

This leaflet sets out how to get to the Royal Courts of Justice (RCJ), what to expect when you arrive and what support is available.

Key Information:

Opening times:

9:00 – 16:30,

Monday to Friday (excluding bank holidays)

Arriving early:

Arrive at least 30 minutes early to allow for security checks and locating where you need to go.

Contact:

For general enquiries or information relating to counter opening times, or if you need this leaflet in a different format:

visit find-court-tribunal.service.gov.uk

or call 020 7947 6000 (9am-5pm).

Food and drink:

Café - open Monday to Friday, 9:00 to 15:00.

Reasonable adjustments:

You can request extra support in the form of reasonable adjustments by emailing RCJ.DCO@justice.gov.uk

Support Services

Support Through Court - Provide help for people representing themselves in court.

Visit www.supportthroughcourt.org

or call 0204 520 5959 for more information.

RCJ Advice - This service provides free legal advice for civil and family court cases. For more information visit their website or email admin@rcjadvice.org.uk.

Facilities



Café:

Open Monday to Friday, 9:00 to 15:00.



Seating:

Available throughout the buildings.



Consultation Rooms:

Can be pre-booked for a fee on 020 7947 7356 (9am-5pm). Smaller rooms may be available on demand.



Prayer/Contemplation Rooms:

Located in the East Block and Queen's Building.



Toilets:

Available in all buildings.



Baby Changing:

Facilities in the Main and Queen's Buildings. The first aid room is available for breastfeeding.



HM Courts & Tribunals Service

Royal Courts of Justice

This leaflet provides essential information to help you plan your visit to the Royal Courts of Justice. Inside you'll find information on travel options, available facilities and what support is available.



Getting There:

Public Transport



Nearest Underground stations:

Temple (0.2 miles), Holborn (0.4 miles), Chancery Lane (0.5 miles), Blackfriars (step-free, 0.6 miles).



Nearest Overground:

City Thameslink (step-free, 0.5 miles) and Blackfriars (0.6 miles).

Check the [Transport for London \(TFL\)](#) website for accessibility details and bus routes.



Parking:

Parking is only for Blue Badge holders attending a court hearing.

Email RCJ.DCO@justice.gov.uk at least 24 hours in advance to request a parking space.

You must include:

- ✓ Case number and hearing date
- ✓ Car registration, make, model, colour
- ✓ Blue Badge number and issuing authority



Bicycles:

All bicycles (including folding bicycles), scooters, and e-scooters are not allowed on the premises. Check the TFL website for local bicycle parking.



Taxis:

Taxis can drop off and pick up at the taxi ranks on the Strand and Bell Yard Street, close to the RCJ.

When You Arrive:



Security Checks:

Arrive at least 30 minutes early. There may be queues and you will need to go through a security check and navigate to your court room.

Expect airport-style security:

- ✓ Bag searches
- ✓ Emptying pockets
- ✓ Walking through an archway detector
- ✓ Handheld scanner checks
- ✓ Sip test on drinks
- ✓ Manual person searches:

There are rules on what items can be brought into court. Prohibited items will be confiscated.

Visit gov.uk and search 'security checks at court' for a full list.

Declare on arrival any sharp items needed for medical reasons.



Photography and Phones:

Photography, live-streaming and filming in the court building is strictly prohibited.

Phones must be silenced or switched off in courtrooms.



Smoking:

Smoking (including vaping) is not permitted anywhere other than designated smoking areas.

Accessibility



Step-free Access:

Step-free entrances are at West Green (Strand) and Bell Yard North. A map of routes is available on request.

The main entrance is **not** step-free but has an intercom for assistance.



General Accessibility:

- Accessible Toilets are available in all buildings.
- Assistance dogs are welcome. Water bowls and a grassy area are provided.
- Manual wheelchairs are available; bring a helper if needed.
- HMCTS has joined the [Hidden Disability Sunflower network](#). Lanyards are available on request at the main hall reception.



Reasonable Adjustments:

We're able to do lots of things that mean people with disabilities can use our services, for example, provide large print forms and guidance in audio, provide quiet rooms, and ensure ramps and lifts are available.

This list doesn't include everything we can do to help. Email RCJ.DCO@justice.gov.uk to request help.