

Application to surrender an environmental permit

Part RSR-E2 – Surrendering a radioactive substances activity permit, including standard rules permit (sealed sources and radioactive waste sealed sources)



Environment
Agency

Please read through this part of the form and the part RSR-E2 guidance notes before you fill it in. More detailed guidance on permit surrender is available on [GOV.UK](https://www.gov.uk).

It should take less than two hours to fill in this form.

Fill in this part of the form, together with parts RSR-A and RSR-F, if you are applying to surrender all or part of an existing permit for a radioactive substance activity involving sealed sources and/or waste sealed sources.

Partial surrender includes:

- reducing the permit site boundary
- removing a radioactive substances activity from your permit while continuing to operate others

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When filled in, the application form is marked 'OFFICIAL SENSITIVE' in accordance with the Government Protective Marking Scheme. It is for use only by those people within your organisation who need reasonable access to it, to ensure compliance with the conditions of the permit, and trusted contacts who advise you – such as your Radiation Protection Adviser/Radioactive Waste Adviser.

- Do not copy it to other parties without consulting the Environment Agency.
- Lock it in a secure cabinet or container when it is not in use.
- Make those who access it aware of the marking and the need to protect the information from unauthorised disclosure and loss.
- If you move it around, use a sealed envelope and do not mark the envelope 'OFFICIAL SENSITIVE'.
- If you post it, use 'Royal Mail special delivery guaranteed'.
- You should safeguard electronic copies of the data against unauthorised access. You should not email it.

1 About the permit

1a What is the permit number that this application relates to?

1b Are you applying for a full or partial surrender of the permit?

Full surrender

Partial surrender

If you are applying for a partial surrender (for example, giving up part of the site or specific permitted activities), please also complete section 3.

1c Please confirm that all sealed sources and waste sealed sources covered by the permit or part of the permit being surrendered have been removed from site/part of the site.

I confirm that all sealed sources and waste sealed sources covered by the permit or part of the permit being surrendered have been removed from site/part of the site.

1d Please provide evidence that all sealed sources and waste sealed sources covered by the permit or part of the permit being surrendered have been removed from site.

Or document reference number

1e If you are applying to surrender your application because you can operate under an **exemption**, please include a summary explaining why this is the case.

Or document reference number

1f Please confirm that all signage referring to the radioactive material and waste covered by the permit or part of the permit being surrendered has been removed.

I confirm that all signage referring to the radioactive material and/or waste covered by the permit or part of the permit being surrendered has been removed.

1 About the permit, continued

1g Are your premises on a nuclear licensed site?

Yes Go to 1h

No Go to 2a

1h How have you recorded any instances of contamination from sealed sources covered by the permit or part of the permit being surrendered? (Nuclear sites only)

Or document reference number

2 Surrender application

2a Please provide a short summary of the activities that have been carried out under the permit or part of the permit being surrendered and where these activities have taken place on the site.

Or document reference number

2b Describe with appropriate evidence the measures you have taken to avoid pollution risk from the sealed sources covered by your permit or part of the permit being surrendered.

Or document reference number

2 Surrender application, continued

- 2c** Describe with evidence the measures you have taken to return your site to a satisfactory state, having regard to the state of the site before the facility was put into operation, insofar as they are affected by the sealed sources covered by the permit or part of the permit being surrendered.

Or document reference number

3 About your partial surrender

Only complete this section if you are applying for a partial surrender.

- 3a** Tick the relevant boxes to show which radioactive substances activities will be surrendered and which will continue.

Schedule 23, Part 2 paragraph reference	Description	Surrender	Continue
11(2)(a)	Keep or use radioactive material in the form of sealed sources on premises used for the purposes of an undertaking		
11(2)(b)	Dispose of radioactive waste in the form of sealed sources on or from premises used for the purposes of an undertaking		
11(2)(c)	Accumulate radioactive waste on premises used for the purposes of an undertaking		
11(4)(a)	Receive radioactive waste in the form of sealed sources for the purposes of disposing of them in the course of carrying out an undertaking		
11(5)(a)	Keep or use mobile radioactive apparatus in the form of sealed sources for testing, measuring or otherwise investigating any of the characteristics of substances or articles		

3 About your partial surrender, continued

- 3b** Give a description of which parts of the radioactive substances activities will be surrendered and which will continue.

Or document reference number

- 3c** Please provide details of the proposed partial surrender, setting out:

- which parts of the permitted radioactive substances activities or which parts of the site will be surrendered, and which will remain;
- the changes you consider necessary to the existing permit, and your proposals for the new permit, particularly in terms of:
 - limits on sealed source holdings;
 - limits on waste sealed sources;
 - effect on site security.

Or document reference number

Note you should use the structure of part RSR-B2 for the information to be provided here.

Now fill in part RSR-F.

4 How to contact us

Please send all parts of your filled-in application form and supporting documents to our Radioactive Substances Regulation Permit Support Team as described in form RSR Part-F.

Support:

If you need help filling in this form, please contact the person who sent it to you or contact us using the methods described in Part RSR-F, which is available at: **Application for a RSR environmental permit: part RSR-F**

If you are happy with our service, please tell us. It helps us to identify good practice and encourages our staff. If you're not happy with our service, please tell us how we can improve it.

Feedback

(You don't have to answer this part of the form, but it will help us improve our forms if you do.)

We want to make our forms easy to fill in and our guidance notes easy to understand. Please use the space below to give us any comments about this form or the guidance notes that came with it.

How long did it take you to fill in this form?

We will use your feedback to improve our forms and guidance and to tell the Government how regulations could be made simpler.

Please tell us if you need information in a different language or format (for example, in large print) so we can keep in touch with you more easily.

For Environment Agency use only

Date received (DD/MM/YYYY)

Our reference number

Payment received?

No

Yes

Amount received (£)