



POSTAL APPLICATIONS ONLY

APPLICATION FOR INDIVIDUAL VEHICLE APPROVAL (IVA)

Goods vehicles having a maximum mass exceeding 3500kg - N2/N3 CATEGORY VEHICLES

The Road Vehicles (Approval) Regulations 2020

Before completing this form, you **MUST READ** and understand the information provided in the corresponding **IVA 1H Guidance Notes**.

FAILURE TO COMPLETE THE FORM ACCURATELY OR IN FULL COULD RESULT IN DELAYS OR REJECTION

Where the application is supported by a copy of a **valid** 'incomplete' or 'complete' EC Certificate of Conformity and the 'base' vehicle has not been modified, it will not be necessary to complete the items that have a shaded (blue) background (i.e. items 3b, 3k, 3n, 3p, 3q, 6c and in respect of general haulage only 7a (i)).

SECTION A - GENERAL

1a. APPLICATION TYPE

Please select the appropriate box below ▼
(See Section A & 1a in Guidance Notes)

STATUTORY (Complete) ▶ ☐

☐

◀ VOLUNTARY (Complete)

1b. APPLICANT CONTACT DETAILS

(See note 1b in Guidance Notes)

Contact Name :			
Company Name (if applicable) :			
Address :			
Postcode :		Telephone No. :	
Email :			

2. TEST LOCATION

Please tick/complete the appropriate boxes below ▼
(See Note 2 in Guidance Notes inc. restrictions at Northam)

2. Which **test location** would you prefer? or

Note : Restrictions on vehicle types apply at Northam (Southampton).

3. VEHICLE DETAILS

Please tick/complete the appropriate boxes below ▼
(See note 3 in Guidance Notes)

3a. Vehicle Identification Number (VIN) or chassis number :

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3. VEHICLE DETAILS *cont.*Please tick/complete the appropriate boxes below ▼
(See note 3 in Guidance Notes)**3b. Position of Vehicle Identification Number (VIN) stamped on vehicle structure :****3c. What is the category of vehicle?** (See note 3c in [Guidance Notes](#))**Category N2** ▶ ☐ (N2 - Over 3,500kg and not more than 12,000kg GVW)Does the vehicle require testing or plating and testing? YES ☐ NO ☐**Category N3** ▶ ☐ (N3 - Over 12,000kg GVW)Does the vehicle require testing or plating and testing? YES ☐ NO ☐**3d. Vehicle make and model :****3e. Vehicle Type :** Rigid ☐ Artic ☐If **Rigid**, is it equipped to : (i) draw a trailer? YES ☐ NO ☐(ii) carry a spectacle lift? YES ☐ NO ☐If '**YES**' please confirm coupling type : **Ball / Pin** (suitable for O1, O2 trailers only) ☐ **Jaw** ☐

Please also provide the following ▼

Make : **Model :** **Coupling 'D' value :** kN **'Dc' value :** kN**3f. Date of Manufacture (complete vehicle) :** Month : Year : **3g. Number of Axles :** **3h. Type of body (e.g. flat/box) :** **Colour :** **3i. What type of transmission does it have?** Manual ☐ Automatic ☐**3j. Fuel type : Please specify below ▼**Petrol ☐ Diesel ☐ Gas lpg ☐ Gas cng ☐ Gas lng ☐ Gas hydrogen ☐ Electric ☐**3k. Engine make and code :****3l. Engine number :****3m. Where is the engine number located?****3n. Number and arrangement of cylinders :****3p. Engine capacity :**cm³**3q. What is the engine maximum power AND the engine speed at which it is obtained?**

kW @

RPM

3r. Number of seating positions (including driver) :

3. VEHICLE DETAILS *cont.*Please tick/complete the appropriate boxes below ▼
(See note 3 in Guidance Notes)

3s (i). Is the vehicle equipped with a self-driving system(s) sometimes known as Automated Driving Systems (ADS)? YES ☐ NO ☐

3s (ii). Does the vehicle have a conventional in-vehicle driving position (known as 'User-in-Charge' (UiC) vehicle)? YES ☐ NO ☐

3s (iii). Does the vehicle's ADS access or modify any previously approved vehicle systems to be examined under this application? YES ☐ NO ☐

3t. Is the vehicle fitted with a 'drive-by-wire' system(s)? YES ☐ NO ☐

SECTION B - APPROVAL**4. VEHICLE COMPLIANCE**Please tick/complete the appropriate boxes below ▼
(See note 4 in Guidance Notes)

4a (i). Has the vehicle been imported from another country? YES ☐ NO ☐

4a (ii). If 'YES' • From which country?

