

Annex - Processing Personal Data

This Annex shall be completed by the Controller, who may take account of the view of the Processor, however the final decision as to the content of this Annex shall be with the Controller at its absolute discretion.

The contact details of the Controller's Data Protection Officer are: [Insert Contact details]

The contact details of the Processor's Data Protection Officer are: [Insert Contact details]

The Processor shall comply with any further written instructions with respect to processing by the Controller.

Any such further instructions shall be incorporated into this Annex.

Description of authorised processing	Details
Identity of Controller and Processor for each category of Personal Data	[Insert]
Subject matter of the processing	[Insert]
Duration of the processing	[Insert]
Nature and purposes of the processing	[Insert]
Type of Personal Data being processed	[Insert]
Categories of Data Subject	[Insert]
Plan for return and destruction of the data once the processing is complete UNLESS requirement under law to preserve that type of data	[Insert]

<p>Locations at which the Supplier and/or its Subcontractors process Personal Data under this Contract and International transfers and legal gateway</p>	<p>[Insert]</p>
<p>Protective Measures that the Supplier and, where applicable, its Subcontractors have implemented to protect Personal Data processed under this Contract against a breach of security (insofar as that breach of security relates to data) or a Data Loss Event (noting that any Protective Measures are to be in accordance with the Security Requirements)</p>	<p>[Note: Any Protective Measures must be in accordance with any Security Requirements.]</p> <p>[Insert]</p>