Driver & Vehicle Licensing Agency

Vehicle Services

Giving people information **from our vehicle record**

Interactive document
October 2026

This document is directed at customers (or prospective customers) of the manual or paper enquiry service.

CUSTOMER SERVICE EXCELLENCE CSE

INVESTORS IN PEOPLE™ We invest in people Gold



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01. You are making a request for your own personal data Subject Access Request (SAR)

The information you can get from DVLA	Why DVLA can give you this information	Information we want from you when you make an enquiry	Evidence we need you to give us	The form you need to complete
Information DVLA holds on your driver and vehicle record. This information is free.	We can provide you with a copy of the personal data we hold about you on our driver and vehicle records under Article 15 of the UK GDPR.	For your **driver** record enquiry, you'll need to include: • your full name • your GB driving licence number (16 characters) • date of birth • your current address and the address shown on your GB driving licence (if different) • as much detail as possible, if you want us to retrieve medical information held about your fitness to drive If you live in Northern Ireland, you can ask Driver & Vehicle Agency for information about you on your driver record. For your **vehicle** record enquiry, you'll need to include: • your full name • your current address and the address on your V5C registration certificate (log book) • the registration number of the vehicle you're asking about • the make and model of the vehicle you're asking about • specifically what information you need, for example, the date you bought the vehicle	If you're a third party making a request on behalf of somebody else, you must provide confirmation of their authority or hold a valid power of attorney. Confirmation of their authority must include the following: • their name and address • their relationship to you • confirmation that you are entitled to make the request on their behalf • their signature and date	**MIS1065** – Make a subject access request to DVLA **Click here for MIS1065 form**

02. You are the current registered keeper and you need to know the history of your vehicle

The information you can get from DVLA	Why DVLA can give you this information	Information we want from you when you make an enquiry	Evidence we need you to give us	The form you need to complete

The number of previous registered keepers of the vehicle. You must enclose a cheque or postal order of £5 per enquiry.
 	
Vehicle changes such as colour or engine. You must enclose a cheque or postal order of £5 per enquiry.
 	
Details of any previous keepers, if you can provide evidence for why the previous keeper's details are needed. You must enclose a cheque or postal order of £5 per enquiry.
	We can sometimes release details of previous keepers where the law allows us to do so. For example, where the previous keeper details are needed for court proceedings.
	
	Whether details can be released will depend on the circumstances of the case.
		• the registration number of your vehicle
		• the make and model of your vehicle
		• why you need the information and how it will be used
		• if your address is different to the one we have, you must provide proof of address with your application – please supply one of the following that has been issued in the last 3 months:
		  • a gas, electricity, water or household bill
		  • a telephone bill
		  • a bank or building society statement blanking out any sensitive details
		  • if you have moved house and your address has changed, you'll need to give us details of the address we have on our records
		
		Please note that your proof of address will not be returned to you.
		
		You must sign and date your application.
			Any documentation that will support your request.
			
			If you're enquiring on behalf of the registered keeper, you must give us a letter from the registered keeper authorising you to act for them. The letter must have the name, address and contact details of the person you're making a request for and must be signed and dated by them. They'll need to confirm the name and address details as shown on our records.
				V888 – Request by an individual for information about a vehicle.
				
				You must enclose a cheque or postal order of £5 per enquiry.
				
				Click here for V888 form

03. You are the previous keeper of the vehicle

The information you can get from DVLA	Why DVLA can give you this information	Information we want from you when you make an enquiry	Evidence we need you to give us	The form you need to complete

Details of a previous keeper, if you can provide evidence for why these details are needed. You must enclose a cheque or postal order of £5 per enquiry.	We can sometimes release details of previous keepers where the law allows us to do so. For example, where the previous keeper details are needed for court proceedings.
	Whether details can be released will depend on the circumstances of the case.
		• the registration number of the vehicle you used to own
		• the make and model of the vehicle you used to own
		• why you need the information and how it will be used
		• if your address is different to the one we have, you must provide proof of address with your application – please supply one of the following that has been issued in the last 3 months:
		  • a gas, electricity, water or household bill
		  • a telephone bill
		  • a bank or building society statement blanking out any sensitive details
		  • if you have moved house and your address has changed, you'll need to give us details of the address we have on our records
		Please note that your proof of address will not be returned to you.
		You must sign and date your application.
			Any documentation that will support your request.
			We need to see that you are the previous registered keeper of the vehicle when we access our records.
			If you're enquiring on behalf of the previous registered keeper, you must give us a letter from the previous registered keeper authorising you to act for them. The letter must have the name, address and contact details of the person you're making a request for and must be signed and dated by them. They'll need to confirm the name and address details as shown on our records.
				V888 – Request by an individual for information about a vehicle.
				You must enclose a cheque or postal order of £5 per enquiry.
				Click here for V888 form

04. You are a private individual asking for the name and address of a vehicle keeper following an incident

The information you can get from DVLA	Why DVLA can give you this information	Information we want from you when you make an enquiry	Evidence we need you to give us	The form you need to complete

The name and address of the person we have registered as keeper on the date of the incident.	We can provide the vehicle keeper details where there has been a minor incident which has caused damage to your vehicle or property, or where the information is needed to deal with personal injury claims.
	
