

Application to enter a caveat on a grant of representation

If you do not have an address in England and Wales or you are not represented by a probate practitioner with a business address in England and Wales you cannot enter a caveat.

If you need help filling out this form, call the
Probate Helpline
0300 303 0648
We cannot provide legal advice

1. What is your full name?

Title

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First name(s)

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Middle name(s)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Last name

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2. Do you have a legal representative acting for you?

Yes. **Go to question 5**

No. **Go to question 3**

3. What is your email? (if you have one)

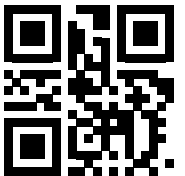
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Note 3: We will contact you with any queries via this email address, unless you have a legal representative.

HMCTS USE ONLY



4. Your address

Building and street

Second line of address

Town or city

Postcode

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Phone number

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Legal representative's details

5. Legal representative's name

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Name of legal representative's firm

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Reference number

Address

Building and street

Second line of address

Town or city

Postcode

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Note 4: If you do not have an address in England and Wales or you are not represented by a probate practitioner with business address in England and Wales you cannot enter a caveat.

Note 5: If you have a legal representative, we will send any queries about this application to them.

Your legal representative must have an address for service in England or Wales.

DX number (If applicable)

Phone number

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Email address

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Will you accept service by email?

Yes

No

6. What is the full name of the person who has died?

Title

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First name(s)

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Middle name(s)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Last name

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

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Note 6: The name given must match the name given on the death certificate.

7. What date did they die?

Day

Month

Year

Note 7: The date of death must match the date given on the death certificate.

8. Was the person who died known by any other names?

Yes, please give details in the box below

No

Don't know

9. What was the last known address of the person who died?

Building and street

Second line of address

Town or city

Postcode

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10. Do you require your correspondence in English and Welsh?

Yes

No

11. Signature

Note 11: You must sign your name. Signatures can be typed or handwritten

If you are a probate practitioner, you can sign on behalf of your client.

Day

Month

Year

Probate fee

The application fee is **£4.00**

How to pay the probate fee

I have not included payment because

I have applied for Help with Fees online and my reference number is

H	W	F						
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I am applying for Help with Fees, see attached form **EX160**

You must send form EX160 **separate** to your application by post to: Newcastle District Probate Registry, 2nd Floor, Kings Court, Earl Grey Way, North Shields, NE29 6AR

or by email to Probatehelpwithfees@justice.gov.uk. In the subject of the email, please write 'HWF/*insert the deceased's full name*/ *insert the date of death of the deceased*'

Other – please explain why

I attached a **cheque or postal order**, made payable to 'HMCTS'

In person at the court/office counter

Fee account details – for use by probate practitioners

Your account number

P	B	A						
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Your reference (if applicable)

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If you cannot afford the probate fee

You may not have to pay a fee, or you may get some money off it if you only have a small amount of savings and investments, receive certain benefits or are on a low income.

You can apply for help with your probate fees online or with EX160 at www.gov.uk/government/publications/apply-for-help-with-court-and-tribunal-fees

Fee account – a way for solicitors, local authorities and other regular users to make payments.

How to return your completed form

If you are a probate practitioner and are paying using a fee account, return your form by email to: leedsdprenquiries@justice.gov.uk

If you are a personal applicant or a probate practitioner paying by cheque, return your form by post to:

HMCTS Probate

Leeds District Probate Registry
York House
31 York Place
Leeds LS1 2BA

What happens next

We'll send you a notification to confirm we've entered your application to stop a grant of probate.