

Instructions for Use

Negligible Damage Register - MOD Form 704NDR(C17A)

1. **Introduction.** The MOD Form 704NDR(C17A) is used to register all instances of negligible damage reported on the MOD Form 707A - Aircraft Maintenance Log and the MOD Form 707B(IS) - Maintenance Work Order. Negligible damage is classed as damage that does not impose any operational restrictions on the Aircraft when repair is not performed, as per T.O. E51-10-0000-03001-660A-A, Paragraphs 1-138, and is permitted to exist as is or can be corrected by simple methods.

Note: Damage that affects safety of flight or places flight restrictions on the Aircraft shall not be classified as negligible.

2. **Insertion and Removal.** MOD Forms 704NDR(C17A) are to be inserted into, and removed, from the MOD Form 700 iaw the instructions for controlled forms on MOD Form 799/1. The person inserting a MOD Form 704NDR(C17A) is to complete the Aircraft Type and Mark, Serial Number, and Sheet Number details at the top of the form.

3. Each specific repair in the Structural Repair Manual defines damage limits for the structural components. Parts damaged in excess of negligible damage limits shall be repaired or replaced. If in doubt as to whether damage is negligible or repairable, classify the damage as repairable.

4. Below are types of minor damage which may be classified as negligible, depending on location and size:

- a. Dents.
- b. Bends.
- c. Cracks.
- d. Holes.
- e. Scratches.
- f. Nicks.

5. **Recording an Entry in the MOD Form 704NDR(C17A).** An entry in the MOD Form 704NDR(C17A) is to be raised as follows:

a. The person classifying the damage as negligible is to complete **Columns b, c and d** of the MOD Form 704NDR(C17A) as detailed below:

(1) **Column b:** Enter the SNOW and Date of Maintenance Work Order that the damage was originally reported on.

(2) **Column c:** Identify the work area by either Zone or Station Number using the zonal numbering system in T.O. E51-00-0001-00001-040A-A or by Ref Des if applicable.

(3) **Column d:** Enter brief details of type of damage including T.O. references and dimensions if applicable.

b. The person completing the Supervisor's Signature and Printed Name in **Column e** is to be the supervisor of the task or a SNCO of the relevant trade.

6. **Clearing an Entry in the MOD Form 704NDR(C17A).** Negligible damage may occur on panels or components which could be replaced, eliminating the requirement to register the negligible damage against the Aircraft. An entry in the MOD Form 704NDR(C17A) is to be cleared by completing **Column f** on the form.

7. **Retention.** When full, completed MOD Forms 704NDR(C17A) are to be returned to the engineering records section responsible for the Aircraft, for retention with the Aircraft's archives. Authority for final disposal rests with the individual Aircraft Support/Engineering Authority.