	We can give you information for this purpose where 'reasonable cause' can be demonstrated.
		• the registration number of the vehicle you are enquiring about
		• the make and model of the vehicle you are enquiring about
		• the registration number of your own vehicle if it has been involved in the incident
		• the make and model of your own vehicle if it has been involved in the incident
		• why you need the information and how it will be used
		• the location of where the incident occured
		• the registration number of all vehicles involved in the incident
		• the make and model of all vehicles involved in the incident
		• if your address is different to the one we have, you must provide proof of address with your application – please supply one of the following that has been issued in the last 3 months:
		  • a gas, electricity, water or household bill
		  • a telephone bill
		  • a bank or building society statement blanking out any sensitive details
		  • if you have moved house and your address has changed, you'll need to give us details of the address we have on our records
		
		Please note that your proof of address will not be returned to you.
		
		You must sign and date your application.
			If you're enquiring on behalf of somebody else, you must give us a letter from them authorising you to act for them. The letter must have the name, address and contact details of the person you're making a request for and must be signed and dated by them. They'll need to confirm the name and address details as shown on our records.
			
			You'll also need to give us:
			• the police reference number if the incident was reported to them
			• the insurance policy number if the incident was reported to the insurance company
			• a photo of the damaged vehicle or property
			• a copy of any quote, invoice or repair
			• if the incident was witnessed we need details of the witness
				V888 – Request by an individual for information about a vehicle.
				
				You must enclose a cheque or postal order of £2.50 per enquiry.
				
				Click here for V888 form

05. You are a private individual asking for the details of a vehicle abandoned on your property

Responsibility for investigating and removing abandoned vehicles in the open air rests with the relevant local authority. If you believe a vehicle has been abandoned, you should report it directly to the local authority responsible for the area where the vehicle is located. If the local authority is unable to help, you can request details from DVLA.

The information you can get from DVLA	Why DVLA can give you this information	Information we want from you when you make an enquiry	Evidence we need you to give us	The form you need to complete

The name and address of the person who is the registered keeper of the vehicle that is abandoned on your property.	We can give you this information because the vehicle has been abandoned on private land and the keeper details are necessary to get the vehicle removed.	• the registration number of the abandoned vehicle
		• the make and model of the vehicle that has been abandoned on your property
		• where the vehicle is abandoned
		• the date you found the vehicle on your property
		• proof that you live at the address given on your V888 – please supply one of the following that has been issued in the last 3 months:
		  • a gas, electricity, water or household bill
		  • a telephone bill
		  • a bank or building society statement blanking out any sensitive details
		Please note that your proof of address will not be returned to you.
		You must sign and date your application.
			If you're enquiring on behalf of somebody else, you must give us a letter from them authorising you to act for them. The letter must have the name, address and contact details of the person you're making a request for and must be signed and dated by them. They will need to confirm the name and address details as shown on our records.
			If you're enquiring on behalf of the landowner, you must give us a letter from them authorising you to act for them.
			You must also give us a photograph of the abandoned vehicle in its original position and clearly showing the registration number.
				V888 – Request by an individual for information about a vehicle.
				You must enclose a cheque or postal order of £2.50 per enquiry.
				Click here for V888 form

06. You are a private individual making an enquiry about a vehicle trespassing or persistently parking on your property

The information you can get from DVLA	Why DVLA can give you this information	Information we want from you when you make an enquiry	Evidence we need you to give us	The form you need to complete

The name and address of the person we have registered as keeper on the date the vehicle was sighted.	We can provide the vehicle keeper details where a vehicle is known to be trespassing or persistently parking on your property so you can contact the vehicle keeper or take civil action against them.	• the registration number of the vehicle that is trespassing or persistently parking
		• the make and model of the vehicle you are enquiring about
		• your connection to the property and the location of where the vehicle has trespassed or persistently parked
		• how the information will be used
		• proof that you live at the address given on your V888 – please supply one of the following that has been issued in the last 3 months:
		  • a gas, electricity, water or household bill
		  • a telephone bill
		  • a bank or building society statement blanking out any sensitive details
		Please note that your proof of address will not be returned to you.
		You must sign and date your application.
			If you're enquiring on behalf of somebody else, you must give us a letter from them authorising you to act for them. The letter must have the name, address and contact details of the person you're making a request for and must be signed and dated by them. They'll need to confirm the name and address details as shown on our records.
			If the land is not owned by you, you must give us a letter of authority from the landowner.
			A photograph of the vehicle that has trespassed or persistently parked showing the vehicle registration number plate. We will not accept cropped photographs of the number or licence plate alone.
			Your application will be returned to you if the photographs are inadequate.
				V888 – Request by an individual for information about a vehicle.
				You must enclose a cheque or postal order of £2.50 per enquiry.
				Click here for V888 form

07. You are a private individual acting as the executor of a will or as administrator of the estate of a person who has died

The information you can get from DVLA	Why DVLA can give you this information	Information we want from you when you make an enquiry	Evidence we need you to give us	The form you need to complete

