



Darlington Borough Council

What does the rule relate to?	Rule	Live example (before and after)
Legislation	<p>Incorrectly formatted or incomplete statutory provisions have been reviewed and updated to match the HMLR standard format.</p> <p>Where statutory provisions were missing or where the relevant section was not specified, the correct legislation and section have been applied following review of the supplementary information.</p>	<p>Before: Statutory provision incorrectly formatted, missing or recorded without the relevant section</p> <p>After: Correct statutory provision and section applied in standardised format</p>
Charge types, charge sub-categories and instruments	<p>Charge types and charge sub-categories have been populated for all charges (with the exception of charge types that do not require sub-categories, e.g. financial charges).</p> <p>Where available, the instrument field has also been populated to improve consistency with the HMLR schema.</p>	<p>Before: Some charges had missing or inconsistent charge types, sub-categories and instruments.</p> <p>After: Charge types and sub-categories populated for all applicable charges, with instruments added where available, in line with the HMLR schema.</p>
Charge Creation Dates	<p>The creation date for some charges was found to be inconsistent with the registration date, including instances where the registration date pre-dated the recorded creation date.</p> <p>A policy decision was taken to align the charge creation date to the registration date to ensure consistency and reliability of date information.</p>	<p>Before: Creation date: 16/12/1999, Registration date: 09/10/2012</p> <p>After: Creation date: 09/10/2012, Registration date: 09/10/2012</p>
Financial charges	<p>For Part 2 financial charges, where the rate of interest was missing, this has been populated with a value of 0, in line with HMLR policy and schema requirements.</p>	<p>Before: Rate of interest not populated</p> <p>After: Rate of interest populated as 0</p>



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Supplementary information	<p>For some charges, supplementary information was missing. Where this was the case, a supplementary description has been generated using existing charge information to provide a clear and consistent summary of the charge.</p> <p>This information has only been populated where supplementary information was previously blank, and no existing content has been overwritten.</p>	<p>Before: Supplementary information not populated</p> <p>After: Supplementary information populated with a structured description of the charge</p>
Originating authority	<p>A review of originating authority values identified a number of historic and inconsistent entries, including references to internal council departments, email addresses, and full postal addresses. These have been standardised to the appropriate originating authority in line with HMLR guidance.</p> <p>Listed Building charges have had their originating authority updated to Darlington Borough Council.</p> <p>Ancient Monument charges have had their originating authority updated to the Historic England.</p> <p>Charges relating to statutory undertakers and national bodies (for example, utility providers and environmental organisations) retain the appropriate originating authority.</p>	<p>Before: Multiple variations of originating authority values, including departmental names, email addresses, historic authority names and national bodies incorrectly applied</p> <p>After: Originating authority values standardised to the correct authority, including Darlington Borough Council, Secretary of State, and other relevant statutory bodies</p>
Addresses	<p>A review identified that some charges did not contain a structured address or related to multiple addresses.</p>	<p>Before: Address field not populated or contained multiple addresses</p>



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	Where a single structured address was not appropriate, an unstructured description of the affected land has been populated using first the location field and if that is empty, is then taken from an unstructured address field.	After: Charge geographic description populated with an appropriate unstructured land description
Cancelled / obsolete charges	A review identified a number of historic Land Compensation charges that were no longer valid. Following confirmation from the Local Authority, these charges have been cancelled and removed from the register.	Before: Historic Land Compensation charges remained active on the register After: Charges confirmed as no longer valid have been cancelled
Conditional planning consents	Some applications that were granted prior to 1st August 1977 have been identified and removed from the register.	Before: Conditional planning consents dated prior to 01/08/1977 present in the dataset After: Entries identified as not registerable have been removed
Personally identifiable information	A review identified that some charges contained personally identifiable information within the supplementary information. This information has been removed to ensure compliance with data protection requirements.	Before: Supplementary information contained personal name. After: Personally identifiable information removed in line with GDPR requirements
Spatial data	A review identified that some charges contained missing or invalid spatial data. These have been corrected to ensure that all charges contain an appropriate representation of the affected land.	Before: Missing or invalid spatial data After: All charges contain an appropriate spatial extent