

# EE MP01

## Notice of documents and particulars required to be filed for a UKEIG or EEIG establishment



Companies House

**A fee may be payable with this form.**

Please see Section 3 below and 'How to pay' on the last page.



### What this form is for

You may use this form to accompany  
the filing of documents listed in  
Section 3 below.



### What this form is NOT for

You cannot use this form to set up  
or close an EEIG establishment. To  
do this, please use form EE MP02.

For further information, please  
refer to our guidance at:  
[gov.uk/companieshouse](http://gov.uk/companieshouse)

1

## UKEIG or EEIG establishment details

Grouping number

--	--	--	--	--	--	--	--

Grouping name in full


### → Filling in this form

Please complete in typescript or in  
bold black capitals.

All fields are mandatory unless  
specified or indicated by \*

2

## EEIG address (if applicable)

State in which official  
address of the EEIG is  
situated



3

## List of documents and particulars ①

The following documents are attached. If any document or particulars are not  
written in English a certified translation must also be attached.

An amendment to the grouping's formation contract. ②

A document evidencing a judicial decision regarding nullity.

An assignment of all of a member's participation.

An assignment of part of a member's participation.

A members' order to wind up the grouping.

A judicial decision to wind up the grouping.

Liquidator(s) appointment.

Liquidator(s) termination of appointment.

A document evidencing the conclusion of liquidation.

An exemption clause relieving a new member from payment of debts  
and other liabilities which originated before his admission.

① Tick the appropriate boxes.

② If the form is being delivered for a  
UKEIG and the amendment includes  
a change of name a **fee is payable**.  
See 'How to pay' on the last page  
for details.

The following only apply if the grouping has its official address outside the UK:

Notice of the appointment of a manager or managers, name(s) and  
other identification particulars as required by the Member State where  
the grouping has its official address together with notification as to  
whether they may act alone or must act jointly.

Notice of termination of a manager's appointment.

# EE MP01

Notice of documents and particulars required to be filed for a UKEIG or EEIG establishment

4

## Authentication ⓘ

ⓘ This will appear on the public record

Name

I am authenticating this form on behalf of the grouping.

Enter your printed name. You do not need to include a signature.

This form may be authenticated by: A member or manager.

# EE MP01

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## Presenter information

You do not have to give any contact information but if you do, it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Address

Post town

County/Region

Postcode

Country

DX

Telephone



## Checklist

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- ☐ The grouping name and number match the information held on the public Register.
- ☐ You have entered the state in which the official address of the EEIG is situated in Section 2.
- ☐ You have ticked the appropriate boxes in Section 3.
- ☐ You have included the attachments indicated and, where applicable, a certified translation.
- ☐ You have authenticated the form.
- ☐ Have you enclosed an amendment to the grouping's formation contract with this form? If you have and it includes a change of name of a UKEIG, then you must enclose the correct fee.



## Important information

**All information on this form will appear on the public record.**



## How to pay

**If the form is being delivered for a UKEIG and the amendment of the grouping's formation contract (if attached to this form) includes a change of name, then a fee of £124 is payable.**

Make cheques or postal orders payable to 'Companies House.'



## Where to send

You can upload certain forms to Companies House instead of sending them by post.

If you need to post your form, you must send it to the correct address.

For more information on where to send the form visit:

**[gov.uk/companies-house/offices](https://gov.uk/companies-house/offices)**



## Further information

For further information, please see the guidance notes on the website at [gov.uk/companieshouse](https://gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on our website: [gov.uk/companieshouse](https://gov.uk/companieshouse)**