Confirmation that the person who has died was the person we had registered as the current or previous keeper of the vehicle.	We can give this information to you so that you may identify the assets of the deceased.	• registration number of the deceased person's vehicle
		• the make and model of the deceased's vehicle
		• the name of the person who has died and the date of death
		• proof that you live at the address given on your V888 – please supply one of the following that has been issued in the last 3 months:
		  • a gas, electricity, water or household bill
		  • a telephone bill
		  • a bank or building society statement blanking out any sensitive details
		Please note that your proof of address will not be returned to you.
		You must sign and date your application.
			A copy of any documents confirming your appointment as executor or administrator of the deceased person's estate.	**V888** – Request by an individual for information about a vehicle.
				You must enclose a cheque or postal order of £5 per enquiry.
				Click here for V888 form

08. You are a company making an enquiry about a vehicle trespassing on your property

The information you can get from DVLA	Why DVLA can give you this information	Information we want from you when you make an enquiry	Evidence we need you to give us	The form you need to complete
The name and address of the person we have registered as keeper on the date the vehicle was sighted.	We can provide the vehicle keeper details where a vehicle is known to be trespassing on your property so you can contact the vehicle keeper or take civil action against them. Please note that if vehicle keepers or drivers are pursued for charges or damages in a similar manner to parking enforcement operations, you must be a member of a relevant Accredited Trade Association and operate in compliance with their code of practice before data can be disclosed.	• the registration number of the vehicle that is trespassing • the make and model of the vehicle you are enquiring about • the exact location of where the vehicle has trespassed and confirm that it is on private land that you're authorised to manage • your data protection registration number • your Companies House number • a detailed explanation of how the vehicle has trespassed on your property (if you do not tell us this, your application will be returned to you) • if the terms and conditions on site have been breached, you must fully explain how (if you do not tell us this, your application will be returned to you) • confirmation that there is adequate signage on site warning motorists not to trespass • proof of your address if it's different to the one shown in the Companies House or ICO website on a copy of an invoice or company letterhead paper • you must sign and date your application • if you have an email address, please give it with each enquiry you make (the Vehicle Record Enquiry team may contact you for further information)	If the land is not owned by you, you must give us a letter of authority from the landowner. You must give evidence of your authority and position in the company. You must give a photograph of the vehicle that has trespassed showing the vehicle registration number and number plate. Please note we will not accept cropped photographs of the vehicle registration number or number plate alone. Your application will be returned to you if the photographs are inadequate. You must give photographs of the signage displayed on site. Please note, we will only accept photographs where it's clear that they are displayed on the site where the infringement took place.	**V888/2A** – Request by a company for keeper at date of event information. You must enclose a cheque or postal order of £2.50 per enquiry. **Click here for V888/2A form**

Note – for audit purposes, you must be able to provide evidence and demonstrate an audit trail to support your request for a minimum of 2 years from the date of enquiry. All personal data should be destroyed once you've finished with it.

09. You are a mileage company concerned about mileage fraud

The information you can get from DVLA	Why DVLA can give you this information	Information we want from you when you make an enquiry	Evidence we need you to give us	The form you need to complete
• number of previous keepers • names and addresses of the previous keepers over the last 3 years • dates of up to 3 previous keepers that got the vehicle • dates of up to 3 previous keepers that sold, transferred or disposed of the vehicle	We can give you this information so that you can check if the mileage of a vehicle is correct if you have evidence or suspicion of mileage fraud. Information will only be provided on vehicles that have not been presented for an MOT. For those vehicles presented for an MOT the details captured at the inspection to verify the vehicles mileage should be used. This is not a mileage verification service.	• the registration number • the make and model of the vehicle you are enquiring about • the Vehicle Identification Number (VIN) of the vehicle you are enquiring about • you must sign and date your application • if you have an email address, please give it with each enquiry you make (the Vehicle Record Enquiry team may contact you for further information) • the reason why fraud is suspected	When you are audited, you must provide a copy of any agreement between your company and DVLA allowing you to make these enquiries. You must also provide documentary evidence that shows mileage fraud has happened, such as the mileage recorded on the vehicle's odometer not correlating with the age or condition. Examples of this could be extracts from the vehicle's service history or a vehicle inspection report.	**V888/2B** – Request by a company for information from a vehicle's record. You must enclose a cheque or postal order of £5 per enquiry. **Click here for V888/2B form**

Note – for audit purposes, you must be able to provide evidence and demonstrate an audit trail to support your request for a minimum of 2 years from the date of enquiry. All personal data should be destroyed once you've finished with it.

10. You are an insurance company, solicitor or legal aid agency investigating fraud or trying to establish the condition of a vehicle before an incident

The information you can get from DVLA	Why DVLA can give you this information	Information we want from you when you make an enquiry	Evidence we need you to give us	The form you need to complete
• number of previous keepers • names and addresses of the previous keepers • dates the previous keepers got the vehicle • dates the previous keepers got rid of the vehicle	We are able to release information to insurance companies and solicitors acting on behalf of insurance companies for the purpose of investigating road traffic incidents, vehicle related claims and suspected insurance fraud.	• the registration number of the vehicle involved in the incident • the make and model of the vehicle you are enquiring about • data protection registration number • Companies House number • an explanation of the accident or incident circumstances • an explanation of why you suspect fraud • an explanation of how the information we give you will help you • proof of your address if it's different to the one shown in the Companies House or ICO website on a copy of an invoice or company letterhead paper • you must sign and date your application • if you have an email address, please give it with each enquiry you make (the Vehicle Record Enquiry team may need to contact you for further information)	If you're enquiring on behalf of somebody else, you must give us a letter from them authorising you to act for them. A claim or case reference number.	**V888/2B** – Request by a company for information from a vehicle's record. You must enclose a cheque or postal order of £5 per enquiry. **Click here for V888/2B form**

Note – for audit purposes, you must be able to provide evidence and demonstrate an audit trail to support your request for a minimum of 2 years from the date of enquiry. All personal data should be destroyed once you've finished with it.

