

KEY
Extant operational policy
policy - Denotes extant operational policy but not published on gov.uk
Cancelled/Replaced/ Obsolete policies are shaded and text struck through
Extant operational policy but currently going through the cancellation process and expected to be cancelled

PRISON SERVICE ORDERS – NUMERICAL LIST

PSO NUMBER	PSO TITLE	ISSUE NUMBER	ISSUE DATE	CONTACTS	NOTES & ASSOCIATED PRISON SERVICE INSTRUCTIONS
0001	<i>Prison Service instructions system</i>	01 80 188 247	23/01/1998 2nd ed. 13/04/2000 3rd ed. 07/10/2003 4th ed. 06/09/2005		<i>PSI 01/1998</i> <i>New version of Annex A – Business case for OPG – issued 23/07/2004</i> <i>PSI 21/2006; PSI 40/2007</i> <i>Replaced by PSI 23/2009 The Instructions System – The Approval and Implementation of Policy and Instructions</i>
0050	Public relations	180	04/07/2003	New Contact 11/05/2017 – georgina.mear@justice.gsi.gov.uk Communications and Information Directorate	Cancelled by DOPT Jan 2019
0100	The Prison Rules 1999; The Young Offender Institution (Amendment)(No.2) Rules 1999	43	30/03/1999	Operational Policy: System Delivery and Reform Team Operational_policy1@justice.gov.uk	PSI 27/1999 Cancelled 1 April 2025. Eductaion PF and PSI 2/2015 updated in relation to requirement to make available the YOI Rules if requested.
0101	The Young Offender Institution (Amendment) Rules 2000	100	26/07/2000	HMPPS Youth custody service YCSFrameworkengagement@justice.gov.uk	
0105	The Prison (Amendment) (No 2) Rules 2000 & the Prison Young	109	31/10/2000	New Contact 11/05/2017 – ruth.power@justice.gov.uk MoJ Operational Policy Team	Cancelled March 2018. Reported changes to the prison rules, for information no longer required as

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	Offender (Amendment) (No 3) Rules 2000				the latest published prison rules reflect the current statutory position.
0150	Reform of the civil justice system	42 71	29/03/1999 2nd ed. 04/02/2000		PSI 26/1999 PSI 06/2000 Cancelled April 2018. Superseded by PSI 31/2015
0160	Magistrates' training visits to Prison Service establishments	111	14/11/2000		
0200	Performance Standards	-	20/05/1999		Replaces Operating Standards 1994 PSIs 45/1999, 69/1999, 75/1999, 03/2000 Replaced by Prison Service Standards 27/04/2000
0200	Prison Service Standards	-	2nd ed. 27/04/2000 28th June 2000 26th Sept 2000 7th December 2000 29th March 2001 29th March 2001		PSIs 35/2000 (introduces 2nd ed) PSI 43/2000 issued as a supplement to PSI 35/2000 & introduces the following new standards: Equal opportunities (staff), External recruitment, Industrial relations, Management (staff), Mother & baby units, Prisoner's property, Prison Service planning, Applicability matrix. PSO 1025 supports the delivery of escorts, prisoner induction & prison security PSI 74/2000 issued as a supplement to PSI 35/2000, introduces the following standards: Fire safety, Health & safety, Prisoner's cash, Procurement and materials management, Reception, Resettlement, Safer prisons, Security. PSI 18/2001 issued as a supplement to PSI 35/2000 and introduces the following standards: Conduct and discipline, Discharge, Filling vacancies by internal means, Hygiene, Prisoner's communications, Prisoner's family life, Public protection, Religion, Sentence calculation PSI 19/2001 supercedes PSI 35/2000 also introduces the following standards: Accommodation, Enterprise & work, Complaints procedure, Drug

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			22nd May 2001		strategy, Grievance procedure (staff), KPI and KPT data quality, Prisoner induction, Prison shop, Regimes, Treatment of the public PSI 30/2001 introduces the revised Performance manual (PSO 0200)
0200	Prison Service Standards Manual	-	3rd ed. July 2002		PSI 28/2002 (introduces 3rd ed), email amendments 21/08/2002 & 09/09/2002, PSI 46/2002 amends No. 39. PSI 09/2003 amend No. 2, 5, 13, 17, 26, 30, 31, 34, 36, 48, 54, 58, 60, 61. New edition of No. 33 & 17 New edition of No. 15 & 21 Temporary removal of 16 New editions of No. 7, 19, 22, 23, 30 34, 47, 54, 57, No. 3 is cancelled and has been incorporated in No. 54 security New editions of Nos. 58, 28, 49 New edition of No. 58 PSI 52/2010 replaces No. 42 & 49 PSI 53/2010 replaces No. 9 Made obsolete by the Deregulation Team in March 2017. No longer in use Policy cancelled December 2017 — obsolete.
0200	Prison Service Standards Manual 3rd ed. continued		17th July 2003 26th January 2004 6th February 2004 April — May 2004 June 2004 July 2004 1st October 2010 6th October 2010		
0250	Standards audit	239	20/07/2005		Title amended by PSO 0250 Iss. 281
0250	Self-audit	281	13/09/2007	New Contact 11/05/2017 — Liam.Orme@noms.gsi.gov.uk Standards Audit	PSO Obsolete. Cancelled by OPSDR Dec 19

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0400	Corporate issues chapter one: flags	61	27/08/1999		PSI 64/1999 Made obsolete by the Deregulation Team in February 2017 as no longer in use
0400	Prisoners' information book. Corporate issues (2)	122	22/02/2001		Replaces PSI 65/1998 & PSI 71/1999 Made obsolete by the deregulation team January 2017 as no longer in use
0450	Open government: the code of practice on access to government information	91	23/05/2000	New Contact 11/05/2017 – dean.osborn@noms.gsi.gov.uk Digital and Change	Cancelled by DOPT April 2018 – replaced by freedom of information Act (2014/44 covers)
0490	Managing the Impact of Change on the Operational Line				Made obsolete by the Deregulation Team in November 2016 It relates to old procedures for managing change
0500	Reception	204	11/06/2004		Replaces Standing Order 1A Reception procedures PSI 16/2006 Cancelled by PSI 52/2010 Cancelled by 74/2011
0550	Prisoner induction	103 232	30/08/2000 Rev. ed. 18/05/2005		PSI 26/2002; PSI 09/2003 PSI 16/2006 Partially replaced by PSI 52/2010 Cancelled by 74/2011
0900	Categorisation and allocation	99	24/07/2000		Replaces Chapter 7 of PSO 2200 and CI 2/91. PSI 43/2001, PSI 35/2002; PSI 47/2003 Cancellations: Categorisation and allocation cancelled by PSI 39/2011 & PSI 40/2011, Chapter. 3 cancelled by PSI 41/2011
0905	Operation of the Police National Computer	38	01/03/1999	Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit SOCT.Procedures@justice.gov.uk	PSI 19/1999. June 2023 Cancelled by Use of PNC in Prisons PF
1000	Security manual	10	June 1998		PSI 27/1998; amended by PSI's 82/1999, 54/2000, 23/2001, 57/2001 (ch.36), 58/2001 (ch.15)

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			R		PSI 35/2002; 37/2002; 09/2003; 02/2005; 38/2005 The manual was superseded in 2004 by the intranet website "National Security Framework" PSI 22/2012 replaces PSO 1000 — National Security Framework Function 4 regarding covert surveillance.
1005	THE TITLE IS UNKNOWN RESTRICTED		R		Cancelled by PSI 43/2011
1010	Category A prisoners: Reviews of security category	117 214	04/01/2001 Rev. ed. 15/11/2004		Cancelled by PSI 03/2010
1025	Communicating Information About Risks on Escort or Transfer — The Prisoner Escort Record	104 312	26/09/2000 Rev. ed. 01/05/2009	Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit SOCT.Procedures@justice.gov.uk	April 2021 Replaced by the Person Escort Record PF
1030	Video Links Between Magistrates' Courts and Local Prisons	135	21/01/2002		
1050	Prison Service dogs, chapter one — standards RESTRICTED	30	07/12/1998	New Contact 11/05/2017 — Graham.Batchford@noms.gsi.gov.uk NTSG	PSI 69/1998; amended by PSI 32/1999, PSI 09/2003 PSI 32/1999 states: PSO 1050 Chapter 1 is not restricted and therefore must be placed in Prison libraries. Cancelled by PSI 20/20014
1050	Prison Service dogs, chapter two — training aids RESTRICTED	31	07/12/1998	New Contact 11/05/2017 — Graham.Batchford@noms.gsi.gov.uk NTSG	PSI 70/1998 PSI 32/1999 states: PSO 1050 Chapter 2 is not restricted and therefore must be placed in Prison libraries. Cancelled by PSI 20/20014
1053	Prison Service dogs, chapter three — external perimeter dog patrols	32	09/02/1999 R	New Contact 11/05/2017 — Graham.Batchford@noms.gsi.gov.uk NTSG	PSI 07/1999 PSI 32/1999 states: PSO 1053 Chapter 3 is restricted and must not be placed in Prison libraries. Cancelled by PSI 20/20014
1100	Conveyance of unauthorised articles and other related offences	293	26/03/2008		Replaced by PSI 10/2012
1150	Improvised Explosive Devices		R		Replaced by PSI 20/2012

