Categories of Presumed Unsuitable Offences for HDC purposes~~ ~~PSI 55/2010 – Sentence Calculation and HDC / ERS Eligibility Dates - Multiple Sentences Comprising Mixtures of 1991 Act and 2003 Act Release Provisions~~ ~~Replaced by HDC Policy Framework March 2019~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
-	11/2012 AI Only	Financial Approval of Change Initiatives	Investment Appraisal manager, Business and Financial Planning Team, Planning and Analysis Group. Functional mailbox ISAT@noms.gsi.gov.uk	21/12/2012	20/12/2016	
44/2012	12/2012	Prison Service Security Passes	Security, Order and Counter Terrorism nimu@justice.gov.uk	01/01/2013	N/A	This replaces PSO-1205.
~~01/2013~~		~~Resettlement outside England and Wales on licence~~	~~Brian Chapman - Licence Conditions Senior Policy Manager. Email: Brian.Chapman@noms.gsi.gov.uk Tel: 0300 047 4424~~	~~25/01/2013~~	~~10/01/2017~~	~~Cancels PC 52/1997~~
~~01/2013 (Revised)~~		~~Resettlement outside England and Wales on licence~~	~~Brian Chapman - Licence Conditions Senior Policy Manager. Email: Brian.Chapman@noms.gsi.gov.uk Tel: 0300 047 4424~~	~~25/01/2013~~	~~10/01/2017~~	~~Update 30 April 2013 - Third Bullet Point in para. 1.10 removed. Please delete all 11 January 2013 versions and replace with this one.~~ ~~Cancelled and replaced by PSI 20/2014 / PI 14/2014.~~
~~02/2013~~	~~03/2013~~	~~Managing private law claims~~	~~Operation Litigation Unit Toby.head@noms.gsi.gov.uk Telephone: 0300 047 6032~~	~~28/02/2013~~	~~30/04/2016~~	~~Updates and supersedes chapters one, two and three of the Guidance on the Management of Civil Litigation – issued 1 February 2010.~~ ~~Incorrect Agency Number used this is AI 03/2013 not AI 01/2013~~ ~~Cancelled and replaced by PSI 31/2015 / PI 22/2015~~
03/2013		Medical Emergency Response Codes	Prison Safety PrisonSafetyAdmin@justice.gov.uk	28/02/2013	N/A	**September 2021:** updated to reflect a number of changes.
~~04/2013~~		~~The Early Removal Scheme and Release of Foreign National Prisoners~~	~~Victoria Amat - Sentencing Policy and Penalties Unit, Ministry of Justice - Email: victoria.amat@justice.gsi.gov.uk or SPPU.Early.Release@justice.gsi.gov.uk~~	~~11/02/2013~~	~~10/02/2017~~	~~Chapter 9 PSO 6000; PSI 19/2008; PSI 45/2008; PSI 14/2009; PSI 59/2011. Updates paragraphs 2.26 & 4.18 and contact details in PSI 38/2012 which is also cancelled.~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~04/2013 (Revision)~~		~~The Early Removal Scheme and Release of Foreign National Prisoners~~	~~Victoria Amat - Sentencing Policy Unit, Ministry of Justice – Telephone 0203 334 4682; Email: victoria.amat@justice.gsi.gov.uk or SPPU.Early.Release@justice.gsi.gov.uk~~	~~11/02/2013~~	~~10/02/2017~~	~~Revised 20 December 2013 This version has amended phone numbers in Annex F. No copy of this Instruction held by the OPG Secretariat~~
~~04/2013 (Revision)~~		~~The Early Removal Scheme and Release of Foreign National Prisoners~~	~~Victoria Amat - Sentencing Policy Unit, Ministry of Justice – Telephone 0203 334 4682; Email: victoria.amat@justice.gsi.gov.uk or SPPU.Early.Release@justice.gsi.gov.uk~~	~~11/02/2013~~	~~10/02/2017~~	~~Update 15 October 2015 - This revision makes it a requirement to populate the Early Removal Scheme Eligibility Date (ERSED) field on NOMIS by 9 November 2015 – Paragraphs 1.17, 1.18, 1.22, 3.5, 3.20 and 3.29 refer. Amendments also reflect the current electronic referral process to refer sentenced FNPs within 10 working days to Criminal Casework only.~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
04/2013 (Revision)		The Early Removal Scheme and Release of Foreign National Prisoners	Bail, Sentencing and Release Policy Releasepolicyteam@justice.gov.uk	11/02/2013	N/A	Update 30 June 2016 - This has been re-issued to reflect the change of the out of hours telephone number in Annex E. No other amendments have been made **May 2021 –** updated to reflect terrorist offenders are now ineligible for early removal under the ERS **June 2022** – revise to incorporate changes made by the Nationality and Borders Act 2022 **Feb 2024** _ This revision is made to incorporate the changes to the ERS that will be made by The Criminal Justice Act 2003 **Sept 2025 -** incorporate changes made by the CJA 2003 (Removal of Prisoners for Deportation) Order 2025, which comes into force on the 23 September 2025 **March 2026** - Update of ERS processes and introduction of Decision Record Sheet requirement.
~~05/2013~~		~~National Security Framework: Category A function: The identification, initial categorisation and management of potential and provisional category A / Restricted status prisoners~~	~~Stuart Freed, HSPG Category A Team – 0300 047 6109 Stuart.freed@hmps.gsi.gov.uk Dawn Thompson, HSPG Category A Team – 0300 047 6106 Dawn.thompson@noms.gsi.gov.uk~~	~~27/03/2013~~	~~26/03/2017~~	~~Cancels PSI 03/2010.~~ ~~*Cancelled and replaced by PSI 09/2015.*~~
~~06/2013~~		~~Mandatory Use of ViSOR~~	~~Susan Fiddler - Susan.fiddler@noms.gsi.gov.uk – Telephone: 0300 047 4494~~	~~11/02/2013~~	~~10/02/2013~~	~~Cancels PI 05/2009 and PSI 27/2009~~ ~~Cancelled by PSI 40/2014, PI 56/2014~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~07/2013~~		~~Occupational Health~~	~~People Group / Service Improvement and Assurance~~ ~~HRSuppliers@justice.gov.uk~~	~~10/03/2013~~	~~N/A~~	~~Replaces the following documents which are hereby cancelled:~~ ~~AI 20/2010 PSI 31/2010~~ ~~Replace by the Occupational Health Policy Framework November 2019~~
~~08/2013~~		~~National Security Framework: Category A function: The Review of Security Category Category A / Restricted status prisoners~~	~~Stuart Freed, HSPG Category A Team 0300 047 6109~~ ~~Stuart.freed@hmps.gsi.gov.uk~~ ~~Steve Easton, HSPG Category A Team 0300 047 6098~~ ~~Steve.easton@noms.gsi.gov.uk~~	~~27/03/2013~~	~~26/03/2017~~	~~Cancels PSI 03/2010~~ ~~This PSI replaces existing policy contained within the National Framework Category A annex.~~
~~08/2013 (Revision)~~		~~National Security Framework: Category A function: The review of security category category A / Restricted status prisoners~~	~~Stuart Freed, HSPG Category A Team 0300 047 6109~~ ~~Stuart.freed@hmps.gsi.gov.uk~~ ~~Steve Easton, HSPG Category A Team 0300 047 6098~~ ~~Steve.easton@noms.gsi.gov.uk~~	~~27/03/2013~~	~~26/03/2017~~	~~Revised 09 October 2013 - This instruction has been revised at Paragraph 3.11 - 3.28 modify the process of escape risk classification reviews.~~
~~08/2013 (Revision)~~		~~National Security Framework: Category A function: The review of security category – category A / Restricted status prisoners~~	~~Stuart Freed, HSPG Category A Team – 0300 047 6109~~ ~~Stuart.freed@hmps.gsi.gov.uk~~ ~~Steve Easton, HSPG Category A Team – 0300 047 6098~~ ~~Steve.easton@noms.gsi.gov.uk~~	~~27/03/2013~~	~~26/03/2017~~	~~Revised 23 July 2014 This instruction has been revised at paragraphs 4.6 and 4.7 to reflect changes in policy on oral hearings for security category reviews, following a recent Supreme Court judgment relating to Parole Board oral hearings.~~
~~08/2013 (Revision)~~		~~National Security Framework: Category A function: The review of security category category A / Restricted status prisoners~~	~~Stuart Freed, HSPG Category A Team 0300 047 6109~~ ~~Stuart.freed@hmps.gsi.gov.uk~~ ~~Steve Easton, HSPG Category A Team 0300 047 6098~~ ~~Steve.easton@noms.gsi.gov.uk~~	~~27/03/2013~~	~~26/03/2017~~	~~Revised 29 January 2016 - This instruction has been revised at paragraphs 4.20 and 4.21 to reflect changes in policy on report disclosure.~~
08/2013 (Revision)		National Security Framework: Category A Function: The Review of Security Category – Category A / Restricted Status Prisoners	LTHSE categorya.hse@noms.gsi.gov.uk	27/03/2013	N/A	Update 10 June 2016 – This instruction is revised again at paragraph 4.21 to clarify policy change on report disclosure. Update March 2025: para 4.21 in relation to Data Protection

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~09/2013~~		~~Management and Security of Cat A Prisoners – External Movement~~ **~~(Protect – Security)~~**	~~Garry Wilson, High Security Prisons Group~~ ~~garry.wilson@noms.gsi.gov.uk~~ ~~01924 205748~~	~~27/03/2013~~	~~26/03/2017~~	~~This PSI replaces existing policy contained within the National Security Framework the Category A annex.~~
~~09/2013 (Revision)~~		~~Management and Security of Cat A Prisoners – External Movement~~ **~~(Protect – Security)~~**	~~LTHSE~~ ~~categorya.hse@noms.gsi.gov.uk~~	~~27/03/2013~~	~~N/A~~	~~Updated 19 July 2013 - 6.5 - Change to reflect wearing of high visibility suits. 7.1 Changed to reflect Cat A vehicle operating instructions. 7.4 change to reflect correct usage of Category A vehicle.~~
09/2013 (Revised)		*Management and Security of Cat A Prisoners – External Movement* **(Protect – Security)**	LTHSE categorya.hse@noms.gsi.gov.uk	27/03/2013	n/a	**Updated March 2021** - updated due to a change in operating practices, specifically in relation to an amended MOU with Police
~~10/2013~~		~~Management and Security of Cat A Prisoners – Internal movement~~ **~~(Protect – Security)~~**	~~Garry Wilson, High Security Prisons Group~~ ~~garry.wilson@noms.gsi.gov.uk~~ ~~01924 205748~~	~~27/03/2013~~	~~26/03/2017~~	~~This PSI replaces existing policy contained within the National Security Framework the Category A annex.~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~10/2013 (Revision)~~		~~Management and Security of Cat A Prisoners – Internal movement~~ **~~(Protect – Security)~~**	~~High Security Prisons Group Anthony Plane - 0161 817 5988 - Anthony.Plane@hmps.gsi.gov.uk~~	~~27/03/2013~~	~~26/03/2017~~	~~Updated 15 October 2013: Paragraph 3.4 – requires that Category A prisoners are individually risk assessed before commencing work~~ ~~Paragraph 3.10 – requires all Category A prisoners, not just those that are high risk, to take exercise in an enclosed yard protected by anti-helicopter measures.~~ ~~Paragraph 4.1 – clarifies approved visitors will be added to the prisoners approved telephone list on completion of appropriate telephone number checks.~~ ~~Paragraph 4.18 – clarifies who will review an approved visits list before accumulated visits and the location prisoners are able to take accumulative visits.~~ ~~Paragraph 5.2/5.3/5.4/5.5 – makes revisions to when routine reading/monitoring will occur.~~ ~~Paragraph 5.6 - provides clarity of the number of approved telephone numbers allowed.~~ ~~Paragraph 5.11 – no longer makes it a requirement for legally privileged or confidential access calls to be listened to due to the call enabling system under PSI 24/2012.~~ ~~Cancelled and replaced by PSI 43/2014~~
~~11/2013~~	~~01/2013~~	~~NOMS Performance Management Policy~~	~~Shared Services HR Contact Centre 0845 010 3504 (VPN 7190 3504)~~	~~01/04/2013~~	~~31/03/2016~~	~~Replaced by both PSI 11/2014 (for induction and probationary periods) and PSI 02/2014~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
12/2013	02/2013	*NOMS Policy on Managing Poor Performance*	MoJ People Group hrpolicy@Justice.gov.uk	01/04/2013	N/A	Replaces chapter 6 in the NOMS Performance Management Policy.
~~13/2013~~		~~Sentence Calculation – Determinate Sentenced Prisoners~~	~~Victoria Amat – Tel.0203 334 4682 or Helen Scott – 0203 334 5045 Sentencing Policy and Penalties Unit, 102 Petty France, London, SW1H 9AJ. Fax: 0870 739 5888 or 0870 739 4062.~~	~~22/04/2013~~	~~21/04/2017~~	~~Cancels PSO 6650, PSI 35/2003, PSI 10/2005, PSI 13/2005, PSI 50/2005, PSI 07/2007, PSI 20/2008, PSI 26/2008, PSI 28/2008, PSI 42/2008, PSI 48/2008, PSI 17/2009, PSI 55/2010.~~ ~~Updates paragraphs 1.8, 1.9, 4.2.6, 7.9.1, 7.9.2 & 13.1.6 in PSI 39/2012 which is also cancelled.~~ ~~Cancelled and replaced by PSI 03/2015~~
~~13/2013 (Revision)~~		~~Sentence Calculation – Determinate Sentenced Prisoners~~	~~Victoria Amat – Tel: 0203 334 4682 or Helen Scott – 0203 334 5045 Sentencing Policy and Penalties Unit, 102 Petty France, London, SW1H 9AJ. Fax: 0870 739 5888 or 0870 739 4062~~	~~19/04/2013~~	~~18/04/2017~~	~~Updated 31 July 2013 This latest version of the PSI contains an amendment at the third bullet point of Paragraph 4.3.3 following clarification from the Court of Appeal as to how the Prison Service must apply remand time that had previously been directed by a court as NOT to count.~~ ~~Cancelled and Replaced by PSI 3/2015~~
~~14/2013~~		~~Pathfinder Process~~ ~~**(Restricted)**~~	~~Central Policy Lead – Extremism Unit – securitygroup.extremism@hmps.gsi.gov.uk Regional Operational Leads – Regional CT Coordinators & HSCTIU~~	~~April 2013~~	~~April 2013~~	~~Replaced by PSI 13/2016 – AI 11/2016~~
~~15/2013~~		~~Waste Management Data Reporting~~	~~Derek Hannan; tel 02035458526; email: derek.hannan@justice.gsi.gov.uk~~	~~31/05/2013~~	~~30/05/2017~~	
~~15/2013 (Revision)~~		~~Waste Management Data Reporting~~	~~Derek Hannan; tel 02035458526; email: derek.hannan@justice.gsi.gov.uk~~	~~31/05/2013~~	~~30/05/2017~~	~~Update 7 May 2014 - Contact details in this instruction have been updated. Replaced by Sustainable Operations Policy Framework March 2019~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~16/2013~~	~~06/2013~~	~~Annual Leave Policy~~	~~Shared Services HR Contact Centre~~			~~Replaces and cancels PSI 05/2011 AI04/2011~~ ~~Cancelled and replaced by PSI 35/2015 AI 24/2015 Annual Leave Policy~~ ~~No copy of this Instruction held by the OPG Secretariat~~
~~17/2013~~	~~09/2013~~	~~Recall, Review and Re-release of Recall Offenders~~				~~Replaced and cancelled by PSI 30/2014~~
~~18/2013~~		~~Determinate Sentenced Prisoners Transferred Under the Mental Health Act 1983~~	~~Public Protection Casework Section: Pre-releaseteamA@noms.gsi.gov.uk~~ ~~James Hough~~ ~~Tel: 03000 474475~~ ~~Email: James.hough@noms.gsi.gov.uk~~ ~~Jenny Stokes~~ ~~Tel: 03000 474365~~ ~~Email: Jennifer.stokes2@noms.gsi.gov.uk~~ ~~Parole Help Desk~~ ~~Email: parolehelpdesk@noms.gsi.gov.uk~~	~~08/07/2013~~	~~08/2017~~	~~Replaces and cancels PSO 6000 - Chapter 11~~
~~18/2013 (revision)~~		~~Determinate Sentenced Prisoners Transferred Under the Mental Health Act 1983~~	~~Public Protection Casework Section: Pre-releaseteamA@noms.gsi.gov.uk~~ ~~James Hough - 03000 474475, James.hough@noms.gsi.gov.uk~~ ~~Jenny Stokes - 03000 474365, Jennifer.stokes2@noms.gsi.gov.uk~~ ~~Parole Help Desk - parolehelpdesk@noms.gsi.gov.uk~~	~~08/07/2013~~	~~08/2017~~	~~Updated 17 September 2013: Paragraph 2.1 Amended – This update provides clarity of how a transfer should be recorded on Prison Nomis.~~ ~~Cancelled and replaced by PSI 22/2015.~~
~~19/2013~~		~~Generic Parole Process for Determinate Sentence Prisoners (GPP-D)~~	~~ppcs.policy@noms.gsi.gov.uk~~ ~~parolehelpdesk@noms.gsi.gov.uk~~	~~01/08/2013~~	~~08/07/2017~~	~~Cancels PSO 6000 - Parole Release and Recall Chapter 5; PSI 09/2008 and PI 02/2012~~
~~19/2013 (revision)~~		~~Generic Parole Process for Determinate Sentence Prisoners (GPP-D)~~	~~ppcs.policy@noms.gsi.gov.uk~~ ~~parolehelpdesk@noms.gsi.gov.uk~~	~~01/08/2013~~	~~08/07/2017~~	~~Updated 29 July 2013: Paragraph 2.9 amended - This update provides clarity to prisons about the timescale of the GPP-D review process.~~

