



## APPLICATION FOR FIRST ADR ROAD VEHICLE CERTIFICATION OR A CHANGE TO EXISTING ADR CATEGORY

Please read the notes at the rear of this form before filling in this application. Complete and return only relevant pages. Applications for vehicles requiring a subsequent ADR examination for the same ADR category as the last ADR test can complete the ADRIII(S).

### PART 1

(To be completed by all applicants)

#### 1. THE APPLICANT

Contact name:

Company name:

Address:

Postcode:

Tel No:

Email:

#### 2. THE VEHICLE

(Please tick appropriate box(es))

Is this the first application for this vehicle?

YES ☐

NO ☐

If no, are all the extension boxes on the reverse of the current ADR1C certificate utilised?

YES ☐

NO ☐

Vehicle type:

Artic tractor ☐

Rigid ☐

Centre-axle trailer ☐

Full drawbar trailer ☐

Semi-trailer ☐

Vehicle propulsion system:

Internal combustion engine  
(ICE)

Rechargeable electric  
energy system (REES)

Compressed natural gas  
(CNG)

Liquefied natural gas (LNG)

Hydrogen fuelled vehicle

Is the vehicle used on international journeys?

YES

NO

Is this a Light Goods Vehicle (i.e. GVW not over 3500kg?):

YES

NO

Method of carrying or containing load:

Box (closed) body

Sheeted load

Tank

Skeletal

Receptacles of a battery vehicle

MEMU

Registration mark or trailer ID no:

Vehicle / trailer make:

No. of axles:

Vehicle / trailer chassis no:

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#### Motor vehicle first applications only:

Does the base vehicle have ADR type approval?

YES

NO

If yes, please give ADR type approval number and list any alterations to the vehicle since type approval:

ADR T/A number:

Alterations:

## 2. THE VEHICLE (Cont.)

(Please tick appropriate box[es])

### For fixed-tank, MEMU and battery vehicles:

Year of make:	TV6 / TC2 cert no:
Tank manufacturer:	Tank serial no:
Identification of battery elements:	or see attached list [tick] <input type="checkbox"/>
Tank code (ADR 4.3.3.1 / 4.3.4.1):	Special provisions (ADR 6.8.4 / note 10[e]):

## 3. VEHICLE OWNER / OPERATOR

(To be completed by all applicants)

Company name:

Address:

Postcode:

## 4. THE TEST

An ADR test must be completed within 6 months of this application being accepted. Applications older than 6 months without a recorded test will be cancelled.

1st choice DVSA Stn name:

1st choice ATF / DP name:

ATF / DP number: H / P

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Date / time:

2nd choice DVSA Stn name:

2nd choice ATF / DP name:

ATF / DP number: H / P

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Date / time:

Do you require DVSA to book an MOT test with this ADR test?

YES ☐ NO ☐

**Note:** This only applies to tests at a DVSA site. If the MOT is already booked, please select "No." It may not be possible to link an ADR test to an existing MOT booking. If this is the case, you will be contacted to arrange an alternative test date. MOT and non-technical tests at an ATF must be booked directly with the ATF.

Do you intend to present the vehicle / trailer laden with dangerous goods?

YES ☐ NO ☐

If 'YES', the DVSA test station will arrange a suitable test date and time. If you are presenting the vehicle / trailer at an ATF please check with the ATF whether the Dangerous Goods carried can be accepted for test.

## 5. APPLICANT'S DECLARATION

I DECLARE THAT THE INFORMATION GIVEN IN THIS FORM IS CORRECT

Signed:

Name (BLOCK CAPITALS):

Status (e.g. Transport Manager):

Date:

## 5. APPLICANT'S DECLARATION (Cont.)

### PAYMENT DETAILS

Details of the current fees can be found on our website at [www.gov.uk/dvsa](http://www.gov.uk/dvsa) or by telephoning our **Customer Contact Centre** on **0300 123 9000**.

You can pay the application fee by one of the following methods:

1. **Cheques / postal orders** - payable to the 'Driver and Vehicle Standards Agency' or ('DVSA') and only accepted with postal applications.
2. **Credit / debit card** - if you choose to pay by this method, then once your application has been received, you will be contacted by email with instructions on how to arrange your card payment.
3. **Pre-funded account** - if you are a regular user of the scheme this is the quickest method to use. For pre-funded accounts, the signatory on the application must be a delegate authorised to use the account. For more information on setting up a pre-funded account, go to [www.gov.uk/dvsa](http://www.gov.uk/dvsa).