11. You are an insurance company, solicitor or legal aid agency wanting to establish liability and recover costs following an incident

The information you can get from DVLA	Why DVLA can give you this information	Information we want from you when you make an enquiry	Evidence we need you to give us	The form you need to complete
The name and address of the person we have registered as keeper on the date of incident.	We can provide the vehicle keeper details where there has been a minor incident which has caused damage to your client's vehicle or property, or where the information is needed to deal with personal injury claims. We can help you to establish liability and recover costs. We can give you information for this purpose where 'reasonable cause' can be demonstrated.	• the registration number of the vehicle involved in the incident • the make and model of the vehicle you are enquiring about • your client's vehicle registration number if it was involved in the incident • the make and model of the vehicle if it was involved in the incident • a full, clear explanation of how the vehicle was involved in the alleged incident and why keeper details are needed • when and where the incident happened • your data protection registration number • your Companies House number • evidence of damaged vehicle or property such as a copy of a quote or invoice for repair, photograph, accident report or claim case reference number • proof of your address if it's different to the one shown in the Companies House or ICO website on a copy of an invoice or company letterhead paper • you must sign and date your application • if you have an email address, please give it with each enquiry you make (the Vehicle Record Enquiry team may need to contact you for further information)	If you're enquiring on behalf of somebody else, you must give us a letter from them authorising you to act for them. A claim or case reference number. **Please note that if you do not provide evidence we will not be able to process your enquiry.**	**V888/2A** – Request by a company for keeper at date of event information. You must enclose a cheque or postal order of £2.50 per enquiry. **Click here for V888/2A form**

Note – for audit purposes, you must be able to provide evidence and demonstrate an audit trail to support your request for a minimum of 2 years from the date of enquiry. All personal data should be destroyed once you've finished with it.

12. You are a solicitor investigating personal claims injuries

The information you can get from DVLA	Why DVLA can give you this information	Information we want from you when you make an enquiry	Evidence we need you to give us	The form you need to complete
The name and address of the person we have registered as keeper on the date of incident.	We are able to release data to solicitors for the purpose of investigating personal injury claims following a road traffic incident. We can give you information for this purpose where 'reasonable cause' can be demonstrated.	• the registration number of the vehicle involved in the incident • your client's vehicle registration number if it was involved in the incident • the make and model of the vehicle you are enquiring about • a full and clear explanation of how the vehicle was involved in the alleged incident and why keeper details are needed • when and where the incident happened • your data protection registration number • your Companies House number • an explanation of why you suspect fraud (if applicable) • an explanation of how the information we give you will help you • proof of your address if it's different to the one shown in the Companies House or ICO website on a copy of an invoice or company letterhead paper • you must sign and date your application • if you have an email address, please give it with each enquiry you make (the Vehicle Record Enquiry team may need to contact you for further information)	If you're enquiring on behalf of somebody else, you must give us a letter from them authorising you to act for them. The police reference number if the incident was reported to the police. A claim or case reference number.	**V888/2A** – Request by a company for keeper at date of event information. You must enclose a cheque or postal order of £2.50 per enquiry. **Click here for V888/2A form**

Note – for audit purposes, you must be able to provide evidence and demonstrate an audit trail to support your request for a minimum of 2 years from the date of enquiry. All personal data should be destroyed once you've finished with it.

13. You are a solicitor acting on behalf of finance and insurance companies

The information you can get from DVLA	Why DVLA can give you this information	Information we want from you when you make an enquiry	Evidence we need you to give us	The form you need to complete
• name and address of a registered keeper on a specific date • number of previous keepers • names and addresses of previous keepers • dates the previous keepers got rid of the vehicle	We can give you this information so that you may trace an individual who has defaulted on a payment, or, to trace a vehicle that has been sold on with outstanding credit. We can also tell you when the person named on the finance agreement got the vehicle and when they sold it. In addition, we are able to release information to solicitors acting on behalf of insurance companies for the purpose of investigating road traffic incidents, vehicle related claims and suspected insurance fraud.	• the registration number of the vehicle • the make and model of the vehicle • your data protection registration number • your Companies House number • an explanation of why you suspect fraud (if applicable) • an explanation of how the information we give you will help you • proof of your address if it's different to the one shown in the Companies House or ICO website on a copy of an invoice or company letterhead paper • you must sign and date your application • if you have an email address, please give it with each enquiry you make (the Vehicle Record Enquiry team may need to contact you for further information)	If you're enquiring on behalf of somebody else, you must give us a letter from them authorising you to act for them. For finance, you must give us a copy of the finance agreement, including the name and address of the individual for cross referencing. For insurance, you must give us either the claim or case reference number, or evidence of damaged vehicle or property (for example, a copy of a quote, invoice for repair, photograph, accident report or claim reference number). **Please note, if you do not provide evidence, we will not be able to process your enquiry.**	If you require keeper at date of event information: **V888/2A** – Request by a company for keeper at date of event information. You must enclose a cheque or postal order of £2.50 per enquiry. **Click here for V888/2A form** For all other requests: **V888/2B** – Request by a company for information from a vehicle's record. You must enclose a cheque or postal order of £5 per enquiry. **Click here for V888/2B form**

Note – for audit purposes, you must be able to provide evidence and demonstrate an audit trail to support your request for a minimum of 2 years from the date of enquiry. All personal data should be destroyed once you've finished with it.