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~~19/2013 (revision)~~		~~Generic Parole Process for Determinate Sentence Prisoners (GPP-D)~~	~~ppcs.policy@noms.gsi.gov.uk parolehelpdesk@noms.gsi.gov.uk~~	~~01/08/2013~~	~~08/07/2017~~	~~Updated 17 September 2013: Paragraph 2.4; 2.10; & 2.11 amended – This update provides clarity of when the second and subsequent review processes should begin.~~ ~~Cancelled and replaced by PSI 22/2015.~~
~~20/2013~~	~~07/2013~~	~~Parental Leave Policy (revised)~~	~~Shared Services HR Contact Centre 0845 010 3504~~	~~18/06/2013~~	~~16/06/2017~~	~~Cancels PSI 17/2010 & AI 08/2010~~
~~*20/2013* (Revision)~~	~~07/2013 (Revision)~~	~~*Parental Leave Policy* (revised)~~	~~MoJ People Group~~ ~~hrpolicy@Justice.gov.uk~~	~~18/06/2013~~	~~N/A~~	~~Revised 19 August 2015 Paragraph 2.5. Entitlement of 18 weeks for all children up to their 18th birthday is the only change.~~ ~~**December 2024** – cancelled and replaced by a pan-MOJ Unpaid Parental Leave policy~~
~~21/2013~~	~~08/2013~~	~~Reporting Wrongdoing~~				~~Cancels PSI 09/2010~~ ~~Introduces amendments to the following documents: PSI 09/2010 – AI 07/2010 have been updated to reflect new F&S terminology and to replace the out of date, names, addresses and phone numbers. There are no changes to the actual policy.~~ ~~No copy of this Instruction held by the OPG Secretariat~~
~~21/2013 (Revision)~~	~~08/2013 (Revision)~~	~~Reporting Wrongdoing~~				~~Revised 18 February 2014 - Table on page 5, name and phone number change.~~ ~~No copy of this Instruction held by the OPG Secretariat~~
~~21/2013 (Revision)~~	~~08/2013 (Revision)~~	~~Reporting Wrongdoing~~	~~Shared Services HR Contact Centre ☎ **0845 010 3504** (VPN 7190 3504)~~	~~28 June 2013~~	~~28 June 2017~~	~~Revised 16 December 2014 – Paragraph 2.7 & 3.8 amended to update contact details.~~

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~~21/2013 (Revision)~~	~~08/2013 (Revision)~~	~~Reporting Wrongdoing~~	~~Shared Services HR Contact Centre ☎ **0845 010 3504** (VPN 7190 3504)~~	~~28 June 2013~~	~~28 June 2017~~	~~Revised 12 September 2016 – Nominated Officers and Staff Network contact details have been updated at paragraphs 2.7, 2.8, 2.14, 3.8, and 3.10.~~
~~21/2013 (Revision)~~	~~08/2013 (Revision)~~	~~Reporting Wrongdoing~~	~~Shared Services HR Contact Centre ☎ **0845 010 3504** (VPN 7190 3504)~~	~~28 June 2013~~	~~28 June 2017~~	~~Revised 05 October 2016 – Instruction front page amended to clarify the policy is also mandatory to NOMS Immigration Removal Centres (IRCs).~~ ~~Replaced by the Counter Corruption and Reporting Wrongdoing Policy Framework – April 2019~~
22/2013		*The Management of Protected Witnesses in a Prison Protected Witness Unit * **(Restricted)**	Security, Order and Counter Terrorism. National Security Delivery Unit PoliceAdvisersSection@justice.gov.uk	20/06/2013	N/A	This PSI replaces and updates the guidance on PWs in PSI 60/2010 which has now been withdrawn
23/2013 (revision)		Prisoner Retail	Public Sector Prison Industries PSPI@justice.gov.uk	27/01/2020 – revision	N/A	Replaces and cancels PSO 5200, PSI 53/2011. January 2020 – Minor changes to align with new Incentives PF.
~~24/2013~~		~~National Security Framework Vetting Function – Exclusion of Personnel on Grounds of Misconduct~~	~~Guy Woollven, Security Policy Unit guy.woollven@noms.gsi.gov.uk 0300 047 6207~~	~~18 July 2013~~	~~04 July 2017~~	~~Cancelled by PSI 42/2014~~
~~25/2013~~		~~Accommodation and Support Service for Bail and HDC~~	~~Peter Connor, Probation and Contracted Services Directorate Email: peter.connor1@noms.gsi.gov.uk Mobile: 07789 921772~~	~~26/08/2013~~	~~17/06/2015~~	~~Replaces and cancels PSI 34/2010 & PI 09/2010~~ ~~Introduces amendments to PSO 6101 chpt.8 & PSO 6700 para. 5.17.8 and annex 1. The changes previously inserted into these by POS's by PSI 34/2010 and PI 09/2010 are to be removed and replaced.~~
~~25/2013 (Revision)~~		~~Accommodation and support service for bail and HDC~~	~~Peter Connor, Probation and Contracted Services Directorate, Email: peter.connor1@noms.gsi.gov.uk - Mobile: 07789 921772~~	~~26/08/2013~~	~~17/06/2015~~	~~Update 1 May 2014 This instruction has been updated to reflect the new community/probation structures (NPS/CRCs) delivered by the TR programme.~~

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~~25/2013 (Revision)~~		~~Accommodation and Support Service for Bail and HDC~~	~~Peter Connor, Directorate of Commissioning and Contract Management, Email: peter.connor1@noms.gsi.gov.uk - Mobile: 07789 921772~~	~~26/08/2013~~	~~17/06/2015~~	~~Revised 7 January 2015 This instruction has been further updated to reflect the new community/probation structures (NPS/CRCs) delivered by the TR programme and the new NOMS Directorate structures.~~
~~25/2013 (Revision)~~		~~Accommodation and Support Service for Bail and HDC~~	~~Sue Nickson, Directorate of Commissioning and Contract Management, Email: Sue Nickson@noms.gsi.gov.uk – Tel. 0300 047 6238~~	~~26/08/2013~~	~~17/12/2015~~	~~PSI Obsolete- Replaced by BASS Policy Framework~~
26/2013	10/2013	*Required Hours Addition* (RHA)	HR PARQ@justice.gov.uk	01/09/2013	N/A	
~~27/2013~~	~~11/2013~~	~~Data Sharing Policy~~	~~Info, Assurance and Policy Team~~	~~10/09/2013~~	~~09/09/2017~~	~~Replaced and cancelled by PSI 16/2016 PI 15/2016 AI 12/2016~~
~~28/2013~~	~~12/2013~~	~~Outside Activities Policy~~	~~Shared Services HR Contact Centre ☎ **0845 010 3504** (VPN 7190 3504)~~	~~01/10/2013~~	~~30/09/2017~~	~~Cancels PSI 27/2010 – AI 18/2010 Outside Activities Policy~~ ~~No copy of this Instruction held by the OPG Secretariat~~
28/2013 (Revision)	12/2013 (Revision)	*Outside Activities Policy*	MoJ People Group hrpolicy@Justice.gov.uk	01/10/2013	N/A	Revised 20 January 2015 Due to a report from the Public Administration Select Committee into the Business Appointment Rules, the Government has recently published a revised set of Business Appointment Rules. As a result amendments have been made to paragraph 2.86. The Civil Service Appeal Board (CSAB) no longer exists and therefore the policy has been amended at paragraph 2.81 and paragraph 2.82 has been deleted to reflect this. **20 Feb 2025** – links to associated documents updated

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~29/2013~~	~~13/2013~~	~~NOMS Volunteer Reservist Policy~~	~~Queries to Shared Services HR Contact Centre 0845 010 3504 (VPN 7190 3504)~~	~~01/10/2013~~	~~30/09/2017~~	~~Replaces sections on volunteer reservists in the NOMS Outside Activities Policy PSI 27/2010 – AI 18/2010. The Outside Activities policy is now being republished as PSI 28/2013 – AI 12/2013~~ ~~Introduces amendments to the following documents: NOMS Volunteer Reservist Policy – PSI 29/2013 –AI 13/2013 issued on 02/09/2013 has been amended, copies of the previous version must be destroyed and replaced by this revised version.~~ ~~No copy of this Instruction held by the OPG Secretariat~~
29/2013 (Revision)	13/2013 (Revision)	*NOMS Volunteer Reservist Policy*	MoJ People Group hrpolicy@Justice.gov.uk	01/10/2013	N/A	Revised 27 June 2014 - A Memorandum of Understanding (MOU) between the MOD and NOMS means operational NOMS staff are entitled to request approval to join the Volunteer Reserve Forces. Annex C has been updated to reflect this.

~~30/2013~~		~~Incentives and Earned Privileges~~	~~Equality Rights and Decency Group~~ ~~Nigel Mulcaster - nigel.mulcaster@noms.gsi.gov.uk Tel: 0300 047 6619~~ ~~Paul Norman - paul.norman2@noms.gsi.gov.uk Tel 0300 047 5687~~	~~01/11/2013~~	~~04/09/2017~~	~~Introduces following amendments:~~ ~~PSI 11/2011: Incentives and Earned Privileges Scheme. From 1 November 2013 PSI 11/2011 will apply only to adult prisoners (aged 18 and over) received into prison custody before that date and until they have migrated onto the new IEP Framework (see paragraph 1.2 below for further details). PSI 11/2011 will also continue to apply to young people (under 18s).~~ ~~PSI 12/2011: Prisoners' Property: Paragraphs 2.3 & 2.63 and Annex A: To be amended to take into account the standardised facilities list introduced at Paragraph 10.2 and Annex F in this PSI. Paragraph 2.62: To be amended to reflect that there are now four levels of IEP privilege; Basic, Entry, Standard and Enhanced. Paragraphs 2.64 and 2.67 have been amended to take into account new restrictions on what items can be handed in and sent in to prisoners by their families and friends (see paragraphs 10.4 and 10.5 below).~~ ~~PSI 26/2011: NOMS Finance Manual: Paragraph 15.3.9: To be amended to record the four levels of IEP privilege; Basic, Entry, Standard and Enhanced. Paragraph 15.3.11: To be amended to record that further information on private cash is given in PSI 01/2012 and that the private cash IEP levels are now given in Paragraph 9.16 of this PSI.~~ ~~PSI 75/2011: Residential Services: Paragraph 2.4: To be amended to record the four levels of IEP privilege; Basic, Entry, Standard and Enhanced.~~ ~~PSI 01/2012: Manage Prisoner Finance: Paragraph 2.4: To be amended to record the four levels of IEP weekly spend limits as set out in Paragraph 9.16 of this PSI.~~

