



Apply for a patent, search and examination, and add inventors (Forms 1, 7, 9A and 10)

You must fill in your personal details in **Section A**.

You must complete section D if either of these apply:

- there are inventors you're not naming as applicants in Section A
- you've named one or more applicants that are not inventors

You can choose any or all of these actions – **tick the box** to tell us which actions you intend to do:

- ☐ Request an application for a grant of a patent (**Section B**)
- ☐ Request a search (**Section C**)
- ☐ Submit a statement of inventorship and right to grant of a patent (**Section D**)
- ☐ Request an examination (**Section E**)

When you've completed the sections you need, use Section F of this form to calculate the fee.

How much you have to pay:

The fees are:

- Request an application: £120 if you pay now, £150 if you pay later
- Request a search, option (a): £200 for international applications which have been searched in the international phase, plus £27 for each claim over 25
- Request a search, options (b), (c) or (d): £240 for national applications, supplementary searches and further searches, plus £27 for each claim over 25
- Request a substantive examination: £170, plus £13 for each page of description over 35 pages

Notes:

- a. If you need help to fill in the form or you have any questions, please contact the Intellectual Property Office on 0300 300 2000.
- b. Write your answers in capital letters using black ink or you may type them.
- c. If there are more than three inventors, please write the names, addresses and derivation of rights of the other inventors on a separate sheet and attach it to this form.
- d. Include the country in all addresses you provide.

Section A - Personal details

1. Your contact details:

Name:

Phone:

Email:

(optional): sharing an email address lets you see this application in your One IPO Customer Account, if you have one

2. Patent application number (if you know it):

3. Your reference:

(you do not have to supply a reference, but it may be useful for your own records)

4. Full name, address and postcode of the applicant or of each applicant (underline all surnames):

The name(s) and address(es) provided here will be published online as part of the application process (see warning note below)

Section B - To request an application for a grant of a patent

1. Title of the invention:

2. Name of representation if you have one
(this person will be authorised to act
for all applicants):

“Address for service” to which all
correspondence should be sent
(including postcode). This may be in the
United Kingdom, Gibraltar or Channel
Islands: **(See warning note below)**

Email address of representation: Sharing an
email address lets you see this application
in your online account

3. Priority declaration: Are you claiming
priority from one or more earlier-filed patent
applications? If so, please give details of
the application(s):

Country

Application number (if you know it)

Date of filing

4. How do you want to supply a copy
of the earlier application?

Retrieve the application from the
WIPO Digital Access Service (DAS)

☐

Send a certified copy by post

☐

If retrieving the application from
the WIPO DAS, enter the DAS
access code

5. Divisionals etc: Is this application a
divisional application, or being made
following resolution of an entitlement
dispute about an earlier application? If
so, please give the application number
and filing date of the earlier application:

Number of earlier UK application

Date of filing (day/month/year)

6. Accompanying documents: please enter the number of pages of each item.

Continuation sheets of this form:

Description:

Any additional pages of over 35 will require a fee payable of £13 per subsequent page contained in this application

Claim(s):

Any additional claims of over 25 will require a fee payable of £27 per subsequent claim

Abstract:

Drawing(s):

If you are **not** filing a description, please give details of the previous application you are going to rely upon:

Country

Application number

Date of filing (day/month/year)

7. Do you have any supplementary documents (please specify):

Number of priority documents you are submitting:

8. Are you making a payment of your application fee with this form:

☐

Yes

☐

No

9. Tick and date to confirm you are authorised to submit this form to the Intellectual Property Office

☐

Date:

Warning

After an application for a patent has been filed, the Comptroller will consider whether publication or communication of the invention should be prohibited or restricted under section 22 of the Patents Act 1977. You will be informed if it is necessary to prohibit or restrict your invention in this way. Furthermore, if you are resident in the United Kingdom and your application contains information which relates to military technology, or would be prejudicial to national security or the safety of the public, section 23 of the Patents Act 1977 prohibits you from applying for a patent abroad without first getting written permission from the Intellectual Property Office unless an application has been filed at least 6 weeks beforehand in the United Kingdom for a patent for the same invention and either no direction prohibiting publication or communication has been given, or any such direction has been revoked. Until such time or until the revocation of any direction, for any such application the address for service referred to at part 2 above must be in the United Kingdom.

In all other cases, the name of the applicant will be published online shortly after we receive your application, together with the title of the invention. Later, when the whole application is published, most information and documents filed in relation to the application will become publicly available online. **The name(s) and address(es) provided here will be published online as part of the application process and are likely to appear in external search engine results. You should provide a business or PO Box address if you do not want your home address published online.**

Although you may have an address for service in the Channel Islands or Gibraltar, any agent you appoint to act for you must reside or have a place of business in the United Kingdom, the Isle of Man or the European Economic Area.

Section C - Request a search

1. Is this request for (please tick one box):

a) A search under Section 17(1) for an international application which has been searched in the international phase?

Description:

choose this option if your application is a PCT application.

b) A search under Section 17 (1) for any other application?

Description:

choose this option if your application is a UK national application, and this is the first search you have requested or an international (PCT) application which has not been searched in the international phase for your application.

c) A supplementary search under Section 17(8)?