**How are you paying for this application?** (Please tick one box)

Cheque / Postal Order ☐ Payable to 'Driver and Vehicle Standards Agency' or 'DVSA' (only with postal applications).

Credit / Debit Card ☐ Payment to be made after application is received.

DVSA Pre-funded Account ☐ PFA No.

£

I hereby authorise the **Driver and Vehicle Standards Agency** to take the amount stated from my bank / pre-funded account in respect of my application.

### SIGNATURE DETAILS

Please sign and print your name if you are either the **card holder** or the **PFA delegate**. A typed 'signature' is acceptable if sending your form electronically.

**Signature:**

**Date:**

**Print name:**

### ON COMPLETION

Use the service to [Apply for a vehicle test or certificate for a lorry or trailer](#) to send the **fully completed** application form to the Driver and Vehicle Standards Agency (DVSA).

For postal applications please send to: **ADR Team, DVSA, Ellipse, Padley Road, Swansea, SA1 8AN.**

For further information, please email [enquiries@dvsa.gov.uk](mailto:enquiries@dvsa.gov.uk) or telephone the **DVSA Customer Contact Centre** on **0300 123 9000**

## PART 2

(To be completed by all applicants)

### 6. ADR CATEGORY FOR WHICH CERTIFICATION IS REQUIRED

(please tick appropriate box(es))

- ☐ **Type EX / II** - For closed bodied or sheeted vehicles intended for the carriage of Class 1 explosive substances and articles.
- ☐ **Type EX / III** - For vehicles with a closed, solidly constructed body which is made of not readily flammable materials intended for the carriage of Class 1 explosive substances and articles.
- ☐ **Type MEMU** - Mobile explosives manufacturing unit - a unit, or a vehicle mounted with a unit, for manufacturing and charging explosives from dangerous goods that are not explosives.

If **MEMU**, do any of the tanks have capacity of 1000 litres or more? YES ☐ NO ☐

**For EX / II and EX / III explosives vehicles:**

Do you intend carrying goods of compatibility Group J? YES ☐ NO ☐

**For EX / III explosive vehicles:**

Do you intend carrying UN0331 or UN0332 in tank / tank containers? YES ☐ NO ☐

- ☐ **Type FL** - For vehicles intended for the carriage of liquids with a flash point of not more than 60°C\* or flammable gases in tank containers, portable tanks or MEGCs of more than 3000 litres capacity, fixed tanks or demountable tanks of more than 1000 litres capacity and for battery vehicle of more than 1000 litres capacity intended for the carriage of flammable gases, or for vehicles intended for the carriage of hydrogen peroxide, stabilised or hydrogen peroxide aqueous solution stabilised with more than 60% hydrogen peroxide (Class 5.1 UN No 2015) in tank containers or portable tanks of more than 3000 litres capacity, or fixed tanks or demountable tanks of more than 1000 litres capacity.

*\*excluding diesel fuel complying with standard EN590:2013 + AC:2014, gas oil and heating oil (light) UN 1202 with a flash point as specified in standard EN590:2013 + AC:2014*

- ☐ **Type AT** - For vehicles other than those of type FL intended for the carriage of dangerous goods in tank containers, portable tanks or MEGCs of more than 3000 litres capacity, fixed tanks or demountable tanks of more than 1000 litres capacity and for battery vehicles of more than 1000 litres capacity other than those of type FL.

**For all tank and battery vehicles:**

Do you intend carrying: a) Hydrogen (UN1966)? YES ☐ NO ☐

b) Carbon Disulphide (UN1131)? YES ☐ NO ☐

Is the tank made of reinforced plastic? YES ☐ NO ☐

#### **NOTE:**

**"Demountable tanks"** - tanks which cannot be removed from the carrying vehicles when loaded.

**"Tank containers" and "portable tanks"** - tanks which are designed to be removed from the carrying vehicle when loaded for transfer to another vehicle or mode of transport.

**"Battery vehicles"** - vehicles which carry an assembly of receptacles interconnected by a manifold and permanently mounted to the vehicle.

**"MEGCs" (Multiple element gas containers)** - units containing a battery of elements linked together by a manifold and mounted on a frame which can be removed from the vehicle when loaded.

