



Marine
Management
Organisation

Privacy Notice

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The Marine Management Organisation is the controller for the personal data we collect. Our [personal information charter](#) explains more about what you can expect when we process your personal data, your rights, and how to contact us or make a complaint.

EUROPEAN MARITIME FISHERIES FUND - PRIVACY NOTICE

This privacy notice tells you what to expect us to do with your personal information when MMO collects it in relation to the European Maritime Fisheries Fund (EMFF).

[European Maritime and Fisheries Fund \(EMFF\): apply for funding - GOV.UK](#)

The EMFF is now closed for applications. Auditing activities continue to take place.

Purpose for processing – why we are collecting your personal data

MMO collects your information to:

- assess your EMFF grant application for eligibility
- for EMFF grant claims to determine that you have defrayed the eligible expenditure in accordance with the terms and conditions set out in the EMFF offer letter.

MMO will use your personal information in the following circumstances:

- Where it is necessary for performing the contract, we have entered into with you
- Where MMO needs to comply with a legal obligation
- Where it is in the public interest to do so
- Making a decision about your EMFF grant application

- Checking you are legally entitled to apply for an EMFF grant
- For any audit by DEFRA, UK Audit Authority or European Court of Auditors
- To prevent fraud

What personal data is collected

Under the EMFF scheme the following information is collected and stored:

- Your name, date of birth, address and full contact details
- Copies of your passport, driving licence and utility bills
- Gender
- VAT Status
- Bank account details
- Vessel ownership and registration details

How your personal data has been obtained

MMO collects personal information about you through the registration and application form on the EMFF grant application portal. It is obtained directly from you or your approved agent.

Why we are able to process your personal data

The lawful basis for processing your data is that it is necessary for the performance of a task carried out in the public interest, which is laid down by law, Article 26.0 of Council Regulation (EC) 508/2014. The task is administering and auditing the European Maritime Fisheries Fund.

Consent to process your personal data

The processing of your personal data for is not based on consent. You cannot withdraw it.

Who we share your personal data with

The MMO will share information collected under the EMFF scheme with other Government Departments and Agencies to comply with the EMFF Regulations and to enable grant payments.

Information will be shared with the following under an information sharing agreement for the following purposes:

- Shared Services Connected Ltd (SSCL) – an agency which processes EMFF payments on behalf of MMO
- Leidos – who manages the E-system on behalf of MMO

- Marine Coastal Agency (MCA) – data is shared with MCA to allow them to contact you to ensure that you are compliant with:
 - MSN 1871 (F) The Code of Practice for the Safety of Small Fishing Vessels of less than 15m length overall or
 - MSN 1872 (F) The Code of Practice for the Safe Working Practice for the Construction and Use of Fishing Vessels of 15m length overall to less than 24m registered length
- Fisheries Local Action Groups (FLAG) – to manage and administer FLAG EMFF grants on behalf of MMO

As a public authority, in certain situations, we may also be required by law to disclose information about you to other public authorities. For example, information may be disclosed where this is required to meet HMRC statutory requirements, any national security and/or law enforcement requirements. However, any personal data shared under this scheme is only to the extent, and in such manner, as is necessary for the purposes of the scheme or as is required by Law.

MMO respects your personal privacy when responding to access to information requests. We only share information when necessary to meet the statutory requirements of the Environmental Information Regulations 2004 and the Freedom of Information Act 2000.

How long we are keeping your personal data

MMO will retain all supporting documents containing your personal data regarding EMFF grants for a period of three years from the EC payment of the programme final balance, or for a period of five years from the date of the final MMO payment to beneficiaries, whichever is later.

All information collected under this scheme will be processed in line with the principles set out in HM Government Security Policy Framework, issued by the Cabinet Office, when handling, transferring, storing, accessing or destroying information.

We will only hold the information collected under this scheme while there is an ongoing business need or regulatory requirement to retain the information.

Please refer to our [Personal Information Charter](#) and the section 'How long we will keep data' for information on any potential exceptions.

Use of automated decision-making or profiling

The personal data you provide is not used for:

- automated decision making (making a decision by automated means without any human involvement)
- profiling (automated processing of personal data to evaluate certain things about an individual)

What happens if you do not provide the personal data

If you do not provide the personal data, we will be unable to progress your application for the EMFF.

Transfer of your personal data outside of the United Kingdom

Where necessary, we may transfer personal information outside the UK to another country or Crown Dependency that is deemed adequate for data protection purposes. This means that the country or Crown Dependency has equivalent levels of data protection to that of the UK.

[Adequacy | ICO](#)

MMO may also in some circumstances transfer data to other countries without an adequacy agreement, having first taken all precautions to ensure that it was safe to do so, complying with the terms of the UK GDPR by making sure [appropriate safeguards](#) are in place.

Where necessary, our data processors may share personal information outside of the UK. When doing so, they comply with the UK GDPR, making sure [appropriate safeguards](#) are in place.

Your rights

Based on the lawful processing above, your individual rights are:

Public Task

- The right to be informed
- The right of access
- The right to rectification
- The right to restrict processing
- The right to object
- Rights in relation to automated decision making and profiling

Read our [Personal Information Charter](#) to find out about your rights under the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018 (DPA 2018).

How to contact us or make a complaint

Read our [Personal Information Charter](#) to find our contact details, or how to make a complaint about our use of your personal data.