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	<i>RESTRICTED</i>				
1205	<i>Prison Service security passes</i>	106	16/10/2000		<i>Replaced by PSI 44/2012, AI 12/2012.</i>
1210	<i>Security aspects of personnel management and recruitment</i>	18	14/08/1998 <i>R</i>		<i>PSI 32/1998</i> <i>Replaced by online edition of PSO 8100 Recruitment via Prison Service intranet 22/10/2003</i>
1215	<i>Professional standards: preventing and handling staff wrongdoing</i>	167	17/02/2003		<i>Cancelled and replaced by PSI 01/2016 AI 04/2016 Corruption Prevention – How to Identify, Report and Manage Staff Corruption (Official and Official Sensitive Versions)</i>
1250	<i>Prisoners property</i>	209	24/09/2004		<i>Replaces property procedures in Standing Order 1C.</i> <i>Also cancels CI 48/1992, CI 51/1992, IG 104/1995, IG 87/1996, PSI 23/1997 & part 1 of SO 4.</i> <i>Amended by PSI 11/2010</i> <i>Cancelled by PSI 12/2011</i>
1251	<i>Transfer of public records from prisons to local records offices</i>	67	30/12/1999		<i>PSI 89/1999. Replaced by revised edition Iss. 243.</i>
1251	<i>National Archives</i>	243	<i>Rev. ed.</i> <i>02/07/2005</i>		<i>Replaced by PSI 35/2014</i>
1300	Investigations	95 175	19/06/2000 Rev. ed. 19/06/2003	Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit Security.Procedures@justice.gov.uk	<i>PSI 09/2003</i> 26/04/2005 Contact details updated to show move to Park House
1301	<i>Investigating deaths in custody</i>	154	24/06/2002		<i>PSI 09/2003. Cancelled by PSI 20/2004</i>
1310	Anti-fraud strategy	215 291	08/10/2004 Rev. ed. 04/03/2008	HMPPScounterfraud@justice.gov.uk	
1400	<i>Incident management manual</i>	143	11/02/2002 <i>R</i>		<i>Supersedes PSO 1450 & PSO 1500</i> <i>Amended by PSO 2710 Iss. 153</i> <i>PSI 24/2004, PSI 29/2005 amends chapter 8</i> <i>No copy in library</i> <i>Amendments introduced by PSI 64/2011</i> <i>Replaced by PSI 09/2014</i>

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1401	HQ business continuity management manual	255	09/02/2006 R		Replaced by PSI 13/2014
1450	Contingency planning for the refusal to work by staff – tripartite planning	82	12/04/2000 R		PSI 29/2000. Superseded by PSO 1400 No copy in library
1500	Incident reporting system (IRS)	50	29/04/1999 R		Replaces 1997 edition PSI 21/1999 Superseded by PSO 1400 Iss. 143
1600	Use of force	48 -	20/04/1999 Intranet ed. 31/08/2005	Security, Order and Counter Terrorism. Operational Response and Resilience Unit ORRU.enquiries@noms.gsi.gov.uk	PSI 38/1999; PSI 09/2003 Online edition via Prison Service intranet 31/08/2005 PSI 64/2011 Amended by PSI 06/2014 Use of Force section 2 and annex A amendments and removal of annex H introduced by PSI 30/2015 31/12/23 – updated to show policy no longer applies to the adult estate, where it has been replaced by the UoF PF 05/02/2024 – replaced by the Use of Force, Restraint and Restrictive Practices in the Children and Young People Secure Estate PF.
1601	Control and restraint manual	92	12/06/2000 R		No copy in library. Replaced by Use of Force Training Manual CD-ROM 31/08/2005
1602	Control and restraint – advanced	139	20/11/2001 R		No copy in library. Replaced by Use of Force Advanced Manual 31/08/2005
1700	Management of segregation units & management of prisoners under rule 45 (YOI rule 49)	138	04/11/2001		PSI 09/2003 Replaced by PSO 1700 online edition via Prison Service intranet 06/10/2003
1700	Management of Segregation Units and Management of Prisoners under rule 45 (YOI rule 49)	192	Intranet ed. 06/10/2003	Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit	Online edition via Prison Service intranet came into force 17/11/2003. Supersedes paper editions of

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	Rule 49)			SOCT.Procedures@justice.gov.uk	PSOs 1700 & 1701 24/08/2015 — Amended contact details Amended by PSI 17/2006
1700	Management of Segregation Units and Management of Prisoners under rule 45 (YOI Rule 49)		May 2022	Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit Security.Procedures@justice.gov.uk	May 2022 - The minimum level of authority for Segregation Reviews has been revised
1701	Removal from association — good order or discipline	59	27/07/1999		PSI 61/1999. Replaced by PSO 1700 online edition via Prison Service intranet 06/10/2003
1702	Anti-bullying strategy	60	23/07/1999		PSI 62/1999. Replaced by PSO 2750 06/06/2007
1801	Production of prisoners at the request of the police	102	29/08/2000		Replaces IG 18/1996 Replaced by PSI 26/2012 — Production of Prisoners at the Request of Warranted Law Enforcement Agencies
1810	Maintaining Order in Prisons	237	25/07/2005	Security, Order and Counter Terrorism. Operational Response and Resilience Unit ORRU.enquiries@noms.gsi.gov.uk	Replaces IG 55/1994 and IG 28/1993 Replaced by PSI 9/2014 Feb 2022 PSO cancelled as already obsolete. It was superseded by the IMM and subsequent revisions up to and including the currently active PSI 09/2014 Incident Management —
1900	Certified prisoner accommodation	133	08/08/2001		PSI 64/2011 Cancelled by PSI 17/2012
2000	The Prison Discipline Manual: adjudications	253	30/12/2005		Replaces previous Prison Discipline Manual PSI 11/2008 PSI 13/2010 replaces paragraphs C13 and C15 of Annex C PSI 32/2010 replaces paragraphs 1.4, 8.6 and 9.1 Cancelled by PSI 47/2011 — NB "Where a prisoner has been charged and/or an adjudication hearing has begun before the effective date of this PSI it must be completed according to

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					the procedures set out in PSO 2000.” See Executive summary page 3. PSI 47/2011.
2200	Sentence management and planning: an operational guide	24	March 1997		PSI 26/1997 Amended by PSIs 54/1998, 15/2000, 50/2000, 41/2002. Chapter 7 replaced by PSO 0900 Iss. 99 Made obsolete by the Deregulation Team in March 2017
2205	Offender Assessment and Sentence Management – OASys	179 228	10/07/2003 Rev. ed. 20/04/2005	Safety and 10 Prisons Project omic@hmps.gsi.gov.uk	PSI 53/2005 Quality Management Plan PSI 02/2007
2300	Resettlement	134	23/10/2001	New Contact 11/05/2017 – anthony.lowes@justice.gsi.gov.uk Commissioning and Contract Management	PSI 47/2003 amends paragraph 3.25 Paragraphs 3.25 to 3.32 subsequently replaced by PSO 4745 Iss. 198 PSI 03/2005 new rate of Discharge Grant PSI 47/2005 amends chapter 7 Amended by PSI 76/2011 PSI 76/2011 Prisoners’ Earning Act 1996 supersedes reference to the Act not been implemented. All but Chapter 7 cancelled by PSI 12/2012 PSI 13/2015 Annex G and F (Memoranda of understanding for paid and unpaid work placements) replace those included in PSO 2300 – Resettlement and PSI 76/2011 – Prisoner Earnings Act 1996. Cancelled March 2018. Replaced by PSI 04/2015
2350	Housing needs and assessment document	229	05/05/2005	New Contact 11/05/2017 – Rachel Reynolds Commissioning Group	PSI 30/2009 amends paragraphs 1.1, 1.2 & 2.3 Cancelled March 2018. Policy is no longer required as it has been superseded into CRC contracts
2400	Democratic therapeutic communities	218	06/12/2004	Health and Care Partnerships Group health@justice.gov.uk	
2510	Prisoners’ request and	148	21/02/2002		Replaces the Prisoners’ requests/complaints manual