**"MEMU"** - A full definition is contained in 1.2.1 of ADR International Accord.

## 7. DOCUMENTATION

The following documentation and/or declarations must be submitted with the application. Failure to provide these will result in the application being rejected.

**Note:** Brake, combustion heater, and master switch control declarations are not required for ADR type-approved motor vehicles unless these systems have been modified after type approval.

**TYPE EX / II** - If applicable, sheet declaration(s). Combustion heater declaration. See parts 5 and 8. For vehicles first used after 31/3/2018, brake declaration see part 3.

**TYPE EX / III** - Brake, body, combustion heater and master switch control declarations. See parts 3, 7, 8 and 10. For tanks and stability declaration, see part 9.

**TYPE MEMU** - Brake, tank approval certificates, explosive compartment, combustion heater, proof of stability, master switch control declaration. See parts 3, 4, 7, 8, 9 and 10.

**TYPE FL** - Brake declarations, tank approval certificates etc. and combustion heater declaration. Proof of stability. Master switch control declaration. If applicable, gas-powered vehicle declaration. See parts 3, 4, 6, 7, 8, 9 and 10.

**TYPE AT** - Brake declarations and tank approval certificates etc. Combustion heater declaration. Proof of stability. If applicable, gas-powered vehicle declaration. See parts 3, 4, 6, 8 and 9.

**Tanks** – all categories - Tank type approval certificate (TC1); Initial inspection certificate; original initial inspection certificates issued by a foreign Authorised Inspection Body (AIB) must be presented at time of test.

**Tanks constructed from aluminium** – Radiographic report.

**Tanks constructed from steel** – Copy of the manufacturer's tank plate.

## PART 3

### 8. BRAKING REQUIREMENTS

- **FOR TYPE EX / III, FL, AT and MEMU VEHICLES FIRST USED PRIOR TO 01/04/2018**

A brake declaration completed by the manufacturer will be required for certain vehicles which do not comply with ADR type approval at the time of first application for ADR inspection. Those vehicles are:

- a) a motor vehicle with a design gross vehicle weight exceeding 16 tonnes.
- b) a motor vehicle authorised to draw a full drawbar trailer exceeding 10 tonnes design gross vehicle weight, or a centre-axle or semi-trailer exceeding 10 tonnes design total axle weight.
- c) a full drawbar trailer exceeding 10 tonnes design gross vehicle weight, or a centre-axle or semi-trailer exceeding 10 tonnes design total axle weight.

- **FOR ALL ADR VEHICLE TYPES FIRST USED ON OR AFTER 01/04/2018**

A brake declaration completed by the manufacturer will be required for certain vehicles which do not comply with ADR type approval at the time of first application for ADR inspection.

Those vehicles are:

- d) a motor vehicle (including vehicles not exceeding 3.5 tonnes Gross Vehicle Weight)
- e) a full drawbar trailer exceeding 3.5 tonnes design gross vehicle weight, or a centre-axle or semi-trailer with a design total axle weight exceeding 3.5 tonnes.

#### **DECLARATION - to be completed by manufacturer\***

**\*NB:** Dealer declarations are not acceptable.

**NOTE:** A separate declaration from the manufacturer is acceptable provided it clearly relates to the vehicle.

**I declare that:**

- In the case of a motor vehicle referred to in **(a)**, **(b)** or **(d)** above the vehicle is equipped with an antilock braking system of category 1 according to ECE Regulation No 13 Annex 13 or to Directive 71/320/EEC.
- In addition for a motor vehicle referred to in (a) or (b) above, or in d) above within the weight categories in (a) or (b) above, is equipped with an endurance braking system (retarder) of type IIA that fulfils the requirements of ECE Regulation No 13 Annex 5 with a laden vehicle mass comprising the laden mass of the motor vehicle and its authorised maximum towed mass but not exceeding a total of 44 tonnes.
- In the case of a trailer referred to in **(c)** or **(e)** above the trailer is equipped with an antilock braking system of a category A according to ECE Regulation No 13 Annex 13 or to Directive 71/320 EEC.