Description:

this option is used if you have already had a search done, but the claims have since been amended or corrected so that the defined invention has changed, and was not covered by the original search. An examiner will tell you if you need to request a supplementary search.

d) A search of a further invention under Section 17(6)?

Description:

Sometimes an examiner will tell you that your claims relate to more than one invention. In such circumstances the examiner will only search the first invention of the claims. If you wish other inventions to be searched you should use this option, filing a separate form with this option ticked for each invention you wish to be searched. You should also indicate on the form(s) the claims relating to the invention to be searched. You will need to pay a fee for each further invention to be searched.

If you do not identify an invention, the second invention specified in the search report previously made under Section 17(5) will be searched.

If your answer is (d), identify which invention you would like to be searched by referring to the claims to be searched:

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2. For options A and B, how many claims are in your application? (Any additional claims of over 25 will require a fee payable of £27 per subsequent claims):

3. Tick and date to confirm you are authorised to submit this form to the Intellectual Property Office

☐

Date:

Warning

For copyright reasons, all copies of citations supplied by the Intellectual Property Office must be used for the sole purpose of processing the patent application.

We will supply one copy of each non-patent document such as journal articles cited in the search report or during the substantive examination process. Patent documents cited during the application process are usually accessible for free on the internet (particularly from <http://worldwide.espacenet.com/>) and you will not be issued with a copy of them.

In order to promote efficient and high quality patent processing internationally, we are cooperating with other patent offices to share the results of searches and examinations. We are obliged to provide some information before publication to the European Patent Office. We may also provide the results of the search and any examination that has been carried out to other patent offices, even if this is prior to publication of your application.

Any sharing prior to publication of your application will be carried out on a confidential basis and the results will not become publicly available through the other patent office before publication takes place in the UK.

Section D - Submit a statement of inventorship and right to grant of a patent

Enter the full names, addresses and postcodes of the inventor(s):

1. Name:

Address and postcode:

State how the applicant derived the right from the inventor to be granted a patent:

2. Name:

Address and postcode:

State how the applicant derived the right from the inventor to be granted a patent:

3. Name:

Address and postcode:

State how the applicant derived the right from the inventor to be granted a patent:

Warning

The name(s) and address(es) of the inventor(s) will be published online when the patent application is published (approximately 18 months after filing) and are likely to appear in external search engine results. You should provide a business address or a PO box address if the inventor(s) do not want their home address published online. Alternatively, an inventor may apply in writing to waive their right to have their name and address mentioned as being that of the inventor. The IPO will withhold an inventor's address on request; reasons must be provided if the inventor also wishes to withhold their name.

4. Tick and date to confirm:

- i) the person(s) named in this section (and any named on a separate sheet attached to this form) is/are the inventor(s) of the invention to which this patent application relates; and
ii) you are authorised to submit this form to the Intellectual Property Office.

☐

Date:

Section E - Requesting an examination

Fee £170 + £13 for each page of description over 35 pages

1. Tick and date to confirm you are authorised to submit this form and request an examination to the Intellectual Property Office.

☐

Date:

Please note:

In order to promote efficient and high quality patent processing internationally, we are cooperating with other patent offices to share the results of searches and examinations. We are obliged to provide some information before publication to the European Patent Office. We may also provide the results of the search and any examination that has been carried out to other patent offices, even if this is prior to publication of your application.

Any sharing prior to publication of your application will be carried out on a confidential basis and the results will not become publicly available through the other patent office before publication takes place in the UK.

Section F - Fees and payment

We will only process the form with this section completed, enter totals below

To check the correct fee for this form, search on [GOV.UK for 'patent forms and fees'](https://www.gov.uk/patent-forms-and-fees)

Section B application fee:

Request an application: £120 if you pay now,
£150 if you pay later

Section C search fee:

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international applications, plus £27 for each
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(c) or (d): £240 for national applications,
supplementary searches and further
searches, plus £27 for each claim over 25

Section E examination fee:

Fee £170 + £13 for each page of
description over 35 pages

Total fee payable:

Your own reference (Optional):

Please note:

You may want to check the total fee amount you calculate - if it's wrong it could delay
your application.

Pay for this form

Tick one

☐

Using a debit or credit card – you will need the internet to pay by card

- 1 Go to our secure website – [Pay the fee on the IPO's secure website](https://fees.ipo.gov.uk/pay/)
(or type <https://fees.ipo.gov.uk/pay/> into a web browser)
- 2 Enter your name, email address and total amount to pay from above.
- 3 As proof of payment, write below the 10-character reference code displayed from the online payment screen.

DO NOT write your debit/credit card number.

☐

Deduct from IPO deposit account

IPO deposit account number.

☐

Cheque – make payable to 'Intellectual Property Office'.

☐

Bank transfer

Reference – use your IPO deposit account number if you have one or an application number or your name if you don't.

Use the following bank account details

Sort code	20-18-23
Account number	80531766
Account name	Intellectual Property Office
SWIFT code	BARCGB22
IBAN number	GB92 BARC 2018 2380 5317 66

Print and post your form to:
Intellectual Property Office
Concept House, Cardiff Road,
Newport, South Wales,
NP10 8QQ

Data Privacy: [Intellectual property office, privacy notices/privacy notice for personal data processed, for the administration of IP-rights](#)