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	<i>complaints procedures</i>				<i>of 1990</i> <i>Chapter 10 & annex H cancelled by PSI 75/2011 Residential Services</i> <i>Cancelled by PSI 02/2012 Prisoner Complaints</i>
2520	<i>The Prisons Ombudsman</i>	64	28/10/1999		PSI 77/1999; Replaced by new edition Iss. 140
2520	<i>The Prison & Probation Ombudsman</i>	140	12/12/2001		Replaces PSO 2520 Iss. 64; Replaced by PSI 58/2010
2600	Legal issues relating to prisoners	190	27/10/2003	nlt@justice.gov.uk NLT@noms.gsi.gov.uk	Replaces SO 12, SO 16, CI 18/1985 & CI 35/1989
2605	<i>The role of the legal services (previously legal aid) officer</i>	89 131	18/05/2000 Rev. ed. 05/06/2001		PSI 57/2000 PSI 09/2003 amends paragraphs 2.8 & 6.2 Cancelled by PSI 74/2011
2700	<i>Suicide and self-harm prevention</i>	160	04/11/2002		Supersedes AG 30/1993, IG 1/1994 & IG 79/1994, PSI 32/1997 & 27/2000 & Guide to policy & procedures: caring for the suicidal in custody. PSI 51/2003; PSI 18/2005 Replaced by PSO 2700 Iss 283 Cancelled by PSI 64/2011
2700	<i>Suicide prevention and self-harm management</i>	283	26/10/2007		Replaces: PSO 2700 Iss 160; PSIs 52/2002, 42/2003, 51/2003, 18/2005, 32/2006; Suicide Prevention strategies: guidance on preventing prisoner suicide and reducing self-harm; Working with people who harm or injure themselves in prison; Good Practice Guide for peer support schemes Cancelled & replaced by PSI 64/2011
2710	<i>Follow up to deaths in custody</i>	20 153 248	28/08/1998 2 nd ed. 29/05/2002 3 rd ed.		PSI 37/1998 2 nd ed. amends PSO 8801 Iss. 54 and PSO 1400 Iss. 143

PSO NUMBER	PSO TITLE	ISSUE NUMBER	ISSUE DATE	CONTACTS	NOTES & ASSOCIATED PRISON SERVICE INSTRUCTIONS
			<i>02/11/2005</i>		<i>3rd ed. replaces PSI 20/2004 Cancelled & replaced by PSI 64/2011</i>
2750	<i>Violence reduction</i>	201 274	10/05/2004 <i>Rev. ed. 06/06/2007</i>		<i>Rev. ed. replaces PSO 1702, PSI 32/2005 & PSI 36/2006 PSI 09/2011 cancels and replaces Chapter 5 and Annex B Cancelled & replaced by PSI 64/2011</i>
2800	<i>Race relations</i>	5a	29/05/1997		<i>PSI 27/1997, 11/2000, 09/2003, 37/2005 Reissued in 2000, bound with PSI 11/2000 (text not amended)</i>
2800	<i>Race equality</i>	264	25/09/2006		<i>PSI 25/2009 cancels chapter 5 and annexes 3, 4 and 5 Cancelled by PSI 32/2011</i>
2855	<i>The management of prisoners with physical, sensory or mental disabilities</i>	35 66	26/02/1999 <i>Rev. ed. 20/12/1999</i>		<i>PSI 14/1999 PSI 87/1999 introduces new edition</i>
2855	<i>Prisoners with disabilities</i>	241 295	<i>Rev. ed. 27/07/2005 03/04/2008</i>		<i>Replaces earlier editions of PSO 2855 PSI 25/2009 cancels chapter 4 Cancelled by PSI 32/2011</i>
3050	Continuity of Healthcare for Prisoners	254	10/02/2006	Health and Care Partnerships Group health@justice.gov.uk	
3100	<i>Clinical Governance—Quality in Prison Healthcare</i>	163	16/01/2003	<i>Health and Care Partnerships Group health@justice.gov.uk</i>	
3200	Health promotion	189	23/10/2003	Health and Care Partnerships Group health@justice.gov.uk	
3550	Clinical Services for Substance Misusers	116	20/12/2000	Health and Care Partnerships Group health@justice.gov.uk	PSI 09/2003
3601	Mandatory Drug Testing	56 219	21/06/1999 2 nd ed.	Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit	PSI 51/1999 2 nd edition also revises the Manual of Policy and

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		250	24/12/2004 3 rd ed. 18/11/2005	HMPPSDrugStrategy@justice.gov.uk	Procedures (January 1997). The former PSO 3605 is subsumed as an appendix. Amended by PSI 16/2005. PSI 24/2006, PSI 11/2007, PSI 08/2014 2022_08_11 Updated following review of the Prisons (Substance Testing) Act 2021)
3605	<i>Procedures for the independent analysis of mandatory drug test samples</i>	83	05/04/2000		PSI 30/2000 PSO subsumed as an Appendix in PSO 3601 Iss. 219
3610	<i>Measures to deal with visitors and prisoners who smuggle drugs through visits</i>	40	09/03/1999		PSI 22/1999 Cancelled by PSI 15/2011
3620	<i>Voluntary drug testing units and the framework for voluntary drug testing</i>	96	11/07/2000		Replaced by PSI 31/2009
3625	Vetting & Testing of Specialist External Drug Workers	130	04/06/2001	Security.Procedures@justice.gov.uk	
3630	Counselling, assessment, referral, advice and throughcare services	145	12/02/2002		Made obsolete by the Deregulation Team in March 2017
3650	Discontinuing the random mandatory drug testing of immigration detainees held in dedicated prisons or discrete units within a prison	123	06/03/2001		Superseded: See PSO 4630
3800	Food Safety Act 1990: Agricultural Business Enterprise	15	11/06/1998	Public Sector Prison Industries PSPI@justice.gov.uk	PSI 29/1998
3801	Health and safety policy statement	13 222 273	09/09/1998 Rev. ed. 24/02/2005 Rev. ed. 20/04/2007		PSI 35/1998 PSI 10/2006 amends paragraph 1.5.2 PSI 19/2007 amends paragraph 3.12 Replaced by PSI 42/2010
3802	Management of Inadvertent	193	13/01/2004	HR (H&S)	

PSO NUMBER	PSO TITLE	ISSUE NUMBER	ISSUE DATE	CONTACTS	NOTES & ASSOCIATED PRISON SERVICE INSTRUCTIONS
	Exposure to Asbestos			Health-Safety.national@justice.gov.uk	
3803	Fire safety	277	09/07/2007		Amended by PSI 13/2009, Amended by PSI 22/2011 Cancelled and replaced by PSI 11/2015
3805	Zoonotic Infections (Zoonoses)	87	10/05/2000	HR (H&S) Health-Safety.national@justice.gov.uk	
3806	Display screen equipment health and safety issues	94	12/06/2000	New Contact 11/05/2017 – jim.noonan@noms.gsi.gov.uk HR (H&S)	Amended by PSI 37/2008 Cancelled by DOPT Jan 2019
3810	Health and safety – arrangements for consultation with staff	39	17/12/1998		PSI 72/1998 Cancelled by PSI 06/2007 and replaced by Health and Safety Guidance Note 03/2006 Consultation with Staff.
3842	Radiation safety strategy and operational procedures for ensuring protection against ionising radiations used in health care centres	16	10/08/1998		PSI 42/1998, PSI 09/2003, PSI 39/2007 Replaced by revised edition Iss. 302
3842	Radiation safety – dental and medical x-ray equipment	302	25/11/2008	New Contact 11/05/2017 – jim.noonan@noms.gsi.gov.uk HR (H&S)	Cancelled by DOPT Jan 2019
3843	Radiation safety strategy and operational procedures for ensuring the safe use of X-ray security equipment	17	10/08/1998		PSI 42/1998, PSI 09/2003 Replaced by revised edition Iss. 272
3843	Radiation safety – security X-ray equipment	272	30/03/2007		Cancelled by PSI 18/2015
3845	Blood borne and related communicable diseases	34	30/04/1999		PSI 12/1999 Cancelled and replaced by Health and Safety Guidance Note 02/2005 Risk Assessment and Immunisation for Communicable Diseases 22/01/2007. (Superseded direction is not stated in the Guidance Note, but rather is listed in PSI 06/2007).