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~~30/2013 (Revision)~~		~~Incentives and Earned Privileges~~	~~Equality Rights and Decency Group Nigel Mulcaster – nigel.mulcaster@noms.gsi.gov.uk Tel: 0300 047 6619 Paul Norman – paul.norman2@noms.gsi.gov.uk Tel 0300 047 5687~~	~~01/11/2013~~	~~04/09/2017~~	~~24 October 2013 – Amendments have been made as per the Notice to Governors on 24 October 2013 from Simon Greenwood, Joint Head of Policy team, NOMS Equality, Rights and Decency Group. This includes updates made to paragraph 10.4 clarifying the examples of exceptional circumstances of when the Governor can use discretion to allow items to be handed in and paragraph 10.5 provides clarity to those items that can be handed in to unconvicted prisoners. Annex F (which incorporates the generic facilities list) has also been updated following further consultation with prisons.~~
~~30/2013 (2nd Revision)~~		~~Incentives and Earned Privileges~~	~~Equality Rights and Decency Group ERDGPolicyTeam@noms.gsi.gov.uk~~	~~01/11/2013~~	~~04/09/2017~~	~~17 July 2014 – Amendments have been made to the generic facilities list as per the note to Governors/Directors on 15 July 2014 from Digby Griffith, Director of National Operational Services.~~ ~~Contact details have also been updated.~~
~~30/2013 (3rd Revision)~~		~~Incentives and Earned Privileges~~	~~Equality Rights and Decency Group ERDGPolicyTeam@noms.gsi.gov.uk~~	~~01/11/2013~~	~~04/09/2017~~	~~10 November 2014 – An amendment has been made to Appendix D of Annex F to reflect that Governors may also exercise a discretion to allow a prisoner to exceed the maximum of 12 books, where the prisoner will not exceed his or her volumetric control limit.~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~30/2013 (4th revision)~~		~~Incentives and Earned Privileges~~	~~Equality Rights and Decency Group ERDGPolicyTeam@noms.gsi.gov.uk~~	~~01/11/2013~~	~~04/09/2017~~	~~30 January 2015 – Amendments have been made further to the Notice to Governors of 29 January from Mandy Jones, Head of Equality, Rights and Decency Group. Paragraph 10.4 has been amended to reflect that books are not included within the category of items which under that paragraph cannot be sent or brought into prisons; this amendment is also reflected at Annex F.~~ ~~A further amendment has been made to Annex F to reflect that books must be selected by Governors/Directors of contracted out prisons for inclusion in local facilities lists.~~ ~~A new Annex (Annex I) has been added which sets out the policy on the sending and handing in of books from 31 January 2015.~~
~~30/2013 (5th Revision)~~		~~Incentives and Earned Privileges~~	~~Equality Rights and Decency Group ERDGPolicyTeam@noms.gsi.gov.uk~~	~~01/11/2013~~	~~04/09/2017~~	~~Update 24 August 2015 - Amendments have been made further to the note of 13 July 2015 from Digby Griffith, Director of National Operational Services, to Governors/Directors of contracted out prisons on the sending and handing in of books to prisoners.~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~30/2013 (6th Revision) 23 Jan 2019~~		~~Incentives and Earned Privileges~~	~~Operational Policy: System Delivery and Reform~~ ~~Operational_policy1@justice.gov.uk~~	~~01/11/2013~~	~~N/A~~	~~Amendments made to reflect the implementation of smoke-free prisons and the removal of tobacco products from smoke-free prisons.~~ ~~Amendments have also been made to prison issue clothing throughout the PSI to reflect an interim change to policy which commenced on 15 November 2018.~~ ~~This PSI will be amended on 16 August 2019 to reflect that Entry Level no longer applies. This PSI will be cancelled on 13 January 2020 as it will be replaced by the Incentives Policy Framework.~~
~~30/2013 (7th Revision) 16 Aug 2019~~		~~Incentives and Earned Privileges~~	~~Operational Policy: System Delivery and Reform~~ ~~Operational_policy1@justice.gov.uk~~	~~01/11/2013~~	~~N/A~~	~~Amendments to: reflect that Entry Level ceases on 16 Aug, changes to the Generic Facilities List; and a reminder of changes coming into effect in September 2019 (Incentives Forums).~~ ~~This PSI will be cancelled on 13 January 2020 as it will be replaced by the Incentives Policy Framework~~
~~30/2013 (8th Revision) 04 Nov 2019~~		~~Incentives and Earned Privileges~~	~~Operational Policy: System Delivery and Reform~~ ~~Operational_policy1@justice.gov.uk~~	~~01/11/2013~~	~~N/A~~	~~Amendments to Annex I – the addition of three book retailers to the approved book retailer scheme~~ ~~This PSI has been cancelled (on 13 January 2020) and replaced by the Incentives Policy Framework~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~31/2013~~		~~Recovery of Monies for Damage to Prisons and Prison Property~~	~~Equality, Rights & Decency Group~~ ~~Nigel Mulcaster – Nigel.Mulcaster@noms.gsi.gov.uk Tel: 0300 047 6619~~ ~~Paul Norman – Paul.Norman2@noms.gsi.gov.uk Tel 0300 047 5687~~	~~01/11/2013~~	~~29/09/2017~~	~~Introduces amendments to the following documents: - PSI 47/2011: Prisoner Discipline Manual~~
~~31/2013~~		~~Recovery of Monies for Damage to Prisons and Prison Property~~	~~Equality, Rights & Decency Group~~ ~~Nigel Mulcaster – Nigel.Mulcaster@noms.gsi.gov.uk Tel: 0300 047 6619~~ ~~Paul Norman – Paul.Norman2@noms.gsi.gov.uk Tel 0300 047 5687~~	~~01/11/2013~~	~~29/09/2017~~	~~PSI Obsolete- Cancelled by DOPT Dec 18~~ ~~Replaced by PSI 05/2018~~
~~32/2013~~		~~NOT USED~~	~~NOT USED~~			
~~33/2013~~		~~Religious Festival Dates 2014~~	~~Kishwar Ahmed~~ ~~Kishwar.ahmed@noms.gsi.gov.uk~~ ~~Chaplaincy Headquarters~~ ~~0300 047 5178~~	~~1 January 2014~~	~~1 January 2015~~	~~Cancels PSI 66/2011 (not until January 2013)~~ ~~Cancelled and replaced by PSI 45/2014~~
~~34/2013~~	~~14/2013~~	~~Staff Alcohol Policy~~	~~Shared Services HR Contact Centre ☎ 0845 010 3504 (VPN 7190 3504)~~	~~04/10/2013~~	~~03/10/2017~~	~~Cancels PSI 23/2010 – AI 14/2010~~ ~~No copy of this Instruction held by the OPG Secretariat~~
34/2013 (Revision)	14/2013 (Revision)	*Staff Alcohol Policy*	MoJ People Group hrpolicy@Justice.gov.uk	04/10/2013	N/A	Updated 18 October 2013 This updated version has an alteration to Para 2.22
~~35/2013~~		~~Parole Board & Prison Service Oral Hearing Standards~~	~~Public Protection Group - Public Protection Casework Section~~ ~~ppcs.policy@justice.gov.uk~~	~~02/12/2013~~	~~N/A~~	~~Cancelled and replaced by the Parole Board Oral Hearings Policy Framework – November 2019~~
~~36/2013~~		~~Transcript of Sentencing Remarks (Court Transcripts)~~	~~Public Protection Group - Public Protection Casework Section~~ ~~ppcs.policy@justice.gov.uk~~	~~02/12/2013~~	~~N/A~~	~~Transcripts of Sentencing Remarks (Court Transcripts).~~ ~~Replaced by Generic Parole Process Policy Framework January 2020~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~37/2013~~	~~15/2013~~	~~NOMS Finance Manual~~	~~Financial Governance Team, Finance & Analysis Directorate~~ ~~Julie Dunn-Beeching – julie.dunn-beeching@noms.gsi.gov.uk Tel: 0300 047 6145~~	~~03/12/2013~~	~~01/12/2017~~	~~Introduces amendments to the following documents: Annexes attached to PSI 26/2011 NOMS Finance Manual~~
~~37/2013 (Revision)~~	~~15/2013 (Revision)~~	~~NOMS Finance Manual~~	~~Financial Governance Team, Finance & Analysis Directorate~~ ~~Policy.finance@noms.gsi.gov.uk~~	~~03/12/2013~~	~~01/12/2017~~	~~Revised 30 June 2016 – New contact details have been added and the Manual re-issued as a PDF version. The location references to the Manual have also been updated. No other parts of the PSI have been amended.~~
~~37/2013 (Revision)~~	~~15/2013 (Revision)~~	~~NOMS Finance Manual~~	~~HMPPS Finance & Analysis Directorate~~ ~~policy.finance@justice.gov.uk~~	~~03/12/2013~~	~~N/A~~	~~Revised 23 January 2019- Update to email contact.~~ ~~No other parts of the PSI have been amended.~~ ~~Cancelled and Replaced by the Finance Manual Policy Framework – September 2019~~
38/2013		Reconsideration of Central Vetting Decisions by Exception	Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit SOCT.Procedures@hmps.gsi.gov.uk		N/A	No copy of this Instruction held by the OPG Secretariat
~~01/2014 (Withdrawn)~~	~~01/2014 (Withdrawn)~~	~~First Aid~~	~~For further information about this PSI contact~~ ~~Policy Lead:~~ ~~Anne Norton – Senior Occupational Health Advisor, Expert Centre, NOMS HQ~~ ~~Email – Anne.norton@noms.gsi.gov.uk~~ ~~Tel: 0300 047 5029~~ ~~Or~~ ~~Mark Poole – Regional Health & Safety Advisor – East of England~~ ~~Email – mark.poole2@hmps.gsi.gov.uk~~ ~~Tel: 01953 804020 (HMP Wayland)~~ ~~0144 0743194 (EoE Regional Office)~~ ~~07889 540450 (mobile)~~	~~13/01/2014~~	~~12/01/2018~~	~~Replaces the following documents which are hereby cancelled:~~ ~~03/2010 – First Aid Guidance~~ ~~Withdrawn. Later replaced by PSI 29/2015~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
02/2014	08/2014	NOMS Policy on Managing Performance	Queries to Shared Services HR Contact Centre 0845 010 3504	01/04/2014	27/03/2018	This policy replaces PSI 11/2013 – AI 01/2013 NOMS Performance Management Policy chapter 5 for the 2014/15 reporting cycle and thereafter. PSI 11/2013 – AI 01/2013 will apply to the closure of 2013/14 reports only.
02/2014 (Revision)	08/2014 (Revision)	NOMS Policy on Managing Performance	MoJ People Group hrpolicy@Justice.gov.uk	01/04/2014	N/A	Revised March 2016 A decision was made by the NOMS National Management Executive Committee to introduce a simplified SPDR form to particularly support managers with large management spans. Small policy changes have been added to reflect the new form. April 2022 - Replaced by the Performance Management Policy & Toolkit (online only)
03/2014		Not issued				
04/2014		National Security Framework Ref: NSF 4.5 Intelligence – Regulation of Investigatory Powers Act Acquisition of Communications Data **(Unclassified and Restricted versions)**	Security, Order and Counter Terrorism National Intelligence Unit Intelligence.projectspolicy@justice.gov.uk	31/01/2014	N/A	This PSI, together with others on intelligence and powers under the Regulation of Investigatory Powers Act (RIPA) replaced guidance in the previous NSF Function 4 (Communications and Surveillance). This has now been cancelled and replaced by the Investigatory Powers Policy Framework 1st June 2021.
05/2014		Safeguarding of Children and Vulnerable Adults: - Changes to Disqualification Order Regime - Access to Information on Barred Status of Offenders	Angela Colyer Safeguarding Policy Lead Offender Management & Public Protection Group Email: angela.coyler@noms.gsi.gov.uk Tel: 0300 0474431	03/02/2014	30/01/2018	

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
05/2014 (Revised)		Safeguarding of Children and Vulnerable Adults: - Changes to Disqualification Order Regime - Access to Information on Barred Status of Offenders	Public Protection Group - Public Protection Casework Section ppps@justice.gov.uk	03/02/2014	N/A	Revised October 2015 - Amendment made to the contact details on the front page. **4/11/2024** – Updated to reference the Prison Public Protection PF
~~06/2014~~	~~04/2014~~	~~National Security Framework – Ref: NSF 2.1~~ ~~Control and Order Function: Use of Force – Implementation of Minimising and Managing Physical Restraint~~	~~Security, Order and Counter Terrorism. Operational Response and Resilience Unit~~ ~~ORRU.enquiries@noms.gsi.gov.uk~~	~~07/03/2014~~	~~N/A~~	~~Introduces amendments to the following documents:~~ ~~PSO 1600 Use of Force~~ ~~**05/02/2024** – replaced by the Use of Force, Restraint and Restrictive Practices in the Children and Young People Secure Estate PF.~~
07/2014	05/2014	National Security Framework Ref: 15.1 Vetting Function – Security Vetting	Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit SOCT.Procedures@justice.gov.uk	01/06/2014	N/A	Replaces the following documents which are hereby cancelled: - PSI 43/2010 **26 June 2021** – This policy has been up-dated to reflect the termination of CRC contracts **20 Feb 2025** – updated contacts and links to associated documents
~~08/2014~~		~~North West 'Through the Gate Substance Misuse Services' Drug Testing Project~~	~~Caroline Bonds~~ ~~Health, Wellbeing and Substance Misuse Team~~ ~~Commissioning Group~~ ~~Tel: 0300 047 5603~~ ~~Email:~~ ~~caroline.bonds@noms.gsi.gov.uk~~	~~10/03/2014~~	~~09/03/2015~~	~~Introduces amendments to the following documents: PSO 3601 Mandatory Drug Testing~~
~~08/2014 (Revision)~~		~~North West 'Through the Gate Substance Misuse Services' Drug Testing Project~~	~~Caroline Bonds Health, Wellbeing and Substance Misuse Team Commissioning Group Tel: 0300 047 5603 Email:~~ ~~caroline.bonds@noms.gsi.gov.uk~~	~~10/03/2014~~	~~31/03/2015~~	~~Revised December 2014~~ ~~Made obsolete by the Deregulation Team in November 2016 because it relates to a project that was time bound and is no longer running~~
~~09/2014~~	~~06/2014~~	~~Incident Management Manual~~ ~~**(Protect)**~~	~~Security, Order and Counter Terrorism. Operational Response and Resilience Unit~~ ~~ORRU.enquiries@noms.gsi.gov.uk~~	~~11/03/2014~~	~~N/A~~	~~This PSI replaces PSO 1400 (RESTRICTED) issues date 20/04/2008~~ ~~Cancelled and replaced by the Incident Management Manual May 2022~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
10/2014	07/2014	*Changes to NOMS Ill Health Retirement Referrals*	MoJ People Group hrpolicy@Justice.gov.uk	01/03/2014	N/A	Introduces amendments to the following documents: PSO 8404 Management of Attendance This is a policy revision and an alteration to Para 2.38 and 2.43
11/2014	09/2014	*NOMS Policy on Employee Induction and Probationary Periods*	MoJ People Group hrpolicy@Justice.gov.uk	01/04/2014	N/A	PSI 11/2013 is replaced by both this policy) for induction and probationary periods) and PSI 02/2014, AI 08/2014 – NOMS Performance Management Policy, for SPDRs opened from 1 April 2014.
12/2014	10/2014	*Government Secure Classification Policy*	MOJ Information Security Team dataprotection@justice.gov.uk	02/04/2014	N/A	This document replaces the guidance on the Government Protective Marking Scheme in PSO 9015 and PI 09/2009 **26 June 2021** – This policy has been up-dated to reflect the termination of CRC contracts
~~13/2014~~	~~11/2014~~	~~NOMS Business Continuity Management Manual~~	~~Security, Order and Counter Terrorism~~ ~~BC&R@noms.gsi.gov.uk~~	~~17/04/2014~~	~~N/A~~	~~Replaces PSO 1401~~ ~~Revised March 2018 – expiry date extended to 30/10/18.~~ ~~Cancelled in July 2019 by the Business Continuity Policy Framework.~~
~~14/2014~~		~~Case Allocation~~	~~Neil Stone: Head of Community Offender Management Policy.~~ ~~Neil.stone@noms.gsi.gov.uk~~ ~~07545732823~~	~~01/06/2014~~	~~31/03/2018~~	
~~14/2014 (Revised)~~		~~Case Allocation~~	~~Neil Stone: Head of Community Offender Management Policy.~~ ~~Neil.stone@noms.gsi.gov.uk~~ ~~Tel: 020 3334 0464~~ ~~Jackie Ashby Offender Management Policy Manager~~ ~~Jacqueline.ashby@noms.gsi.gov.uk~~	~~01/06/2014~~	~~01/04/2016~~	~~Revised 24 October 2014~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~14/2014 (Revised)~~		~~Case Allocation~~	~~Neil Stone: Head of Community Offender Management Policy. Neil.stone@noms.gsi.gov.uk 07545732823 Jackie Ashby Offender Management Policy Manager Jacqueline.ashby@noms.gsi.gov.uk~~	~~01/06/2014~~	~~01/04/2016~~	~~11 August 2015 This instruction has been updated at paragraphs 1.1, 1.2, 1.9, 2.5, 3.2, 3.6, 3.22 to reflect the change in working practice for case allocation from one working day to two working days. The instruction was previously updated on 24 October 2014 to account for changes in the early phases of the Transforming Rehabilitation Programme.~~
~~14/2014 (Revised)~~		~~Case Allocation~~	~~Neil Stone: Head of Community Offender Management Policy. Neil.stone@noms.gsi.gov.uk 07545732823 Jackie Ashby Offender Management Policy Manager Jacqueline.ashby@noms.gsi.gov.uk~~	~~01/06/2014~~	~~N/A~~	~~22 December 2015 – Paragraph 2.17 clarifies the case allocation responsibilities with regard to a Community Order or Suspended Sentence Order with a singleton prohibited activity or exclusion, residence, non-electronically monitored curfew requirement. The paragraph numbering has also been reformatted.~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~14/2014 (Revised)~~		~~Case Allocation~~	~~Gordon.callum2@justice.gov.uk~~ ~~Assurance and Intelligence Team~~	~~01/06/2014~~	~~N/A~~	~~Revised 27 March 2017 - This instruction has been updated at paragraphs;~~ • ~~1.12, Annex A and the addition of Annex F to reflect the automatic allocation to the National Probation Service of individuals who are subject to either a Sexual Risk Order or a Sexual Harm Prevention Order. These are civil orders available under Part 2 of the Sexual Offences Act 2003 that can be applied to relevant sex offenders and those who pose a risk of sexual harm.~~ • ~~1.16 and 2.30 to reflect the automatic allocation of individuals to Community Rehabilitation Companies (CRC) who are subject to an Enforcement Order (except for those currently supervised by the National Probation Service (NPS) as under the Children Act 1989 (as amended by The Children and Adoption Act 2006).~~ • ~~2.26 & 3.6 Serious Crime Prevention Orders (SCPO).~~ • ~~3.11 No Fixed Abode.~~ • ~~Annex C Verifying Foreign Nationals proforma.~~ • ~~The paragraph numbering has been reordered throughout this instruction.~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
14/2014 (Revised)		Case Allocation	Gordon.callum2@justice.gov.uk Assurance and Intelligence Team	01/06/2014	N/A	14 November 2019. Updated to reflect that NPS takes over from CRC's (in Wales only) from 30 November 2019 **26 June 2021** – This policy has been up-dated to reflect the termination of CRC contracts. Also, information originally contained at **Annex E** of this document has been replaced with newly drafted interim operational guidance **September 2021** – The revision to this guidance introduces further instructions on the processes to be followed where an individual receives a sentence of immediate custody, as well as clarifying how to answer the OMiC-eligibility question on the CAS form and what assessment should be considered by Court Teams where cases meet the automatic 'legacy NPS' allocation criteria. **Feb 2026** – Updates to Annex E and Appendix A
~~15/2014~~		~~Investigations and learning following incidents of serious self-harm or serious assaults~~	~~Nicola Waterman, nicola.waterman@noms.gsi.gov.uk Tel: 03000475683 Jacqueline Townley, jacqueline.townley@noms.gsi.gov.uk Tel: 0300 047 5678, or Chris Barnett-Page: christopher.barnett-page@noms.gsi.gov.uk Tel: 0300 047 5263 Equality, Rights and Decency (ERD) Group~~	~~14/04/2014~~	~~02/04/2018~~	