<b>Signed:</b>	<b>Name (BLOCK CAPITALS):</b>	
<b>Company:</b>	<b>Status:</b>	<b>Date:</b>

The following declaration will be required from the owner for every ADR application relating to the types of vehicle referred to above which are or which have previously been subject to a manufacturer's brake declaration or type approval:

**DECLARATION - to be completed by owner / supplying dealer**

I declare that no repairs or alterations have been carried out that would invalidate the manufacturer's declaration or the vehicle ADR type approval, or affect the performance of either:

- ▶ the anti-lock braking system, or
- ▶ the endurance braking system

**For motor vehicles only:**

The design gross vehicle weight is  kg ; the design gross train weight is  kg

<b>Signed:</b>	<b>Name (BLOCK CAPITALS):</b>	
<b>Company:</b>	<b>Status:</b>	<b>Date:</b>

## PART 4

### 9. TANK CERTIFICATES, ETC (TANK, MEMU AND BATTERY VEHICLES ONLY)

The applicant must normally provide the following with the application (copies are acceptable, but originals must be produced on the day of the test):

- ▶ Tank Product List (first application only unless list has changed)
- ▶ TC2 or TV6 Tank Initial Approval Certificate Number:
- ▶ TC3 or TV8 Tank Periodical Test Certificate Number:
- ▶ Water Weight Test Certificate Number\*:   
\*Applicable for MEMU vehicles carrying solids / granular /gelatinous substances that cannot be issued with a TC2 /TC3
- ▶ Tank Lining Annual Condition Certificate (only applicable if carrying Bromine)
- ▶ Schedule of battery-elements if not listed at part 1 item 2 (battery-vehicles first application only)
- ▶ The following have not yet been issued but will be produced on the day of test: (see note 10)

## PART 5

### 10. SHEET DECLARATION FOR TYPE EX / II SHEETED VEHICLES

**To be completed by the vehicle or sheet manufacturer or supplier.**

**NOTE:** A separate declaration from the vehicle or sheet manufacturer or supplier is acceptable provided it clearly relates to the vehicle.

I declare that the sheet manufactured or supplied by  and if applicable marked with the following identification feature:  is made of impermeable material and not readily flammable as proven by testing to the B1 level in standard DIN 4102 or equivalent: BS5438, BS7837 or DIN 75200 are acceptable, as is a burn rate not over 100mm / min as tested according to ISO 3795:1989.

<b>Signed:</b>	<b>Name (BLOCK CAPITALS):</b>	
<b>Company:</b>	<b>Status:</b>	<b>Date:</b>

**DECLARATION - to be completed by owner / operator**

I declare that the sheet used is the same as last year and has not been replaced or modified in any way that would invalidate the original vehicle or sheet manufacturer's or supplier's declaration. If the sheet has been changed, please obtain the declaration above from the vehicle or sheet manufacturer or supplier.

<b>Signed:</b>	<b>Name (BLOCK CAPITALS):</b>	
<b>Company:</b>	<b>Status:</b>	<b>Date:</b>



## PART 6

### 11. VEHICLE PROPULSION SYSTEM

(Select as appropriate)

• **FOR ALL FL OR AT GAS POWERED VEHICLES FIRST USED AFTER 31 MARCH 2018.**

A Declaration completed by the manufacturer will be required at the time of first application for ADR inspection.

**DECLARATION - to be completed by manufacturer\***

**\*NB:** Dealer declarations are not acceptable.

**NOTE 1:** A separate declaration from the manufacturer is acceptable provided it is clearly related to the vehicle.

**NOTE 2:** ADR 9.2.4.3.1 prohibits EX / II, EX / III and MEMU vehicles from being powered by gaseous fuels

I declare that in the case of a vehicle powered by CNG or LNG that the specific components for CNG or LNG are approved according to ECE Regulation No. 110 and meet the provision of 9.2.4 of the ADR 2017 accord or later editions. The installation on the vehicle meets the technical requirements of 9.2.4 of ADR 2017 or later and the provision of ECE Regulation No. 110,

or

I declare that in the case of a vehicle powered by LPG that the specific components for LPG are approved according to ECE Regulation No. 67 and meet the provision of 9.2.4 of the ADR 2017 accord or later editions. The installation on the vehicle meets the technical requirements of 9.2.4 of ADR 2017 or later and the provision of ECE Regulation No. 67.