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4000	Incentives and earned privileges. Earned community visits and compacts	77	28/01/2000		PSI 90/1999; PSI 42/2002 Replaced by revised edition of 2006
4000	Incentives and earned privileges	266	18/10/2006		Cancelled by PSI 11/2011
4100	Claims for repayment of board and lodging deductions from prisoners' earnings	65	26/11/1999		PSI 86/1999
4100	Retail sales outlet	90	26/05/2000		Replaced by PSO 5200
4101	Managing risk in Prison Enterprises	58 235 299	16/07/1999 Rev. ed. 04/07/2005 Rev. ed. 19/06/2008		PSI 53/1999 Cancelled by PSI 14/2010
4180 (8250)	Prison Officer entry-level training	136	21/01/2002		Issued under wrong PSO number. See PSO 8250. Cancelled by PSI 09/2003
4190	Strategy for working with the voluntary and community sector	152	15/06/2002		Made obsolete by the Deregulation Team November 2016 This policy is no longer required. Information can be found in the 'What works' page on the Intranet
4200	Education and training: the Prison Service education curriculum framework (the core curriculum)	2	17/07/1997		PSI 57/1997, PSI 62/1997 Cancelled and replaced by PSI 06/2012
4200	Vocational training	27	Not issued 02/11/98		PSI 61/1998. PSO was not issued Replaced and cancelled by PSI 06/2012
4201	Open University: operation of the Prison Service scheme	55	10/06/1999		PSI 50/1999 Replaced by PSI 33/2010
4205	Education in prisons	84	18/04/2000		Replaced and cancelled by PSI 06/2012
4250	Physical education	70 221 308	29/12/1999 Rev. ed. 23/02/2005 Rev. ed.		PSI 91/1999 Cancelled by PSI 58/2011

PSO NUMBER	PSO TITLE	ISSUE NUMBER	ISSUE DATE	CONTACTS	NOTES & ASSOCIATED PRISON SERVICE INSTRUCTIONS
			19/01/2009		
4275	<i>Time in the open air</i>	26	23/10/1998		<i>PSI 50/1998</i> <i>Cancelled by PSI 10/2011</i>
4350	Effective regime interventions	161	23/12/2002	Rehabilitation and Support Services Group NationalPsychologyService@hmps.gsi.gov.uk	Replaced by the National Framework for Interventions PF December 2023
4360	Correctional Services Accreditation Panel	166 205	10/02/2003 <i>Rev. ed.</i> 25/06/2004		<i>Replaces AG 45/1996</i> <i>PSI 31/2004 introduces revised edition</i> <i>Made obsolete by the Deregulation Team in November 2016 it was replaced by PSI 31/2004</i>
4400	<i>Prisoner communications chapter 1: child protection measures</i>	14	21/07/1998		<i>PSI 41/1998</i> <i>Replaced by Public Protection Manual, March 2009.</i>
4400	<i>Prisoner communications chapter 4 Prisoners use of telephones</i>	121 244	12/02/2001 <i>Rev. ed.</i> 29/07/2005		<i>Cancels:</i> <i>Home Office Circular 47/1992,</i> <i>CI 50/1988, CI 61/1989, CI 21/1992,</i> <i>IG 64/1994, IG 13/1995, IG 73/1995, SO 5G.</i> <i>Cancelled by PSI 49/2011</i>
4400	<i>Prisoner communications chapter 2 The Protection from Harassment Act 1997</i>	23	15/10/1998		<i>PSI 48/1998</i> <i>Cancelled by PSI 08/2009, which introduces the Public Protection Manual.</i>
4400	<i>Prisoner communications chapter 3 Criminal Cases Review Commission</i>	114	19/12/2000		<i>Replaces PSI 38/1997</i> <i>PSI 02/2005</i> <i>Replaced by PSI 49/2011 made obsolete by the deregulation programme November 2016</i>
4400	<i>Prisoner communications chapter 4 Prisoners use of telephones</i>	121 -	12/02/2001 -		<i>Cancels:</i> <i>Home Office Circular 47/1992,</i> <i>CI 50/1988, CI 61/1989, CI 21/1992,</i> <i>IG 64/1994, IG 13/1995, IG 73/1995, SO 5G.</i>

PSO NUMBER	PSO TITLE	ISSUE NUMBER	ISSUE DATE	CONTACTS	NOTES & ASSOCIATED PRISON SERVICE INSTRUCTIONS
		244	Rev. ed. 29/07/2005		Cancelled by PSI 49/2011
4405	Assisted prison visits scheme	7 33 110 164 207	02/04/1998 2nd ed. 11/03/1999 3rd ed. 01/11/2000 4 th ed. 10/02/2003 5th ed. 20/07/2004		PSI 05/1998. Replaced by revised edition Iss. 33 PSI 11/1999, PSI 68/1999 Made obsolete by the Deregulation Team in March 2017. There is no longer any requirements for AVPs therefore the policy is no longer required. PSO cancelled December 2017. Mandatory elements incorporated into PSI 16/2011.
4410	Prisoner communications – visits	279	05/09/2007		Consolidates and replaces guidance on visits in Standing Order 5A, CI 11/1991 & IG 10/1994. Cancelled and replaced by PSI 16/2011
4411	Prisoner communications – correspondence	280	05/09/2007		Consolidates and replaces guidance on correspondence in Standing Order 5B, CI 10/1991, IG 113/1995 & PSI 02/2005. Replaced and cancelled by PSI 06/2011.
4445	Civil partnership registration	284	18/10/2007		Replaced and cancelled by PSI 14/2016
4450	Marriage of prisoners	285	18/10/2007		Replaces CI 35/1998 Replaced and cancelled by PSI 14/2016
4450 (Revised edition)	Marriage of prisoners	285	05/10/2015		New contact details. Replaced and cancelled by PSI 14/2016
4455	Requests from Prisoners to Change their Name	187	01/10/2003	Equalities, Interventions & Operational Practice Group nlt@justice.gov.uk	Amended by PSI 07/2011
4460	Prisoners' Pay (revision)	142	27/01/2020 – Revision	Jasber.jittler@justice.gov.uk	Amended by PSI 76/2011 PSI 76/2011 Prisoners' Earnings Act 1996 supersedes reference to the act not been implemented. PSI 13/2015 paragraphs 4.10 and 4.11 amend

PSO NUMBER	PSO TITLE	ISSUE NUMBER	ISSUE DATE	CONTACTS	NOTES & ASSOCIATED PRISON SERVICE INSTRUCTIONS
					paragraphs 2.7.3 to 2.7.5 of PSO 4460. January 2020 – Minor changes to align with new Incentives PF.
4465	<i>Prisoners personal financial affairs</i>	270	23/01/2007		<i>Supersedes relevant chapters of SO 1C, SO 4, CI 04/1993, PSI 08/2003, PSI 42/2005.</i> <i>Amended by PSI 30/2008</i> <i>Replaced and cancelled by PSI 01/2012.</i>
4470	<i>Prisoners' access to the media</i> <i>[Cover title: Media access for prisoners]</i>	246	03/08/2005		<i>Replaces the provisions set out in SO 5A paragraph 37 and 37A, SO 5B paragraph 34(9) and PSO 4400 Chapter 4 paragraph 6.10.</i> <i>Cancelled and replaced by PSI 37/2010</i>
4480	Prisoners' Representative Associations	155	03/07/2002	Equalities, Interventions & Operational Practice Group nlt@justice.gov.uk	
4500	<i>Use of incense for private religious practice</i>	76	28/02/2000		<i>PSI 14/2000</i> <i>Cancelled by PSI 18/2003 and replaced by PSO 4550 Chapter 2.</i>
4550	<i>Religion</i>	108	30/10/2000 <i>Introduction and Chapter 3 only.</i>		<i>Cancels SO 7A.</i> <i>PSI 54/2002 Chapters 1, 4 & annex to chapter 3.</i> <i>PSI 18/2003 Chapter 2</i> <i>PSI 36/2003 annexes to Chapter 1</i> <i>PSI 45/2003 annexes to Chapter 1</i> <i>PSI 21/2005 amends Chapter 3</i> <i>PSI 33/2005 annex H to Chapter 1</i> <i>PSI 28/2007 annexes to Chapter 1</i> <i>Amended by PSI 16/2009</i> <i>Cancelled and replaced by PSI 51/2011</i>
4600	Unconvicted, Unsented and Civil Prisoners (revision)	165	27/01/2020 – Revision	Equalities, Interventions & Operational Practice Group nlt@justice.gov.uk	Updates SO 08, SO 12, SO 16, CI 18/1985 & CI 30/1990. Sections on Confiscation Orders replaced by PSO 4620 Iss. 212 January 2020 – Minor changes to align with new

