

Housing waiting list

Requirements

- Data submitted should meet this data specification i.e. include all of the field names listed below
- Data should only be provided in relation to residential properties. Do not submit data for garages, sheds, etc.
- Data should be provided for all named applicants who are either **actively bidding** or **eligible to bid** for properties as they have been judged higher priority. This will result in you only receiving matches relating to these higher risk individuals.

Field name	Data format	Comments
Waiting list reference	Character	This uniquely identifies the person or the application if there is more than one named applicant
Surname	Character	
Forename(s)	Character	
Middle name(s) or middle initial(s)	Character	Please ensure you capture any middle name(s) or initial(s). You can provide this in a separate middle name(s) or middle initial(s) field or in the 'Forename(s)' cell if preferred.
Address 1	Character	
Address 2	Character	
Address 3	Character	
Address 4	Character	
Postcode	Character	
Unique Property Reference Number (UPRN)	Character	Provide if held
Date of birth	Date	
National Insurance Number	Character	Provide if held
Housing benefit reference	Character	Include the housing benefit reference if applicable
Application start date	Date	Date application was made
Application end date	Date	Included as an independent check that only current waiting list applicants are included