• Was the vehicle registered / used in that country? YES ☐ NO ☐

• Is the vehicle suitable for use in 'left hand' traffic? YES ☐ NO ☐

4b (i). Is the vehicle a Special Purpose Vehicle (SPV)? YES ☐ NO ☐

4b (ii). If 'YES' • Which type of SPV?

• Is the vehicle to be approved for STGO only? YES ☐ NO ☐

• Is the vehicle to be approved for both STGO and general use? YES ☐ NO ☐

4c (i). Is the vehicle compliant with either a European Community Whole Vehicle Type Approval (ECWVTA) or a National Small Series Type Approval (NSSTA) as :
a *complete/completed* vehicle? YES ☐ NO ☐ an *incomplete* vehicle? YES ☐ NO ☐

4c (ii). If 'NO' to 4c (i), is the vehicle non-compliant ONLY because it :

a) is of a height more than 4 metres, or YES ☐ NO ☐

b) has 4 or more axles and is exempt from turning circle requirements YES ☐ NO ☐

If 'YES' to 4c (i) or 4c (ii), please give the Approval and Variant numbers ►

4d. Does the vehicle have an Individual Approval Certificate from another EU country? If 'YES' please include a copy with your IVA 1H. YES ☐ NO ☐

4e. Has the vehicle been modified since either being approved or completed to a known NSSTA or ECWVTA approval standard? YES ☐ NO ☐
If 'YES' please give details below. If 'NO' please explain why you require an IVA certificate ▼

4. VEHICLE COMPLIANCEPlease tick/complete the appropriate boxes below ▼
(See note 4 in Guidance Notes)**4f (i). Has the vehicle been fitted with any electronic equipment following approval?**YES ☐ NO ☐

If 'YES' what equipment is fitted?

4f (ii). Is the equipment operational when the vehicle is being used on the road?YES ☐ NO ☐

If 'YES' to 4f (ii), is the equipment approved and displaying a manufacturer's 'e', 'E' or 'CE' approval marking?

YES ☐ NO ☐**4g. Is the vehicle fitted with a Combustion Heater?**YES ☐ NO ☐

If 'YES' is the equipment approved and displaying a manufacturer's 'e' or 'E' approval marking?

YES ☐ NO ☐**4h (i). Is the vehicle fitted with a rear under-run device?**YES ☐ NO ☐**4h (ii). If 'YES', is the device :**

• original vehicle manufacturer's equipment?

YES ☐ NO ☐

• an 'after market' product supplied by a component manufacturer?

YES ☐ NO ☐

If 'YES', is the application supported by :

• an approval or test report to the EC Directive standards, or

YES ☐ NO ☐

• calculations of EC Directive compliance verified by a Technical Service?

YES ☐ NO ☐

If 'NO' to 4h (i), is the vehicle considered exempt?

YES ☐ NO ☐

If 'YES' why is it exempt?*

* Where the vehicle is considered exempt, but not for one of the reasons listed in the [N2/N3 IVA Inspection manual, item 3B \(Rear Protective Devices\)](#), please provide a photograph showing why the device would be incompatible with its use. See [IVA 1H Guidance Notes](#).**4j. Is the vehicle fitted with AEBS?**YES ☐ NO ☐

If 'NO', is the vehicle considered exempt?

YES ☐ NO ☐

If 'YES', please state below why it is exempt ▼

4k. Is the vehicle fitted with LDWS?YES ☐ NO ☐

If 'NO', is the vehicle considered exempt?

YES ☐ NO ☐

If 'YES', please state below why it is exempt ▼

4m. Has the vehicle had a 'One-off' Test?YES ☐ NO ☐

If 'YES' please give the Test Report Number ►

4. VEHICLE COMPLIANCE

Please tick/complete the appropriate boxes below ▼

(See note 4 in Guidance Notes)

4n. Is the vehicle a precedent vehicle used to create a Model Report? YES ☐ NO ☐

If 'YES' please give the Test Report Number ►

4p. Is the vehicle to be assessed against an existing Model Report? YES ☐ NO ☐

(i) If 'YES' please give the Model Report Number ►

(ii) Is the Model Report required to confirm brake compliance at a specified design weight? YES ☐ NO ☐

If yes and the vehicle is fitted with hydraulic foundation brakes it may need to be examined at a non DVSA site. Please check with the report owner or DVSA approvals team and if this is required in addition submit form **IVA9*** on the Technical Application System.