PSO NUMBER	PSO TITLE	ISSUE NUMBER	ISSUE DATE	CONTACTS	NOTES & ASSOCIATED PRISON SERVICE INSTRUCTIONS
					Incentives PF. 14 May 2026 – now only applicable to the YCS estate following publication of the Civil and Remand Prisoners policy frameworks
4615	Prolific and other priority offenders strategy	216	08/10/2004	New Contact 11/05/2017 – louise.hubbard@noms.gsi.gov.uk SCPPG	Amended by PSI 12/2010
4620	Confiscation orders	212	27/08/2004		Replaces sections in PSO 4600 and PSO 6650 that refer to Confiscation Orders. Replaced by PSI 16/2010
4625	Productions in Civil Proceedings	147	12/02/2002	Equalities, Interventions & Operational Practice Group nlt@justice.gov.uk	
4630	Management of immigration act detainees	25	09/12/1998		PSI 53/1998 Replaced by revised edition Iss. 211
4630	Immigration and foreign nationals in prisons	211 261 287	31/08/2004 New ed. 17/07/2006 New ed. 11/01/2008		PSI 21/2007, PSI 22/2007. PSI 02/2009 amends paragraphs 8.1 – 8.2 Cancelled and replaced by PSI 52/2011
4650	Prisoners' Voting Rights	120	29/02/2001	Equalities, Interventions & Operational Practice Group NLT@noms.gsi.gov.uk	Cancelled by The Restriction on Prisoner Voting PF 11/08/2020
4695	DNA sampling of prisoners	206	16/07/2004		Replaces PSI 15/2003 Made obsolete by the Deregulation Team in January 2017 programme has now ended
4700	Lifer manual	51	May 1999		Replaces IG 44/1996. PSI 08/1999 Introduces PSO 4700 – The Lifer Manual PSI 16/2001 Revised chapters 13 & 14 PSI 31/2001 amends chapter 8 PSI 45/2001 Revised appendix 4 PSI 56/2001 Revised chapter 5

PSO NUMBER	PSO TITLE	ISSUE NUMBER	ISSUE DATE	CONTACTS	NOTES & ASSOCIATED PRISON SERVICE INSTRUCTIONS
					PSI 09/2002 Revised chapters 4 & 7 PSI 29/2002 appendix 4 PSI 57/2002 amends paragraph 4.7 PSI 08/2004 amends Chapter 4 PSI 16/2004 provides guidance for operational staff involved in the compilation of Confidential Summary Dossiers [CSD] to be placed alongside chapter 4. PSI 28/2004 Revised appendix 4 PSI 11/2005 Announces forthcoming changes being made to IT systems (LIDS/HS and OASys) to reflect new sentences. These will be explained in revised manuals for the respective systems. PSI 15/2006 Revises chapters 1, 3, 5, 6, 12 and 13, cancels Chapters 2 & 14, and appendices 1-9 PSI 26/2006 amends Chapter 4.
4700	Indeterminate Sentence manual (formerly Lifer manual) April 2019 – Chapter 12 is the only extant part of this PSO			Bail, Sentencing and Release Policy release.policy@justice.gov.uk	PSO 6010 updates & replaces chapters 5 & 6 PSI 22/2009 cancels chapters 1, 4.7, 5, 6 & 9, and changes title to Indeterminate Sentence Manual PSI 29/2010 – The following amendments have been made: Chapter 3 Tariff, Chapter 10 Young Male Offenders, Chapter 12 Compassionate Release and Chapter 15 Mentally Disordered Indeterminate Sentenced Prisoners have had minor amendments to ensure they apply equally to both lifer and IPP offenders and to ensure departments are correctly referenced. Chapter 4 replaced by PSI 36/2010 Chapter 7 Risk Assessment is being withdrawn as this policy is now covered by Chapter 9 of the Public Protection Manual. Chapter 8 Life Sentence Plan is being withdrawn as this policy is now covered by the OMIII Implementation manual.

PSO NUMBER	PSO TITLE	ISSUE NUMBER	ISSUE DATE	CONTACTS	NOTES & ASSOCIATED PRISON SERVICE INSTRUCTIONS
					Chapter 11 Temporary Release is being withdrawn as it has been replaced by PSO 6300 Release on Temporary Licence. Chapter 13 cancelled by PI 08/2015 13/5/2022 Chapter 12 cancelled by the Early Release on Compassionate Grounds PE
4745	<i>Multi-agency public protection arrangements</i>	194 198	05/01/2004 Rev. ed. 26/02/2004		<i>Replaces paragraphs 3.25 to 3.32 of PSO 2300 Iss. 134. PSI 02/2007 Cancelled by PSI 08/2009 Public Protection Manual.</i>
4800	Women prisoners	297	28/04/2008	New Contact 11/05/2017 – Claire.Wiggins@noms.gsi.gov.uk	PSO Obsolete– Replaced by Womens Policy Framework
4801	<i>The management of mother and baby units and the application process</i>	74 88 220	21/02/2000 2 nd ed. 10/05/2000 3 rd ed. 25/01/2005		<i>PSI 12/2000 Cancelled and replaced by PSI 54/2011</i>
4801	<i>The management of mother and baby units</i>	296	4 th ed. 30/04/2008		<i>Replaces PSO 4801 Iss. 220 Cancelled & replaced by PSI 54/2011</i>
4950	<i>Regimes for prisoners under 18 years old</i>	52	29/07/1999		<i>PSI 49/1999 Annex F issued with PSI 20/2001 Chapter 8 paragraph 2 issued with PSI 49/2001 & reissued with PSI 51/2001. Amended by PSI 09/2003 Replaced by revised edition Iss. 208</i>
4950	<i>Regimes for young women under 18 years old</i>	73	11/02/2000		<i>PSI 09/2000 Amended by PSI 09/2003 Replaced by revised edition Iss. 208</i>
4950	<i>Regimes for juveniles</i>	208	10/09/2004		<i>Replaced by revised edition Iss. 268</i>

PSO NUMBER	PSO TITLE	ISSUE NUMBER	ISSUE DATE	CONTACTS	NOTES & ASSOCIATED PRISON SERVICE INSTRUCTIONS
4950	Care and management of young people	268 290	06/12/2006 New ed. 21/02/2008		Replaced by PSI 28/2009
4960	Detention Under Section 92 of the Powers of Criminal Courts (Sentencing) Act 2000 (Formerly Section 53 of the Children & Young Persons Act 1933): Young People Serving Longer Sentences for Serious Offences	128	09/05/2001	HMPPS Youth custody service YCSFrameworkengagement@justice.gov.uk	
5000	Prison Service catering manual	28 132	24/05/99 Rev. ed. 23/07/2001		PSI 34/1999 PSI 09/2003
5000	Prison catering services	294	Rev. ed. 09/04/2008		Replaced by PSI 44/2010
5005	Single portion beverage and breakfast packs	107	23/10/2000		WITHDRAWN
5010	Prison Service catering: staffing of prisons kitchens	97	06/07/2000		Amended by PSI 09/2003 WITHDRAWN
5200	Prison retail	301	09/10/2008		Replaced and cancelled by PSI 53/2011, PSI 23/2013
5400	Transport manual	78	18/04/2000	Transport Unit MoJTransportUnitBranston@hmps.gsi.gov.uk	PSI 32/2000, PSI 10/2008
5800	Estate management chapter 1: responsibility for the prison estate	09	24/01/1998	New Contact 11/05/2017 – will.loader@justice.gsi.gov.uk Estates	PSI 19/1998
5900	Prison Service technical order	46	Online edition via Prison Service intranet 19/04/1999 R		PSI 33/1999 Removed from Prison Service intranet 21/07/2010. Until the new version becomes available please direct enquiries to the policy holders Malcolm.Boyd@noms.gsi.gov.uk and Tom.Brockbanks@noms.gsi.gov.uk

PSO NUMBER	PSO TITLE	ISSUE NUMBER	ISSUE DATE	CONTACTS	NOTES & ASSOCIATED PRISON SERVICE INSTRUCTIONS
5901	Maintenance of Prison Service Buildings	225	08/03/2005	Prisons Estate Maintenance and Improvement Programme PrisonMaintenanceGroup-Compliance@justice.gov.uk	
6000	Parole, release and recall manual	69	03/11/1999		PSI 80/1999 introduces 1999 edition Replaces PSO 6600 Parole, early release and recall manual Cancels paragraphs 2.1 – 2.5, 2.11 – 2.24, and all of Part 3 of PSI 51/1998. Cancels paragraphs 3(b) – 3 (f) of PSI 03/1999 PSI 17/2001 cancels Chapter 8 Amended by PSI 37/2004 PSI 64/2011
6000	Parole, Release and Recall April 2019 – Chapter 12 is the only extant Chapter in this PSO	226	31/03/2005	Bail, Sentencing and Release Policy release.policy@justice.gov.uk	PSI 11/2005 introduces 2005 edition Cancels PSI 27/2003, PSI 27/2004, PSI 29/2004, PSI 37/2004 PSI 16/2006 issued under PSO 6000 process heading but only amends PSOs 0500 & 0550 PSI 43/2007 amends Chapter 5 PSI 48/2007 amends Chapters 7 & 14 PSI 17/2008 amends Chapters 5 & 9 PSI 19/2008 amends Chapter 9 PSI 29/2008 amends Chapter 7 PSI 45/2008 amends Chapter 9 Amended by PSI 55/2010 & PSI 61/2010 PSI 34/2011 cancels Chapter 5 Amended by PSI 37/2011 PSI 42/2011 End of Polygraph Pilot associated document PSI 59/2011, PSI 38/2012 replaces and cancels Chapter 9

