



Request Form for Clinical Public Health Samples only

Failure to complete all fields may lead to sample rejection

UKHSA Public Health Laboratory, Birmingham
Pathology Building, Heartlands Hospital, Birmingham B9 5ST

Incident Log (ILOG) number		Laboratory Request Number (Lab use only)					
PATIENT DETAILS							
SURNAME		Address					
FIRSTNAME							
Date of Birth (dd/mm/yyyy)							
Sex		Male <input type="checkbox"/>		Female <input type="checkbox"/>			
NHS Number						Postcode	
SAMPLE DETAILS							
Date of sample collection (dd/mm/yy)		Time of collection		Date of onset:		Sample type e.g Throat swab, faeces, serum	
CLINICAL DETAILS (include any antibiotic treatment name, date & times)							
Occupational contact?		Yes / No					
Sample collected by:							
Sender Details							
Requesting Local Authority Name:							
Health protection Team: (Copy of results MUST be sent to HPT)		West Midlands HPT / East Midlands HPT (delete as applicable)					
Requestors name & telephone number:							
INVESTIGATIONS: tick appropriate request from list below							
Respiratory Virus investigation:							
Single organism screen		<i>Streptococcus pyogenes</i> (GAS)					
		Toxigenic <i>Corynebacteria</i> spp. e.g <i>C.diphtheria</i> , <i>C.ulcerans</i> & <i>C.pseudotuberculosis</i> (CORYS)					
		Carbapenemase Producing Enterobacterales (CPE)					
		Other (please state which organism)					
Other investigation (please state)							

Guidance notes for submitting samples:

- Please contact the laboratory to obtain ILOG number.
- When submitting samples from confirmed or possible incidents associated with containment level 3 pathogens e.g., typhoid, dysentery, cholera, O157, HUS, VHF, HIV, Hepatitis A – E or TB, clinical details must be provided.
- Use one request form for each sample submitted.
- Failure to complete all fields may lead to sample rejection.
- Samples must be clearly labelled with surname, forename, date of birth, NHS number (if available) and date and time of collection to avoid rejection.
- For virology tests, please use green-topped VTM swabs (not suitable for bacterial culture)
- For bacterial culture, please use pink-topped liquid E swabs; for dual swabs, please remove the pink shafted swab to avoid rejection.

Laboratory opening hours:

Monday to Friday (excluding Bank Holidays & Christmas Day): 07:00 – 20:00

Saturday, Sunday & Bank Holidays (excluding Christmas day): 08:00 -16:00

Christmas Day 08:00 – 13:00

For result enquiries during working hours call 0121 424 3111

For urgent enquiries outside working hours, please contact Heartlands Hospital switchboard on 0121 424 2000 and ask for either the Consultant Virologist/Microbiologist on call or the Biomedical Scientist on call.

To request sample containers and collection kits, email BirminghamLab@UKHSA.gov.uk