



Patents Form 52

Patents Act 1977 (Rules 108(2) and 108(3))

Request to extend a prescribed time limit

Fee: £175

Notes

- a) This form is used either:
- i) To request a two month extension (where no such request has been made previously) to a time period prescribed by the rules listed in part 2 of Schedule 4 of the Patents Rules, or
 - ii) To request the Comptroller to otherwise extend (or further extend) a time period prescribed by the rules listed in part 2 of Schedule 4 of the Patents Rules.

Where the request is made under (ii) above you must send evidence supporting the grounds for the request either with this form or as soon as possible afterwards (unless the Intellectual Property Office otherwise directs).

- b) If the time period you wish to extend appears in part 3 of Schedule 4 of the Patents Rules you may request an extension of two months to these periods under the provisions of (i) above (rule 108(2)). Further extensions for these time periods are available under rule 108(3) however you should contact the Intellectual Property Office for advice on when these extensions are available.
- c) Information on the rules listed in Schedule 4 of the Patents Rules and copies of the schedule itself can be obtained from the Intellectual Property Office.
- d) If you need help to fill in this form or you have any questions, please contact the Intellectual Property Office on 0300 300 2000.
- e) Write your answers in capital letters using black ink or you may type them.
- f) This form is for requesting an extension to a prescribed time limit (a time limit that's set out in law).

To request an extension to a specified time limit (one set by the IPO or by an examiner, for example), send a letter explaining your request to: Intellectual Property Office Concept House Cardiff Road Newport South Wales NP10 8QQ.

1. Your reference
(you do not have to supply a reference,
but it may be useful for your own records)

2. Patent application or patent number

3. Full name of the applicant(s)
or owner(s)

4. Is the request being made under

(i) rule 108(2) (for an extension of
two months)

Or

(ii) rule 108(3) (for further extension or an
extension of more than two months)?

5. Which form, fee, document or
information are you filing late, or which
time period do you wish to extend?

6. Tick and date to confirm you are
authorised to submit this form to the
Intellectual Property Office

Date

7. Name and contact details (telephone
and/or email) for the person
completing this form

Pay your form fee

Only pay using this section if you're posting this form.

Total Fee Paying

£175

Your own reference (Optional)

Your contact details should we have a query

Name

Email

Phone

How would you like to pay?

Tick one

Using a debit or credit card – you will need the internet to pay by card

- 1 Go to our secure website – <https://fees.ipo.gov.uk/pay>
- 2 Enter your name, email address and total amount to pay from above.
- 3 As proof of payment, write below the 10-character reference code displayed from the online payment screen.

DO NOT write your debit/credit card number.

Deduct from IPO deposit account

IPO deposit account number.

Cheque – make payable to 'Intellectual Property Office'.

Bank transfer

Reference – use your IPO deposit account number if you have one or an application number or your name if you don't.

Use the following bank account details

Sort code	20-18-23
Account number	80531766
Account name	Intellectual Property Office
SWIFT code	BARCGB22
IBAN number	GB92 BARC 2018 2380 5317 66

Email your completed PDF form to:
forms@ipo.gov.uk

**If you cannot email us your form, you can print and post your form to:
Intellectual Property Office, Concept House, Cardiff Road, Newport, South Wales, NP10 8QQ.**

Please note: It takes longer to process paper forms sent by post.

Data Privacy: <https://www.gov.uk/government/publications/intellectual-property-office-privacy-notices/privacy-notice-for-personal-data-processed-for-the-administration-of-ip-rights>