PSO NUMBER	PSO TITLE	ISSUE NUMBER	ISSUE DATE	CONTACTS	NOTES & ASSOCIATED PRISON SERVICE INSTRUCTIONS
					PSI 64/2011 PSI 37/2012 cancels Chapter 10 — Young offenders PSI 04/2013 cancels Chapter 9 PSI 19/2013 cancels chapter 5 PSI 18/2013 cancels chapter 11 PSI 26/2014 / PI 22/2014 Cancels and replaces Chapter 5 section 5.16. Effective from 01 June 2014. April 2019 Chapter 12 is the only extant Chapter in this PSO 13/5/2022 Ch 12 cancelled by the Early Release on Compassionate Grounds PF
6010	Generic parole process	310	02/04/2009		Replaced and cancelled by PSI 36/2012
6100	*The Bail System*	62	02/09/1999		PSI 66/1999 PSI 48/2000 replaces Chapters 3 & 5
6101	Bail Information Schemes	63	02/09/1999		PSI 67/1999 PSI 09/2003 amends paragraph 2.1 PSI 29/2007 inserts new Chapter 8 PSI 34/2010 cancels PSI 29/2007 and inserts new chapter 8 PSI 25/2013 cancels PSI 34/2010 and inserts new chapter 8
6200	Transfer of prisoners: inter prison escorts	41	24/03/1999		PSI 23/1999 Made obsolete by the Deregulation team in January 2017. This PSO launched the move from “in house” inter prison transfers to contractors which at the time was G4S in 1999 and is linked to PSI 23/1999 which is no longer relevant.
6300	Release on Temporary Licence (ROTL) — U18 in YOIs Only	251	29/11/2005	HMPPS Youth custody service YCSFrameworkengagement@justice.gov.uk	Replaces IG 36/1995, PSI 46/1998, PSI 53/2000, & PSI 40/2003. Amended by PSIs 02/2007, 21/2007, 36/2007, 17/2008, 21/2008, 29/2008, 21/2012 PSI 13/2015, PI 10/2015 wholly replaces PSO 6300

PSO NUMBER	PSO TITLE	ISSUE NUMBER	ISSUE DATE	CONTACTS	NOTES & ASSOCIATED PRISON SERVICE INSTRUCTIONS
					for all offenders aged 18 and over. Copies of PSO 6300 should be retained solely in relation to temporary release applications by young people (ie under 18s), pending revision of the operational instructions applicable to them. 14 May 2026 — replaced by the YCS ROTL PF (all sites)
6400	Discharge	249	31/10/2005		<i>Replaces SO 11 and PSI 03/2005</i> <i>PSI 02/2009 inserts new Annex B</i> <i>PSI 21/2009 amends paragraph 5.1 and removes use of form DFB1</i> <i>Replaced by PSI 53/2010</i>
6600	Parole, early release and recall manual	08	01/05/1998		<i>PSI 15/1998</i> <i>Replaces CI 27/1992 (HOC 86/92), CI 26/1992 (HOC 85/92), CI 34/1992 (HOC 96/92), CI 36/1992 (HOC 103/92),</i> <i>IG 30/1994, IG 105/1995, IG 53/1996, IG 85/1996, & PSI 83/1997.</i> <i>Amended by PSI 51/1998</i> <i>Replaced by PSO 6000 Iss. 69</i>
6650	Sentence calculation	157	23/10/2002		<i>Replaces:</i> <i>PSI 43/1997, PSI 04/1998, PSI 51/1998, PSI 74/1998, PSI 17/2000, PSI 33/2001</i> <i>SO 3C, SO 15</i> <i>CI 33/1986, CI 29/1992, CI 39/1992</i> <i>IG 19/1995, IG 24/1995, IG 107/1995, IG 110/1995, IG 20/1996, IG 63/1996, IG 64/1996, IG 72/1996, IG 75/1996, IG 78/1996, IG 92/1996, AG 58/1996</i> <i>PSI 35/2003 amends Chapter 7</i> <i>PSO 4620 Iss. 212 replaces section on Confiscation Orders</i> <i>PSI 10/2005 amends Chapter 4 and Annex A</i> <i>PSI 11/2005</i>

PSO NUMBER	PSO TITLE	ISSUE NUMBER	ISSUE DATE	CONTACTS	NOTES & ASSOCIATED PRISON SERVICE INSTRUCTIONS
					PSI 13/2005 amends Chapter 18 PSI 17/2008 amends Chapters 1 & 5 PSI 20/2008 amends Chapter 7 PSI 26/2008 amends Chapter 18 PSI 28/2008 amends Chapters 7 & 18 PSI 29/2008 (amended issue) amends Chapters 6 & 18 PSI 42/2008 amends Chapter 18 PSI 48/2008 amends Chapter 18 PSI 17/2009 amends Chapters 2 & 18 Amended by PSI 55/2010 Replaced and cancelled by PSI 39/2012 PSO cancelled by PSI 13/2013.
6700	Home detention curfew	21 70	02/10/1998 Consolidated edition 12/01/2000	New Contact 11/05/2017 – chris.potter2@justice.gsi.gov.uk Sentencing Policy Unit	PSIs 56/1998, 31/1998, 56/1998, 02/1999, 03/1999, 63/1999. PSIs 02/2000, 09/2001, 19/2002, 39/2002, 03/2003, 31/2003, 53/2004, 31/2006, 29/2007, 41/2008, 34/2010, 55/2010 PSI 25/2013 amends para. 5.17.8 and replaces annex 1 PSI/PI 01/2018 Replaces chapter 5 in full and forms HDC 1, 1a, 2, 3, 3a, 3b, 4, 6 and 9. Replaced by HDC Policy Framework April 2019
6710	Prison libraries	113	14/12/2000 with wrong issue no. of 112		PSI 61/2001 amends Chapter 7 Replaced and cancelled by PSI 45/2011
7030	Annual reporting of Prison Service research	144	04/02/2002		Cancelled by PSI 41/2010
7035	Research applications and ethics panel	195	26/01/2004		PSI 08/2005 Cancelled by PSI 41/2010
7100	Key performance indicators and key performance targets.	127	30/04/2001		

PSO NUMBER	PSO TITLE	ISSUE NUMBER	ISSUE DATE	CONTACTS	NOTES & ASSOCIATED PRISON SERVICE INSTRUCTIONS
	Sources and calculations guidance notes 2001-2002				
7100	Key performance indicators and key performance targets. Sources and calculations guidance notes 2002-2003	156	23/06/2002		PSI 09/2003 amends Chapter 13
7100	Key performance indicators and key performance targets. Sources and calculations guidance notes 2003-2004	177	02/07/2003		Amendments to Chapters 16 & 17 published online via Prison Service intranet 18/08/2003 but not issued as a PSI.
7100	Key performance indicators and key performance targets. Sources and calculations guidance notes 2004-2005	203	31/07/2004		
7100	Key performance indicators and key performance targets. Sources and calculations guidance notes 2005-2006	240	19/07/2005		
7100	Key performance indicators, key performance targets and additional measures. Sources and calculations guidance notes 2006-2007	265	18/10/2006		
7100	Key performance indicators, key performance targets and additional measures	286	02/11/2007		Made obsolete by the Deregulation Team in January 2017 because it has been replaced by individual Technical Notes for metrics on the NOMS Performance Hub.
7100	PUMIS sources and calculations guidance notes Also republished in 1998 with text and date unchanged, but titled PSO 7100 In year management processes chapter 2: PUMIS	4	November 1997		Issued as Annex to PSI 77/1997
7100	PUMIS sources and calculations guidance notes 1999-2000	47	15/04/1999		Issued as Annex to PSI 35/1999
7100	PUMIS sources and guidance	79	30/03/2000		PSI 26/2000

