



James Blythe ACMA
*Deputy Director, Local
Government Stewardship and
Interventions*

**Ministry of Housing,
Communities & Local
Government**
2 Marsham Street
London
SW1P 4DF
www.gov.uk/mhclg

Pam Parkes
by email

17 March 2026

Dear Pam,

LONDON BOROUGH OF TOWER HAMLETS: INTERVENTION

I am writing to inform you that the Secretary of State for Housing, Communities and Local Government has nominated you as Assistant Envoy for the purposes of the Directions he made on 17 March 2026 under sections 15(5) and 15(6) of the Local Government Act 1999 in relation to the London Borough of Tower Hamlets.

Assistant Envoys will have the roles and responsibilities set out in the Directions, a copy of which I enclose, along with a copy of the Explanatory Memorandum. Under the Directions, the Envoys will act jointly or severally and are accountable to the Secretary of State in that you have been nominated by him and can have your nomination withdrawn by him. I have also enclosed terms of engagement that you will need to sign and return; your nomination is made on the conditions set out in the terms of engagement.

You will continue to be joined by Kim Bromley-Derry CBE DL as Lead Envoy and Shokat Lal as Assistant Envoy, who we expect you to work with in supporting Tower Hamlets Council to meet its Best Value Duty. The Secretary of State intends to nominate a further Assistant Envoy for finance in due course.

You will be entitled to a fee for each day you act as an Assistant Envoy. You will also be entitled to reasonable expenses. Under the terms of the Directions, it is the Authority's responsibility to meet these costs and the Secretary of State has set these fees for you at £1,100 per day. Fees are payable up to a total of 120 days per annum for each Assistant Envoy. These limits should not be exceeded without prior approval of the Secretary of State. As to reasonable expenses, we would expect these to be in accordance with the rules for senior officers set out in the Authority's staff handbook.

In your role as a public appointee, it may be necessary to disclose information on your remuneration as part of annual accounts and you will be required to consent to the disclosure of this information. By accepting this appointment, you will be indicating your consent to this.

The Secretary of State expects you to take an interest in matters across the Authority, beyond those functions you are exercising, given the importance of ensuring that the Authority is delivering best value in all that it does. You will play an important role in informing Ministers' response to the situation in the London Borough of Tower Hamlets.

You will wish to note that the Secretary of State has asked that you and the other Envoys provide him with an update on a regular basis as agreed with the Secretary of State.

You are required to exercise care in the use of information that you acquire in the course of your duties and to protect information that is held in confidence. You must declare any personal or business interests which may, or may be perceived to, influence your judgements in performing your functions. These interests include (without limitation), personal direct and indirect pecuniary interests, and, any such interests of your close family members and/or of people living in the same household as you or your close family members.

You are expected to ensure that acceptance of gifts and hospitality can stand up to public scrutiny. Similarly, care should be taken that no extravagance is involved with working lunches and other social occasions.

In your role as a public appointee, you must act appropriately and in accordance with the required standards. You are required to uphold the standards of conduct set out in by the Seven Principles of Public Life (as amended from time to time). You will be required to demonstrate your commitment to the principles and values of public service throughout your appointment.

Your appointment has the status of an office holder and not of an employee. Nothing in this letter shall be construed as, or taken to create, a contract of service or contract for services between yourself and MHCLG, the Crown, or the London Borough of Tower Hamlets.

Should you have any queries or issues either now or during the Directions period please contact me in the first instance.

We are very grateful for your continued commitment to supporting the London Borough of Tower Hamlets as it continues its improvement journey.

Yours sincerely

James Blythe
Deputy Director, Local Government Stewardship and Interventions