



Driver & Vehicle
Standards
Agency

DGSA Annual Report

for the Carriage of Dangerous Goods

As required by ADR 1.8.3.3 upheld by UK's carriage of dangerous goods and transport pressure equipment regulations 2009 (as amended.)

December 2025



Keeping Britain moving, **safely** and **sustainably**

Company details

Company name:

Responsible person (CEO or equivalent):

Registered address:

Date (reporting period/year):

Company type (tick one):

Consigner Carrier Consignee

DGSA contact details

DGSA name:

Telephone number:

Email address:

Risk rating

This section affirms the undertaking's obligation under the requirements of the Dangerous Goods regulations.

Risk descriptor	Required actions	Tick
Fully Compliant All requirements of the DG regulations are met.	Dangerous Goods procedures fully met - No further action required.	<input type="checkbox"/>
Partially Compliant Some requirements of the DG regulations are met.	Dangerous Goods procedures partially met – Action required. Initiate process review and execute a corrective action plan to address minor non-conformances within a 3-month timeframe.	<input type="checkbox"/>
Non-Compliant Major requirements of the DG regulations not met.	Dangerous Goods procedures not met – Action required. Conduct a thorough process review and execute a corrective action plan to address major non-conformances within a 1-month timeframe.	<input type="checkbox"/>

Executive summary

Please provide a brief summary of the audit review findings in relation to the undertaking's adherence to the requirements of Dangerous Goods regulations:

Activities

Are there suitable arrangements in place where the DGSA can consult directly with the responsible person(s) (CEO or equivalent)?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Details:			

Please provide a brief overview of the activities performed by the undertaking, including any derogations and transitional provisions utilised:

Are there procedures in place for the reporting and investigation of DG incidents, and where appropriate, reporting to HSE serious accidents/ incidents?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
<p>Details:</p> <p>Have any accidents, incidents or non-compliances (including prosecutions and/or notices served) with the requirements governing the carriage, packing, filling, loading or unloading of dangerous goods been identified as per 1.8.3.3?</p>			
Date of incident	Place of incident	Brief description and outcome	

Training

Are all relevant persons involved in the carriage, packing, filling, loading or unloading of dangerous goods trained in accordance with ADR/RID 1.3 and 1.10.2 (and 8.2, where applicable)?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Details:			
Has Dangerous Goods Driver Training (initial or refresher) been undertaken during this reporting period?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Details:			
Are employees properly trained, including updates on any relevant changes to current/forthcoming regulations, and is the maintenance of records of such training adequate?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Details:			
Is all Dangerous Goods training identified within a detailed training plan that is appropriately managed?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Details:			

High consequence dangerous goods

Are High Consequence Dangerous Goods carried, as defied in ADR/RID 1.10.3?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Details:			
Is there a HCDG Security Plan in place?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Details:			
Has a DfT HCDG Audit been conducted within the reporting period?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Details:			
Are all relevant staff appropriately trained in the delivery of the Security Plan?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Details:			
Has a security risk assessment been performed and reviewed at least annually?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Details:			

Transportation

Information on the type of transport operations and quantities of dangerous goods:					
Class	Type of transport operations	Quantity (tonnes/ annum) (*Number of packages consigned/annum for Class 7 only)			
		>1000	> 50 - 1000	5 -50	<5
1	Other (state):				
2	Maintainer/Repairer				
3	Manufacturer				
4.1	Designer				
4.2	Tank Operator				
4.3	Consignee				
5.1	Unloading				
5.2	Filling				
6.1	Loading				
6.2	Packing				
7*	Carriage				
8	Consigning				
9					
			Package Designs:		
			Type B, Type C & Fissile	Type A	
			IP & Unpackaged	Expected	

Is any maintenance performed by the undertaking on vehicles, packaging, conveyances etc?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Details:			
Method of carriage: (Please indicate)	Package <input type="checkbox"/>	Tank <input type="checkbox"/>	Bulk <input type="checkbox"/>

Practices & procedures

It is recommended that evidence be kept to substantiate answers given below and relevant references are stated, where applicable - as per ADR/RID 1.8.3.3.			
Do adequate procedures for compliance with the requirements governing the identification of dangerous goods being transported exist.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Details/references
	<input type="checkbox"/>	<input type="checkbox"/>	
When purchasing means of transport, are any special requirements in connection with the dangerous goods being transported considered?	<input type="checkbox"/>	<input type="checkbox"/>	
Are adequate procedures in place for checking the equipment used in connection with the carriage, packing, filling, loading or unloading of dangerous goods e.g. is equipment fit for purpose, in date, calibrated, accessible?	<input type="checkbox"/>	<input type="checkbox"/>	
Are written emergency procedures in the event of any accident or incident that may affect safety during the carriage, loading or unloading of dangerous goods in place?	<input type="checkbox"/>	<input type="checkbox"/>	
Are there investigations and, where appropriate, preparation of reports on serious accidents, incidents or serious infringements recorded during the carriage, packing, filling, loading or unloading of dangerous goods in place?	<input type="checkbox"/>	<input type="checkbox"/>	
Are appropriate measures to avoid the recurrence of accidents, incidents or serious infringements implemented in place?	<input type="checkbox"/>	<input type="checkbox"/>	

