

N244(CCFL)

# Application Notice

CPR Part 23

- You must complete Parts A **and** B, **and** Part C if applicable
- Send any relevant fee and the completed application notice to the court with any draft order, witness statement or other evidence
- It is for you (and not the court) to serve this application notice

## You should provide this information for listing the application

Time estimate (hours) (mins)

Is this agreed by all parties? ☐ Yes ☐ No

Please refer to the Financial List Guide and the Commercial Court Guide for details of how applications should be prepared and will be heard, or in a small number of exceptional cases can be dealt with on paper.

## Part A

1. Where there is more than one claimant or defendant, specify which claimant or defendant (The claimant)(The defendant)<sup>(1)</sup>

2. State clearly what order you are seeking (if there is room) or otherwise refer to a draft order (which must be attached) intend(s) to apply for an order (a draft of which is attached) that<sup>(2)</sup>

3. Briefly set out why you are seeking the order. Identify any rule or statutory provision because<sup>(3)</sup>

**In the High Court of Justice  
Business and Property Division  
Financial List**

**Claim No.**
**Warrant no.**  
(if applicable)

**Claimant(s)**  
(including ref.)

**Defendant(s)**  
(including ref.)

**Date**

## Part B

\*(The claimant)(The defendant)<sup>(1)</sup> wishes to rely on: **tick one**

the attached (witness statement)(affidavit) ☐ (the claimant)(the defendant)'s<sup>(1)</sup> statement of case ☐

evidence in Part C overleaf in support of this application ☐

**Signed**

(Applicant) ('s legal representative)

**Position or  
office held**

(if signing on  
behalf of firm,  
company or  
corporation)

4. If you are not already a party to the proceedings, you must provide an address for service of documents

Address to which documents about this claim should be sent (including reference if appropriate)<sup>(4)</sup>

|          |  |               |  |
|----------|--|---------------|--|
|          |  | If applicable |  |
|          |  | Tel. no.      |  |
|          |  | Fax no.       |  |
|          |  | DX no.        |  |
| Postcode |  | e-mail        |  |

## Part C

Claim No.

**(Note: Part C should only be used where it is convenient to enter here the evidence in support of the application, rather than to use witness statements or affidavits)**

\*(The claimant)(The defendant)<sup>(1)</sup> wishes to rely on the following evidence in support of this application:

## Statement of truth

I understand that proceedings for contempt of court may be brought against a person who makes, or causes to be made, a false statement in a document verified by a statement of truth without an honest belief in its truth.

☐ **I believe** that the facts stated in this application notice and any attached sheets are true.

☐ **The applicant** believes that the facts stated in this application notice and any attached sheets are true. **I am authorised** by the applicant to sign this statement.

### Signature

☐ Applicant

☐ Litigation friend (where claimant is a child or protected party)

☐ Applicant's legal representative (as defined by CPR 2.3(1))

### Date

Day

Month

Year

Full name

Name of applicant's legal representative's firm

If signing on behalf of firm or company give position or office held