



Form TM3A

Application to transfer incorrectly classified goods or services to the appropriate class prior to registration.

Fee of £60 [per class]

1. Trade mark number

2. Full name

Person making this request

Address

The address must be in the United Kingdom, Gibraltar, or the Channel Islands.

	Postcode

3. Interest in the trade mark

Tick one of the options

<input type="checkbox"/>	Recorded owner of trade mark
<input type="checkbox"/>	Recorded representative for owner
<input type="checkbox"/>	Other <small>(Please specify)</small>

4. Trade mark classification

List the goods or services to be added. (List on a separate sheet if not enough space on this form)

££ There is a fee of **£60** for each class.

Class Number	List of goods and services

Class Number	List of goods and services
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Number of continuation sheets attached

5. Signature

This can be typed or handwritten.

Name

(BLOCK CAPITALS)

Date

6. Your reference

Complete if you would like us to quote this in communications with you, otherwise leave blank.

Contact details

Name, daytime telephone number of the person to contact in case of query

Fees and payment

We will only process the form with this section completed (one form per payment)

To check the correct fee for this form, search on [GOV.UK](https://www.gov.uk) for 'trade mark forms and fees'

Total Fee Paying (£)

Your own reference (Optional)

Your contact details should we have a query

Name

Email

Phone

How would you like to pay?

Tick one

Using a debit or credit card – you will need the internet to pay by card

- 1 Go to our secure website – <https://fees.ipo.gov.uk/pay>
- 2 Enter your name, email address and total amount to pay from above
- 3 As proof of payment, write below the 10-character reference code displayed from the online payment screen.
DO NOT write your debit/credit card number

Deduct from IPO deposit account

IPO deposit account number

Cheque – make payable to 'Intellectual Property Office'
and please send to the address specified below.

Bank transfer

Reference – use your IPO deposit account number if you have one or an application number or your name if you don't.

Use the following bank account details

Sort code	20-18-23
Account number	80531766
Account name	Intellectual Property Office
SWIFT code	BARCGB22
IBAN number	GB92 BARC 2018 2380 5317 66

Before you send us your form

Make sure you have:

- Answered questions 1 – 6.
- Only transferred goods or services that were incorrectly classified.
- Provided a signature and date at question 5. This can be typed or handwritten.
- Made payment by card, cheque, bank transfer or IPO deposit account.
- Completed the payment sheet above.

This is a request to your examiner. They may refuse your request if they believe the goods and services were not incorrectly classified.

**Email your completed PDF form to:
forms@ipo.gov.uk**

**If you cannot email us your form, you can print and post your form to:
Intellectual Property Office, Concept House, Cardiff Road, Newport, South Wales, NP10 8QQ.**

Please note: It takes longer to process paper forms sent by post.

Data Privacy: <https://www.gov.uk/government/publications/intellectual-property-office-privacy-notice-for-personal-data-processed-for-the-administration-of-ip-rights>