Department for Environment Food & Rural Affairs

Animal & Plant Health Agency

Apply for an additional county parish holding number for your livestock business

Use this form to apply for an additional county parish holding (CPH) number if you will operate a separate holding within 10 miles of the main area you keep livestock.

You can apply for an additional CPH number if your livestock business has any:

- cattle, bison and buffalo (bovine animals)
- pigs
- goats
- sheep
- deer
- poultry (if you have 50 or more birds)

You must meet the conditions explained in Schedule 1 of this form.

How to complete this form

You will need to:

- open the form in a PDF reader, such as Acrobat Reader
- download the form and save it to your computer
- complete all questions
- sign and date the form in part E – this must be signed by the person named at question 2 in Part A. You can use a digital signature if you send us the completed form from the email address you've previously registered with APHA
- save the form again

If you have any problems filling in the form, contact APHA on 03000 200 301.

Submit a site plan

You must submit a site plan or map with this form, that shows both the existing and proposed additional holding. If the additional holding is part of the existing holding, show the boundaries of the two parts. For each holding, indicate a 'gathering point' where stock would be gathered for loading, management and inspection.

What happens next

APHA may contact you to discuss your application. If APHA approves your application, the Rural Payment Agency (RPA) will allocate an additional CPH for you. You will receive a letter to confirm your CPH and your herd or flock mark (poultry do not need a flock mark).

Part A - Applicant details

1. Business name or individual's name registered to the Single Business Identifier (SBI) and correspondence address including postcode

2. Your full name (as keeper) and correspondence address including postcode (if different from question 1)

3. Telephone number

4. SBI number

Part B - Details of existing holding

1. Existing CPH number

2. Name

3. Address including postcode (if different from part A)

4. Are you applying to:

- ☐ Subdivide this holding
- ☐ Set up a new holding

Details of land for additional holding

1. Land name

2. Grid reference

3. Address including postcode

Part C - How the holdings will operate separately

Livestock to be registered on the additional holding:

Animal species

Number of animals

Production purpose

Date livestock are planned to move onto new holding

If you intend to keep cattle on both holdings and you do not want TB testing on both holdings at the same time, indicate your preferred month for testing

How will operations at each holding be kept separate? Include how you will meet conditions 8, 9 and 10 shown in Schedule 1?

What are the likely patterns of movements between the separate holdings if any?

Part D - Map or site plan included with application?

☐ Tick to confirm

Part E - Declaration

The declaration MUST be signed by the person named at question 2 of part A.

I wish to apply for an additional CPH. I hereby declare:

- the information supplied within this application form is true to the best of my knowledge
- I will notify APHA if any of these details change
- I have read and understood the conditions for approval in schedule 1 and I will comply with them
- where the land covered by my existing CPH is under TB restrictions, I will comply with condition 7 in schedule 1 (I intend to set up a new holding rather than subdivide my existing holding)

Signature

Name (in BLOCK LETTERS)

Date

Data Protection

For information on how we handle personal data please go to www.gov.uk and search Animal and Plant Health Agency Personal Information Charter.

Schedule 1

Conditions you must meet to get an additional CPH for your livestock business:

1. The different parts of the business having different CPHs (the different holdings), must consist of different parcel(s) of land with distinct and described stock-proof boundaries.
2. Separate records must be kept.
3. The corresponding herds will be allocated separate herd marks.
4. Movements must be reported on/off each holding including movements between them.
5. Movements are subject to disease control standstill.
6. Movements of cattle are subject to TB pre-movement and post-movement testing requirements as appropriate to the country or region.

If your additional holding will include cattle, you must also meet the following conditions:

7. The business must be officially tuberculosis free. The only exception is when acquiring a new business enterprise which will require its own CPH number.
8. There must be no direct contact of livestock on the different parts, with adequate distance separation and prevention of nose-to-nose contact with other livestock.
9. There must be no indirect contact through management practices or husbandry.

There must be separate:

- handling
- feed and water management
- equipment – for example, feeding and mucking out equipment
- machinery
- facilities, where they are used on a regular basis, for example, milking parlours

10. There must be dedicated personnel for each of the different CPHs. Should personnel have access to other livestock outside the unit, a written protocol should also be submitted stating how often this takes place and how the biosecurity risk will be controlled. For example, separate clothing and footwear, livestock contact-free period between different units.
11. Movements between the holdings must be minimised.

APHA is an Executive Agency of the Department for Environment, Food and Rural Affairs and also works on behalf of the Scottish Government, Welsh Government and Food Standards Agency to safeguard animal and plant health for the benefit of people, the environment and the economy

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HM3 Stamp

Name

Date received

WS ID