**NOTE: ADR 9.2.4.4. Electric power trains shall not be used for EX vehicles.**

**Trailers with regenerative braking or an electric power train are not allowed.**

For all:

**EX / II, EX / III, and FL** Internal Combustion Engine (ICE) vehicles (not fuelled by hydrogen)

**AT ICE** vehicles first used from 31st December 2026 (not fuelled by hydrogen)

**AT** vehicles with an electric power train

**FL** vehicles with a Rechargeable Electric Energy System (REES)

**AT REES** vehicles first used after 31st December 2026

**AT, FL** Hydrogen Fuelled Vehicles

A declaration completed by the manufacturer will be required at the time of first application for ADR inspection.

**DECLARATION - to be completed by manufacturer\***

**\*NB:** Dealer declarations are not acceptable.

**NOTE:** A separate declaration from the manufacturer is acceptable provided it clearly relates to the vehicle.

I declare that, in the case of a vehicle powered by a system described and selected above, it meets the requirements of ADR 9.2.4.

<b>Signed:</b>	<b>Name (BLOCK CAPITALS):</b>	
<b>Company:</b>	<b>Status:</b>	<b>Date:</b>

## PART 7

### 12. BODY DECLARATION FOR TYPE EX / III AND MEMU VEHICLES

A declaration completed by the manufacturer will be required at the time of first application for ADR inspection.

#### **DECLARATION - to be completed by manufacturer / body builder or supplier**

**NOTE:** A separate declaration from the manufacturer is acceptable provided it clearly relates to the vehicle.

☐

I declare that in the case of a Type EX / III motor vehicle or trailer first used prior to 1 July 2005:

- ▶ The body is solidly constructed of not readily flammable materials and the materials used for the lining are incapable of producing sparks.
- ▶ The insulating and heat resisting properties of the body are at least equivalent to those of a partition consisting of a metal outer wall lined with a layer of fire proofed wood 10mm thick, or the body is of a construction which ensure no flame penetration of the wall or hot spots of more than 120°C on the inner wall surface will occur within 15 minutes from the start of a fire likely to occur from the operation of the vehicle.
- ▶ No materials have been used in the construction of the body which would be likely to form dangerous compounds with the substances carried.

☐

I declare that in the case of an EX / III motor vehicle or trailer first used on or after 1 July 2005:

- ▶ The materials used for the lining are incapable of producing sparks.
- ▶ The materials used for the body and its lining are made from heat and flame resistant materials at least 10 mm thick and which comply with classification B-S<sub>3</sub>-d<sub>2</sub> of EN 13501-1 or any later standard as applicable to ADR 9.3.4.2.
- ▶ No materials have been used in the construction of the body which would be likely to form dangerous compounds with the substances carried.

I declare that in the case of a MEMU vehicle or trailer of any age:

- ▶ Where the construction of the special explosive compartment includes metal it is lined with heat and flame resistant material which comply with classification B-S<sub>3</sub>-d<sub>2</sub> of EN 13501 or any later standard as applicable to ADR 6.12.5.

<b>Signed:</b>	<b>Name (BLOCK CAPITALS):</b>	
<b>Company:</b>	<b>Status:</b>	<b>Date:</b>

The following declaration will be required from the owner for every ADR application relating to a type EX / III or MEMU vehicle or trailer:

#### **DECLARATION - to be completed by owner / supplying dealer**

I declare that no repairs, modifications, or painting of the body or MEMU special explosives compartment have been carried out in such a way that it would invalidate the manufacturer's declaration.

<b>Signed:</b>	<b>Name (BLOCK CAPITALS):</b>	
<b>Company:</b>	<b>Status:</b>	<b>Date:</b>

## PART 8

### 13. COMBUSTION HEATER DECLARATION

(applicable to all ADR vehicles fitted with a Combustion Heater)

A declaration is required at the time of first application for ADR inspection for vehicles identified above that are not subject to ADR Type Approval, or that have had a combustion heater system modified after Type Approval.

#### **DECLARATION - to be completed by vehicle or combustion heater manufacturer or installer**

**NOTE 1:** A separate declaration is acceptable provided it clearly relates to the vehicle.

**NOTE 2:** The scope of this declaration does not include ADR specific control system functions which may be modified by others to comply with ECE Regulation 122

I declare that the combustion heater and its basic installation is in accordance with the relevant technical requirements of Directive 2001/56 as amended. Additionally for a type FL motor vehicle I declare that the heat exchanger of the combustion heater is resistant to the reduced after-running cycle of 40 seconds for the time of its normal use.

