Help using this Veterans UK PDF form

About this form

- **You must download and save this form to your computer before using it**
- You can save data typed into this PDF form if you use the latest version of **Adobe Acrobat Reader**
- To download the latest version of Adobe Acrobat Reader free of charge go to the Adobe website
- This means that you do not have to complete this form in one session

Helpful information for using this form

- Save the form to your computer
- After completion print the form
- Sign the form in black pen
- Post the form using the address given
- **If you have an enquiry for the Armed forces Pension Scheme, please call the JPAC Enquiry Centre on 0800 085 3600 or email DBS-PensionsHelp@dbspv.mod.uk**

The form will not save in

- older versions of Adobe Acrobat Reader
- other pdf readers, for example Preview on a Mac or Foxit on a PC

We have been made aware of issues when using Apple products such as Iphones and Ipads to complete this form.

You may be unable to save or re-open it due to updates to Apple products since this form was created.

Work is being undertaken to transform our forms and systems but until this is complete, we ask that you find an alternative device, if possible, or print the form and complete it by hand.

PLEASE NOTE YOU MUST SIGN THIS FORM USING A BLACK PEN. WE CANNOT ACCEPT THIS FORM BY EMAIL

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Ministry of Defence

Armed Forces and Reserve Forces Pension Schemes
AFPS15 – Added Pension Quotation Application

The Government Actuary's Department (GAD) have recently undertaken a review of all Armed Forces Pension Scheme Factors. We are currently implementing the updated factors used to calculate Added Pension. The new factors are expected to be in place by 1st January 2027. This means if you request a quote prior to this date, it will be based on previous factors.

As only one free quote is available each financial year, you may wish to wait until the updated factors are in place before requesting a quote. Any additional quote requests within the same financial year will incur a charge.

You are advised to read JSP 905 along with the Member Voluntary Contributions (MVC) Factsheet at GOV.UK before completing this form.

Part A – Your Details

Service _____ Unit _____ Section _____

Unit Phone Number and Dial Code _____

Rank	First Name	Surname (in block capitals)	Service number

National Insurance number _____

Date of Birth DD/MM/YY _____

Please provide the address you want us to send your quotation to:

Address _____

Postcode _____

Telephone Number _____

Email Address _____

Please make sure you answer all the relevant questions. If you need help contact your unit HR admin staff or JPAC on 0800 085 3600

Part B – Added Pension Quote Request

You are entitled to only ONE quote for any financial year. Any additional quotation request will be chargeable in compliance with current legislation.

☐ **I want** to purchase Added Pension for myself only.

OR

☐ **I want** to purchase Added Pension for myself and my dependants.

(Must start on the 1st of the chosen future month, and end no later than the following 31st March)

☐ **I want** this to start on DD/MM/YYYY ☐ and end on DD/MM/YYYY ☐

Please choose ONE of the options below

☐ **I want** to know how much I will receive if I pay £ ☐ monthly deductions from my salary. I understand the **minimum amount is £25 per month**; minimum will increase for contracts taken out part way through the year.

OR

☐ **I want** to know how much I will receive if I pay £ ☐ as a one off lump sum. **I understand the minimum amount is £300 per year**

OR

☐ **I want** to purchase Added Pension of £ ☐ and I wish to know how much it will cost me as a monthly deduction or as a lump sum amount.

☐ **I have** previously purchased Added Pension through another public Service scheme to the value of £ ☐

Members who are in scope for Remedy and who have received a refund of Added Pension payments may wish to re-purchase Added Pension with their refund. Because added pension values are calculated on age at purchase, the member's age difference between the original purchase and re-purchase, will now purchase less added pension than previously bought and this will be reflected in the quote you receive.

The exact difference in value will be calculated at the point of re-purchase and automatically paid to you as compensation, but only if you have requested this on the application form.

For more details, please see the Member Voluntary Contributions (MVC) Factsheet referenced at the top of this form.

Part C - Data Protection

How the MOD collects and uses personal information

The Ministry of Defence (MOD) is committed to protecting the privacy and security of your personal data and the MOD Privacy notice explains your rights and provides information that you are entitled to under UK data protection legislation. It is important that you read this notice, together with any other privacy notice that may be provided when we collect or process personal information about you so that you are aware of how and why we are using such information. The MOD Personal information charter contains the standards you can expect when we ask for, hold, or share your personal information and your rights under the law.

Part D – Declaration

I confirm that

- the information I have given is accurate and complete to the best of my knowledge and belief.
- this supersedes any previous allocation that I have made.

I understand that

- I must immediately tell the MOD of anything that may affect my entitlement to, or the amount of, payment made under any scheme administered by Veterans UK, including any change of address.
- if I knowingly give false information, I may be liable to prosecution.

Remember – You must sign this form yourself if you can, even if someone else has filled it in for you. If a representative who acts as a Power of Attorney or Appointee for the claimant is signing this form, they must enclose evidence to show that they are the legal representative.

Part E - Consent for email correspondence

Veterans UK is happy to conduct correspondence with customers via a nominated email address if that is their preference. There are some types of personal information we would not be able to include in an email correspondence, which are listed below:

- I authorise Veterans UK of the MOD to use email whenever possible in its correspondence with me via my nominated email address shown on the front of this claim form. I accept that the information may include my personal details excluding bank account numbers, National Insurance number, medical details and any other information that could compromise my identity.
- I understand that correspondence transmitted by email may be open to abuse because it is transmitting over an unsecured network. I accept that the MOD will not be liable for any loss, interception or unauthorised use of information transmitted this way. I am content for Veterans UK to correspond with me from the email address shown at the front of this claim form.

Do you wish to correspond via email? ☐ Yes ☐ No

Part F – Signature of Applicant

Signature

PLEASE SIGN IN BLACK PEN AFTER PRINTING

Date

Please return the completed form to:
Veterans UK, Process Team, MP330, Kentigern House, 65 Brown Street, Glasgow, G2 8EX