



**Go online to file this information**  
[gov.uk/companieshouse](http://gov.uk/companieshouse)

✓ **What this form is for**  
You may use this form to  
give notice of an individual person  
with significant control (PSC).

✗ **What this form is NOT for**  
You cannot use the form to tell us  
about a relevant legal entity RLE  
(use PSC02), or an other registrable  
person (ORP) (use PSC03).

For further information, please  
refer to our guidance at:  
[gov.uk/companieshouse](http://gov.uk/companieshouse)

**Don't use this form if any individual PSC is applying or has applied for  
protection from having their details disclosed on the public register.  
Contact [secureforms@companieshouse.gov.uk](mailto:secureforms@companieshouse.gov.uk) to get the correct form.  
You may also provide the identity verification details of the PSC.**

### 1 Company details

Company number

Company name in full

#### → Filling in this form

Please complete in typescript or in  
bold black capitals.

All fields are mandatory unless  
specified or indicated by \*

### 2 Date that individual became a registrable person<sup>①</sup>

Date

#### ① Date that individual became a registrable person

This cannot be before 6 April 2016.

### 3 Individual's details

Title\*

Full forename(s)

Surname

Country/State of  
residence<sup>②</sup>

Nationality

Month/year of birth<sup>③</sup>

#### ② Country/State of residence

This is in respect of the usual  
residential address as stated in  
section A2.

#### ③ Month and year of birth

Please provide month and year  
only. Provide full date of birth in  
section A1.

### 4 Individual's service address<sup>④</sup>

Please show the individual's service address below. You must also complete the  
usual residential address in **section A2**.

Building name/number

Street

Post town

County/Region

Postcode

Country

#### ④ Service address

This is the address that will appear  
on the public record. This does not  
have to be the individual's usual  
residential address.

If you provide the individual's  
residential address here it will  
appear on the public record.

**This page is not shown on the public record****Do not cover this barcode****A1****Individual's full date of birth <sup>①</sup>**

Please complete the individual's full date of birth below.

Date of birth

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**① Date of birth**

You must give the full date of birth.

**A2****Individual's usual residential address <sup>②</sup>**

Please complete the individual's residential address below.

Building name/number

Street

Post town

County/Region

Postcode

Country

**② Individual's usual residential address**

You can state 'Same as service address' in this section if the usual residential address is same as the service address.

You cannot state 'Same as service address' if the service address has been stated in section 4 as 'The Company's Registered Office'. You will need to complete the address in full.

This address cannot be a PO Box, DX or LP (Legal Post in Scotland) number.

**A3****Have you applied to protect your details?**Section 790ZF of  
Companies Act 2006**Section 790ZF exemption <sup>③</sup>**

Only tick the box below if the individual is in the process of applying for, or has been granted, exemption by the Registrar from disclosing his or her usual residential address to credit reference agencies under section 790ZF of the Companies Act 2006.

**Different postal address:**If the individual is applying for, or has been granted, a section 790ZF exemption, please post this whole form to the different postal address below:  
The Registrar of Companies, PO Box 4082, Cardiff, CF14 3WE.

Where the individual is applying for a section 790ZF exemption with this form, the application and this form must be posted together.

**③** If the individual is currently in the process of applying for, or has been granted, a section 790ZF exemption, you may wish to check you have not entered the individual's usual residential address in section 4 as this will appear on the public record.

This page is not shown on the public record



Do not cover this barcode

A4

#### PSC's identity verification details <sup>①</sup>



Tick the box to confirm identity verification.

The person notified as a PSC has verified their identity in accordance with the Companies Act 2006. <sup>②</sup>

Give the PSC's Companies House personal code.

Companies House  
Personal code <sup>③</sup>

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- <sup>①</sup> Only complete if your PSC has verified their identity and shared their personal code with you.
- <sup>②</sup> **Identity verification statement**  
Under section 1110A of the Companies Act 2006.
- <sup>③</sup> **Companies House personal code**  
This is an 11 character code that is given to a person after they've verified their identity with Companies House.

A5

#### Does the name you've provided for this PSC match their verified name? <sup>④</sup>

If the names do not match, tell us why. \*

- Legally changed name
- Preferred name
- Translation or a different naming convention
- Prefer not to say

- <sup>④</sup> This is not statutory information.  
We may contact you for more information if the name you've provided for this PSC does not match their verified name.

5

**Nature of control for an individual<sup>①</sup>**

Please indicate how the individual is a person with significant control over the company

**Ownership of shares**

The individual holds, directly or indirectly, the following percentage of shares in the company (tick only one):

- ☐ more than 25% but not more than 50%
- ☐ more than 50% but less than 75%
- ☐ 75% or more

**Ownership of voting rights**

The individual holds, directly or indirectly, the following percentage of voting rights in the company (tick only one):

- ☐ more than 25% but not more than 50%
- ☐ more than 50% but less than 75%
- ☐ 75% or more

**Ownership of right to appoint/remove directors**

The individual holds, directly or indirectly, the right to appoint or remove a majority of the board of directors of the company.

