



Trade Remedies
Authority

Trade Remedies Authority
Premier House
60 Caversham Road
Reading
RG1 7EB

Ref: Fol 04 2025/26
Date: 14 May 2025

Dear

Freedom of Information: Pay Grades

Thank you for your email of 16th April to the Trade Remedies Authority (TRA) in which you requested the following information:

1. The total number of staff that you employ.
2. The total number at each pay grade.
3. The starting salaries for each pay grade for financial year 2024/25
4. The current average salary for each pay grade (for financial year 2024/25)
5. Details of any special pay rates/systems you have for staff in DDAT roles.
6. Details of any special allowances you have the discretion to pay to prevent a staff member from leaving their role.
7. Details of any pay progression scheme that you operate.

Under the Freedom of Information Act 2000 ('the Act'), you have the right to:

- know whether we hold the information you require
- be provided with that information (subject to any exemptions under the Act which may apply).

In response to your questions, I can confirm that:

1. The TRA currently employs 154 staff
2. The number of staff at each pay grade is as follows:

| AO | EO | HEO | SEO | G7 | G6 | SCS1 | SCS2 |
|----|----|-----|-----|----|----|------|------|
| 1 | 7 | 35 | 37 | 48 | 20 | 6 | 0 |

3. The starting salaries for each pay grade for financial year 2024/25 are:

| AO | EO | HEO | SEO | G7 | G6 | SCS1 | SCS2 |
|--------|--------|--------|--------|--------|--------|--------|--------|
| 25,395 | 29,533 | 35,789 | 42,402 | 57,353 | 67,624 | 76,000 | 98,000 |

4. The current average salary for each pay grade for financial year 2024/25 is:

| AO | EO | HEO | SEO | G7 | G6 | SCS1 | SCS2 |
|----|--------|--------|--------|--------|--------|--------|------|
| - | 30,530 | 36,819 | 43,573 | 59,563 | 72,757 | 99,715 | - |

5. The TRA does not have any special pay rates/systems for staff in DDAT roles.

6. **Special allowances** – The TRA has the option to introduce a recruitment retention allowance based on evidence of an individual securing another role, the scarcity of the skill in the marketplace and the business need for the skill.

7. **Pay progression** - The TRA has a capability-based pay framework for our staff below Director level which enables in grade pay progression to move up their grade pay range on evidenced development of capability.

The average salary for the AO role has not been provided. This is because the TRA only has one individual at this pay grade and we are unable to share the average as this will be their exact salary. The average salary of the SCS2 has not been provided. This is because the TRA only had one individual at this pay grade and we are unable to share the average as this will be their exact salary. Therefore, we wish to rely on section 40(2) of the Freedom of Information Act 2000 and withhold this information because it is personal data belonging to a third party. At the time of the request the SCS2 role was being recruited to.

Appeals procedure

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original request and should be addressed to Knowledge and Information Management:

Knowledge and Information Management
Trade Remedies Authority
Premier House
60 Caversham Road
Reading
RG1 7EB

Email: InformationRights@traderemedies.gov.uk

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information



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Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Yours sincerely,

Information Rights

Trade Remedies Authority

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