HM Revenue & Customs

Instruction to your bank or building society to pay by Direct Debit

Fill in the form and send to:

PT Operations North East England
HM Revenue and Customs
BX9 1AN
United Kingdom

Name(s) of account holder(s)

Service user number

9 9 1 1 3 3

Bank/building society account number

Reference

Branch sort code

– –

Instruction to your bank or building society.
Please pay HMRC NICS DD from the account detailed in this instruction, subject to the safeguards assured by The Direct Debit Guarantee. I understand that this instruction may remain with HMRC NICS DD and, if so, details will be passed electronically to my bank or building society.

Name and full postal address of your bank or building society

To: The Manager — Bank/building society

Address

Postcode

Signature

Date

Banks and building societies may not accept Direct Debit instructions for some types of account.

CF83 DD Mandate — HMRC 02/26

This guarantee should be detached and retained by the payer

The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit HMRC NICS DD will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request HMRC NICS DD to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by HMRC NICS DD or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when HMRC NICS DD asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.