**Significant influence or control (Only tick if none of the above apply)**

The individual has the right to exercise, or actually exercises, significant influence or control over the company.

**① Tick each that apply**

Only tick the 4th statement (Significant influence or control) if none of the previous statements apply

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**Nature of control by a firm over which the individual has significant control<sup>②</sup>**

The individual has the right to exercise or actually exercises significant influence or control over the activities of a firm that is not a legal person under its governing law, and:

the members of that firm (in their capacity as such) hold, directly or indirectly, the following percentage of shares in the company (tick only one):

- ☐ more than 25% but not more than 50%
- ☐ more than 50% but less than 75%
- ☐ 75% or more

the members of that firm (in their capacity as such) hold, directly or indirectly, the following percentage of voting rights in the company (tick only one):

- ☐ more than 25% but not more than 50%
- ☐ more than 50% but less than 75%
- ☐ 75% or more

the members of that firm (in their capacity as such) hold the right, directly or indirectly, to appoint or remove a majority of the board of directors of the company

the members of that firm (in their capacity as such) have the right to exercise, or actually exercise, significant influence or control over the company.

**② Tick each that apply**

## 7 Nature of control by a trust over which the individual has significant control <sup>①</sup>

The individual has the right to exercise or actually exercises significant influence or control over the activities of a trust and:

the trustees of that trust (in their capacity as such) hold, directly or indirectly, the following percentage of shares in the company (tick only one):

- ☐ more than 25% but not more than 50%
- ☐ more than 50% but less than 75%
- ☐ 75% or more

the trustees of that trust (in their capacity as such) hold, directly or indirectly, the following percentage of voting rights in the company (tick only one):

- ☐ more than 25% but not more than 50%
- ☐ more than 50% but less than 75%
- ☐ 75% or more

☐ the trustees of that trust (in their capacity as such) hold the right, directly or indirectly, to appoint or remove a majority of the board of directors of the company

☐ the trustees of that trust (in their capacity as such) have the right to exercise, or actually exercise, significant influence or control over the company.

<sup>①</sup> Tick each that apply

## 8 The date the company had confirmation of a person's status as a PSC and of all their required particulars <sup>②</sup>

State the date the company had confirmation of this person's status as a PSC and all of their details.

Date 

|   |   |   |   |   |   |   |   |
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<sup>②</sup> This is the date the company had confirmation of the person's status as a PSC and had confirmation of all their required particulars, whichever is the later date.

## 9 Authentication

Name **Enter your printed name.** You do not need to include a signature.

This form may be authenticated by:  
Director<sup>③</sup>, Secretary, Person authorised<sup>④</sup>, Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor.

### <sup>①</sup> UK Societas

If the form is being filed on behalf of a UK Societas (UKS) please delete 'director' and insert details of which organ of the UKS the person authenticating has membership.

### <sup>④</sup> Person authorised

Under either section 270 or 274 of the Companies Act 2006.

You must have obtained confirmation from the individual person with significant control that their particulars are correct before sending this form to Companies House.

# PSC01

## Notice of individual person with significant control (PSC)



### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Address

Post town

County/Region

Postcode

Country

DX

Telephone



### Checklist

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- ☐ The company name and number match the information held on the public Register.
- ☐ You have completed the date that the individual became a registrable person.
- ☐ You have completed the individual's details.
- ☐ Addresses must be a physical location. They cannot be a PO Box number (unless part of a full service address), DX or LP (Legal Post in Scotland) number.
- ☐ You have shown the nature of control.
- ☐ You have given confirmation of a person's status as a PSC and of all their required particulars.
- ☐ You have authenticated the form.



### Important information

**All information on this form will appear on the public record, apart from information relating to usual residential addresses, day of birth and identity verification details.**



### Where to send

#### Using the upload service

You can upload certain forms to Companies House instead of sending them by post. Search online for the 'Upload a document to Companies House' service.

#### Sending by post

If you need to post your form, you must send it to the correct address.

You must send all documents to our main office in Cardiff. This applies to all companies registered in Scotland, Northern Ireland, England and Wales.

If you do not send your documents to the correct address, your post may be re-directed and will take longer to reach us.

#### Companies House

**Crown Way  
Cardiff  
CF14 3UZ**

DX 33050 Cardiff

For more information on where to send the form visit:

**[gov.uk/companies-house/offices](https://gov.uk/companies-house/offices)**

#### Section 790ZF exemption

If you are applying for (or have been granted) a section 790ZF exemption, post this whole form to the following postal address instead:

The Registrar of Companies, PO Box 4082  
Cardiff, CF14 3WE.



### Further information

For further information, please see the guidance notes on the website at [gov.uk/companieshouse](https://gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on our website: [gov.uk/companieshouse](https://gov.uk/companieshouse)**