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~15/2014 (Revision)~~		~~Investigations and learning following incidents of serious self-harm or serious assaults~~	~~Nicola Waterman, nicola.waterman@noms.gsi.gov.uk, 0300 047 5683 or Chris Barnett-Page, christopher.barnett-page@noms.gsi.gov.uk, 0300 047 5263 Equality, Rights and Decency (ERD) Group~~	~~14/04/2014~~	~~02/04/2018~~	~~Revised July 2014 – Annexes A, B & C of this Prison Service Instruction (PSI) were reviewed and amended on the 11 July 2014. No changes were made to the policy within this document. Copies held of versions issued before the 11 July must be destroyed.~~
~~15/2014 (Revision)~~		~~Investigations and learning following incidents of serious self-harm or serious assaults~~	~~Nicola Waterman, nicola.waterman@noms.gsi.gov.uk, 0300 047 5683 or Chris Barnett-Page, christopher.barnett-page@noms.gsi.gov.uk, 0300 047 5263 Equality, Rights and Decency (ERD) Group~~	~~14/04/2014~~	~~02/04/2018~~	~~Revised 26 April 2016 - Annex C of this Prison Service Instruction (PSI) was reviewed and amended on the 8 April 2016. No changes were made to the policy within this document. Copies held of versions issued before the 8 April must be destroyed.~~
15/2014 (Revision)		Investigations and Learning Following Incidents of Serious Self-Harm or Serious Assaults	Prison Safety PrisonSafetyAdmin@justice.gov.uk	14/04/2014	N/A	Revised 13 July 2016 – Instruction has been updated to rectify typographical errors of acronyms. No change has been made to the policy content. **22 May 2023** – Annex C updated
~~16/2014~~		~~Revised Searching Policy for Young People: National Security Framework Function 3~~	~~Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit~~ ~~SOCT.Procedures@justice.gov.uk~~	~~05/05/2014~~	~~N/A~~	~~Replaces policy on the searching of young people contained within Chapter 2 of PSI 08/2012, "Care and Management of Young People".~~ ~~Cancelled and replaced by PSI 07/2016~~
17/2014	12/2014	*Trade Union Facility Time*	Prisons (ER) EmployeeRelations@justice.gov.uk	11/04/2014	N/A	March 2018 – ER confirmed this still in force

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~18/2014~~		~~Licences, licence conditions and polygraph examinations~~	~~For general enquiries: Brian Chapman – Licence Conditions Senior Policy Manager. Email: Brian.Chapman@noms.gsi.gov.uk Tel: 020 7035 1450~~ ~~For polygraph examination related issues: Heather Sutton – Head of Sex Offender Team. Email: heather.sutton@noms.gsi.gov.uk Tel. 0300 047 4743~~ ~~For victim related issues: Laura Toze – Head of Victims and Safeguarding Team. Email: Laura.Toze@noms.gsi.gov.uk Tel: 0300 047 4428~~ ~~For bespoke conditions and licence variations (pre-release): James Hough Email: James.Hough@noms.gsi.gov.uk Tel: 0300 047 4475~~ ~~For bespoke conditions and licence variations (post-release): Sajjda Zafar Email: sajjda.zafar@noms.gsi.gov.uk Tel: 0300 047 4559~~ ~~For TACT/extremism issues: Max Beatson – Head of Extremism. Email: max.beatson@noms.gsi.gov.uk Tel: 0300 047 4367~~	~~01/05/2014~~	~~01/05/2018~~	~~Replaces the following document which is hereby cancelled:- PSI 40/2012 – Licences and Licence Conditions.~~ ~~Cancelled and replaced by PSI 12/2015.~~
~~19/2014~~	~~14/2014~~	~~Sentence Planning~~	~~Miranda Wilkinson – Offender Assessment and Management Section, Offender Management and Public Protection Group Miranda.wilkinson@noms.gsi.gov.uk~~	~~02/06/2014~~	~~01/05/2018~~	

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~19/2014 (Revised)~~	~~14/2014~~	~~Sentence Planning~~	~~Miranda Wilkinson – Offender Assessment and Management Section, Offender Management and Public Protection Group Miranda.wilkinson@noms.gsi.gov.uk Tel 020 3334 0466~~	~~24/10/2014~~	~~23/10/2018~~	~~Update 24 October 2014 – This version replaced the original instruction which was temporarily withdrawn. This instruction was updated to accurately reflect the expectations regarding assessment and planning for CRCs and NPS in line with contractual requirements and National Standards, and to clarify the position with regard to responsibilities for sentence planning in custody. In a change to the instruction from 2012, responsibility for assessment and planning for the custodial phase of the sentence for Prolific and Priority Offenders who are not assessed as posing a high risk of serious harm will fall to prison staff. Previously, these were the responsibility of Probation Trusts.~~
~~19/2014 (Revised)~~	~~14/2014~~	~~Sentence Planning~~	~~Miranda Wilkinson – Offender Assessment and Management Section, Offender Management and Public Protection Group Miranda.wilkinson@noms.gsi.gov.uk Tel 020 3334 0466~~	~~24/10/2014~~	~~23/10/2018~~	~~Update 1 February 2015 – Following a final round of consultation some minor amendments were made to clarify roles and the distinction between different types of plan.~~
19/2014 (Revised)	14/2014	Sentence Planning	Safety Team omicenquiries@justice.gov.uk	24/10/2014	N/A	October 2015 Updated contact details
~~20/2014~~		~~Permanent resettlement outside England and Wales of offenders on licence~~	~~Brian Chapman – Licence Conditions Senior Policy Manager. Email: Brian.Chapman@noms.gsi.gov.uk Tel:0300 047 4424~~	~~01/06/2014~~	~~For review by 30/04/2015~~	~~Replaces the following documents which are hereby cancelled: PSI 01/2013 – PI 02/2013 Resettlement outside England and Wales on Licence.~~ ~~Cancelled and replaced by PSI 08/2015~~
21/2014	16/2014	Data Gateway Service Approval of Data Collections	Prison & Probation Analytical Services datagateway@noms.gsi.gov.uk	01/05/2014	N/A	Replaces the following document which is hereby cancelled: PSI 59/2010 – Data gateway service approval of data collections.