(*Application form for a Model Report / Tilt Examination at a non DVSA site).

5. BRAKES, TYRES AND SUSPENSION

Please tick/complete the appropriate boxes below ▼

(See note 5 in Guidance Notes)

5a. What type of brake system is fitted?

 Full Air ☐ Air/Vacuum Hydraulic ☐ Hydraulic ☐ Electric ☐ Other ☐
5b (i). What is the 'split' arrangement of the service brake system? (See [Guidance Notes](#))(ii). Is the manufacturer's designated secondary brake part of the service brake system? (See [Guidance Notes](#)) YES ☐ NO ☐

(iii). If the answer to 5b (ii) is 'NO', which axle or axles operate on the secondary brake system? ▼

 Axle 1 ☐ Axle 2 ☐ Axle 3 ☐ Axle 4 ☐ Axle 5 ☐

(iv). Which axle or axles have parking brakes fitted?

 Axle 1 ☐ Axle 2 ☐ Axle 3 ☐ Axle 4 ☐ Axle 5 ☐
5c. Is there a transmission parking brake fitted? YES ☐ NO ☐

5d. Which tyre use condition applies? (2B, 2J, 2R etc)

5e. Tyre/suspension fitment details (Please complete ALL columns) :

Axle (numbered front to rear)	Tyre Size and Type	Load Index	Speed Rating	Twin or Single	Suspension Type (air, steel, hydraulic etc)
Axle 1					
Axle 2					
Axle 3					
Axle 4					
Axle 5					

6. DIMENSIONS

Please complete the appropriate boxes below ▼

(See note 6 in Guidance Notes)

6a. Overall Length mm Overall Width : mm

6b. Distance from centre of foremost axle to centre of rearmost axle : mm

6c. Distance between closely spaced axles : (Multi axled vehicles only)

1 - 2 mm 2 - 3 mm 3 - 4 mm 4 - 5 mm

6d. Distance from the centre of the coupling to front of the vehicle :

(For drawbar rigids and articulated tractors only. The minimum dimension is only needed for vehicles with a variable position coupling e.g. sliding fifth wheel.)

Maximum (mm)

Minimum (mm)

7. WEIGHTS

Please tick/complete the appropriate boxes below ▼

(See note 7 in Guidance Notes)

7a (i). Original Manufacturer's Weights (kg)	Maximum Weight (intended) in Great Britain	Maximum Design Weight (general haulage)	Maximum Weight for STGO (if applicable)	Steered (S) or Drive (D) Axle
Gross Weight				
Gross Train Weight				
Axle 1				
Axle 2				
Axle 3				
Axle 4				
Axle 5				
Mass of vehicle with bodywork in running order** ►			**Applies to artic units fitted with a crane and to other vehicles (if available) – see Guidance Notes.	

7a (ii). If axles 1 and 2 are steered axles and either axle is more than 8500kgs design weight, does the design incorporate load compensation between the axles? YES ☐ NO ☐

7b. Do you require a 'revenue weight' lower than the maximum permitted weight in GB? YES ☐ NO ☐
If 'YES' please give the revenue weight required ► kgs

7c. Do you require a lower Gross Vehicle Weight than allocated by the manufacturer? (See [Guidance Notes](#)) YES ☐ NO ☐
If 'YES' please give the GVW required ► kgs

7d. Is the vehicle an 'alternatively fuelled vehicle'? YES ☐ NO ☐
If 'YES' how much heavier is the alternative fuel power train than the conventional power train normally fitted to the vehicle? ► kgs

SECTION C – EXAMINATION REQUIREMENTS

The conditions that apply at the time of examination are listed in the application appointment letter you will receive after your application has been processed.

Potential for the Approval Authority to consider a Remote Assessment.

*The approval authority **may** choose to offer an examination following a Remote Assessment Procedure (RAP) i.e. a process where our examiner is office based and connects with your facility remotely through a video link and guides your employee to demonstrate vehicle compliance by enabling the examiner to see all the relevant items.*

This process requires the following to be met :

- Suitable connectivity in the inspection area :
 - that you test your video/audio equipment prior to the test date,
 - that your camera/phone has a fully charged battery.
- Level area free from obstructions.
- Vehicle/trailer clearance: Front/rear – 3 metres – Side - 2 metres.
- Underside inspection facility: Inspection pit, vehicle hoists or ramps:
 - Hoist – attached equipment used to raise vehicle i.e. column lift.
 - Ramp - platform that supports vehicle being raised i.e. four post lift.
- Adequate lighting for both topside and underside inspections.
- Your nominated employee will require an assistant.
- Equipment required :
 - 15 metre tape measure
 - Plumb bob
 - Chalk
 - Hand Torch

Note - *The Examiner will suspend/terminate the inspection, if due to technical issues a thorough test cannot be carried out.*

You (the presenter) are responsible for ensuring compliance with all Health & Safety requirements during the assessment.

