



Patents Form 20

Patents Act 1977 (Rule 49)

Correct or update a name or address relating to a patent or patent application

Fee: No fee

Notes

- a) If you need help to fill in this form or you have any questions, please contact the Intellectual Property Office on 0300 300 2000.
- b) Write your answers in capital letters using black ink or you may type them.
- c) The word “person” in this form refers to a legal entity or an individual.
- d) You can use this form to request:
 - (i) a correction under s.117 of an error in a name or address (such as a typographical error);
 - or**
 - (ii) an update of a person’s name or address.

You can correct or update a name and/or address entered in the register, or as found in any information filed at the Intellectual Property Office.

If you wish to make a correction and an update, you should use a separate form for each one.

- e) A correction or update of a **name** will be applied to all applications and patents with which the named person is associated; **whereas** a correction or update of an **address** will be applied to only the applications and patents identified in part 2 of the form.
- f) If there is not enough space for all the relevant details on any part of this form, please continue on a separate sheet of paper and write “see continuation sheet” in the relevant part(s) of the form. Any continuation sheets should be attached to this form.
- g) Do not use this form to appoint an agent; Patents Form 51 should be used instead. (<https://www.gov.uk/government/publications/appointment-or-change-of-agent>).

1. Your reference
(you do not have to supply a reference,
but it may be useful for your own records)
2. Patent application or patent number(s)
(see notes **(e)** and **(f)**)
3. Full name of the applicant(s) or owner(s) (as
currently on the register or application(s))
4. Tick the appropriate box. I wish to:

i) correct an error in a name or address;

or

ii) update a name or address (see note **(d)**)
5. Name and address to be corrected
or updated

(i.e. as it currently looks in our records)
6. Corrected or new name and/or address

(i.e. as you want it to look)

I tick to confirm that the corrected or
new name in this section does not
reflect a change of ownership of
the patent or application

7. Person making this request

Name and address

The address must be in the UK, Gibraltar or the Channel Islands

We will send confirmation of the change to this person

8. Declaration

Tick and date to confirm you are authorised to submit this form to the Intellectual Property Office

☐

Date

Name
(BLOCK CAPITALS)

9. Name and contact details (telephone and/or email) for the individual person completing this form

Email your completed PDF form to:
forms@ipo.gov.uk

If you cannot email us your form, you can print and post your form to:
Intellectual Property Office, Concept House, Cardiff Road, Newport, South Wales, NP10 8QQ.

Please note: It takes longer to process paper forms sent by post

Data Privacy: <https://www.gov.uk/government/publications/intellectual-property-office-privacy-notices/privacy-notice-for-personal-data-processed-for-the-administration-of-ip-rights>