

No:

NOTES FOR THE GUIDANCE OF THE OFFICIAL VETERINARIAN AND EXPORTER

In relation to 5673EHC:

VETERINARY HEALTH CERTIFICATE RELATING TO THE IMPORTATION INTO THE KINGDOM OF MOROCCO OF WOOL FROM THE UNITED KINGDOM/

Associated Documents: 5673EHC

IMPORTANT

These notes provide guidance to Official Veterinarians (OV) and exporters. The NFG should have been issued to you together with export certificate 5673EHC. The NFG should not be read as a standalone document but in conjunction with certificate 5673EHC. We strongly suggest that exporters obtain full details of the importing country's requirements from the veterinary authorities in the country concerned, or their representatives in the UK, in advance of each consignment.

1. SCOPE OF THE CERTIFICATE

This certificate may be used for the export of scoured wool from the United Kingdom to the Kingdom of Morocco.

2. CERTIFICATION BY AN OFFICIAL VETERINARIAN (OV)

This certificate may be signed by an OV appointed by the Department for Environment, Food and Rural Affairs, the Scottish Government, Welsh Government or the Department of Agriculture, Environment and Rural Affairs (DAERA) Northern Ireland, who is on the appropriate panel for export purposes or who holds the appropriate Official Controls Qualification (Veterinary) (OCQ(V)) authorisation.

The health certificate must be signed and stamped with OV stamp in any ink colour **OTHER THAN BLACK**.

Certified Copy Requirements - England, Wales and Scotland

Guidance concerning return of certified copies of EHCs has changed and only specific certified copies are required to be returned to the APHA. Certifying OVs must return a certified copy of EHCs only for the following EHC types:

- if the exported commodity is cattle, pigs, sheep, goats or camelids;
- if the certificate was applied for manually and the application documents have been emailed to APHA and not applied for via the Exports Health Certificates Online (EHCO) system.

Certified copies should be emailed on the day of signature to the Centre for International Trade Carlisle (CITC) at the following address: certifiedcopies@apha.gov.uk.

For certificates that have been issued to the Certifying OV via the EHCO system, the Certifying OV must complete the certifier portal with the status of the certificate and the date of signature.

A copy of all EHCs and supporting documentation certified must be retained for two years.

Certifying OVs are not required to return certified copies of other EHCs issued, however CITC may request certified copies of EHCs and supporting documentation in order to complete Quality Assurance checks or if an issue arises with the consignment after certification.

DAERA Export Health Certificates: provision of certified copies

Authorised Private Veterinary Practitioners (aPVPs) certifying DAERA Export Certification System (DECS) produced EHCs must return a legible, scanned copy of the final EHC to the relevant DAERA Processing Office within 1 working day of signing.

Good quality photographic copies will be accepted by the Department where obtaining a scanned copy is not feasible - for example, where 'on site' certification is undertaken and scanning facilities are not available.

For record purposes, a copy of the final Export Health Certificate and associated Support documents should be retained by the aPVP for a period of 2 years from the date of certification.

The Department will carry out periodic audits of all aspects of export certification to ensure that a high standard of certification is being maintained.

3. COMPLETION OF PART I - DETAILS OF DESPATCHED CONSIGNMENT

I.3 - Central Competent Authority

This should be completed with "Defra".

I.4 - Local Competent Authority

For exports from Great Britain, this should be completed with "Animal and Plant Health Agency" or "APHA".

For exports from Northern Ireland, this should be completed with "Department of Agriculture, Environment and Rural Affairs" or "DAERA".

I.6 - Forwarders (if applicable)

This relates to the person responsible for the load in the destination country, who may also be the consignee entered at **Box I.5**.

This information is usually only required for consignments of animal products in transit.

If required, enter the name and address (street, town and post code). It is recommended that a telephone number also be given.

I.7 - Country of origin

This relates to the country where the animal product was produced, rather than the country where the animals were born, raised or slaughtered.

I.8 - Region of Origin Code

This paragraph may usually be struck through.

However, if the UK and the product fall within the scope of emergency disease control legislation laid down by the importing authorities then this paragraph should be completed with the appropriate region codes if these are specified under such emergency legislation.

In these cases, Animal and Plant Health Agency (APHA) Centre for International Trade (CIT) in Carlisle or DAERA in Northern Ireland should be consulted for further specific guidance.

4. **I.9 - Place of origin**

This relates to the establishment responsible for producing the animal product being exported.