<b>Signed:</b>	<b>Name (BLOCK CAPITALS):</b>	
<b>Company:</b>	<b>Status:</b>	<b>Date:</b>

## PART 9

### 14. DECLARATION OF STABILITY

A declaration completed by the manufacturer is required at the time of first application for inspection for vehicles in the categories below:

- ☐ for type FL or AT tank vehicles with a capacity over 3m<sup>3</sup> and with a test pressure less than 4 bar first used after 30 June 2004

#### **DECLARATION - to be completed by the tanker manufacturer**

I declare that the tank stability of this tank-vehicle has been assessed against the technical requirements of ECE Regulation No. 111 either by physical test or calculation and complies with those requirements.

- ☐ for MEMU vehicles of any capacity or for EX / III tank vehicles / trailers with a capacity over 3m<sup>3</sup>

#### **DECLARATION - to be completed by the MEMU manufacturer**

I declare that the ground contact width of the vehicle axles exceeds 90% of the centre of gravity height of the fully laden vehicle and equipment.

<b>Signed:</b>	<b>Name (BLOCK CAPITALS):</b>	
<b>Company:</b>	<b>Status:</b>	<b>Date:</b>

## PART 10

### 15. DECLARATION OF SUITABILITY OF DEVICE TO DE-ENERGISE ELECTRICAL CIRCUITS (BATTERY MASTER SWITCH)

(applicable to EX / III, FL, and MEMU motor vehicles first used after 30 June 2005 with electrically operated battery master switch controls)

A declaration completed by the manufacturer is required at the time of first application for inspection for type EX / III, FL, and MEMU motor vehicles identified above which are not subject to ADR type-approval or where master switch control systems have been modified after Type Approval.

#### **DECLARATION - to be completed by the vehicle manufacturer or converter**

I declare that the control system for the battery master switch complies with ADR section 9.2.2.8.

Signed:	Name (BLOCK CAPITALS):	
Company:	Status:	Date:

## 16. INACCESSIBLE AUXILIARY/STARTER BATTERIES DECLARATION

In exceptional circumstances where access to auxiliary batteries is restricted during an inspection, a declaration is required to confirm compliance.

#### **DECLARATION - to be completed by owner / operator**

I declare that the auxiliary/starter batteries installed in the vehicle have been inspected and confirm they fully comply with the requirements of ADR Section 9.2.2.

Signed:	Name (BLOCK CAPITALS):	
Company:	Status:	Date:

## PART 11

### 17. HIGH VOLTAGE EQUIPMENT DECLARATION

- **FOR ALL EX / II, EX / III AND MEMU VEHICLES WITH HIGH VOLTAGE ELECTRICAL EQUIPMENT OR XENON HEADLAMPS FIRST USED AFTER 31 MARCH 2018**

A Declaration completed by the manufacturer is required at the time of first application for ADR inspection.

#### **DECLARATION – to be completed by manufacturer.**

**\*NB** Dealer declarations are not acceptable.

**NOTE 1:** A separate declaration from the manufacturer is acceptable provided it clearly relates to the vehicle.

I declare that in the case of a vehicle fitted with electrical equipment with a voltage exceeding 25V AC or 60V DC, or where Xenon headlamps are fitted, the requirements of 9.2.2.7 of the ADR 2017 accord or later are complied with.

Signed:	Name (BLOCK CAPITALS):	
Company:	Status:	Date:

## PART 12

### 18. TANK REPAIRS AND MODIFICATIONS

**For all tank and battery vehicles**, have any repairs or alterations or damage likely to affect their safety occurred to the tank or battery or their equipment since the last ADR examination?

YES ☐ NO ☐

**If yes**, is a Certificate of Exceptional Examination carried out under ADR 6.8.2.4.4. after the repairs, alteration or damage available on the VCA tank database?

YES ☐ NO ☐

**If applicable**, which Department for Transport Appointed Inspection Body issued the Certificate of Exceptional Examination?