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
22/2014	17/2014	Research Applications	Prison & Probation Analytical Services national.research@justice.gov.uk	01/06/2014	N/A	Replaces the following documents which are hereby cancelled: AI 02/2012 – PSI 13/2012 – PI 07/2012 – Research Applications. **26 June 2021** – This policy has been up-dated to reflect the termination of CRC contracts **12 August 2021** - Updates made throughout to reflect the reunification of probation services
23/2014 (revision)		Prison-NOMIS (Prison National Offender Management Information System)	IT Julie.Brett@justice.gov.uk	27/01/2020 – revision	N/A	Replaces the following document which is hereby cancelled: PSI 73/2011 Prison Nomis. January 2020 – Minor changes to align with new Incentives PF.
~~24/2014~~	~~18/2014~~	~~Information Assurance Policy~~	~~Clare Lewis, Information Policy and Assurance Team, NOMS. Clare.lewis@hmps.gsi.gov.uk 0300 047 6590~~	~~01/06/2014~~	~~30/04/2018~~	~~Replaces the following documents which are hereby cancelled: PSO 9015/ PI 03/2009~~
~~24/2014 (Revised)~~	~~18/2014~~	~~Information Assurance Policy~~	~~Information Security informationmgmtsecurity@noms.gsi.gov.uk~~	~~01/06/2014~~	~~N/A~~	~~Revised 14 July 2016 This update corrects some inaccuracies in the incident management process and amends contact and team names for clarity. Replaces the following documents which are hereby cancelled: AI 03/2009 Cancelled by the Information Security PF 29 January 2020~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
25/2014	19/2014	IT Security Policy	Information Security dataprotection@justice.gov.uk	01/06/2014	N/A	Replaces the following document which is hereby cancelled: PSO 9010 IT Security. **26 June 2021** – This policy has been up-dated to reflect the termination of CRC contracts **18 Feb 2025 –** contact details updated along with links to associated documents
~~26/2014~~		~~Handling of sensitive information provided by criminal justice agencies~~	~~PPCS.policy@noms.gsi.gov.uk~~	~~01/06/2014~~	~~For review by 31 December 2014~~	~~Replaces the following documents which are hereby cancelled: PI 60/2010 – PSI 61/2010; PC 26/2007; and PSO 6000 Chapter 5 section 5.16.~~ ~~Replaced and cancelled by PSI 15/2016 PI 14/2016~~
~~27/2014~~	~~20/2014~~	~~National Security Framework Vetting function Security vetting – additional risk criteria for ex-offenders working in prison and community settings~~	~~Guy Woollven Vetting Policy, Security Policy Unit, NOS Directorate, 7th Floor, Clive House, 70 Petty France, London. SW1H 9EX Email: guy.woollven@noms.gsi.gov.uk Office : 0300 047 6207~~	~~01/06/2014~~	~~30/11/2018~~	~~Replaces the following document which is hereby cancelled : PSI 31/2012 – Security Vetting : Additional risk assessment criteria following disclosed criminal convictions (ex offenders).~~
~~27/2014 (Revision)~~	~~20/2014 (Revision)~~	~~National Security Framework Ref: 15.3 Vetting Function: Security Vetting – Additional Risk Criteria for Ex-Offenders Working in Prison and Community Settings~~	~~Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit SOCT.Procedures@justice.gov.uk~~	~~01/06/2014 (revised 24/10/2014)~~	~~N/A~~	~~Revised 24 October 2014~~ ~~**26 June 2021** – This policy has been up-dated to reflect the termination of CRC contracts~~ ~~**31 March 2026 –** cancelled and replaced by the Personnel with Lived Experience PF~~
~~28/2014~~	~~21/2014~~	~~NOMS Performance Hub Data Quality Policy~~	~~Prison & Probation Analytical Services HubUsers@noms.gsi.gov.uk~~	~~01/05/2014~~	~~N/A~~	~~Cancelled 10/6/2024. Replaced with online guidance via the HMPPS Performance Hub~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~29/2014~~		~~Release on licence for foreign national prisoners pending deportation~~	~~Brian Chapman – Licence Conditions Senior Policy Manager. Email: Brian.Chapman@noms.gsi.gov.uk Tel: 0300 047 4424~~	~~01/06/2014~~	~~30/04/2016~~ ~~(This is an interim instruction and is subject to review)~~	~~Replaces the following documents which are hereby cancelled: PI 15/2011 / PSI 65/2011 – Foreign National Prisoners Liable for Deportation.~~
~~29/2014 (Revised)~~		~~Release on licence for foreign national prisoners pending deportation~~	~~Brian Chapman – Licence Conditions Senior Policy Manager. Email: Brian.Chapman@noms.gsi.gov.uk Tel: 020 3334 0454~~	~~01/06/2014~~	~~30/04/2016~~ ~~(This is an interim instruction and is subject to review)~~	~~Revised 26 August 2014 – Annex C in this instruction has been revised to provide clarity and up to date OM Guidance and new information provided to NOMS by the Home Office Immigration Enforcement (HOIE) Criminal Casework concerning the different types of HOIE provided Section 4 accommodation for FNPs.~~
~~29/2014 (Revised)~~		~~Release on licence for foreign national prisoners pending deportation~~	~~Public Protection Group - Public Protection Casework Section~~ ~~licence.policy@noms.gsi.gov.uk~~	~~01/06/2014~~	~~N/A~~	~~October 2015 updated contact details~~ ~~**April 2014** – cancelled and replaced by the Foreign National Offenders on Licence, PSS and IS91 PF~~
~~30/2014~~	~~22/2014~~	~~Recall Review & Re-release of Recall Offenders~~	~~Email: ppcs.policy@noms.gsi.gov.uk Ian York Tel: 0300 047 4330 Emma McMaster Tel: 0300 047 4276 Saj Zafar Tel: 0300 047 4559~~	~~01/06/2014~~	~~-~~	~~Replaces the following documents which are hereby cancelled: AI 09/2013 – PSI 17/2013 – PI 07/2013 ; PSI 29/2008 ; PC 12/2008 ; PC 29/2007 ; PC 14/2008 ; PI 04/2009.~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~30/2014 (Revised)~~	~~22/2014~~	~~Recall Review & Re-release of Recall Offenders~~	~~Email: ppcs.policy@noms.gsi.gov.uk Ian York Tel: 0300 047 4330 Emma McMaster Tel: 0300 047 4276 Saj Zafar Tel: 0300 047 4559~~	~~01/06/2014 (Revised 24/10/2014)~~	~~31/05/2018~~	~~Update 24 October 2014 & 1 February 2015 - This instruction has been updated in preparation of the Commencement of the provisions of the Offender Rehabilitation Act 2014 (ORA 2014). The executive summary at the beginning of the Instruction sets out the process for recall determinate sentence prisoners serving a sentence of less than 12 months and whose index offence was committed on or after the Commencement of the ORA 2014 provisions. All other guidance on recall, review and re-release of determinate sentence prisoners remains unchanged. Further information can be found in the Executive Summary.~~
~~30/2014 (Revised)~~	~~22/2014~~	~~Recall Review & Re-release of Recall Offenders~~	~~Email: ppcs.policy@noms.gsi.gov.uk Policy Queries: Emma Thompson 020 3334 0651 Operational Specific Queries: Ian York 020 3334 0666 Emma McMaster 020 3334 0668 Saj Zafar 020 3334 0667~~	~~31/06/2014~~	~~31/01/2017~~	~~Update October 2015 – Amendment made to the contact details on the front page.~~
~~30/2014 (Revised)~~	~~22/2014~~	~~Recall Review & Re-release of Recall Offenders~~	~~Email: ppcs.policy@noms.gsi.gov.uk Policy Queries: Emma Thompson 020 3334 0651 Operational Specific Queries: Ian York 020 3334 0666 Emma McMaster 020 3334 0668 Saj Zafar 020 3334 0667~~	~~01/06/2014~~	~~31/01/2017~~	~~Update February 2016 - References to Annex B pro-forma on page 65 Section 19; Page 68 section 29; and Page 76 section 41 have been amended to refer to Annex A pro-forma.~~
~~30/2014~~	~~22/2014~~	~~Recall Review & Re-release of Recall Offenders~~	~~Email: ppcs.policy@noms.gsi.gov.uk Policy Queries: Emma Thompson 020 3334 0651 Operational Specific Queries: Ian York 020 3334 0666 Emma McMaster 020 3334 0668 Patricia O'Neill 020 3334 0698~~	~~01/06/2017~~	~~31/01/2017~~	~~Update January 2017 - Amendment made to the contact details on the front page and Annex F Pro-Forma 'Notice of Return to Custody' has been updated.~~ ~~Replaced by Recall, Review and re-release Policy Framework April 2019~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~31/2014~~		~~Post Sentence Supervision Requirements~~	~~For general enquiries: Brian Chapman – Licence Conditions Senior Policy Manager. Email: brian.chapman@noms.gsi.gov.uk Tel: 0300 047 4424~~ ~~For breach related enquiries: Neil Stone – Offender Management Court Work Lead. Email: neil.stone@noms.gsi.gov.uk Tel: 0300 047 4598/ 07545 732 823~~	~~01/11/2014~~	~~31/03/2016~~	
~~31/2014 (Revised)~~		~~Post Sentence Supervision Requirements~~	~~Safer Custody and Public Protection Group - Public Protection Casework Section~~ ~~licence.policy@noms.gsi.gov.uk~~	~~01/11/2014~~	~~N/A~~	~~Revised October 2015 Updated contact details~~ ~~Replaced by The Post Sentence Supervision Requirements Policy Framework .~~ ~~Cancelled by OPSDR March 2020~~
32/2014		Drug Appointment and Drug Testing for Licence Conditions and Post-Sentence Supervision Requirements	Health and Care Partnerships Group health@justice.gov.uk	01/11/2014	N/A	
~~33/2014~~	~~23/2014~~	~~Managing and Reporting on Extremist Behaviour in custody **(Official Sensitive)**~~	~~Central Policy Lead - Extremism Unit, Clive House, 70 Petty France, London, SW1H 9EX. Telephone – 0300 047 6160/6165 Email – securitygroup.extremism@hmps.gsi.gov.uk Regional CT Coordinators & HSCTIU~~	~~June 2014~~	~~June 2016~~	~~Replaces PSI 43/2011~~ ~~Replaced by PSI 13/2016 – AI 11/2016~~
~~34/2014~~		~~Provision of offender risk information to Home Office immigration enforcement regarding foreign national offenders who are being considered for deportation~~	~~Brian Chapman Offender Management and Public Protection Group, NOMS Tel: 020 3334 0454 Email: NOMSOffenderManagement@NOMS.gsi.gov.uk~~	~~01/08/2014~~	~~31/07/2017~~	~~Replaces the following documents which are hereby cancelled: PC 11/2007 – Deportation of EEA National Prisoners; and PC 32/2007 - Management of FNPs, Licences, Bail Hearings, Releases from Immigration Detention and Deportation.~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~34/2014 (Revised)~~		~~Provision Of Offender Risk Information To Home Office Immigration Enforcement Regarding Foreign National Offenders Who Are Being Considered For Deportation~~	~~Safer Custody and Public Protection Group - Public Protection Casework Section~~ ~~licence.policy@noms.gsi.gov.uk~~	~~01/08/2014~~	~~N/A~~	~~Revised October 2015 Updated contact details~~ ~~**April 2024** - cancelled and replaced by the Foreign National Offenders on Licence, PSS and IS91 PF~~
~~35/2014~~		~~Records, Archiving, Retention and Disposal~~	~~NOMS Information Policy and Assurance Clive House Petty France London SW1H 9EX Email: NOMSIMteam@noms.gsi.gov.uk Tel: 0300 047 4058~~	~~04/08/2014~~	~~28/07/2015~~	~~Cancels PSO 9025, PSO 1251 and PSI 19/2012 N.B. PSI 19/2012 was not cancelled it was never issued Cancelled and replaced by PSI 04/2018~~
~~36/2014~~		~~Polygraph Examinations: instructions for imposing licence conditions for the polygraph on sexual offenders~~	~~Heather Sutton, Head of the Sex Offender Team, OMPPG E-mail: Heather.Sutton@noms.gsi.gov.uk Tel: 0300 0474743~~	~~08/08/2014~~	~~31/07/2015~~	~~Replaces and cancels: PSI 42/2011 - End of Polygraph Pilot. "Interim Guidance to Trusts in relation to securing additional licence conditions for polygraph testing of sexual offenders due for release from 6 January 2014", issued August 2013.~~
~~36/2014 (Revised)~~		~~Polygraph Examinations: Instructions for Imposing Licence Conditions for the Polygraph on Sexual Offenders~~	~~Safer Custody and Public Protection Group – Public Protection Casework Section~~ ~~NOMSPolygraphTeam@noms.gsi.gov.uk~~	~~08/08/2014~~	~~N/A~~	~~Revised October 2015 Updated contact details Cancelled by the new Polygraph PF June 2021~~
-	24/2014 AI Only	NOMS Policy for Junior Attendance Centres	Richard Pearce, Offender Management and Public Protection Group Email: richard.pearce3@noms.gsi.gov.uk - Tel: 07920 083880	01/08/2014	31/03/2015	Replaces and cancels: AI 09/2012 - PI 15/2012 NOMS Attendance Centre Policy and Practice Instructions
37/2014	25/2014	Eligibility for Open Conditions and for ROTL of Prisoners Subject to Deportation Proceedings	Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit SOCT.Procedures@justice.gov.uk	14/08/2014	N/A	

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~38/2014~~		~~Not issued~~				~~This was never issued. See PSI 05/2015 for Security Vetting – Reconsideration of Central Vetting Decisions by Exception~~
~~39/2014~~	~~26/2014~~	~~National Security Framework Ref:15.5~~ ~~Vetting Function: Security Vetting – Using Offenders as Mentors in the Community and in Custody~~	~~Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit~~ ~~SOCT.Procedures@justice.gov.uk~~	~~23/09/2014~~	~~N/A~~	~~**26 June 2021** – This policy has been up-dated to reflect the termination of CRC contracts~~ ~~31 March 2026 – cancelled and replaced by the Personnel with Lived Experience PF~~
~~40/2014~~		~~Mandatory Use of ViSOR~~	~~Gareth Hale – gareth.hale@hmps.gsi.gov.uk – Telephone: 020 3344 0532~~	~~22/10/2014~~	~~20/11/2018~~	~~Replaces the following documents which are hereby cancelled: PSI 06/2013 and PI 03/2013 which replaced PI 05/2009 and PSI 27/2009.~~ ~~Update October 2014 - This instruction has been revised to reflect the new community/probation structures (NPS/CRCs) delivered by the TR programme. References to Probation Trusts have been removed and replaced with NPS. Changes also relate to updating the Police Vetting Unit contact details, removing an annex (D) which provided details of the ViSOR pilot and reinforcing the benefits of quality assurance, (see 2.11) log on audits and ensuring ViSOR is addressed in supervision and the appraisal process.~~ ~~N.B. Although the Instruction is marked as an update this is the original. The revisions referenced refer to the amendments made since PSI 06/2013 PI 03/2013 was issued.~~
~~40/2014 (revised)~~		~~Mandatory Use of ViSOR~~	~~Public Protection Group – Public Protection Partnership Section~~ ~~MAPPA@Justice.gov.uk~~	~~22/10/2014~~	~~N/A~~	~~Revised October 2015 Updated contact details~~ ~~Cancelled by the Use of ViSOR PF January 2023.~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~41/2014~~		~~Process for Community Rehabilitation Companies to refer cases in custody or the community to National Probation Service for Risk Review, including escalation.~~	~~Assurance and Intelligence Team~~ ~~gordon.callum2@justice.gov.uk~~	~~24/10/2014~~	~~N/A~~	~~Replaces and cancels PI 08/2014~~ ~~Process for Community Rehabilitation Companies to refer cases in custody or the community to National Probation Service for Risk Review, including escalation.~~
~~41/2014 (Revision)~~		~~Process for Community Rehabilitation Companies to refer cases in custody or the community to National Probation Service for Risk Review, including escalation.~~	~~Assurance and Intelligence Team~~ ~~gordon.callum2@justice.gov.uk~~	~~24/10/2014~~	~~N/A~~	~~November 2019. Updated to reflect that NPS takes over from CRC's (in Wales only) from 30 November 2019~~
~~41/2014 (Revision)~~		~~Process for Community Rehabilitation Companies to refer cases in custody or the community to National Probation Service for Risk Review, including escalation.~~	~~Assurance and Intelligence Team~~ ~~gordon.callum2@justice.gov.uk~~	~~24/10/2014~~	~~n/a~~	~~January 2021 – An interim process (valid until 26 June 2021) has been added for risk escalation for long term custodial cases from CRCs to the NPS.~~ ~~Cancelled and replaced by the Case Transfer PF – June 2021~~
~~42/2014~~		~~National Security Framework Ref: 15.2~~ ~~Vetting Function – Exclusion of Personnel on Grounds of Misconduct~~	~~Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit~~ ~~SOCT.Procedures@justice.gov.uk~~	~~28/10/2014~~	~~N/A~~	~~Cancels PSI 24/2013~~ ~~**1 Jan 2025 –** cancelled and replaced by the Exclusion for Working for HMPPS PF~~
~~43/2014~~		~~National Security Framework Ref: 12.3~~ ~~Category A Function – Management and Security of Cat A Prisoners – Internal~~ ~~**(Official Sensitive)**~~	~~LTHSE~~ ~~categorya.hse@noms.gsi.gov.uk~~	~~16/11/2014~~	~~N/A~~	~~Replaces PSI 10/2013~~
43/2014 (Revised)		National Security Framework Ref: 12.3 *Category A Function – Management and Security of Cat A Prisoners – Internal* **(Official Sensitive)**	LTHSE categorya.hse@noms.gsi.gov.uk	16/11/2014	n/a	**Updated March 2021** - A number of alterations have been made to the policy due to changes in operating practices **20/09/2022** - Updated as a result of publication of the ACCI Policy Framework **5/01/2024** - Amended to align with the ACCI PF, concerning interception and monitoring of communications.

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~44/2014~~	~~28/2014~~	~~The Data Protection Act 1998 The Freedom of Information Act 2000 Environmental Information Regulations 2004~~	~~Kate Burns Communication and Information Directorate Ministry of Justice Post point 10.34 102 Petty France London, SW1H 9AJ Tel: 020 3334 3248 Email: kate.burns@justice.gsi.gov.uk~~	~~12/12/2014~~	~~11/12/2018~~	~~Associated documents: PSI 35/2014 – Records, Archiving, Retention and Disposal PSI 24/2014 AI 18/2014 PI 18/2014 - Information Assurance Policy PSI 27/2013 AI 11/2013 - Data Sharing PI 28/2014 - Archiving, Retention and Disposal Policy. Replaces and cancels: PSO 9020 (issue number 313): The Data Protection Act 1998, The Freedom of Information Act 2000, Environmental Information Regulations 2004. All hard copies of this instructions must be destroyed. This has been cancelled and replaced by PSI 03/2018.~~
~~45/2014~~		~~Religious festival dates for 2015~~	~~Kishwar Ahmed kishwar.ahmed@noms.gsi.gov.uk Chaplaincy Headquarters Tel: 0300 047 5178~~	~~01/01/2015~~	~~01/01/2016~~	~~Associated documents: PSI 51/2011 - Faith and Pastoral Care for Prisoners PSI 44/2010 - Annex B - Catering Operating Manual Service Specification for Faith and Pastoral Care for Prisoners See the NOMS directory of service specifications. Replaces and cancels: PSI 33/2013 – Religious Festival Dates for 2014 (as at 1 January 2015) Replaced and cancelled by: PSI 34/2015~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~46/2014~~	~~29/2014~~	~~Crown copyright and licenses~~	~~Francesca Emmett, Francesca.emmett@noms.gsi.gov.uk ; International Relations and Commercial Manager Tel: 01925 423400 (extension 445) and Mobile: 07530264231 .~~	~~22/12/2014~~	~~21/12/2018~~	
46/2014 (Revision)	29/2014	Crown Copyright and Licences	International / Crown Copyright and Licensing Hub crowncopyright@justice.gov.uk	22/12/2014	N/A	Revised December 2016 - This policy revises previously introduced mandatory processes to enable NOMS: to meet responsibilities under its accreditation to The National Archives' Information Fair Trader Scheme (IFTS), implementing the Re-use of Public Sector Information Regulations (2015); to protect Crown copyright, which represents valuable intellectual property rights, by actively managing such rights; to ensure that interventions and programmes - and any other materials covered by Crown Copyright - are delivered in accordance to their purpose and design and confidently challenge their unapproved delivery.
~~47/2014~~		~~Not issued~~				
~~48/2014~~		~~Not issued~~				

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~49/2014~~		~~Mother & Baby Units~~	~~Female Offender Policy Team~~ ~~cjwst@justice.gov.uk~~	~~23/12/2014~~	~~N/A~~	~~Associated documents~~ ~~PSI 51/2011 Faith and Pastoral Care for Prisoners~~ ~~PSI 32/2011 Ensuring Equality~~ ~~PSI 02/2012 Prisoner Complaints~~ ~~PSO 3601 Mandatory Drug Testing~~ ~~PSO 4800 Women Prisoners~~ ~~Ofsted Standards~~ ~~Working Together to Safeguard Children, DfE~~ ~~Cancels and replaces PSI 54/2011 Mother & Baby Units~~ September 2021 – this has now been replaced by the Pregnancy, Mother and Baby Units (MBUs), and Maternal Separation from Children up to the Age of Two in Women's Prisons Policy Framework.
01/2015	01/2015	The Allocation of prisoners liable to deportation or removal from the United Kingdom	FNO and Litigation ERDForeignNationals@justice.gov.uk	15/01/2015	N/A	Introduces amendments to the following documents: PSI 40/2011 Categorisation and Re categorisation of Adult Male Prisoners: Replaces page 23 paragraphs 18-28, page 33 paragraphs 12-22, page 39 Annex H:" List of FNP Priority Allocation Prisons to which Adult Male sentenced Category C be allocated". These sections will be removed from the PSI published on the intranet.