Please confirm :

a. You can meet all the above RAP requirements and would accept a RAP if the option is offered to you? YES ☐

b. From what date the vehicle will be available for examination



If 'YES' please provide the contact details for the person nominated to conduct the examination ▼

Name :

Phone Number :

Email :

Continued overleaf ►

**SECTION D – DATA PROTECTION, DECLARATION AND SIGNATURE**

DATA PROTECTION – We collect, use and store your personal data so that we can process your IVA 1H application form.

We may share your personal data if we have a lawful reason. For example as part of a criminal investigation or to prevent fraud. Find out more at www.gov.uk/dvsa/privacy.

DECLARATION –

I, the undersigned, declare that :

- If the vehicle is examined by the Remote Assessment Procedure (RAP), the requirements in Section C will be met.
- If the vehicle is examined by the Remote Assessment Procedure I accept that;
 - it may be subject to future inspection,
 - the issue of an Approval Certificate must not be taken as absolute evidence that the vehicle can legally be used on the road, as there may be other applicable requirements contained in other regulations.
- If using a Model Report, I agree to the conditions that apply to the compliance check arrangements described in the Guidance Notes that accompany this form.
- I have read and understand the IVA Cancellation and Amendment Policy.

I confirm that, to the best of my knowledge, all statements in this application are true.

Signature :

Date :

Print Full Name :

Please Note : All 'Declaration' sections above must be completed. A typed 'Signature' is acceptable if sending your form electronically.

If you have not provided a statement of compliance from the vehicle manufacturer of 'Stage 1', please now complete ANNEX A

**ANNEX A**

This application is required to be supported by evidence of Directive compliance. Please indicate what evidence is being provided in respect of the items listed. The mandatory evidence of compliance listed in the Annex (Section 1) is applicable to a vehicle having a date of manufacture of 29th April 2009 onwards.

Vehicles having a date of manufacture before this date are required to meet the 'Age Related IVA' criteria as given in the Individual Vehicle Approval (IVA) inspection manual for vehicle categories N2 and N3. Where this application is made for a vehicle having an 'incomplete' EC Certificate of Conformity, it will be necessary to demonstrate by original evidence from the manufacturer (e.g. a statement of Directive Compliance) which Directives are included within the approval to which the certificate relates.

As an alternative to compliance with the listed Directives, evidence of compliance with the comparable ECE Regulations will be acceptable.

Note: For assessment purposes, an authorised copy of the evidence of compliance will be acceptable in most cases.

PLEASE NOTE : YOU MUST PRODUCE THE ORIGINALS AT THE TIME OF TEST OR EVIDENCE THAT THE INFORMATION ORIGINATED FROM THE MANUFACTURER

SECTION 1 - MANDATORY EVIDENCE OF DIRECTIVE COMPLIANCE REQUIRED

Item No.	Subject	Directive Requirement	Test Report, Model Report or Approval Number or Statement Demonstrating Compliance
1	Noise	70/157/EEC to 1999/101/EC	
2 LIGHT DUTY	Emissions (Light Duty) (N2 Only) Date of Manufacture 1 st October 1990 onwards	70/220/EEC to 88/436/EC Row B	
	Emissions (Light Duty) (N2 Only) Date of Manufacture 1 st October 1994 onwards	70/220/EEC to 93/59/EC (Euro 1)	
	Emissions (Light Duty) (N2 Only) Date of Manufacture 1 st October 1998 onwards	70/220/EEC to 96/69/EC Annex 1, Para 5 (Euro 2)	
	Emissions (Light Duty) (N2 Only) Date of Manufacture 1 st January 2001 onwards	70/220/EEC to 98/69/EC Annex 1, Para 5 (Phase 1) Row A limits (Euro 3)	
	Emissions (Light Duty) (N2 Only) Date of Manufacture 1 st January 2006 onwards	70/220/EEC to 98/69/EC Annex 1, Para 5 (Phase 2) Row B limits (Euro 4)	
	Emissions (Light Duty) (N2 Only) Date of Manufacture 1 st September 2012 onwards	Regulation (EC) 715/2007 Annex 1, Table 1 (Euro 5)	
	Emissions (Light Duty) (N2 Only) Date of Manufacture 1 st September 2016 onwards	Regulation (EC) 715/2007 Annex 1, Table 2 (Euro 6)	
	Emissions (Light Duty) (N2 Only) Date of Manufacture 1 st March 2020 onwards	Regulation (EU) 2017/1151 (WLTP)	
2 HEAVY DUTY	Emissions (Heavy Duty) 1 st October 1993 onwards	91/542/EEC Row A limit values (Euro 1)	
	Emissions (Heavy Duty) 1 st October 1996 onwards	88/77/EC to 91/542/EEC Row B limit values (Euro 2)	
	Emissions (Heavy Duty) 1 st October 2001 onwards	88/77/EEC to 1999/96/EC Row A limit values (Euro 3)	

