



Request by an individual for information about a vehicle

For more information go to www.gov.uk/request-information-from-dvla



V888

Use **black ink** and **CAPITAL LETTERS** when filling in this form.

You must choose option A or option B. Please put an 'X' in the box of the option you choose.

Option A (see below)

Information about a vehicle as the current
or previous keeper.

☐

Option B (see over the page)

Information about third party details.

☐

Please send this form with any additional documents and the appropriate fee to: Vehicle Record Enquiries, DVLA, Swansea, SA99 1AJ. Cheques and postal orders to be made payable to 'DVLA Swansea'. We cannot accept damaged or altered cheques. If you send us a damaged or altered cheque, your application will be rejected and returned to you.

Please refer to the information booklet MIS546 to ensure all necessary information is provided:
www.gov.uk/government/publications/giving-people-information-from-our-vehicle-record

Option A – please fill in sections 1 to 3

1. Your details

First name: _____

Surname: _____

House no: _____

Address: _____

Postcode: _____

Your phone number (in case we need to get in touch with you):

Email address: _____

Previous name and address details:

Name: _____

Address: _____

2. Details of the vehicle you want information about

Vehicle registration number: _____

Make and model: _____

Information you require – £5 fee per vehicle

Please state specifically what information you require, why you
require this information and how you are going to use it:

Please continue on a separate sheet if necessary.

3. Declaration

I **declare** that the information given is correct to the best of my knowledge. I will not use the information that I am given for any other purpose than that stated in section 2 above and I will not pass the information on to any third parties without DVLA permission. I am aware that it is an offence to unlawfully obtain personal data which is contrary to data protection laws. The penalties for these offences are fines issued in the Magistrates Court or Crown Court. I am aware that I am legally obliged to handle and dispose of any information provided to me by DVLA in line with the principles of data protection laws.

Title: Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Mx ☐

Full name: _____

Signature: _____

Date: _____

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The information you provide will only be used to deal with your request. This information will be stored on our systems in compliance with government guidelines. We may check the details you provide and compare them with information that we already hold. DVLA handles your personal data in accordance with road vehicle law and data protection laws. The law allows us to release your data to the police and other enforcement bodies. We also provide data to other parties where the law allows it. For further information about how we process your data, your rights and who to contact, see our privacy notice at www.gov.uk/dvla/privacy-policy

Option B – if your enquiry is about third party details please fill in sections 1 to 4

1. Your details

First name: _____

Surname: _____

House no: _____

Address: _____

Postcode: _____

Your phone number (in case we need to get in touch with you):

Email address: _____

Previous name and address details:

Name: _____

Address: _____

2. Enquiry for information about a third party

For all enquiries, you'll need to supply proof of address. For example, a bank statement or a utility bill dated in the last 3 months.

Tick the relevant box below that relates to your enquiry:

☐ **Information following an incident – £2.50 fee per vehicle**

Please supply the following information:

- vehicle registration number of all vehicles involved
- photograph of damaged vehicle or property
- a copy of the invoice or estimate for repair
- details of the accident

Your vehicle registration number: _____

Full location of incident (road and town/city): _____

Date and full details of the incident: _____

When describing incident circumstances, please identify vehicles by registration number to avoid any uncertainty.

Please continue on a separate sheet if necessary.

Crime reference number and police station (if applicable): _____

3. Details of the vehicle you want information about

Vehicle registration number: _____

Make and model: _____

Please state why you require this information and how you are going to use it:

Please continue on a separate sheet if necessary.

☐ **Information about a vehicle that has been abandoned on your property – £2.50 fee per vehicle**

☐ **Information about a vehicle that is trespassing or persistently parking on your property – £2.50 fee per vehicle**

Please enclose a photograph of the vehicle showing the registration number. State your connection to the property.

Location of vehicle: _____

Date last seen: _____

Have you tried to contact the driver of the vehicle? Yes ☐ No ☐

Are you the owner of the land? Yes ☐ No ☐ (if you're not the landowner, supply a signed letter of authority from the landowner that authorises you to act on their behalf).

☐ **Information as an executor of a will – £5 fee per vehicle**

Please provide the following:

- the name of the deceased
- the date of death
- a copy of the death certificate
- confirmation that you have been appointed as executor of the will or have been granted probate

☐ **Court judgment – £5 fee per vehicle**

Please provide a copy of the stamped document from the court.

☐ **Other – please fill in section 3 and state what information you need, why you need it and how you will use it**

4. Declaration

I declare that the information given is correct to the best of my knowledge. I will not use the information that I am given for any other purpose than that stated in section 3 and I will not pass the information on to any third parties without DVLA permission. I am aware that it is an offence to unlawfully obtain personal data which is contrary to data protection laws. The penalties for these offences are fines issued in the Magistrates Court or Crown Court. I am aware that I am legally obliged to handle and dispose of any information provided to me by DVLA in line with the principles of data protection laws.

Title: Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Mx ☐

Full name: _____

Signature: _____

Date: _____