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
02/2015 Wales only	02/2015	Prison Library Service	Gemma.mcdowell1@justice.gov.uk	06/02/2015	N/A	Replaces the following documents which are hereby cancelled: - PSI 45/2011 **Amended April 2019** as a result of the new Education Policy Framework. The PSI's provisions now apply to Wales only **01/04/2025** – policy on handing and sending in of books transferred to this policy from the Incentives PF
~~03/2015~~		~~Sentence calculation – determinate sentenced prisoners~~	~~Sentencing Policy and Penalties Unit, 102 Petty France, London, SW1H 9AJ - Victoria Amat – 0203 334 4682 - Helen Scott – 07799 478603 or 0203 334 5045 Fax: 0870 739 5888 or 0870 739 4062~~	~~01/02/2015~~	~~31/01/2019~~	~~Cancels PSI 13/2013 – Sentence Calculation Determinate Sentenced Prisoners – issued on 1 February 2015 and its attached operational guidance~~
~~03/2015 (Revised)~~		~~Sentence calculation – determinate sentenced prisoners~~	~~Sentencing Policy and Penalties Unit , 102 Petty France, London, SW1H 9AJ - Victoria Amat – 0203 334 4682 - Helen Scott – 07799 478603 or 0203 334 5045 Fax: 0870 739 5888 or 0870 739 4062~~	~~01/02/2015~~	~~31/01/2019~~	~~Update 16 July 2015 -This re-issue of the PSI is to reflect two further pieces of legislation that affect the calculation of release dates: 1). The Criminal Justice and Courts Act 2015 (CJ&CA 2015) which was implemented on 13 April 2015 and which made changes to the release points of certain Extended Determinate Sentences (EDS) in addition to introducing a new type of sentence for "offenders of particular concern". The EDS change is NOT retrospective. 2). The Serious Crime Act 2015 (SCA 2015) which will be implemented on 1 June 2015 and which makes changes to the release points of those terms of imprisonment imposed in default of payment of confiscation orders of £10 million or more.~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~03/2015 (Revised)~~		~~Sentence Calculation – Determinate Sentenced Prisoners~~	~~Bail, Sentencing and Release Policy~~ ~~release.policy@justice.gov.uk~~	~~01/02/2016~~	~~N/A~~	~~Update December 2015 This was re-issued due to format issues, the content remains unchanged.~~ ~~May 2022 – Cancelled by Sentence Calculation PF~~
~~04/2015~~		~~Rehabilitation Services Specification – Custody~~	~~Fiona Radford Commissioning Strategies Group Tel:0300 049 7224 – Email: fiona.radford@noms.gsi.gov.uk~~	~~01/02/2015~~	~~31/07/2015~~	~~Cancels PSI 12/2012 Rehabilitation Services Specification Custody~~
~~04/2015 (Revised)~~		~~Rehabilitation Services Specification – Custody~~	~~Rehabilitation and Support Services Group~~ ~~Simon.Marshall1@justice.gov.uk~~	~~01/02/2015~~	~~N/A~~	~~Update 11 February 2015 – Policy lead contact details and link to directory of services specifications changed.~~
04/2015 (Revised)		Rehabilitation Services Specification - Custody	Rehabilitation and Support Services Group Rcsg.governance@justice.gov.uk	01/02/2015	N/A	November 2019. Updated to reflect that NPS takes over from CRC's (in Wales only) from 30 November 2019
~~05/2015~~	~~03/2015~~	~~National Security Framework NSF 15.4~~ ~~Security Vetting: Reconsideration of NOMS Central Vetting Decisions by Exception~~	~~Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit~~ ~~SOCT.Procedures@justice.gov.uk~~	~~01/02/2015~~	~~N/A~~	~~Cancels and replaces PSI 38/2014 Security Vetting – Reconsideration of Central Vetting Decisions by Exception~~ ~~N.B. PSI 38/2014 was never issued~~ ~~**26 June 2021** – This policy has been up-dated to reflect the termination of CRC contracts~~ ~~7 April 2025 – policy cancelled – now obsolete~~
~~06/2015~~	~~04/2015~~	~~Policy, organisation and summary arrangements for the management of health and safety~~	~~Kathryn Ball, Head of Occupational Health, Safety and Employee Assistance kathryn.ball@noms.gsi.gov.uk 07545 732805 or 0300 047 5003~~	~~01/02/2015~~	~~31/12/2016~~	~~Cancels and replaces PSI 42/2010.~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
06/2015 (revised)	04/2015	Policy, Organisation and Summary Arrangements for the Management of Health and Safety	HR (H&S) Health-Safety.national@justice.gov.uk	07/02/2018	N/A	Updated Feb 2018 – a number of changes (senior manager roles etc) Updated March 2021 - – a number of changes (senior manager roles etc) **31/7/2025** – updates to roles/terminology and updated policy statement
07/2015 (revision)		Early Days in Custody – Reception in, First night in Custody, and Induction to Custody	Safety Group PSPolicy.Framework@justice.gov.uk	27/01/2020 – revision	N/A	Cancels and replaces PSI 74/2011 Early Days in Custody – Reception In, First Night in Custody, and Induction to Custody January 2020 – Minor changes to align with new Incentives PF. **4/11/2024** – Updated to reference the Prison Public Protection PF
~~08/2015~~		~~Permanent resettlement outside England and Wales of offender's subject to post-release supervision~~	~~Brian Chapman – Licence Conditions Senior Policy Manager. Email: Brian.Chapman@noms.gsi.gov.uk Tel: 0300 047 4424~~	~~01/02/2015~~	~~01/02/2017~~	~~Cancels and replaces PSI 20/2014 – PI 14/2014 Permanent Resettlement outside England and Wales of Offenders on Licence~~
~~08/2015 (revised)~~		~~Permanent Resettlement Outside England and Wales of Offenders Subject to Post-Release Supervision~~	~~Public Protection Group – Public Protection Casework Section licence.policy@noms.gsi.gov.uk~~	~~01/02/2015~~	~~N/A~~	~~Update October 2015 – Amendments made to the contact details on the front page. July 2021 This PSI has now been cancelled by the Travel and Transfer On Licence outside of England and Wales Policy Framework.~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
09/2015		National Security Framework Ref: 12.1 Category A Function: The Identification, Initial Categorisation and Management of Potential and Provisional Category A / Restricted Status Prisoners	LTHSE categorya.hse@noms.gsi.gov.uk	04/03/2015	N/A	Cancels and replaces PSI 05/2013 – The Identification, initial categorisation and management of potential and provisional Category A / restricted status prisoners **20/09/2022** - Updated as a result of publication of the ACCI Policy Framework **11/08/2026** - Updated to reference the Interception, Monitoring and Security of Prisoner Communications Policy Framework
~~10/2015~~	~~07/2015~~	~~National Security Framework Ref: 6.6~~ ~~Security Management Function: Management and Security of Escape List (E-list) Prisoners~~	~~Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit~~ ~~SOCT.Procedures@justice.gov.uk~~	~~02/03/2015~~	~~N/A~~	~~Cancels and replaces PSI 56/2011 – Management and security of escape list (E-list) prisoners~~ ~~**Jan 2025** – cancelled and replaced by the Management of Escape List Prisoners Policy Framework~~
11/2015	08/2015	Fire Safety in Prison Establishments	Prisons Directorate (OHSF) NationalFireSafetyTeam@justice.gov.uk	31/03/2015	N/A	Cancels and replaces PSO 3803 – Fire Safety in prison establishments PSI 13/2009 – The use and maintenance of respiratory protective equipment (RPE) across the public-sector prison estate. 31 March 2022 – updated and now incorporates PSI 22/2011

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~~12/2015~~		~~Licence conditions, licences and licence and supervision notices~~	~~For general enquiries: Brian Chapman – Licence Conditions Senior Policy Manager. Email – Brian.Chapman@noms.gsi.gov.uk Tel: 0300 047 4424~~ ~~For polygraph examination related issues: Heather Sutton – Head of Sex Offender Team. Email: heather.sutton@noms.gsi.gov.uk Tel: 0300 047 4743~~ ~~For victim related issues: Laura Toze – Head of Victims and Safeguarding Team. Email: Laura.Toze@noms.gsi.gov.uk Tel: 0300 047 4428~~ ~~For bespoke conditions and licence variations (pre-release): James Hough Email: James.Hough@noms.gsi.gov.uk Tel: 0300 047 4475~~ ~~For bespoke conditions and licence variations (pre-release) : Sajjda Zafar Email: sajjda.zafar@noms.gsi.gov.uk Tel: 0300 047 4559~~ ~~For TACT/extremism issues: Claire Fuller – Head of Extremism. Email: claire.fuller@noms.gsi.gov.uk Tel: 0300 047 4894~~	~~23/03/2015~~	~~22/03/2019~~	~~Cancels and replaces PSI 18/2014 – Licences, Licence conditions and polygraph examinations.~~
~~12/2015 (Revised)~~		~~Licence Conditions, Licences and Licence and Supervision Notices~~	~~Public Protection Group - Public Protection Casework Section~~ ~~licence.policy@noms.gsi.gov.uk~~	~~23/03/2015~~	~~N/A~~	~~Update 7 April 2015 – this instruction has been amended to include revised telephone numbers and changes to licence conditions criteria at Annex A.~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~12/2015 (Revised)~~		~~Licence Conditions, Licences and Licence and Supervision Notices~~	~~Public Protection Group – Public Protection Casework Section~~ ~~licence.policy@noms.gsi.gov.uk~~	~~23/03/2015~~	~~n/a~~	~~Jan 2021 – Guidance updated to reflect the introduction of GPS location monitoring.~~ ~~July 2021 – this PSI has now been cancelled by the Licence Condition s Policy Framework.~~
~~13/2015~~		~~Release on temporary licence~~	~~If there are any queries about the contents of this instruction please direct them to the ROTL helpline:~~ ~~Junior Ogueri 0203 334 5043~~ ~~Suleman Qureshi 0203 334 5044~~ ~~Verginia Georgieva 0203 334 4689~~ ~~Sppu.early.release@justice.gsi.gov.uk~~	~~24/03/2015~~	~~23/03/2019~~	~~This instruction wholly replaces PSO 6300 – Release on Temporary Licence – for all offenders aged 18 and over. Copies of PSO 6300 should be retained solely in relation to temporary release applications by young people (i.e. under 18s), pending revision of the operational instructions applicable to them.~~ ~~Paragraphs 4.10 and 4.11 amend paragraphs 2.7.3 to 2.7.5 of PSO 4460 – Prisoners' Pay.~~ ~~Annex G and F (Memoranda of Understanding for paid and unpaid work placements) replace those included in PSO 2300 – Resettlement and PSI 76/2011 – Prisoner Earnings Act 1996~~
~~13/2015 (Revision)~~		~~Release on temporary licence~~	~~If there are any queries about the contents of this instruction please direct them to the ROTL helpline:~~ ~~Junior Ogueri 0203 334 5043~~ ~~Suleman Qureshi 0203 334 5044~~ ~~Verginia Georgieva 0203 334 4689~~ ~~sppu.early.release@justice.gsi.gov.uk~~	~~24/03/2015~~	~~23/03/2019~~	~~Revised March 2015 Typographical errors and corrupt annex D forms identified~~

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~~13/2015 (Revision)~~		~~Release on temporary licence~~	~~If there are any queries about the contents of this instruction please direct them to the ROTL helpline:~~ ~~Junior Ogueri 0203 334 5043~~ ~~Suleman Qureshi 0203 334 5044~~ ~~Verginia Georgieva 0203 334 4689~~ ~~sppu.early.release@justice.gsi.gov.uk~~	~~24/03/2015~~	~~23/03/2019~~	~~Revised August 2015 New Forms at Annex D. SLB also issued~~ ~~May 2019. Replaced by the Release on Temporary Licence Policy Framework~~
~~14/2015 (revision)~~	~~09/2015~~	~~Disposal of Prisoners Unauthorised Property~~	~~Equalities, Interventions & Operational practice group~~ ~~NLT@justice.gov.uk~~	~~27/01/2020~~	~~N/A~~	~~Paragraph 3.3 in this instruction replaces paragraph 2.76 in PSI 12/2011 – Prisoners' Property.~~ ~~This instruction should also be read in conjunction with PSI 51/2010 – Dealing with evidence and PSI 30/2011 – Instructions on Handling mobile phones and SIM card seizures.~~ ~~January 2020 – Minor changes to align with new Incentives PF~~ ~~Aug 2022 – replaced by the Prisoners Property PF.~~
~~15/2015~~	~~10/2015~~	~~Adult social care~~	~~For matters concerning England or Wales:~~ ~~Health, Wellbeing, & Substance Misuse Co-commissioning~~ ~~Health.co-commissioning@noms.gsi.gov.uk~~	~~01/04/2015~~	~~31/03/2016~~	~~See section 17 for amendments.~~ ~~Cancelled and replaced by PSI 03/2016 AI 06/2016 Adult Social Care~~
~~16/2015~~		~~Adult safeguarding in prison~~	~~Equality Rights and Decency Group PSIs16and17_2015questions@noms.gsi.gov.uk~~	~~01/04/2015~~	~~31/03/2019~~	
16/2015		Adult Safeguarding in Prison	Equalities, Interventions & Operational practice group NLT@justice.gov.uk	01/04/2015	N/A	Update 16 December 2016 – The only change to this document is the amendment made to the contact details on the front page.
~~17/2015~~		~~Prisoners assisting other prisoners~~	~~Equality Rights and Decency Group PSIs16and17_2015questions@noms.gsi.gov.uk~~	~~01/04/2015~~	~~31/03/2019~~	