SECTION 1 - MANDATORY EVIDENCE OF DIRECTIVE COMPLIANCE REQUIRED

Item No.	Subject	Directive Requirement	Test Report, Model Report or Approval Number or Statement Demonstrating Compliance
2 HEAVY DUTY	Emissions (Heavy Duty) 1 st October 2006 onwards	88/77/EEC to 1999/96/EC Row B1 or ECE 49.04 B1 (Euro 4)	
	Emissions (Heavy Duty) 1 st October 2009 onwards	88/77/EEC to 1999/96/EC Row B2 or ECE 49.04 B2 (Euro 5)	
	Emissions (Heavy Duty) Complete or completed vehicles 1 st September 2018 onwards	Regulation (EC) No.595/2009 Annex 1 limit values (Euro 6)	
	Alternative mobile crane or vehicles having a design combination weight exceeding 200 tonnes	EU 2016/1628	
3A	Fuel Tank(s)	PETROLEUM FUELS 70/221/EEC to 2006/20/EC or ECE 34.02 LPG ECE 67.01 or Retrofit ECE 115.00 or installation cert. CNG & LNG ECE 110.00 or Retrofit ECE 115.00 or installation cert. HYDROGEN EC 79/2009 or ECE Regulation 134	
3B	Rear Under-Run *see Guidance Notes	70/221/EEC to 2006/20/EC or ECE 58.01	
5	Steering Effort	70/311/EEC to 1999/7/EC or ECE 79.01	
9	Braking (See Guidance Notes in respect of STGO compliance)	71/320/EEC to 98/12/EC or ECE 13.08	
10	EMC (Base vehicle only)	72/245/EEC to 2006/28/EC or ECE 10.02	
13	Anti-Theft (See Guidance Notes)	74/61/EEC to 95/56/EC	
57	Front Under-Run Protection (Vehicles more than 7500kg only)	2000/40/EC or ECE 93.00	

SECTION 1 - MANDATORY EVIDENCE OF DIRECTIVE COMPLIANCE REQUIRED

Item No.	Subject	Directive Requirement	Test Report, Model Report or Approval Number or Statement Demonstrating Compliance
65	Advanced Emergency Braking System (AEBS) 1st September 2018 onwards	EU 347/2012 or ECE Reg. 131	
66	Lane Departure Warning System (LDWS) 1st September 2018 onwards	EU 351/2012 or ECE Reg. 130	
69	Electrical Safety (Vehicle powered by electric only)	ECE 100.01	

SECTION 2 - EVIDENCE OF DIRECTIVE COMPLIANCE (OPTIONAL)

Item No.	Subject	Directive Requirement	Test Report, Model Report or Approval Number or Statement Demonstrating Compliance
4	Rear Registration Plate Space	70/222/EEC	
6	Door Latches and Hinges	70/387/EEC to 2001/31/EC or ECE 11.02	
7	Audible Warning	70/388/EEC to 87/354/EEC or ECE 28.00	
8	Indirect Vision	2003/97/EC or ECE 46.02	
15	Seat Strength	74/408/EEC to 2005/39/EC or ECE 80.01	
17	Speedometer and Reverse Gear	75/443/EEC to 97/39/EC or ECE 39.00	
18	Statutory Plates	76/114/EEC to 78/507/EEC	
19	Seat Belt Anchorages	76/115/EEC to 2005/41/EC or ECE 14.05	
20	Installation of Lights	UNECE Reg. 48.03	
21	Retro Reflectors	76/757/EEC to 97/29/EC or ECE 3.02/104	
22	End Outline, Position, Stop and Side Marker Lamps	76/758/EEC to 97/30/EC or ECE 7.02 / 87.00 / 91.00	