UK scouring establishments must be approved or registered in accordance with the **Animal By-Products (Enforcement) (England) Regulations 2013** (as amended) or with parallel legislation in force in Scotland, Wales and Northern Ireland.

These statutory instruments currently enforce and implement the principles and controls laid down under the **retained Regulation (EC) 1069/2009**, or in the case of Northern Ireland, **Regulation (EC) No 1069/2009**.

The approval number may be confirmed on sight of a valid approval document or by reference to the responsible local APHA or DAERA office. OVs should enter the relevant approval or registration number in addition to the address of the premises of origin.

I.11 - Place of loading

The place of loading or the point of embarkation must be entered.

I.12 - Date of departure

The date of departure must be entered.

I.13 - Means of transport

The means of transport i.e. aeroplane, ship, railway wagon, road vehicle must be indicated. The option 'Other' is not applicable to the movement of products and should not be selected. The flight number, name of the vessel, the train number and rail car or the number plate of the road vehicle should be entered as the means of identification as appropriate.

If the means of transport changes after the certificate has been signed, the consignor must inform the officials at the intended point of entry.

Optionally, the number of the airway bill, bill of lading, or the commercial number of the train or road vehicle may be entered as the documentary reference.

I.14 - Temperature of products

Indicate whether the transport/storage temperature is ambient, chilled or frozen.

I.15 - Quantity of Product

Insert the total gross and net weights in Kg.

I.16 - Number of packages

Insert the number of packages in the consignment.

I.17 - Seal/container No.

The seal and container number of the consignment may be entered here.

I.18 - Commodities certified for

Indicate the intended use of the product, taking into account any guidance which may be provided in the footnote of the certificate.

I.19 - Identification of the commodities

If the consignment consists of several different types of products then it may be necessary to use a separate schedule to identify the full consignment. The schedule must, as a minimum, contain the same information as that required in **Box I.28** of the certificate and this box must be annotated "See Attached Schedule".

Each page of the schedule must bear a page number and the health certificate reference number and be signed, dated and stamped by the Official Veterinarian.

The schedule must be stapled inside the health certificate and the Official Veterinarian should "fan" and stamp over the pages of the schedule and certificate. The top stapled corner of the schedule and certificate should be folded over and stamped also.

Any blank spaces in the schedule or in **Box I.28** should be deleted with diagonal lines.

Further to the guidance for **paragraph I.11** above, OVs should enter the relevant approval number of the manufacturing plant in addition to the other required information.

5. COMPLETION OF PART II - HEALTH INFORMATION

Part II may be certified on the basis of the following specific guidance in conjunction with any necessary evidence resulting from the OV's familiarity with the sourcing, procurement, segregation, processing, handling and storage arrangements in place at the processing establishment supported as necessary by physical inspection and examination of relevant documentation and/or records including veterinary import certification.

II.1 - Scouring treatment

This paragraph must be completed to reflect which of the five scouring treatment options was applied to the wool being certified.

The options which do not apply should be struck through and the deletions signed and stamped in the usual manner.

II.2 - Packaging

This paragraph requires the wool to be dry when packed into the airtight packaging or wrapping.

II.3 - Means of transport

This paragraph requires the means of transport to have been suitably prepared to transport of scoured wool and sealed after loading. The seal number must be entered at Box I.17.

6. SUPPORTING DECLARATIONS

If declarations are relied upon to support the completion of this certificate, these must be signed by someone who has knowledge of and responsibility for the relevant parts of the production process. The managing director (or equivalent) of the company should provide a letter giving the name(s) and job title(s) of those authorised to give the declaration and the basis on which the declaration is made.

The declaration should include a clause indicating that the signatory is aware that making a false declaration is an offence and that he/she accepts full responsibility if any problems arise with the export should there be any dispute relating to the matters being declared.

Where possible, supporting evidence should be called for and put on file.

7. **DISCLAIMER**

This certificate and these notes are provided on the basis of information available at the time and may not necessarily comply fully with the requirements of the importing country.

It is the exporter's responsibility to check the certificate against any relevant import permit or any advice provided by the competent authority in the importing country.

If these do not match, the exporter should contact the APHA Centre for International Trade (CIT) - Carlisle, via the link below:

<https://www.gov.uk/government/organisations/animal-and-plant-health-agency/about/access-and-opening#customer-service-centres-csc>

In Northern Ireland, please contact the DAERA trade administration team:

· e-mail - DAERAttradeexports@daera-ni.gov.uk