

RM01

Notice of appointment of an administrative receiver, receiver or manager



Companies House

✓ What this form is for
You may use this form to give
notice of the appointment of an
administrative receiver, receiver or
manager of a company's property
or undertaking.

✗ What this form is NOT for
You cannot use this form to give
notice of a cessation to act as an
administrative receiver, receiver
or manager. To do this, please use
form RM02.
You cannot use this form for a
Scottish company.

For further information, please
refer to our guidance at
companieshouse.gov.uk

1 Company details

Company number

Company name in full

→ Filling in this form
Please complete in typescript or in
bold black capitals.

All fields are mandatory unless
specified or indicated by *

2 Details of the person who appointed or obtained an order to appoint a receiver or manager

Please give the name of the person.

Forename(s)

Surname

Please give the address of the person.

Building name/number

Street

Post town

County/Region

Postcode

Please give the name and address
of the person who appointed, or
obtained an order to appoint, a
receiver or manager.

3 Administrative receiver, receiver or manager appointment details

Please give the name of the administrative receiver, receiver or manager.

Forename(s)

Surname

Please give the address of the administrative receiver, receiver or manager.

Building name/number

Street

Post town

County/Region

Postcode

Please give the name and address
of the administrative receiver,
receiver or manager who has been
appointed.

4**Appointment type**

Please show the nature of the appointment. Please tick the appropriate box. ❶

Administrative receiver

Receiver

Manager

❶ Appointment type
Please tick one box.❷ 'Part of' or 'whole of'
Please tick one box.

Is the appointment over 'part' or 'the whole' of the property or undertaking of the company. ❷

Part of the property or undertaking of the company

The whole of the property undertaking of the company

5**Appointment date**

Please show the date on which the receiver or manager was appointed.

Date of appointment

d	d	m	m	y	y	y	y
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Please show how the appointment was made. Please tick the appropriate box.

An order was obtained

Under powers contained in an instrument

6**Charge creation**

When was the charge created?

→ Before 06/04/2013. Complete **Part A** and **Part C**→ On or after 06/04/2013. Complete **Part B** and **Part C****Part A****Charges created before 06/04/2013****A1****Charge creation date**

Please give the date of creation of the charge.

Charge creation date

d	d	m	m	y	y	y	y
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A2**Description of instrument (if any)**

Please give a description of the instrument (if any) by which the charge is created or evidenced.

Instrument description

A3**Short particulars of the property or undertaking charged**

Please give the short particulars of the property charged.

Short particulars

Part B**Charges created on or after 06/04/2013****B1****Charge code**

Please give the charge code. This can be found on the certificate.

Charge code ❶

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❶ Charge code

This is the unique reference code allocated by the registrar.

B2**Description of the property or undertaking**

Please give a short description of the property or undertaking over which the receiver or manager was appointed.

Property or undertaking description

Part C**To be completed for all charges****Signature ❷**

Please sign the form here.

Signature

Signature

X

X

❷ Signature

By the person who appointed, or obtained the order for the appointment of, the administrative receiver, receiver or manager.

Presenter information

You do not have to give any contact information, but if you do, it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Address

Post town

County/Region

Postcode

Country

DX

Telephone

Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- The company name and number match the information held on the public Register.
- You have given the name and address of the person who appointed or obtained an order to appoint an administrative receiver, receiver or manager.
- You have given the name and address of the administrative receiver, receiver or manager.
- You have indicated whether the person has been appointed as an administrative receiver, receiver or manager.
- You have given the appointment date.
- You have indicated how the appointment was made.
- You have completed Part A (Charges created before 06/04/2013), if appropriate.
- You have completed Part B (Charges created on or after 06/04/2013), if appropriate.
- You have signed the form.

Important information

Please note that all information on this form will appear on the public record.

Where to send

You can upload certain forms to Companies House instead of sending them by post.

If you need to post your form, you must send it to the correct address.

For more information on where to send the form visit:

gov.uk/companies-house/offices

Further information

For further information please see the guidance notes on the website at companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at companieshouse.gov.uk