14. You are a solicitor or legal aid agency wanting to establish liability and recover costs for matrimonial purposes

The information you can get from DVLA	Why DVLA can give you this information	Information we want from you when you make an enquiry	Evidence we need you to give us	The form you need to complete
Confirmation that a named person is shown as the current registered keeper of a vehicle.	We can provide confirmation of whether a named person is the current keeper of a vehicle to help you to identify your client's or their estranged partner's personal assets.	• the registration number of the vehicle • the make and model of the vehicle • the name of the person whose assets you are trying to identify or to whom the Court Judgement is being served • the names of both parties involved in divorce proceedings on your application • your data protection registration number • your Companies House number • proof of your address if it's different to the one shown in the Companies House or ICO website on a copy of an invoice or company letterhead paper • you must sign and date your application • if you have an email address, please give it with each enquiry you make (the Vehicle Record Enquiry team may need to contact you for further information)	If you're making the enquiry on behalf of somebody else, you need to give us a letter from them authorising you to act for them.	**V888/2B** – Request by a company for information from a vehicle's record. You must enclose a cheque or postal order of £5 per enquiry. **Click here for V888/2B form**

Note – for audit purposes, you must be able to provide evidence and demonstrate an audit trail to support your request for a minimum of 2 years from the date of enquiry. All personal data should be destroyed once you've finished with it.

15. You are a solicitor or legal aid agency confirming assets when a court judgement is served

The information you can get from DVLA	Why DVLA can give you this information	Information we want from you when you make an enquiry	Evidence we need you to give us	The form you need to complete
• confirmation that a named person is shown as the current registered keeper of a vehicle • address details of the named person if it's needed to serve judgment papers	We can give you this information so that you can ensure that the assets being repossessed belong to the person who is named on the court judgement.	• the registration number • the make and model of the vehicle • the name of the person whose assets you are trying to identify • your data protection registration number • your Companies House number • proof of your address if it's different to the one shown in the Companies House or ICO website on a copy of an invoice or company letterhead paper • you must sign and date your application • if you have an email address, please give it with each enquiry you make (the Vehicle Record Enquiry team may need to contact you for further information)	If you're enquiring on behalf of somebody else, you must give us a letter from them authorising you to act for them. A copy of the court judgment.	**V888/2B** – Request by a company for information from a vehicle's record. You must enclose a cheque or postal order of £5 per enquiry. **Click here for V888/2B form**

Note – for audit purposes, you must be able to provide evidence and demonstrate an audit trail to support your request for a minimum of 2 years from the date of enquiry. All personal data should be destroyed once you've finished with it.

16. You are a solicitor or legal aid agency acting as the executor of a will, or on behalf of the administrator of the estate of a person who has died

The information you can get from DVLA	Why DVLA can give you this information	Information we want from you when you make an enquiry	Evidence we need you to give us	The form you need to complete
• confirmation that the person who has died is shown as the current registered keeper of a vehicle • the date the deceased had the vehicle if they are registered as a previous keeper of the vehicle	We can give you this information so that you can identify the assets of the person who has died.	• the registration number of the deceased's vehicle • the make and model of the vehicle • the name of the person who has died and their date of death • your data protection registration number • your Companies House number • proof of your address if it's different to the one shown in the Companies House or ICO website on a copy of an invoice or company letterhead paper • you must sign and date your application • if you have an email address, please give it with each enquiry you make (the Vehicle Record Enquiry team may need to contact you for further information)	If you're enquiring on behalf of somebody else, you must give us a letter from them authorising you to act for them. A copy of the document confirming the executor or administrator of the deceased.	**V888/2B** – Request by a company for information from a vehicle's record. You must enclose a cheque or postal order of £5 per enquiry. **Click here for V888/2B form**

Note – for audit purposes, you must be able to provide evidence and demonstrate an audit trail to support your request for a minimum of 2 years from the date of enquiry. All personal data should be destroyed once you've finished with it.

17. You are a housing and estate management company wanting current keeper details of a vehicle abandoned or parked on private land

The information you can get from DVLA	Why DVLA can give you this information	Information we want from you when you make an enquiry	Evidence we need you to give us	The form you need to complete
The name and address of a registered keeper on a specific date.	We can give you this information so that you may identify the current keeper of a vehicle that has been parked or abandoned on private land. Please note that if vehicle keepers or drivers are pursued for charges or damages in a similar manner to parking enforcement operations, you must be a member of a relevant Accredited Trade Association and operate in compliance with their code of practice before data can be disclosed.	• the registration number of the vehicle parked or abandoned on private land • the make and model of the vehicle • your data protection registration number • your Companies House number • proof of your address if it's different to the one shown in the Companies House or ICO website on a copy of an invoice or company letterhead paper • how the information will be used • where the vehicle is parked or abandoned • the date the vehicle was last parked on the property • you must sign and date your application • if you have an email address, please give it with each enquiry you make (the Vehicle Record Enquiry team may need to contact you for further information)	If you're not the landowner, you must give us a copy of your agreement with the landowner that owns the property, authorising you to act on their behalf. A report of the sighting of the vehicle at the specified location with a signed declaration from the managing agent. You must take a photograph of the vehicle in its original position and clearly showing the registration number.	**V888/2A** – Request by a company for keeper at date of event information. You must enclose a cheque or postal order of £2.50 per enquiry. **Click here for V888/2A form**

Note – for audit purposes, you must be able to provide evidence and demonstrate an audit trail to support your request for a minimum of 2 years from the date of enquiry. All personal data should be destroyed once you've finished with it.