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~17/2015 (Revision)~~		~~Prisoners assisting other prisoners~~	~~Equality, Rights and Decency Group ERDGPolicyAndRegulation@noms.gsi.gov.uk~~	~~01/04/2015~~	~~31/03/2019~~	~~Update 16 December 2016 – The only change to this document is the amendment made to the contact details on the front page.~~
17/2015 (revision)		Prisoners Assisting Other Prisoners	Equalities, Interventions & Operational practice group NLT@justice.gov.uk	27/01/2020 – revision	N/A	Update 1 November 2018- Minor amendment on paragraph 1.2 with the addition of a new link. January 2020 – Minor changes to align with new Incentives PF.
18/2015	13/2015	NOMS Health and Safety Arrangements for Radiation Safety of X Ray Security Equipment	HR (H&S) Health-Safety.national@justice.gov.uk	07/07/2015	N/A	Replaces the following documents which are hereby cancelled: PSO 3843 - All hard copies of these Instructions must be destroyed
~~19/2015~~	~~14/2015~~	~~NOMS Health and Safety Arrangements - Assessment and Control of Radon Exposure in NOMS' Custodial Premises~~	~~HR (H&S)~~ ~~Health-Safety.national@justice.gov.uk~~	~~07/07/2015~~	~~N/A~~	~~Replaces the following documents which are hereby cancelled: OHS Guidance Note 03/2011. replaced by the Assessment and Control of Radon in HMPPS Prisons, Probation Sites and Contracted Prisons~~ ~~April 2023 – replaced by the Radon PF~~
20/2015		The Cell Sharing Risk Assessment	Prison safety PrisonSafetyAdmin@justice.gov.uk	11/05/2015	N/A	Replaces the following documents which are hereby cancelled: PSI 09/2011.
~~21/2015~~		~~Revisions to NSF Function 6.3~~ ~~New Legislation – Unauthorised Possession Within Prisons of Knives and Other Offensive Weapons~~	~~Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit~~ ~~SOCT.Procedures@justice.gov.uk~~	~~01/06/2015~~	~~N/A~~	~~Updates NSF Function 6.3, (PSI 10/2012 – Conveyance and Possession of Prohibited Items and Other Related Offences) which will be amended to reflect this instruction in due course.~~ ~~**Jan 2025** – cancelled and replaced by the Managing conveyance of unauthorised and illicit items policy frameworks (open and closed prisons)~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~22/2015~~	~~11/2015~~	~~Generic parole process for indeterminate and determinate sentenced prisoners (GPP)~~	~~For Policy issues: ppcs.policy@noms.gsi.gov.uk For PPUD performance issues: performanceteam@noms.gsi.gov.uk~~	~~01 July 2015~~	~~For Review by 01 January 2016~~	~~Replaces the following documents which are hereby cancelled: PSI 36/2012 – PI 18/2012 Generic Parole Process (GPP) amended to incorporate Electronic Working; PSI 18/2013 – PI 08/2013 – Determinate Sentenced Prisoners Transferred under the Mental Health Act 1983; PSI 19/2013 – PI 09/2013 Generic Parole Process for Determinate sentence prisoners (GPP D).~~
~~22/2015 (revised)~~	~~11/2015 (revised)~~	~~Generic Parole Process for Indeterminate and Determinate Sentenced Prisoners (GPP)~~	~~Public Protection Group - Public Protection Casework Section ppcs.policy@justice.gov.uk~~	~~01/07/2015~~	~~N/A~~	~~This instruction was re-issued in January 2016 to extend its expiry date only. The content remains unchanged.~~ ~~Cancelled by GPP PF in Jan 2020.~~
~~23/2015~~		~~Centralised Case Supervision System for Restricted Status Women and Women with Complex Needs~~	~~Female Offender Policy Team cjwst@justice.gov.uk~~	~~01/07/2015~~	~~N/A~~	~~Cancelled by WECASP PF May 2021~~
~~24/2015~~		~~Enhanced Behaviour Monitoring (EBM)~~	~~Offender Management and Public Protection Group (OMPPG) Email: NOMSOffenderManagement@noms.gsi.gov.uk~~	~~01/07/2015~~	~~30/06/2019~~	~~May 2019. Replaced by the Enhanced Behaviour Monitoring Policy Framework~~
~~*25/2015*~~	~~15/2015~~	~~*NOMS Performance Related Pay Policy*~~	~~HR PARQ@justice.gov.uk~~	~~13/07/2015~~	~~N/A~~	~~**2022** – cancelled and replaced by new policy (Intranet only) - Performance management and recognition~~
~~26/2015~~	~~12/2015~~	~~National Security Framework: External Escorts Function: Security of Prisoners at Court~~	~~Ceri Mortimer ceri.elaine.mortimer@hmps.gsi.gov.uk 0300 047 6203~~	~~23/07/2015~~	~~22/07/2019~~	
~~26/2015 (Revision)~~	~~12/2015~~	~~National Security Framework Ref: 7.1 External Escorts Function: Security of Prisoners at Court~~	~~Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit SOCT.Procedures@justice.gov.uk~~	~~23/07/2015~~	~~N/A~~	~~Revised 11 August 2015 Front page amended to include specific service specification rather than generic references~~ ~~**September 2022:** Cancelled by Prevention of Escape – External Escorts PF~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
27/2015	17/2015	National Security Framework Ref: NSF 4.5a Intelligence – Regulation of Investigatory Powers Act Open Source Research on the Internet and social networking sites (**Official and Official Sensitive versions)**	Security, Order and Counter Terrorism National Intelligence Unit dmiuspoc@justice.gov.uk	05/08/2015	N/A	
~~28/2015~~	~~18/2015~~	~~Unlawfully at large after recall offence protocols~~	~~Russell A'Court~~ ~~Russell.a'court@noms.gsi.gov.uk~~ ~~Ian York~~ ~~Ian.york@noms.gsi.gov.uk~~ ~~Kelly Lennon~~ ~~Kelly.lennon@noms.gsi.gov.uk~~	~~05/10/2015~~	~~04/10/2019~~	~~Replaced by Recall, Review and re-release Policy Framework April 2019~~
~~29/2015~~	~~19/2015~~	~~First aid~~	~~Occupational Health and Safety Section~~ ~~NOMS HQ~~ ~~Email - Anne.norton@noms.gsi.gov.uk~~ ~~Tel: 0300 047 5029~~	~~16/05/2016~~	~~29/10/2019~~	~~Replaces the following documents which are hereby cancelled: 03/2010 First Aid guidance~~
~~29/2015 (Revision)~~	~~19/2015 (Revision)~~	~~First Aid~~	~~HR (H&S)~~ ~~Health-Safety.national@justice.gov.uk~~	~~16/05/2016~~	~~N/A~~	~~Revised 16 November 2015 - Amended to include a six-month implementation period.~~ ~~August 2023 – cancelled by HMPPS National Health and Safety Arrangements for First and Emergency Aid Policy Framework~~
~~30/2015~~		~~National security Framework: Control and Order Function: Amendments to use of force policy (Ref: NSF 2.1)~~	~~Please contact the following with any questions/queries concerning the policy on MMPR:~~ ~~Use of Force Policy in general:~~ ~~Kirsty Payne, Security Policy Unit~~ ~~Kirsty.payne@noms.gsi.gov.uk~~ ~~0300 047 6211~~ ~~Young People's Estate:~~ ~~Doug Weir, Young People's Group~~ ~~Douglas.weir@noms.gsi.gov.uk~~ ~~07772 560 521~~	~~04/11/2015~~	~~03/11/2019~~	~~Introduces amendments to the following documents: PSO 1600 – Use of Force. Section 2 and Annex A of this instruction replace the relevant paragraphs mentioned. Annex H in the PSO has also been removed.~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~30/2015 (Revision)~~		~~National security Framework Ref: 2.1~~ ~~Control and Order Function: Amendments to use of force policy~~	~~Security, Order and Counter Terrorism. Operational Response and Resilience Unit~~ ~~ORRU.enquiries@noms.gsi.gov.uk~~	~~04/11/2015~~	~~N/A~~	~~Revised November 2015 Para 2.15 amendment to mandatory action. Approved exceptionally by Ian Blakeman~~ ~~**31/12/23** – revised to show policy no longer applies to the adult estate, where it has been replaced by the UoF PF~~ ~~**05/02/2024** – preplaced by the *Use of Force*, Restraint and Restrictive Practices in the Children and Young People Secure Estate PF.~~
~~31/2015~~	~~20/2015~~	~~Managing litigation claims~~	~~NOMS Litigation Team nlt@noms.gsi.gov.uk~~	~~12/11/2015~~	~~10/11/2019~~	~~Replaces the following documents which are hereby cancelled: PSI 02/2013 – AI 01/2013 Claims Handling~~
~~31/2015 (Revision)~~	~~20/2015~~	~~Managing Litigation Claims~~	~~Equalities, Interventions & Operational Practice group~~ ~~NLT@justice.gov.uk~~	~~12/11/2015~~	~~N/A~~	~~Revision December 2015 Removal of example in annex C and change of address annex K~~ ~~FEB 2023 -cancelled and replaced by the Managing Litigation Claims PF~~
~~*32/2015*~~	~~21/2015~~	~~*NOMS Health and Safety Arrangements for the Management of Stress in Staff*~~	~~HR (H&S)~~ ~~Health-Safety.national@justice.gov.uk~~	~~12/02/2016~~	~~N/A~~	~~**September 2025** – cancelled and replaced by the MoJ Work-Related Stress Code of Practice~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~33/2015~~	~~23/2015~~	~~National Security Framework Ref: NSF 7.1: External Escorts – NSF: External Prisoner Movement~~	~~Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit~~ ~~SOCT.Procedures@justice.gov.uk~~	~~09/12/2015~~	~~N/A~~	~~Replaces the following documents which are hereby cancelled: Policy and guidance on the external movement of prisoners contained in the 'Accounting and Control' section of the National Security Framework (NSF). The NSF is being updated in terms both of its content and overall structure, with policy being re-formatted into standard PSI format and grouped under new Function headings. This PSI consolidates in one document the escort policy contained in the NSF and in various associated notes to governors.~~ ~~**October 2021** – section 8 has been updated in relation to weddings and civil partnerships (and should be read in conjunction with PSI 14/2016 "Marriage of Prisoners and Civil Partnership Registration").~~ ~~**September 2022:** Cancelled by Prevention of Escape – External Escorts PF~~
~~34/2015~~	~~22/2015~~	~~Religious Festival Dates for 2016~~	~~Kishwar Ahmed~~ ~~Kishwar.ahmed@noms.gsi.gov.uk~~ ~~Chaplaincy Headquarters~~ ~~0300 047 5178~~	~~01/01/2016~~	~~01/01/2017~~	~~Replaces the following documents which are hereby cancelled: PSI 45/2014 – Religious Festival Dates for 2015 (as at 1 January 2016)~~ ~~On 1 January 2017 replaced and cancelled by PSI 19/2016~~
35/2015	24/2015	*Annual leave policy*	MoJ People Group hrpolicy@Justice.gov.uk	17/12/2015	N/A	Replaces the following documents which are hereby cancelled: PSI 16/2013, AI 06/2013
36/2015	25/2015	Health and Safety Arrangements for Workplace Inspection	HR (H&S) Health-Safety.national@justice.gov.uk	21/03/2016	N/A	

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
37/2015	26/2015	NOMS Health and Safety Arrangements for Risk Assessment	HR (H&S) Health-Safety.national@justice.gov.uk	21/03/2016	N/A	
38/2015	27/2015	Health and Safety Arrangements for the Monitoring and Measurement of Health and Safety Performance	HR (H&S) Health-Safety.national@justice.gov.uk	21/03/2016	N/A	Replaces NOMS Guidance Note 02/2009 Health and Safety Performance Reporting
~~01/2016~~	~~04/2016~~	~~Corruption Prevention – How to Identify, Report and Manage Staff Corruption **(Official and Official Sensitive Versions)**~~	~~Security Group: Policy related matters - concerning this PSI, contact the Key Threat Manager – Corruption Prevention, sharanjit.nagra@noms.gsi.gov.uk 0300 047 6196. Operational related matters, contact the Corruption Prevention Unit, corruptionpreventionunit@noms.gsi.gov.uk 01527 551229.~~	~~29/02/2016~~	~~N/A~~	~~Replaces PSO 1215 Professional Standards: Prevention and Handling Staff Wrongdoing~~
~~01/2016 (Revised)~~	~~04/2016 (Revised)~~	~~Corruption Prevention – How to Identify, Report and Manage Staff Corruption **(Official Version Only)**~~	~~Security Group: Policy related matters - concerning this PSI, contact the Key Threat Manager – Corruption Prevention, sharanjit.nagra@noms.gsi.gov.uk 0300 047 6196. Operational related matters, contact the Corruption Prevention Unit, corruptionpreventionunit@noms.gsi.gov.uk 01527 551229.~~	~~29/02/2016~~	~~N/A~~	~~Update 4 March 2016: IRC staff are directly employed by NOMS and this PSI applies equally to them. To enable them to manage CP and any subsequent disciplinary processes effectively and within NOMS policy, this PSI needs to state that it applies to them also. Replaced by Counter Corruption Policy Framework – April 2019~~
02/2016	05/2016	Health and Safety Arrangements for the Management of Accident Reporting, Recording and Investigation	HR (H&S) Health-Safety.national@justice.gov.uk	16/06/2016	N/A	Replaces PSI 11/2002 Accident Reporting
03/2016	06/2016	Adult Social Care	Health and Care Partnerships Group health@justice.gov.uk	06/04/2016	N/A	Replaces PSI 15/2015 PI 11/2015 AI 10/2015 Adult Social Care

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
04/2016		The Interception of Communication in Prisons and Security Measures (**Official and Official Sensitive Versions)**	Security, Order and Counter Terrorism National Intelligence Unit Intelligence.projectspolicy@justice.gov.uk	04/07/2016	N/A	Replaces PSI 24/2012 Call Enabling
04/2016		The Interception of Communication in Prisons and Security Measures	Security, Order and Counter Terrorism National Intelligence Unit Intelligence.projectspolicy@justice.gov.uk	06/11/2020	N/A	Updated in **November 2020** to align with the update of 49/2011.
04/2016 (Revised)		The Interception of Communication in Prisons and Security Measures	Security, Order and Counter Terrorism National Intelligence Unit Intelligence.projectspolicy@justice.gov.uk	6/11/2020	N/A	Updated **1 April 2021** Arrangements for the recording, monitoring, and retention of authorised prisoner communications by way of the PIN phone system or written communications. September 2022: cancelled by the Authorised Comms Control PF
05/2016		Faith and Pastoral Care for Prisoners	Michelle Crerar, Kishwar Ahmed Chaplaincy HQ – chaplaincyhqenquiries@noms.gsi.gov.uk	01/06/2016	N/A	Replaces PSI 51/2011 Faith and Pastoral Care for Prisoners