PSO NUMBER	PSO TITLE	ISSUE NUMBER	ISSUE DATE	CONTACTS	NOTES & ASSOCIATED PRISON SERVICE INSTRUCTIONS
	<i>notes 2000-2001</i>				
7100	<i>Regime monitoring system guidance notes</i> <i>Also republished in 1998 with text and date unchanged, but titled PSO 7100 In year management processes chapter 1: regime monitoring system</i>	3	November 1997		<i>Issued as Annex to PSI 76/1997</i>
7100	<i>Regime monitoring system: guidance notes 1999-2000</i>	44	15/04/1999		<i>PSI 28/1999</i>
7100	<i>Regime monitoring system: guidance notes 2000-2001</i>	81	20/03/2000		<i>PSI 21/2000</i>
7100	<i>Regime monitoring system: guidance notes 2001-2002</i>	125	23/04/2001		
7100	<i>Regime monitoring system: guidance notes 2002-2003</i>	150	11/04/2002		
7100	<i>Regime monitoring system: guidance notes 2003-2004</i>	178	02/07/2003		
7100(RM)	<i>Regime monitoring guidance notes February 2007</i>	269	22/02/2007		
7101	<i>Regime monitoring guidance notes</i>	282	12/10/2007		<i>Obsolete</i>
7500	<i>Finance (version 3.2)</i>	11 02 185	1997 January 1998 February 2000		<i>PSI 24/1997</i> <i>Amended by PSI 64/1998</i> <i>PSIs 16/2000, 44/2000, 06/2001, 25/2001 (revises Chapters 26 & 27), 34/2001, 03/2002, 27/2002.</i> <i>Print edition superseded by Intranet publication 01/09/2003</i>
7500	<i>Finance</i>	<i>Intranet ed.</i>	01/09/2003		<i>Online edition via Prison Service intranet 01/09/2003</i> <i>PSI 04/2010 amends Chapter 9</i> <i>Cancelled by PSI 26/2011 AI 08/2011 NOMS Finance Manual</i>

PSO NUMBER	PSO TITLE	ISSUE NUMBER	ISSUE DATE	CONTACTS	NOTES & ASSOCIATED PRISON SERVICE INSTRUCTIONS
7501	Taxation	186	Intranet publication 01/09/2003	New Contact 11/05/2017 – martin.watson@noms.gsi.gov.uk Taxation	Online edition via Prison Service intranet 01/09/2003 PSO 7501 Taxation is currently being updated as large parts of it are now obsolete. Any person holding paper copies taken from the intranet should not use them until they have checked that the information is still extant. In the first instance enquires should be made through the units functional mailbox: taxation@hmps.gsi.gov.uk For further information contact: 0300 047 6559 Cancelled April 2018. Policy is now obsolete and replaced by the online edition which can be found on the Intranet
7700	<i>Procurement and materials management</i>	93	05/07/2000		Replaces Home Office Procurement Manual and PSI 31/2000 PSI 02/2002 amends Chapter 6 PSI 10/2002 amends Chapters 2 & 10 PSI 22/2002 amends Chapter 5 PSI 11/2003 amends Chapter 6.9 PSI 50/2003 amends Chapter 7 PSI 07/2004 PSI 09/2004 amends Chapter 2 PSI 23/2004 PSI 39/2004 amends Chapter 7 PSI 06/2005 amends Chapters 1, 3, 7 & 10 PSI 09/2005 REPLACED 2005. Information on procurement is now available on the MoJ Intranet – See Commercial & contract management pages.
7850	Interface between CCG and Area Managers	98	19/07/2000	New Contact 11/05/2017 – Kate Robinson Contracts and Competition Group	Replaces AG 21/1995 Cancelled by DOPT April 2018 – Instruction out of date
8005	<i>Establishing an appropriate</i>	129	30/05/2001		Cancelled by PSI 33/2011

PSO NUMBER	PSO TITLE	ISSUE NUMBER	ISSUE DATE	CONTACTS	NOTES & ASSOCIATED PRISON SERVICE INSTRUCTIONS
	staff gender mix in establishments				
8010	Equal opportunities for staff	86	05/06/2000		Replaces IG 51/1996, IG 79/1996, IG 81/1996, AG 60/1995, HON 144/1994 PSI 42/2000 introduces Chapter 7 PSI 03/2001 introduces Chapter 8 PSI 41/2001 PSI 09/2003 PSI 19/2003 amends Chapters 7 & 8 PSI 30/2003 PSI 07/2006 introduces Chapter 11 PSI 13/2006 introduces Chapter 12 Cancelled by PSI 33/2011
8100	Recruitment	19	14/08/1998		PSI 32/1998, PSI 59/1998 PSI 57/1999 Amendment no. 01 PSI 76/1999 Amendment no. 02 PSI 52/2000 Amendment no. 03 PSI 58/2000 Amendment no. 04 PSI 66/2000 Amendment no. 05 PSI 27/2001 Amendment no. 06 PSI 54/2001 Amendment no. 08 PSI 04/2002 Amendment no. 08 PSI 06/2002 Amendment no. 07 PSI 08/2002 Amendment no. 09 PSI 51/2002 Amendment no. 10 PSI 02/2003, PSI 09/2003, PSI 22/2003, PSI 24/2003 Replaced by online edition via Prison Service intranet 05/02/2004

PSO NUMBER	PSO TITLE	ISSUE NUMBER	ISSUE DATE	CONTACTS	NOTES & ASSOCIATED PRISON SERVICE INSTRUCTIONS
8100	<i>Security aspects of personnel management and recruitment</i>	-	14/09/1998 <i>R</i>		<i>PSI 32/1998</i> <i>Replaced by online edition of PSO 8100 Recruitment via Prison Service intranet 05/02/2004</i>
8100	<i>Recruitment website</i>	197	<i>Online edition via Prison Service intranet 22/10/2003</i>		<i>Replaces PSOs 8100, 8120, 1210 & other supporting PSIs</i> <i>Numerous updates listed on website on Updates page</i> <i>Replaced by PSO 8100 Iss. 314</i>
8100	<i>Staff resourcing</i>	314	24/06/2009		<i>Replaces PSO 8100 Iss. 197 and PSO 8110 online edition</i> <i>Replaced by PSI 62/2010</i>
8105	<i>Age retirement</i>	276	28/06/2007		<i>Replaced by PSI 21/2010</i>
8110	<i>Filling vacancies internally</i>	79 [68], 112 (ch.3)	22/11/1999 <i>Chapter 3 issued 30/11/2000</i>		<i>PSI 79/1999</i> <i>PSI 72/2000 amends chapter 3</i> <i>PSI 18/2002 amends paragraph 7.12</i> <i>PSI 20/2002</i> <i>PSI 01/2003, PSI 02/2003, PSI 09/2003, PSI 32/2003, PSI 37/2003</i> <i>Replaced by PSO 8110 online edition via Prison Service intranet 05/07/2004</i>
8110	<i>Filling vacancies website</i>	-	<i>Online edition via Prison Service intranet 05/07/2004</i>		<i>Replaces PSO 8110 Iss. 79 [68]</i> <i>Updates displayed on webpage List of Updates</i> <i>Replaced by PSO 8100 Iss. 314</i>
8120	<i>Welfare to work – the new deal. Prison Service participation as an employer. A guide to recruiting New Deal employees</i>	36 151	26/02/1999 <i>Rev. ed. 09/05/2002</i>		<i>PSI 20/1999</i> <i>Replaced by PSO 8100 Recruitment website on Prison Service intranet 05/02/2004</i>
8150	<i>Post incident care for staff</i>	12 75	11/06/1998 <i>Version 2 18/02/2000</i>		<i>PSI 28/1998</i> <i>PSI 13/2000, PSI 33/2000 replaces page 1, PSI 09/2003</i>
8150	<i>Post incident care</i>	292	03/03/2008		<i>Replaced by PSI 08/2010</i>

PSO NUMBER	PSO TITLE	ISSUE NUMBER	ISSUE DATE	CONTACTS	NOTES & ASSOCIATED PRISON SERVICE INSTRUCTIONS
8200	Staff training and development: central and local planning and management Originally published with incorrect title, Training plan and monitoring arrangements for 1999-2000	45	12/04/1999 with incorrect title Corrected title page issued 26/05/1999		PSI 29/1999 Cancelled by PSI 09/2003
8220	HR Learning & Development Curriculum Development Gateway	303	06/10/2008		This pso has been withdrawn, it is superseded by the L&D commissioning function, for further details contact Michael Harrison
8250	Prison officer entry level training	136	21/01/2002 displaying incorrect PSO no. 4180.		Cancelled by PSI 09/2003
8260	Custodial Care NVQ levels 2 & 3	275 275	08/06/2007 Rev. ed. 05/09/2007		
8400	Devolution of management of long term sick absence	-			Replaced by PSO 8403
8400	Personnel casework Originally issued as Devolution of personnel casework	05	13/06/1997 Reissued in 1998 with same date under other title		PSI 50/1997 Replaced by PSO 8403 Iss. 159
8401	Management of long term sick absence Originally issued as Devolution of management of long term sickness management	06	17/12/1997 Originally issued earlier in 1997 displaying PSO no. 8400		PSI 82/1997 Replaced by PSO 8403 Iss. 159
8401a	Managing attendance strategy 1999-2003	49	26/04/1999		PSI 39/1999 Replaced by PSO 8403 Iss. 159
8402	Management of attendance procedures	126	25/04/2001		Replaced by PSO 8403 Iss. 159
8403	Management of attendance	159	21/10/2002		Issued with IP 04/2002