18. You are a petrol station or are acting on behalf of a petrol station

The information you can get from DVLA	Why DVLA can give you this information	Information we want from you when you make an enquiry	Evidence we need you to give us	The form you need to complete
The name and address of a registered keeper on a specific date. **Accredited Organisations** Some fuel retailers and cost recovery agencies are accredited under the Police CPI Accreditation Scheme to obtain vehicle keeper information electronically for fuel theft recovery purposes. Click the link below for a list of accredited organisations. www.policecpi.com/group-initiatives/accreditation-scheme-for-fuel-retailers-and-cost-recovery-agencies	We can give you this information so that you may identify the current keeper of a vehicle and recover costs where non payment for fuel has occurred. Please note – requests for keeper information for when a card chargeback has occurred after a vehicle has left the premises will not be permitted by DVLA. In these instances, please notify the police via the Action Fraud Service	• the vehicle registration number or trade plate number of the vehicle that did not pay for fuel • the make and model of the vehicle • the date and location of the incident • your data protection registration number • your Companies House number • proof of your address if it's different to the one shown in the Companies House or ICO website on a copy of an invoice or company letterhead paper • you must sign and date your application • if you have an email address, please give it with each enquiry you make (the Vehicle Record Enquiry team may need to contact you for further information)	You must provide a photograph of the vehicle showing the vehicle registration number or trade plate number. We will not accept cropped photographs of the vehicle registration number or trade plate number alone. A copy of the 'drive off' report which must be signed. A copy of the receipt showing the vehicle registration number or trade plate number (if applicable). The incident or crime number (if applicable).	**V888/2A** – Request by a company for keeper at date of event information. You must enclose a cheque or postal order of £2.50 per enquiry. **Click here for V888/2A form**

Note – for audit purposes, you must be able to provide evidence and demonstrate an audit trail to support your request for a minimum of 2 years from the date of enquiry. All personal data should be destroyed once you've finished with it.

19. You are a motor repair shop or garage

The information you can get from DVLA	Why DVLA can give you this information	Information we want from you when you make an enquiry	Evidence we need you to give us	The form you need to complete
The name and address of a registered keeper on a specific date.	We can give you this information so that you may identify the current keeper of a vehicle to collect payment for repairs or work done.	• the registration number • the make and model of the vehicle • the date and location of the incident • your data protection registration number • your Companies House number • proof of your address if it's different to the one shown in the Companies House or ICO website on a copy of an invoice or company letterhead paper • you must sign and date your application • if you have an email address, please give it with each enquiry you make (the Vehicle Record Enquiry team may need to contact you for further information)	A copy of the invoice.	**V888/2A** – Request by a company for keeper at date of event information. You must enclose a cheque or postal order of £2.50 per enquiry. **Click here for V888/2A form**

Note – for audit purposes, you must be able to provide evidence and demonstrate an audit trail to support your request for a minimum of 2 years from the date of enquiry. All personal data should be destroyed once you've finished with it.

20. You are a vehicle manufacturer carrying out a safety recall

The information you can get from DVLA	Why DVLA can give you this information	Information we want from you when you make an enquiry	Evidence we need you to give us	The form you need to complete
The name and address of a registered keeper on a specific date.	We can give you this information so that you may identify the current keeper of a vehicle for a safety recall.	• the registration number • the make and model of the vehicle • the manufacturers serial number • the name of the faulty product • your data protection registration number • your Companies House number • proof of your address if it's different to the one shown in the Companies House or ICO website on a copy of an invoice or company letterhead paper • you must sign and date your application • if you have an email address, please give it with each enquiry you make (the Vehicle Record Enquiry team may need to contact you for further information)	A DVSA recall reference number. A copy of the Safety Recall Bulletin.	**V888/2A** – Request by a company for keeper at date of event information. You must enclose a cheque or postal order of £2.50 per enquiry. **Click here for V888/2A form**

Note – for audit purposes, you must be able to provide evidence and demonstrate an audit trail to support your request for a minimum of 2 years from the date of enquiry. All personal data should be destroyed once you've finished with it.