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
05/2016 (Revision)		Faith and Pastoral Care for Prisoners	HMPPS Chaplaincy Chaplaincyhqenquiries@justice.gov.uk	01/06/2016	N/A	Revised September 2016 – Annex K contact details changed for the Jehovah Witness Faith Adviser **September 2022** – changes around religious registration and proof of adherence to a particular faith/belief **Nov 2022** – minor amendment to para L5 **Update April 2023** – To update contact details for Chaplaincy and Faith Services and for Faith and Belief Advisors, paras 8.5, 4.25, and Annex E. **Updated Nov 2023** – minor amendment on page 71 **Updated 12 Feb 2024** –Deletion of advisers personal contact details
06/2016	08/2016	Information Risk Management Policy	Security and Information Group Dataprotection@justice.gov.uk	11/05/2016	N/A	Replaces PSI 16/2012 AI 04/2012 Information Risk Management Policy
~~07/2016~~		~~National Security Framework 3.1 Searching of the Person~~	~~Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit~~ ~~SOCT.Procedures@justice.gov.uk~~	~~26/10/2016~~	~~N/A~~	~~Replaces PSI 67/2011 - Searching of the Person & PSI 16/2014 - Searching Young People~~ ~~**Jan 2023** Cancelled by Searching PF~~
~~08/2016~~		~~National Security Framework Ref. NSF 3.3 Dealing with Evidence~~	~~Security, Order and Counter Terrorism. Operational Response and Resilience Unit~~ ~~SOCT.Procedures@justice.gov.uk~~ ~~Replaced by the Management and Handling of Evidence PF~~	~~26/10/2016~~	~~N/A~~	~~Replaces PSI 51/2010 - Dealing with Evidence~~ ~~OCT 2022 – Replaced by the Evidence Policy Framework~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~09/2016~~		~~National Security Framework 3.2 Cell, Area and Vehicle Searching~~	~~Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit~~ ~~SOCT.Procedures@justice.gov.uk~~	~~26/10/2016~~	~~N/A~~	~~Replaces PSI 68/2011 – Cell, Area and Vehicle Searching~~ ~~Replaced by the Searching PF October 2022. Implementation January 2023~~
10/2016	09/2016	NOMS Health & Safety Arrangements for Consultation on Matters of Occupational Health, Safety and Fire (OHSF)	HR (H&S) Health-Safety.national@justice.gov.uk	04/02/2017	N/A	Replaces and cancels Guidance Note 03/2006, Consultation with Staff August 2006 is withdrawn
11/2016	10/2016	Health and Safety Management Arrangements for Manual Handling Operations	HR (H&S) Health-Safety.national@justice.gov.uk	04/02/2017	N/A	
~~12/2016~~		~~Writing Healthcare Reports for the Parole and Recall Processes~~	~~Public Protection Group – Public Protection Casework Section~~ ~~ppcs.policy@justice.gov.uk~~	~~08/08/2016~~	~~N/A~~	~~Replaces and cancels the previous version of the SPR F template (Annex O of PSI 36/2012) must no longer be used for reports and any locally held versions must be destroyed.~~ ~~Writing Healthcare Reports for The Parole and Recall Process.~~ ~~Replaced by Generic Parole Process Policy Framework January 2020~~
~~13/2016~~	~~11/2016~~	~~Managing and Reporting on Extremist Behaviour in Custody **(Official Sensitive)**~~	~~Central Policy Lead – Extremism Unit, Clive House, 70 Petty France, London, SW1H 9EX.~~ ~~Email – securitygroup.extremism@hmps.gsi.gov.uk~~ ~~Regional Counter Terrorism Teams & High Security Estate Counter Terrorism Units~~	~~22/02/2017~~	~~N/A~~	~~Replaces and cancels PSI 14/2013 and PSI 33/2014~~ ~~Replaced by Managing Extremism Policy Framework – March 2019~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
14/2016		Marriage of Prisoners and Civil Partnership Registration	Equalities, Interventions & Operational practice group NLT@justice.gov.uk	14/10/2016	N/A	Replaces and cancels: - PSO 4450 Marriage of Prisoners and PSO 4445 Civil Partnership Registration **August 2020** - Minor amendment to para 1.4 to reflect change in law **Apr 2021** – updated to reflect Cat C now the same as Cat B in relation to ceremonies **October 2021** - This Instruction has been revised to cover photography/filming of ceremonies/registrations which take place under escort outside the prison. **June 2022** - Amended to reflect that the Operational Frameworks Team must be notified of any applications to marry. **February 2023 -** Updated to reflect the Marriage and Civil Partnership (Minimum Age) Act 2022 **Updated 15 February 2024:** Paragraph 4.3 has been updated to reflect circumstances in which a Governor might raise concerns over a possible sham marriage. Contact details have also been updated. **Updated 2 August 2024:** Updated in line with the Victims and Prisoners Act 2024. **Updated 28 May 2025** Update to Annexes A and B to come in line with the Victims and Prisoners Act 2024

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~15/2016~~		~~Handling of Sensitive Information, Including Information Provided by Victims, for the Purpose of Parole Board Reviews~~	~~Public Protection Group – Public Protection Casework Section~~ ~~ppcs.policy@justice.gov.uk~~	~~26/10/2016~~	~~N/A~~	~~Replaces and cancels: – PSI 26/2014 PI 22/2014 – Handling of Sensitive Information Provided by Criminal Justice Agencies~~ ~~Cancelled November 2021 – this has now been replaced by the Handling Sensitive Information, Including Information by Victims, for the Purpose of Parole Board Reviews Policy Framework~~
~~16/2016~~	~~12/2016~~	~~Information Sharing Policy~~	~~Information Security~~ ~~informationmgmtsecurity@noms.gsi.gov.uk~~	~~07/11/2016~~	~~N/A~~	~~Replaces and cancels – AI 11/2013 - PSI 27/2013 - Data Sharing Policy, and PI 21/2010 Information Sharing Agreement.~~ ~~28/05/2021 This has been replaced by the Information Sharing Policy Framework.~~
~~17/2016~~	~~13/2016~~	~~The Care and Management of Transgender Offenders~~	~~NOMS_equalities@noms.gsi.gov.uk~~	~~01/01/2017~~	~~N/A~~	~~Replaces and cancels - PSI 07/2011 The Care and Management of Transsexual Prisoners~~
~~17/2016 (1st Revision) 23 Jan 2019~~	~~13/2016~~	~~The Care and Management of Transgender Offenders~~	~~Equalities, Interventions & Operational Practice group~~ ~~NOMS_Equalities@noms.gsi.gov.uk~~	~~01/01/2017~~	~~N/A~~	~~Amendments have been made to references to prison-issue clothing to align the policy with PSI 30/2013 Incentives and Earned Privileges (IEP) and PSI 11/2011 IEP to reflect the temporary change to the policy on prison clothing which commenced on 15 November 2018.~~
~~17/2016 (2nd Revision) 1 Aug 2019~~	~~13/2016~~	~~The Care and Management of Transgender Offenders~~	~~Equalities, Interventions & Operational Practice group~~ ~~NOMS_Equalities@justice.gov.uk~~	~~01/01/2017~~	~~N/A~~	~~22/7/19 – Care and management of Individuals who are Transgender PF issued, to come into effect from 31/10/19. However, 4 elements will come in early (Aug/Sept), as identified on the PSI/PI~~ ~~Cancelled and Replaced by the Transgender Policy Framework~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~18/2016~~	~~17/2016~~	~~Public Protection Manual~~	~~Public Protection Group - prisonpublicprotectionpolicy@noms.gsi.gov.uk~~	~~22/11/2016~~		
~~18/2016 (revision)~~	~~17/2016~~	~~Public Protection Manual~~	~~Public Protection Group - prisonpublicprotectionpolicy@justice.gov.uk~~	~~05/02/2020~~	~~N/A~~	~~Revised to align with Incentives PF February 2020.~~ ~~**20/09/2022** - Updated as a result of publication of the ACCI Policy Framework~~ ~~**5/1/2024** - Number of updates including: on sentenced prisoners' contact with victims; guidance on identifying public protection contact restrictions; and enabling prisons to approve social video calling as a separate child contact arrangement.~~ ~~**May 2025** replaced by the Public Protection PF~~
~~19/2016~~		~~Religious Festival Dates 2017~~	~~Kishwar Ahmed, kishwar.ahmed@noms.gsi.gov.uk~~ ~~Chaplaincy Headquarters, 0203 193 5672~~	~~01/01/2017~~	~~01/01/2018~~	~~PSI 34/2015 - AI 22/2015 – Religious Festival Dates for 2016.~~ ~~Cancelled by DOPT August 2018. Policy no longer relevant.~~
~~20/2016~~	~~14/2016~~	~~Implementation of Equality Analysis~~	~~Equalities, Interventions & Operational Practice group~~ ~~HMPPS_DI@justice.gov.uk~~	~~22/12/2016~~	~~N/A~~	~~Replaces and cancels: AI 10/2011 Ensuring Equality; Equality Impact Assessment templates (HQ and operational)~~ ~~Introduces amendments to PSI 33/2011 – AI 11/2011 Equality of treatment for employees - Section 5 equality impact assessments is cancelled~~ ~~PSI 32/2011 Section 5 equality impact assessments, Annex B – B1 Bullet point 2, B4 and Annex E are cancelled~~ ~~19 April 2023 replaced by the Equality Analysis PF~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~*01/2017*~~	~~01/2017~~	~~*Attendance Management Policy*~~	~~MoJ People Group~~ ~~hrpolicy@Justice.gov.uk~~	~~05/01/2017~~	~~N/A~~	~~Replaces PSO 8404 Management of Attendance, PSI 01/2009 Management of Attendance, PI 37/2014 Management of Attendance.~~ ~~**Sept 2024** – cancelled and replaced by a new pan MoJ Supporting Attendance policy (intranet only)~~
02/2017	02/2017	*Working with Display Screen Equipment (DSE) and the associated Provision of Eye Tests and Glasses*	HR (H&S) Health-Safety.national@justice.gov.uk	27/01/2017	N/A	Replaces and cancels PSO 3806 - Display Screen Equipment – Health and Safety Issues AI 21/2010 – PSI 35/2010 Provision of Eye Tests and Glasses
~~03/2017~~	~~03/2017~~	~~Staff Resourcing~~	~~Shared Services HR Contact Centre~~ ~~☎ **0845 010 3504** (VPN 7190 3504)~~ ~~New contact 11/5/17 – HR Lizzie.Harrison@noms.gsi.gov.uk~~	~~27/01/2017~~	~~N/A~~	~~Replaces and cancels PSI 62/2010 AI 28/2010 Staff Resourcing Policy~~
~~03/2017 (Revision)~~	~~03/2017~~	~~Staff Resourcing~~	~~Shared Services HR Contact Centre~~ ~~☎ **0845 010 3504** (VPN 7190 3504)~~ ~~New contact 11/5/17 – HR Lizzie.Harrison@noms.gsi.gov.uk~~	~~27/01/2017~~	~~N/A~~	~~Revised June 2017 to ensure that HMPPS is compliant with the Civil Service wide resourcing policy changes to vacancy filling and redeployment.~~
03/2017 (Re-issued)	03/2017	*Staff Resourcing*	Strategic Development Group James.heavens@justice.gov.uk	27/01/2017	N/A	Re-issued July 2017: to note that paragraphs 9.4, 9.8, 9.9, 10.1 have also been revised as above.
~~04/2017~~		~~National Security Framework~~ ~~Security Management – Body Worn Cameras~~	~~Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit~~ ~~SOCT.Procedures@justice.gov.uk~~	~~20/03/2017~~	~~N/A~~	~~September 2022: cancelled by Body Worn Video Cameras PF~~
~~05/2017~~		~~Separation Centre Referral Manual~~	~~LTHSE~~ ~~SeparationCentre@justice.gov.uk~~	~~12/05/2017~~	~~N/A~~	~~July 2022 – replaced by the Separation Centres PF (Implementation date 1 November 2022)~~
~~*06/2017*~~	~~05/2017~~	~~*Shared Parental Leave Policy*~~	~~MoJ People Group~~ ~~hrpolicy@Justice.gov.uk~~	~~01/09/2017~~	~~N/A~~	~~Replaces the following documents which are hereby cancelled: PSI 60/2011 Additional Paternity Leave~~ ~~**April 2024** – cancelled and replaced by a pan-MoJ Shared parental leave policy (intranet only)~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~07/2017~~		~~Regime Management Planning~~	~~Policy Lead: Paul Addicott paul.addicott@hmps.gsi.gov.uk~~	~~15/09/2017~~	~~N/A~~	
07/2017 (Re-Issued)		Regime Management Planning	Business Development Group BDG@noms.gsi.gov.uk	15/09/2017	N/A	Update November 2017: Please note the change in contact details are the only amendment that has been made to this instruction.
~~01/2018~~		~~Home Detention Curfew Assessment Process~~	~~HDC Policy Team Tel: 0203 334 5044/4689 Email – sppu.early.release@justice.gov.uk~~	~~03/01/2018~~	~~N/A~~	~~Replaces and cancels PSIs – 19/2002, 39/2002 and 53/2004.~~ ~~PSO 6700 - Replaces chapter 5 in full and forms HDC 1, 1a, 2, 3, 3a, 3b, 4, 6 and 9~~
~~01/2018 (revised)~~		~~Home Detention Curfew Assessment Process~~	~~HDC Policy Team Tel: 0203 334 5044/4689 Email – sppu.early.release@justice.gov.uk~~	~~03/01/2018~~	~~N/A~~	~~Update 22 March 2018 – • Paragraph 1.7 - amended to update the review requirement to cover individuals refused HDC between 3 January 2018 and 22 March 2018 Section 6 – amended to clarify the offences committed during current sentence that constitute exceptional reasons to refuse HDC; Annex B – amended to update Best Practice Guidance and FAQ • Annex E – minor changes to Annex E (Forms) in light of user feedback since implementation.~~ ~~Replaced by HDC Policy Framework March 2019~~
~~02/2018~~	~~01/2018~~	~~Post Incident Care~~	~~People Group / Service Improvement and Assurance~~ ~~HRServices@justice.gov.uk~~	~~01/03/2018~~	~~N/A~~	~~Replaces and cancels 08/2010~~ ~~Revised July 2018 – Minor updates including: references to GDPR; referral to OH now via portal; and updates to a FMB.~~ ~~Cancelled by the Post Incident Care Policy Framework Jan 2022~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
~~03/2018~~	~~02/2018~~	~~The Data Protection Act 2018 and General Data Protection Regulation~~ ~~The Freedom of Information Act 2000~~ ~~Environmental Information Regulations 2004~~	~~Communication and Information Directorate~~ ~~OffenderSARteam@hmps.gsi.gov.uk~~	~~25/05/2018~~	~~N/A~~	~~Replaces and cancels PSI 44/2014~~ ~~This has now been replaced by the Information Requests Policy Framework – August 2021.~~
~~04/2018~~	~~03/2018~~	~~Records, Information Management and Retention Policy~~	~~Robert Evans~~	~~25/05/18~~	~~N/A~~	~~Replaces and cancels PSI 35/2014~~ ~~April 2026 replaced by the Information Management PF~~
~~05/2018~~		~~Prison Discipline Procedures (Adjudications)~~	~~Khy Parmar~~ ~~Operational_policy1@justice.gov.uk~~	~~21/12/2018~~	~~21/12/2018~~	~~Replaces and cancels 47/2011 and 31/2013~~

PSI NO.	AI NO.	TITLE	DIVISION, CONTACT & TEL	EFFECTIVE DATE	EXPIRY DATE	NOTES
05/2018 (Revised)		Prison Discipline Procedures (Adjudications)	Operational Policy: System Delivery and Reform Operational_policy1@justice.gov.uk	27/01/2020 – revision	N/A	Replaces and cancels 47/2011 and 31/2013 **Revised May 2019** - References to the Appropriate Handling of Crimes Protocol now replaced by the Crime in Prison Referral Agreement and two PSI references replaced with updated Policy Frameworks. January 2020 – Minor changes to align with new Incentives PF. **Revised Jan 2020.** Minor update has been made to Paragraph 1.111. **Revised March 2021:** Minor update to correct DIS forms to remove references to the previous Adjudications PSI (47/2011) **Revised April 2021:** Easyread version of DIS2 now included, updates to DIS 9 and Annex H updated **Revised 2022_08_11** Guidance is provided on virtual Independent Adjudications including arranging virtual Independent Adjudication hearings and mandatory requirements on laptop security. **Revised13/5/2024** – to show that new Adj PF has been published so this PSI only applies to adj that begun before 31/5/2024