

## Evie Burke

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**From:** SM-Defra-RESP-noreply (DEFRA)  
**Sent:** 28 April 2026 08:49  
**To:** Adam Patrick  
**Subject:** EPR/GB3808TH/S004 Partial Surrender of Your Permit is Complete CRM:0312310  
**Attachments:** Application Surrender S004 Notice -21042026.pdf

Dear Company director and secretaries,

### **Partial surrender of your permit is complete**

**Permit reference: EPR/GB3808TH/S004**

**Operator: ROAD PLANING SUPPLIES LIMITED**

**Facility: Winchester Recycling Facility, Down Farm Lane, Winchester, SO22 6RG**

I'm pleased to confirm that our determination of your above application is complete.

For the part of the permit being surrendered, we're satisfied that you have taken necessary measures to:

- avoid a pollution risk from the operation of the regulated facility; and
- return the site to a satisfactory state, having regard to the state of the site before the facility was put into operation.

We therefore accept the partial surrender, which takes effect from 21/04/2026..

We will make any changes to your subsistence fee as a result of the partial surrender. If this change puts your account into credit, our Finance Team will send you a pro rata refund. For billing queries, please contact the address on your subsistence invoice. You can also find charging information on our website at:

<https://www.gov.uk/government/publications/environmental-permits-and-abstraction-licences-tables-of-charges>

I enclose a notice showing the changes to your permit. Please keep this in a safe place with your other permit records.

If you're not already familiar with our guidance on how to comply with your permit please look at the following guides:

- [www.gov.uk/guidance/develop-a-management-system-environmental-permits](http://www.gov.uk/guidance/develop-a-management-system-environmental-permits)
- [www.gov.uk/guidance/control-and-monitor-emissions-for-your-environmental-permit](http://www.gov.uk/guidance/control-and-monitor-emissions-for-your-environmental-permit)
- waste and installations only [www.gov.uk/guidance/legal-operator-and-competence-requirements-environmental-permits](http://www.gov.uk/guidance/legal-operator-and-competence-requirements-environmental-permits)

### **Rights of appeal**

If you're not happy with any permit condition we've imposed as a result of the partial surrender, you may appeal to the Secretary of State. You must make your appeal within six months of the partial surrender date.

Further information on making an appeal and the forms you will need are available from the [Planning Inspectorate website](#)

You will need to provide the documents listed below to the Secretary of State at the Planning Inspectorate.

**Environment Team, The Planning Inspectorate, 3A Eagle Wing, Temple Quay House, 2 The Square, Temple Quay, Bristol, BS1 6PN**

**Email: [ETC@planninginspectorate.gov.uk](mailto:ETC@planninginspectorate.gov.uk)**

**Helpline: 0303 444 5000**

The documents are:

- a statement of the grounds of appeal
- a copy of any relevant application
- a copy of any relevant environmental permit
- a copy of any relevant correspondence between the appellant and the regulator
- a copy of any decision or notice which is the subject matter of the appeal and
- a statement indicating whether you wish the appeal to be in the form of a hearing or dealt with by way of written representations.

At the same time you must send us a copy of the notice and documents to;

**Centralised Services Team – Appeals, Environment Agency, National Permitting Service, Quadrant 2, Parkway Business Park, Sheffield, S9 4WF**

**Email : [Appeals\\_NPS@environment-agency.gov.uk](mailto:Appeals_NPS@environment-agency.gov.uk)**

You may withdraw an appeal by writing to the Secretary of State and sending a copy of that notification to us.

If you aren't able to access the above web pages, or have any other questions, please phone our Customer Contact Centre on 03708 506 506.

To report a suspected waste crime, please call CrimeStoppers on 0800 555 111, or visit:

<https://www.gov.uk/report-an-environmental-incident>

The National Permitting Service is committed to improving its customer service. By completing our customer satisfaction survey you can tell us what we are doing right and what we could do better. The survey should take no more than 10 minutes to complete and you can do so by clicking [NPS Survey](#).

Yours sincerely,  
Evie Burke  
Permitting Support Advisor