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## NOTES

### GENERAL

1. Applications may be submitted up to 6 months in advance, but no later than 10 working days before the required inspection. Each application must include all relevant supporting documents (e.g., valid Tank Test Certificates, etc., where applicable – see Part 4 and Note 10) and any required declarations.
2. Separate applications should be made for each vehicle (i.e. motor vehicle, trailer or semi-trailer) for which an ADR certificate is required.
3. If a motor vehicle has not yet been registered this should be stated against “registration mark”. If a trailer does not bear a chassis number or other permanent mark, an application for one should be made to the Driver & Vehicle Standards Agency at Swansea. If a trailer already has a Ministry Identification number this should be given against “trailer ID No”.
4. If modifications have been carried out to the vehicle since it was last plated by DVSA, details must be given and, if applicable, a VTG10 (Notifiable Alteration) form should be enclosed with this application. Further details regarding notifiable alterations can be found at [www.gov.uk/government/publications/details-of-notifiable-alterations-or-application-for-a-change-of-plated-details-of-a-goods-motor-vehicle](http://www.gov.uk/government/publications/details-of-notifiable-alterations-or-application-for-a-change-of-plated-details-of-a-goods-motor-vehicle)
5. If you are not able to keep an appointment for a test, inform the station as soon as possible; fees may be forfeited for late cancellation or failure to attend.
6. Further details regarding the carriage of dangerous goods can be found at [www.gov.uk/specialist-tests-for-lorries/the-adr-test](http://www.gov.uk/specialist-tests-for-lorries/the-adr-test)
7. If this is not the first application for this vehicle, a photocopy of both sides of the current or most recent ADR1C certificate must be enclosed with the application. The current ADR1C certificate must be presented at the time of test for validation. If the ADR1C has been lost this should be declared in writing and returned to DVSA if found.
8. Drawbar and semi-trailers containing dangerous goods must be drawn by a towing vehicle also certified to the relevant standard even if they do not themselves carry dangerous goods. The only exception to this is pre-2003 explosives carrying drawbar combinations where the towing vehicle does not need certification if the explosives are only carried on the trailer.
9. If a motor vehicle has not yet been registered, this should be indicated under “registration mark.” If a trailer does not have a chassis number or other permanent mark, you must apply for one from the Driver & Vehicle Standards Agency in Swansea before completing this application. Once a trailer has a Ministry Identification Number and a full technical record following a VTG2 (pre-October 2012) or TES1 (post-October 2012), the Identification Number must be entered under “trailer ID No” so the application can be processed.

### TANK AND MEMU VEHICLES

10. a) The tank initial approval certificates should be sent along with the application. A photocopy is acceptable; however, the original must be produced at time of test. If the original has any features which are not obvious on the copy and which lead to a change having to be made to the prepared approval certificate a retest fee may be payable before the release of the new certificate. PDF versions of tank documents are now accepted electronically from approved tank inspection bodies at: [adrbooking@dvsa.gov.uk](mailto:adrbooking@dvsa.gov.uk)
- b) In the case of a new tank, MEMU vehicle or battery vehicles only in exceptional cases an application may be made before the tank initial approval certificate is issued. Before an approval certificate can be produced the tank initial approval certificate number must be advised to DVSA at part 4, section 9. The original tank initial approval certificate must be produced at the time of test.

## TANK AND MEMU VEHICLES

(continued)

- c) Tank periodical certificates should be sent with the application. Please provide both the current and preceding certificate, if available. A copy is acceptable, however a current original certificate must be produced at the time of the test. The original TC2/3 is only required to be seen once at the ADR test following issue by the Tank Inspection Body.
- d) For first tests or if any details have changed; tank and MEMU product lists and for battery vehicles (where it is not possible to list all the elements in part 1, section 2) and a schedule of the battery element serial numbers should be supplied with the application.
- e) Tank Codes and any Special Provision Codes should be requested from the tank manufacturer or insurer to complete part 1, section 2 of this form.
- f) Tank-vehicles for which stability declarations are required but not available may be certified for ADR by Britain under multilateral agreements signed by ourselves and other participating countries provided proof can be furnished that the tank was hydraulically tested prior to 1 January 2005. Certificates granted where no stability declaration has been made will be endorsed and may not be accepted by other countries unless they are also signatories to that multilateral agreement.

### Data protection

We collect, use and store your personal data so that you can get your vehicle approved to carry dangerous goods by road.

We may share your personal data if we have a lawful reason. For example as part of a criminal investigation or to prevent fraud.

Find out more at [www.gov.uk/dvsa/privacy](http://www.gov.uk/dvsa/privacy)