SECTION 2 - EVIDENCE OF DIRECTIVE COMPLIANCE (OPTIONAL)

Item No.	Subject	Directive Requirement	Test Report, Model Report or Approval Number or Statement Demonstrating Compliance
23	Direction Indicators	76/759/EEC to 99/15/EC or ECE 6.01	
24	Rear Registration Lamp(s)	76/760/EEC to 97/31/EC or ECE 4.00	
25	Headlamps	76/761/EEC to 99/17/EC or ECE 1.01 / 5.02 / 8.04 / 20.02 31.02 / 98.00 / 112.00 / 123.00	
26	Front Fog Lamps	76/762/EEC to 98/18/EC or ECE 19.02	
27	Towing Hooks	77/389/EEC to 96/64/EC	
28	Rear Fog Lamp(s)	77/538/EEC to 99/14/EC or ECE 38.00	
29	Reverse Lamp(s)	77/539/EEC to 97/32/EC or ECE 23.00	
31	Seat Belts	77/541/EEC to 2005/40/EC or ECE 16.04	
33	Identification of Controls	78/316/EEC to 94/53/EC or ECE 121.00	
34	Defrost/Demist	Visual Inspection	
35	Wash/Wipe	Visual Inspection	
36	Heating System (if fitted)	2001/56/EC to 2006/119/EC or ECE 122.00	
42	Lateral Protection	89/297/EEC or ECE 73.00	
43	Spray Suppression	91/226/EEC	
45	Safety Glass	UNECE Reg. 43.00	
46	Tyres	92/23/EEC to 2005/11/EEC or ECE 30.02 / 54.00 / 64.01 / 117.01	
47	Speed Limiters	92/24/EC to 2004/11/EC or ECE 89.00	



SECTION 2 - EVIDENCE OF DIRECTIVE COMPLIANCE (OPTIONAL)			
Item No.	Subject	Directive Requirement	Test Report, Model Report or Approval Number or Statement Demonstrating Compliance
48	Masses and Dimensions	97/27/EC to 2003/19/EC	
49	External Projections of Cabs	92/114/EEC or ECE 61.00	
50	Couplings	94/20/EC or ECE 55.01	

PLEASE NOW COMPLETE SECTION E - PAYMENT DETAILS

SECTION E - PAYMENT OPTIONS & DETAILS - POSTAL APPLICATIONS ONLY

If you choose to send your application by post, you can pay the required fee by one of several methods :

1. **Cheques/postal orders** - Payable to the '**Driver and Vehicle Standards Agency**' (or '**DVSA**') and only accepted with postal applications.
2. **Credit/debit card** - If you choose to pay by this method, then once your application has been received, you will be contacted by email with instructions on how to arrange your card payment.
3. **DVSA Pre-Funded Customer Account** - If you are a regular user of the scheme this is the quickest method to use. For pre-funded customer accounts, the signatory on the application must be a delegate authorised to use the account. Find out how you can [apply for a DVSA pre-funded customer account](#).

You can see the [Vehicle Approvals fees online](#) or by telephoning our **Customer Service Centre** on **0300 123 9000**.

IVA Cancellation and Refund Policy - Please refer to the [IVA 1H Guidance Notes](#) (Section E) for further details.

8a. How are you paying for this application? *(Please tick one box)*

Cheque / Postal Order ☐ Payable to '**Driver and Vehicle Standards Agency**' or '**DVSA**' (only with postal applications).

Credit / Debit Card ☐ Payment to be made once application is received.

DVSA Pre-Funded Customer Account ☐ Account 'C' No. :

I hereby authorise the **Driver and Vehicle Standards Agency** to take the amount stated below from my bank / pre-funded customer account in respect of my application for an IVA inspection.

£

8b. Signature details : Please sign and print your name if you are the **DVSA customer account delegate**.

Signature :

Date :

Print Full Name :

The DVSA has implemented an interactive digital smart form via the [MYVT](#) service to submit applications for Individual Vehicle Approval (IVA).

The smart form is the most efficient method for applying for an IVA examination.

This form is for postal applications only.

ON COMPLETION

To use this service to apply for IVA, post your fully completed application form along with supporting documentation to :

Driver and Vehicle Standards Agency (DVSA), Ellipse, Padley Road, Swansea, SA1 8AN

Please Note : When your application for an IVA has been processed, you will receive an email asking you to book an appointment.

An appointment can be requested by contacting **0300 200 1188**.

For further information, please email enquiries@dvsa.gov.uk or telephone the **DVSA Customer Service Centre – 0300 123 9000**.