

# HM Land Registry

## Make a data protection complaint

Complete the form with as much information as possible, so we can investigate your complaint. Only include necessary personal data for us to understand your complaint.

Please return this form by post to:

Information Rights Team  
Trafalgar House  
1 Bedford Park  
Croydon  
CR0 2AQ  
United Kingdom

E-mail:  
dataprotection@landregistry.gov.uk

We aim to acknowledge your data protection complaint within 5 working days of receipt and respond within 20 working days. We will write to you if we are unable to meet this deadline.

We will also contact you if we need evidence of your identity or more information relating to your complaint.

We may need to liaise with colleagues across the organisation to investigate your complaint.

If you have specific communication needs, let us know and we will make reasonable adjustments where possible.

HM Land Registry may share, check and verify the information you are providing with:

- other government departments and agencies
- law enforcement agencies
- other relevant organisations and bodies and access information relating to you from the databases of the organisations and bodies mentioned above, for verification purposes, see our personal information charter

<https://www.gov.uk/government/organisations/land-registry/about/personal-information-charter>

### 1 Your details

First name:

Last name:

Email address (optional):

Postal address (including postcode):

### 2 Your complaint

Tell us about your complaint and include any supporting information which would help us handle it. This could be:

- an Information Rights reference
- a title number
- a property address or description
- a HM Land Registry reference

If you have documents or evidence relating to your complaint, please include copies of them with this form.

If you need help or further information completing the form please call 0300 006 0411.

