



Department
for Work &
Pensions



Keep Britain Working

Supporting people to stay in work

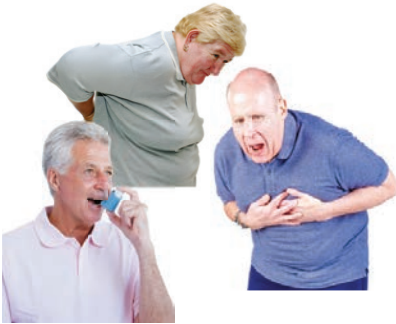
Information about the Advisory Group



About Keep Britain Working



Lots of people leave their jobs because of illness, a **health condition** or a disability.



A **health condition** is a problem that affects your body.

Things like having a bad back, pain, or problems with your heart or breathing.



Or it could be to do with your **mental health**.

Your **mental health** affects your thoughts, feelings and how you cope in everyday life.



The Government wants to support people to stay in work.

This is because good work is good for your health.



They want to support people who are off work sick to come back to work if they can.



And they want disabled people to feel included and supported at work.



We are doing a big piece of work called **Keep Britain Working**.



It is about changes that the Government could make.



The changes will help to support people with their health or a disability at work.

Work we are doing



In the next 3 years, we will plan the changes and see how they work.



To do this, we will work together closely with lots of different **employers**.

An **employer** is the person or place you work for.



We will call the employers who work with us **vanguards**.



We will ask the vanguards to test the changes.



We will ask them to tell us things that work well or if anything needs to change.



We will share what we find out with other employers.



This will help them to follow the new changes too.

Who will lead the work



Sir Charlie
Mayfield

The Government has chosen Sir Charlie Mayfield to help lead the work.



Sir Charlie Mayfield will work together with leaders from parts of the Government to do with work, **business** and health.



Business is about starting and running companies.

Companies make money and give people jobs.



Sir Charlie and the Government leaders will work together as a leadership group.

They will make decisions about the changes.



The leadership group will be supported by another group of people called an **Advisory Group**.



People who are part of the Advisory Group are called **members**.

What the Advisory Group will do



Members of the group will help to plan the changes and see how they work.



They will share their stories and things they know about supporting people to work.



They will help to think about what might go well or go wrong with the changes.



Members will support the Workplace Health Intelligence Unit.

This is a new team that will collect information about the changes.



Members will help to look closely at a new way of working called the **Healthy Working Lifecycle**.



This new way will help **employers** to support staff with their health.
Your **employer** is the people or place you work for.

Who will be in the group



The group will be made up of a mix of people from different groups and backgrounds.



This might be:

- Employers.



- Disabled people and people with health conditions.



- Healthcare staff.



- Trade unions

A **trade union** is a group of people who stand up for workers **rights**.



Your **rights** are things the law says you are allowed to do and how you should be treated.



- **Experts.**

Experts are people who know a lot about something.



Some members might be part of other groups.



They are part of the Advisory Group because their views and ideas can help.

How the group will work



Members must follow rules about doing work for the Government.



Members must be fair and not take sides.



Members must tell us if there is something that could stop them from being fair.



Members must tell us if they don't want to be in the group anymore.



Members will not get paid for being in the group.



But they may get paid for things like food and travel.



Members will be part of the group for up to 3 years.

Important rules members must follow



The group will read and work on lots of documents and reports.



Members must not share these things with anyone outside the group.



Members must listen to each other in meetings.

And treat what people say with respect.



Members do not have to agree with the Government's plans and decisions.



We will keep a list of other groups and work that members are involved in.



We will check that we do not include this information in any of our documents or reports.



This will help to protect members.



Members should not join in if they could make money from things the group talks about.



Or if something they are involved in could affect what they think.

Group meetings

4



The group will have 4 meetings every year.



Each meeting will last around 1 hour to 1 and a half hours.



Meetings may be online on a computer or face to face.



Face to face meetings will be in London.



Members must not tell other people who said what in meetings.



This rule helps people to feel safe to speak out in meetings.



The Keep Britain Working team in the Government will plan the meetings.



They will send members useful information before and after meetings.



Members might need to come to other meetings in between the main meetings.



Other people may come to the meetings.
This might be experts or people who work for the Government.



They might share useful ideas or information.



But they are not members of the Advisory Group.

Looking after important information



We might share some important information with members.



Members must look after this information carefully.



They must not share it with anyone outside of the group.



Members must not tell anyone about this information, even if they leave the group.



If members leave the group, they must delete this information from their computers.



We will only use **personal information** to help plan meetings or for sharing documents.



Personal information is information that tells people who you are. Things like your name and email address.



We will follow the law about looking after people's personal information.



Members can ask to see what personal information we have about them at any time.

An 'easy read' form with a light blue background. At the top, it says 'Please fill in this easy read form' next to a small icon of a person holding a sign that says 'easy read'. Below this are three input fields. The first is labeled 'Your name' and has a small icon of a person. The second is labeled 'Address' and has a small icon of a house. The third is labeled 'Phone' and has a small icon of a mobile phone. A large red 'X' is drawn over the 'Address' field.

They can ask us to change any information we have that is wrong.



And they can ask us to delete their information.

For more information



We have more easy read information about Keep Britain Working and the work we are doing.



You can find it on our website:

www.gov.uk/government/collections/keep-britain-working