



Other ways to communicate with us

If you need braille, British Sign Language, a hearing loop, translations, large print, Easy Read, audio or something else, please contact us on 0800 731 0297.

If you use Relay UK dial 18001 followed by our telephone number.

Please use **black ink** and CAPITALS in this form. If you are filling in this form for someone else, tell us about them, not you.

About the European countries you have lived or worked in

01 You only need to tell us about the following countries

References to EU countries means all countries where the EU social security rules apply.

| | | | |
|----------------|-----------|---------------|-------------|
| Austria | Finland | Italy | Poland |
| Belgium | France | Latvia | Portugal |
| Bulgaria | Germany | Liechtenstein | Romania |
| Croatia | Gibraltar | Lithuania | Slovakia |
| Cyprus | Greece | Luxembourg | Slovenia |
| Czech Republic | Hungary | Malta | Spain |
| Denmark | Iceland | Netherlands | Sweden |
| Estonia | Ireland | Norway | Switzerland |

You need to provide any reference numbers given to you by the Foreign Authorities that you would like to claim from.

The Foreign Authority may also refer to these as your Pension Number, Insurance Number or ID Number.

| EU Country | Reference number |
|------------|------------------|
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| | |
| | |

About you

02 Title

Mr, Mrs, Miss, Ms or other.

03 Last name**04 First name****05 National Insurance (NI) number**

i Do not delay sending in this form if you cannot find the number.

More information about you

06 Address

Postcode

07 Your telephone number

If you are living abroad please include any country/dialling codes.

08 Your e-mail address**09 Date of birth**

DD/MM/YYYY

10 Your place of birth

Town

Country

11 Your nationality**12 All other surnames or family names you have used or been known by****13 Your father's full name****14 Your mother's full name at birth**

About your employment

This section is about employed and self-employed work.

15 Are you still employed?

Employed

Self-employed

Not working

[Go to question 19](#)

16 How much are your yearly earnings?

17 What currency are your yearly earnings paid in?

18 Do you have a date you plan to finish working?

No [Go to question 20](#)

Yes

What is the date?

[Go to question 20](#)

19 What date did you stop being employed?

About your spouse or civil partner

20 Have you ever been married or formed a civil partnership?

No [Go to question 31](#)

Yes

21 What date did your marriage or civil partnership start?

22 Has your marriage or civil partnership ended?

No [Go to question 25](#)

Yes

23 What date did your marriage or civil partnership end?

24 How did your marriage or civil partnership end?

Death

Divorce

Annulment

25 Your spouse or civil partner's full name

26 All other surnames or family names they have used or have been known by

27 Their date of birth

DD/MM/YYYY

28 Their place of birth

29 Their nationality

30 Their UK National Insurance (NI) Number

About children

31 Do you have any dependent children?

No [Go to question 32](#)

Yes

Please list them below.

| Surname | First name | Date of birth DD/MM/YYYY | Relationship to you |
|---------|------------|-----------------------------|---------------------|
| | | | |
| | | | |
| | | | |
| | | | |

If you need to tell us about more children please use the additional information section at question 43.

About your claim – when to claim your foreign pension

You will normally be paid from the date you reach the legal retirement age in the country you lived or worked in. Please check this date with that country. You need to do this for all the countries where you have lived or worked.

It is important to find out in advance what your situation will be if you change the date you want to start getting your pension.

You can get more advice from the relevant authority in the country where you have lived or worked.

32 What date do you want to claim your foreign pension from?

33 Do you want to get your foreign pension from the earliest date of eligibility?

No

Yes

If you are awarded a foreign pension, please provide us with the details of the account you want to have it paid into.

34 Name of the account holder

Maximum 35 characters including spaces.

35 Bank or financial institution's full name

36 Bank or financial institution's full address

Postcode

37 Sort code

Tell us all 6 numbers, for example 12-34-56.

— —

38 United Kingdom Bank Account number

39 Bank Identification Code (BIC)

Fill in from the left. This will be 8 or 11 characters.

40 International Bank Account Number (IBAN)

Maximum 34 characters. No hyphens, slashes or spaces.

Residence or employment abroad

Please list all periods of residence or employment in any country outside the UK, whether EU Social Security rules apply or not, and tell us:

- The country in which you lived or worked
- The date this residence or employment started
- The date this residence or employment ended
- The type of work involved - salaried, self-employed, military service (country), professional training
- The name and address of the employer
 - The department to which you paid insurance contributions
 - Your social security reference or insurance number
 - Type of insurance paid – Compulsory, Voluntary.

If employed in the mining industry, state the type of mine and the substance extracted or produced. Give a description of the different activities showing the periods involved and whether they were carried out on the surface or underground.

If you were resident only, please complete the 'from' and 'to' fields only.

41 Periods of residence or employment outside the UK

| Country | From DD/MM/YYYY | To DD/MM/YYYY | Type of work | Name and address of employer |
|---------|--------------------|------------------|--------------|---------------------------------|
| | | | | |
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| | | | | |

If you need to tell us about more periods of residence or employment
please use the additional information section at question 43.

42 Insurance details for periods of residence or employment outside the UK

| Country | Insurance institution | Reference or insurance number | Type of insurance (compulsory, voluntary) |
|---------|-----------------------|-------------------------------|---|
| | | | |
| | | | |
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If you need to tell us about more insurance details for periods of residence or employment please use the additional information section at question 43.

Additional information

43 Tell us about additional children, countries where you lived or worked, and anything else you think we should know.

- You do not have to complete this part if you have covered everything in the form.
- Continue on separate pieces of paper if needed. **Remember to write your name and National Insurance number at the top of each page and tell us which questions your comments refer to.**

Declaration

I declare that the information I have given on this form is correct and complete as far as I know and believe.

I understand that I must promptly tell the office that pays my UK benefit of any foreign pension I may be awarded that may affect my entitlement to, or the amount of, that benefit.

I understand that if I fail to promptly notify the Department of a change in circumstances, I may be liable to prosecution or other action.

This is my claim for a pension or benefit from countries where EU social security rules apply.

Signature

Date

Treating people fairly

We are committed to the Equality Act 2010 and treating people fairly. To find out more about this law, search 'Equality Act' on www.gov.uk

Call charges

Calls to 0800 numbers are free in the UK from personal mobiles and landlines.

Returning the completed form to International Pension Centre

If you live in the UK, send this form to:

Freepost

DWP EEA FOREIGN SP CLAIM

If you do not live in the UK, send this form to:

The Pension Service 11

International Pension Centre

Mail Handling Site A

Wolverhampton

WV98 1LW

England

If you do not live in the UK, this will need a stamp.

How DWP collects and uses information

When we collect information about you we may use it for any of our purposes.

These include

- Department for Work and Pensions benefits and allowances
- child maintenance
- employment and training
- investigating and prosecuting tax credits offences
- private pensions policy and
- retirement planning.

We may get information about you from other parties for any of our purposes as the law allows to check the information you provide and improve our services. We may give information about you to other organisations as the law allows, for example to protect against crime.

If you have included another adult's personal information in your claim you should let them know.

To find out more about our purposes, how we use personal information for those purposes and your information rights, including how to request a copy of your information, please visit www.gov.uk/dwp/personal-information-charter