21. You are a finance company or bank wanting to trace your property or find out when the person with finance sold the vehicle

The information you can get from DVLA	Why DVLA can give you this information	Information we want from you when you make an enquiry	Evidence we need you to give us	The form you need to complete
• name and address of a registered keeper on a specific date • number of previous keepers • dates the previous keeper got rid of the vehicle	We can give you this information so that you may trace an individual who has defaulted on a payment, or, to trace a vehicle that has been sold on with outstanding credit. We can also tell you when the person named on the finance agreement got the vehicle and when they sold it.	• the registration number • the make and model of the vehicle • your data protection registration number • your Companies House number • proof of your address if it's different to the one shown in the Companies House or ICO website on a copy of an invoice or company letterhead paper • you must sign and date your application • if you have an email address, please give it with each enquiry you make (the Vehicle Record Enquiry team may need to contact you for further information)	A copy of the finance agreement, including the name and address of the individual for cross referencing.	If you require keeper at date of event information: **V888/2A** – Request by a company for keeper at date of event information. You must enclose a cheque or postal order of £2.50 per enquiry. **Click here for V888/2A form** For all other requests: **V888/2B** – Request by a company for information from a vehicle's record. You must enclose a cheque or postal order of £5 per enquiry. **Click here for V888/2B form**

Note – for audit purposes, you must be able to provide evidence and demonstrate an audit trail to support your request for a minimum of 2 years from the date of enquiry. All personal data should be destroyed once you've finished with it.

22. You are a liquidator, administrator or trustee in bankruptcy looking for individual or company assets

The information you can get from DVLA	Why DVLA can give you this information	Information we want from you when you make an enquiry	Evidence we need you to give us	The form you need to complete
• confirmation that a named individual or company is shown as the current keeper • dates they had the vehicle if shown as the registered keeper • names and addresses of previous or subsequent registered keepers where reasonable cause can be demonstrated	We can give you this information so that you may trace an individual's or company's assets.	• the registration number • the make and model of the vehicle • your data protection registration number • your Companies House number • the name of the individual or company that you are investigating • if you need previous or subsequent keeper details, you need to tell us why • proof of your address if it's different to the one shown in the Companies House or ICO website on a copy of an invoice or company letterhead paper • the relevant legislation under which you are making your request	If you're enquiring on behalf of somebody else, you must give us a letter from them authorising you to act for them. You must give us a letter or other suitable evidence that you have been appointed as liquidator, administrator or trustee in bankruptcy.	If you require access to submit data requests to DVLA, please contact us using the link below. You will need to confirm the organisation you represent and for what purpose you require DVLA data. To help us process your request efficiently, please title your enquiry **615 request**. **Click here to submit your request**

Note – for audit purposes, you must be able to provide evidence and demonstrate an audit trail to support your request for a minimum of 2 years from the date of enquiry. All personal data should be destroyed once you've finished with it.

23. You are a private car park enforcement company

The information you can get from DVLA	Why DVLA can give you this information	Information we want from you when you make an enquiry	Evidence we need you to give us	The form you need to complete
The name and address of a registered keeper on a specific date.	We can give you this information to establish liability and recover costs where a vehicle has breached the terms and conditions of a private car park. DVLA data is disclosed in order to: • follow up charges not paid when the ticket is left on the vehicle • issue the charge to the motorist when captured on ANPR or CCTV All private car parking management companies must be a member of a DVLA Accredited Trade Association (ATA) and operate in compliance with the association's code of practice.	• the registration number • the make and model of the vehicle • the date and location of the incident • what ATA you are a member of • if you're issuing a charge, you need to tell us why this could not be made at the time of the incident • you need to confirm if a ticketing or ANPR system is in place • your data protection registration number • your Companies House number • proof of your address if it's different to the one shown in the Companies House or ICO website on a copy of an invoice or company letterhead paper • you must sign and date your application • if you have an email address, please give it with each enquiry you make (the Vehicle Record Enquiry team may need to contact you for further information)	A copy of the agreement between the landowner and the car parking company. You must keep hardcopy evidence for each enquiry you make such as photographs, copies of notices and tickets. You must confirm your ATA membership. You must show DVLA auditors that where a ticket has been issued, an enquiry has not been made until the time allowed to pay or appeal the charge has elapsed.	**V888/3** – Request for information for those who issue a parking charge notice. You must enclose a cheque or postal order of £2.50 per enquiry. **Click here for V888/3 form**

Note – for audit purposes, you must be able to provide evidence and demonstrate an audit trail to support your request for a minimum of 2 years from the date of enquiry. All personal data should be destroyed once you've finished with it.

24. You are a debt recovery agent for parking

The information you can get from DVLA	Why DVLA can give you this information	Information we want from you when you make an enquiry	Evidence we need you to give us	The form you need to complete
The name and address of a registered keeper on a specific date.	We can give you this information to pursue non payment of parking charges where a vehicle has breached the terms and conditions of a private car park. The parking ticket must have been originally issued by a DVLA Accredited Trade Association (ATA) member before a debt recovery agent may make an enquiry.	• the registration number • the make and model of the vehicle • the date and location of the incident • your data protection registration number • your Companies House number • who you are chasing the debt on behalf of • the ticket must be issued by an ATA member • proof of your address if it's different to the one shown in the Companies House or ICO website on a copy of an invoice or company letterhead paper • you must sign and date your application • if you have an email address, please give it with each enquiry you make (the Vehicle Record Enquiry team may need to contact you for further information)	A copy of the agreement between the landowner and the car parking company. A signed letter of authority from the parking company. You must keep hardcopy evidence for each enquiry you make such as photographs, copies of notices and tickets.	**V888/2A** – Request by a company for keeper at date of event information. You must enclose a cheque or postal order of £2.50 per enquiry. **Click here for V888/2A form**

Note – for audit purposes, you must be able to provide evidence and demonstrate an audit trail to support your request for a minimum of 2 years from the date of enquiry. All personal data should be destroyed once you've finished with it.

