



# Intellectual Property Office

## Form TM9

**Extension of time to respond to deadlines, set by tribunals, before the deadline has expired**

**Fee £125**

**Use this form** to request an extension of time to respond to deadlines that have been set by tribunals before the deadline has expired:

Note: **Do not use this form** to request an extension for a time period that has already expired. **Use form TM9R**

**Do not** use this form to request an extension of time for any non-extendable time periods as listed in schedule 1 of the Trade Mark Rules 2008 (as amended).

**1. Trade mark number**

If the time period concerns an International Registration, help us identify the correct case by adding "IR".

|  |
|--|
|  |
|--|

**2. Opposition/Cancellation number**

Enter the opposition or cancellation number in the relevant field

**Opposition number**

|  |
|--|
|  |
|--|

**Cancellation number**

|  |
|--|
|  |
|--|

**3. Full name**

Person making this request.

|  |
|--|
|  |
|--|

**Address**

The address must be in the United Kingdom, Gibraltar, or the Channel Islands.

|  |          |
|--|----------|
|  |          |
|  |          |
|  |          |
|  | Postcode |

**4. Interest in the trade mark**

Tick one of the options

|                          |                                                                |
|--------------------------|----------------------------------------------------------------|
| <input type="checkbox"/> | Recorded owner or holder of trade mark                         |
| <input type="checkbox"/> | Recorded representative for owner or holder                    |
| <input type="checkbox"/> | Opponent/cancellation applicant                                |
| <input type="checkbox"/> | Recorded representative for opponent or cancellation applicant |
| <input type="checkbox"/> | Other<br>(Please specify)                                      |

|                             |  |
|-----------------------------|--|
| <b>5. Existing deadline</b> |  |
|-----------------------------|--|

|                                                                             |  |
|-----------------------------------------------------------------------------|--|
| <b>6. How much more time do you want from the expiry date stated above?</b> |  |
|-----------------------------------------------------------------------------|--|

|                                                                                                                    |  |
|--------------------------------------------------------------------------------------------------------------------|--|
| <b>7. Why do you want more time?</b><br>(Use a separate blank sheet if there is not enough space for your answer). |  |
|--------------------------------------------------------------------------------------------------------------------|--|

|                                        |  |
|----------------------------------------|--|
| Number of continuation sheets attached |  |
|----------------------------------------|--|

|                                                          |  |
|----------------------------------------------------------|--|
| <b>8. Signature</b><br>This can be typed or handwritten. |  |
| <b>Name</b><br>(BLOCK CAPITALS)                          |  |
| <b>Date</b>                                              |  |

|                                                                                                                            |  |
|----------------------------------------------------------------------------------------------------------------------------|--|
| <b>9. Your reference</b><br>Complete if you would like us to quote this in communications with you, otherwise leave blank. |  |
| <b>Contact details</b><br>Name, daytime telephone number of the person to contact in case of query.                        |  |

# Fees and payment

We will only process the form with this section completed (one form per payment)

To check the correct fee for this form, search on [GOV.UK for 'trade mark forms and fees'](#)

Total Fee Paying (£)

Your own reference (Optional)

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Your contact details should we have a query

Name

Email

Phone

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How would you like to pay?

Tick one

☐

**Using a debit or credit card – you will need the internet to pay by card**

- 1 Go to our secure website – <https://fees.ipo.gov.uk/pay>
- 2 Enter your name, email address and total amount to pay from above
- 3 As proof of payment, write below the 10-character reference code displayed from the online payment screen.  
**DO NOT** write your debit/credit card number

☐

**Deduct from IPO deposit account**

IPO deposit account number

☐

**Cheque – make payable to 'Intellectual Property Office'**

☐

**Bank transfer**

Reference – use your IPO deposit account number if you have one or an application number or your name if you don't.

Use the following bank account details

|                |                              |
|----------------|------------------------------|
| Sort code      | 20-18-23                     |
| Account number | 80531766                     |
| Account name   | Intellectual Property Office |
| SWIFT code     | BARCGB22                     |
| IBAN number    | GB92 BARC 2018 2380 5317 66  |

# Before you send us your form

Make sure you have:

- ☐ Answered questions 1 – 9.
- ☐ Provided the trade mark number at question 1.
- ☐ Provided a signature and date at question 8. This can be typed or handwritten.
- ☐ Made payment by card, cheque, bank transfer or IPO deposit account.
- ☐ Completed the payment sheet above.
- ☐ Sent a copy to all other parties in the proceedings.

**Email your completed PDF form to:  
forms@ipo.gov.uk**

**If you cannot email us your form, you can print and post your form to:  
Intellectual Property Office, Concept House, Cardiff Road, Newport, South Wales, NP10 8QQ.**

**Please note: It takes longer to process paper forms sent by post.**

**Data Privacy:** <https://www.gov.uk/government/publications/intellectual-property-office-privacy-notices/privacy-notice-for-personal-data-processed-for-the-administration-of-ip-rights>