PSO NUMBER	PSO TITLE	ISSUE NUMBER	ISSUE DATE	CONTACTS	NOTES & ASSOCIATED PRISON SERVICE INSTRUCTIONS
	procedures				Replaces PSOs 8400, 8401, 8401a, 8402. Replaced by PSO 8404 Iss. 307
8404	Management of attendance	307	19/11/2008		Replaces PSO 8403 Iss. 159 PSI 18/2010 cancels paragraph 1.1 PSI 20/2010 cancels chapter 7 PSI 10/2014 alters Para. 2.38 and 2.43 Cancelled by PSI 01/2017 AI 01/2017 PI 01/2017
8410	*Flexible working hours*	149 224	04/03/2002 Rev. ed. 21/06/2005	MoJ People Group hrdpolicy@Justice.gov.uk	Replaces PSI 13/1999
8450	Performance management	8a 146 262	March 1998 Rev. ed. 12/02/2002 Rev. ed. 30/08/2006		PSI 11/1998 incorrectly displays reference to PSO 8400. PSI 09/2003, PSI 29/2003, PSI 43/2003 Cancelled by PSI 24/2010
8460	Conduct and discipline	170	26/02/2003		Replaced by Conduct and Discipline online edition via Prison Service intranet, 2007
8460	Conduct and discipline website	-	Online edition via Prison Service intranet 2007		Updates displayed on webpage List of Updates Replaces PSO 8460 Iss. 170 This PSO has been cancelled and replaced by PSI 06/2010 AI 05/2010 Conduct and Discipline
8480	Performance recognition	115 172	21/12/2000 Rev. ed. 08/04/2003		Supersedes IG 14/1996, PSI 41/2000, PSI 32/2002, NTS 05/2002. Replaced by PSI 30/2010
8510	Contracted out and bringing work in-house – the early planning process: TUPE	267	16/11/2006		Replaced by PSI 22/2010
8525	POA Establishment Level Engagement – Enabling Agreement on Change Proposals and Resolving	305	11/11/2008	Prisons (ER) EmployeeRelations@justice.gov.uk	

PSO NUMBER	PSO TITLE	ISSUE NUMBER	ISSUE DATE	CONTACTS	NOTES & ASSOCIATED PRISON SERVICE INSTRUCTIONS
	Disputes				
8550	*Staff Grievance Procedures*	169 306	26/02/2003 Rev ed. 05/12/2008	MoJ People Group hrpolicy@Justice.gov.uk	Replaces NTS 7/90 PSI 52/2008 introduces revised edition.
8605	Reporting wrongdoing	231 278	23/05/2005 Rev. ed. 23/08/2007		Replaced by PSI 09/2010
8610	Staff alcohol policy	230	28/05/2005		Replaced by PSI 23/2010
8625	Staff Fitness Strategy	119	25/01/2001	MoJ People Group hrpolicy@Justice.gov.uk	Replaced by the Staff Fitness Policy (Intranet only version) November 2021
8650	Travel & subsistence	22 105	October 1998 Version 2 16/10/2000		PSI 45/1998 PSIs 37/2001, 38/2001, 14/2002, 17/2002, 21/2002, 34/2002 PSIs 06/2003, 12/2003, 33/2003, 34/2003, intranet amendment 27/08/2003, 49/2003, 55/2003 PSIs 30/2004, 47/2004, 28/2005, 30/2005 Replaced by PSI 26/2010
8700	Permanent transfer	53	December 1997		PSIs 37/2001, 21/2002, 30/2002, 06/2003, 12/2003, 30/2004, 34/2008. Replaced by PSI 25/2010
8800	*Corporate Image and Uniform*		Intranet ed. 01/06/2005	Strategic Development Group UniformHMPPS@justice.gov.uk	Online edition via Prison Service intranet 01/06/2005 Should be read in conjunction with PSI 57/2010 PSI 64/2011 Cancelled on 31 January 2024 – replaced by the Staff Appearance, Uniform and Work Clothing Policy Framework
8801	Dress code for staff giving evidence in court	54	08/06/1999		PSI 37/1999. Amended by PSO 2710 Iss. 153 Replaced by PSO 8800 online edition 01/06/2005
8805	*Identification of Prison Staff when on duty*	101	26/07/2000	Strategic Development Group UniformHMPPS@justice.gov.uk	Replaces NTS 89/1993 and AG 12/1993 Cancelled on 31 January 2024 – replaced by the Staff Appearance, Uniform and Work Clothing Policy Framework

PSO NUMBER	PSO TITLE	ISSUE NUMBER	ISSUE DATE	CONTACTS	NOTES & ASSOCIATED PRISON SERVICE INSTRUCTIONS
8900	<i>Occupational health</i>	200	25/06/2004		<i>PSI 05/2007</i> <i>Replaced by PSI 31/2010</i>
9010	<i>Information technology security policy</i>	85 171	19/03/2001 <i>Rev. ed.</i> 24/03/2003		<i>Replaces PSI 87/1997 & PSI 88/1997</i> <i>PSI 13/2004</i>
9010	<i>IT security</i>	236	18/07/2005		<i>PSI 19/2009</i> <i>Replaced by PSO 9040 Replaced by PSO 9010 IT Security 18/07/2005.</i> <i>Cancelled and replaced by psi 25/2014. / PI 19/2014</i>
9015	<i>Information assurance</i> PROTECT	318	29/09/2009		<i>Supersedes Chapter 11 of PSO 9020 Issue 210</i> <i>PSI 64/2011</i> <i>Guidance on the Government Protective Marking Scheme in PSO 9015 and PI 09/2009 is replaced by PSI 12/2014</i> <i>Replaced and cancelled by PI 04/2014</i> <i>Replaced and cancelled by PSI 24/2014 / PI 18/2014</i>
9020	<i>Data protection</i>	137	11/10/2001		<i>Replaced by PSO 9020 Issue 210</i>
9020	<i>The Data Protection Act 1998 and the Freedom of Information Act 2000</i>	210	09/08/2004		<i>Replaces PSO 9020 Issue 137</i> <i>Chapter 5 superseded by PSO 9025</i> <i>Chapter 11 superseded by PSO 9015 Issue 318</i> <i>Replaced by PSO 9020 Issue 313</i>
9020	<i>The Data Protection Act 1998, The Freedom of Information Act 2000, Environmental Information Regulations 2004</i>	313	29/05/2009		<i>Replaces PSO 9020 Issue 210</i> <i>-Replaced and cancelled by PSI 44/2014.</i>
9025	<i>HMPS archiving, retention & disposal policy</i>	317	19/08/2009		<i>Supersedes Chapter 5 of PSO 9020 Issue 210</i> <i>AI 02/2009 rescinds Chapter Five PSO 9020 Freedom of Information & Data Protection Act (issue no. 210 dated 09/08/2004)</i>

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					This PSO is now obsolete and has been replaced by PSI 35/2014 – Records Archiving, Retention and Disposal
9030	Handling and Approval of Requests for IT and Telephony	141 - 217	14/01/2002 Rev. ed. 10/06/2003 Rev. ed. 02/12/2004	IT Steve.dyer@justice.gov.uk	PSI 04/2003 amends chapter 1 - Cancels PSI 04/2000. Annex 2 added and paragraph 5.4 amended by Insert issued on 25/05/2005.
9035	Hard charging of the Quantum IT and Telephony infrastructure costs	233	06/06/2005	New Contact 11/05/2017 – andy.johnson-bailey@hmps.gsi.gov.uk Digital and Change	PSI 11/2006 & PSI 08/2007 update the monthly charges annex
9040	Internet policy	213	23/08/2004		Replaced by PSO 9010 Iss. 236
9050	Functional mailboxes	263	26/09/2006	IT Steve.dyer@justice.gov.uk	PSIs 37/2006, 09/2008, 13/2008, 18/2008, 47/2008, 10/2010