25. You are a motor dealership

The information you can get from DVLA	Why DVLA can give you this information	Information we want from you when you make an enquiry	Evidence we need you to give us	The form you need to complete
• number of previous keepers of a vehicle • names and addresses of previous keepers • dates the previous keepers got the vehicle • dates the previous keepers got rid of the vehicle	We can give you this information so that you can check the information a previous keeper gives when a vehicle is part exchanged.	• the registration number • the make and model of the vehicle • confirmation that the vehicle you're enquiring about is being sold at your dealership • your data protection registration number • your Companies House number • proof of your address if it's different to the one shown in the Companies House or ICO website on a copy of an invoice or company letterhead paper • you must sign and date your application • if you have an email address, please give it with each enquiry you make (the Vehicle Record Enquiry team may need to contact you for further information)	A copy of your company letterhead, invoice or a copy of the V5C of the vehicle you are enquiring about. You must keep hardcopy evidence for each enquiry you make.	**V888/2B** – Request by a company for information from a vehicle's record. You must enclose a cheque or postal order of £5 per enquiry. **Click here for V888/2B form**

Note – for audit purposes, you must be able to provide evidence and demonstrate an audit trail to support your request for a minimum of 2 years from the date of enquiry. All personal data should be destroyed once you've finished with it.

26. You are a company investigating the misuse of a petrol fuel card

The information you can get from DVLA	Why DVLA can give you this information	Information we want from you when you make an enquiry	Evidence we need you to give us	The form you need to complete
The name and address of a registered keeper on a specific date.	We can give you this information where there is reason to believe your company fuel card has been misused by an employee or somebody outside the company.	• the registration number • the make and model of the vehicle • the date and location of the incident • your data protection registration number • your Companies House number • proof of your address if it's different to the one shown in the Companies House or ICO website on a copy of an invoice or company letterhead paper • you must sign and date your application • if you have an email address, please give it with each enquiry you make (the Vehicle Record Enquiry team may need to contact you for further information)	A copy of your company letterhead or invoice. You must keep hardcopy evidence for each enquiry you make.	**V888/2A** – Request by a company for keeper at date of event information. You must enclose a cheque or postal order of £2.50 per enquiry. **Click here for V888/2A form**

Note – for audit purposes, you must be able to provide evidence and demonstrate an audit trail to support your request for a minimum of 2 years from the date of enquiry. All personal data should be destroyed once you've finished with it.

27. DVLA audits

DVLA (or agents on DVLA's behalf) will audit every company who makes an enquiry for reasons 8 to 26 from the vehicle record. This can be done from DVLA offices or by site visit at the premises where DVLA sent the data. DVLA (or agents on DVLA's behalf) will take samples of your enquiries and will check that you are able to trace them with the reference number you entered at the time you made the enquiry. This is to evidence that the case files exist and can be cross referenced with the vehicle registration number.

Our auditors will discuss and check your processes and procedures, data protection registration and your physical and IT Security for the personal data you hold. All evidence to support your enquiry must be kept for a minimum of 2 years. All personal data received from DVLA must be deleted once you've finished with it.

You must have a full audit trail of evidence to support each data request and show that it meets all of our criteria for releasing information. Such evidence may be an invoice, report, photographs, finance agreements, copies of tickets and so on.

In each case you must show that the enquiries relate to legitimate investigations and produce the evidence to back them up.

Before you make a request for DVLA data, you must satisfy yourself that there is a documented report linking the vehicle being enquired upon to the matter being investigated. If auditors challenge your request, the report will be available to support your enquiry. This will protect you from any allegation that you made the request for an unauthorised reason.

The auditors will check the date of incident of each enquiry. Giving the right date of incident will make sure the correct keeper is given for that date. If the date is wrong, the enquiry may give you personal data for an individual no longer associated with the vehicle. This may occur where there has been a change of keepership. Such an enquiry may breach the data protection laws and will infringe that individual's right to privacy.

All requests for information that you make from DVLA must be easily and positively traceable. You must also support the reasons for your enquiry with documented evidence. This helps protect you from any possible claims that you requested the information for unauthorised purposes. It also provides evidence that you have met the 'reasonable cause' requirement for the release of information.

If you do not comply with the above, DVLA could refuse all future requests for information permanently, or until you show that you have corrected your procedures. If an audit raises a number of issues, a revisit may be necessary.

You can now choose to receive vehicle tax reminders by text or email.

Go to: gov.uk/dvla/account

Online Forms:

MIS1065 form is available online from:
www.gov.uk/government/publications/make-a-subject-access-request-to-dvla

V888 form is available online from:
www.gov.uk/government/publications/v888-request-by-an-individual-for-information-about-a-vehicle

V888/2A form is available online from:
https://www.gov.uk/government/publications/request-by-a-company-for-keeper-at-date-of-event-information-form-v8882a

V888/2B form is available online from:
https://www.gov.uk/government/publications/request-by-a-company-for-information-from-a-vehicles-record-form-v8882b

V888/3 form is available online from:
www.gov.uk/government/publications/v8883-request-for-information-for-those-who-issue-a-parking-charge-notice