	Yes	No	Details/references
Do employees involved in the consigning, carriage, packing, filling, loading or unloading of dangerous goods have detailed operational procedures and instructions?	<input type="checkbox"/>	<input type="checkbox"/>	
Have adequate measures been introduced to increase awareness of the risks inherent in the carriage, packing, filling, loading or unloading of dangerous goods?	<input type="checkbox"/>	<input type="checkbox"/>	
Have adequate verification procedures been implemented to ensure the presence on board the means of transport of the documents and safety equipment which must accompany the transport and the compliance of such documents and equipment with the regulations?	<input type="checkbox"/>	<input type="checkbox"/>	
Have adequate verification procedures been implemented to ensure compliance with the requirements governing carriage, packing, filling, loading or unloading?	<input type="checkbox"/>	<input type="checkbox"/>	
Does an adequate security plan as indicated in ADR/RID/ADN exist in addition to 1.10.3.2 (HCDG)?	<input type="checkbox"/>	<input type="checkbox"/>	
Have any DGSA accident reports been submitted to management?	<input type="checkbox"/>	<input type="checkbox"/>	
Have any notifications of occurrences involving dangerous goods been made to the competent authority in accordance with ADR/RID/ADN 1.8.5 (and for Class 7 goods, CDG Regulation 24 & Schedule 2), and were they made within the regulatory timescales?	<input type="checkbox"/>	<input type="checkbox"/>	
For Class 7 Dangerous Goods only:			
Have the emergency procedures that are to be used on more than one occasion been reviewed, and where necessary revised, and adequately tested, as per CDG Regulation 24 & Schedule 2? Has a report on the outcome of the test been produced and sent to ONR?	<input type="checkbox"/>	<input type="checkbox"/>	
Has an adequate radiation protection programme which consists of systematic arrangements aimed at providing adequate consideration of radiation protection measures been developed, implemented, reviewed and are they up to date, as per ADR/RID 1.7.2?	<input type="checkbox"/>	<input type="checkbox"/>	

For Class 7 Dangerous Goods only:	Yes	No	Details/references
<p>Have occupational exposures been assessed to determine whether individual or workplace monitoring needs to be conducted, and an appropriate monitoring regime implemented in accordance with ADR/RID/ADN 1.7.2 where necessary?</p> <p>Have they been reviewed and are they up to date? Provide details of the outcome of such an assessment and any relevant monitoring results, where appropriate.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
<p>Has a management system been established, implemented, reviewed and is it up to date for all activities within the scope of ADR/RID/ADN, as identified in 1.7.1.3, to ensure compliance with the relevant provisions of ADR/RID/ADN (and any relevant domestic legislation)?</p>	<input type="checkbox"/>	<input type="checkbox"/>	
<p>Is the certification that the design specification has been fully implemented available and valid, as per ADR/RID 1.7.3?</p> <p>Provide details of any designs and/ or special arrangements utilised.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
<p>Has any competent authority approved special arrangements been utilised for consignments transported by the undertaking in the reporting period, in accordance with ADR/RID/ADN 1.7.4?</p>	<input type="checkbox"/>	<input type="checkbox"/>	
<p>Have any Class 7 goods possessing other dangerous properties been transported in the reporting period? Provide details of the arrangements in place that ensure compliance with ADR/RID/ADN 1.7.5.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
<p>Have any non-compliances with the applicable radiation & contamination limits occurred during the reporting period?</p> <p>Provide details of the actions taken to ensure compliance with ADR/RID/ADN 1.7.6.</p>	<input type="checkbox"/>	<input type="checkbox"/>	

Further Comments/Recommendations and/or Conclusions:

This report was prepared by:

Advisor's full name:

Advisor's company name and address:

Advisor's certificate code:

Expiry date:

Advisor's signature:

Date of preparation:

**Signature of responsible person
(CEO equivalent or nominated person):**

Acknowledgement of receipt.

Checklist

Dangerous goods safety advisor annual report			
DGSA1	Name		
DGSA2	Year		
ADR 1.8.3.3 Requirements	Yes, no, N/A	Section of report	
DGSA3	The procedures for compliance with the requirements governing the identification of dangerous goods being transported;		
DGSA4	The undertakings practice in taking account, when purchasing means of transport, of any special requirements in connection with the dangerous goods being transported;		
DGSA5	Investigating and, where appropriate, preparing reports on serious accidents, incidents or serious infringements recorded during the carriage, packing, filling, loading or unloading of dangerous goods;		
DGSA6	The implementation of appropriate measures to avoid the recurrence of accidents, incidents or serious infringements;		
DGSA7	The implementation of proper emergency procedures in the event of any accident or incident that may affect safety during the carriage, packing, filling, loading or unloading of dangerous goods;		
DGSA8	The procedures for checking the equipment used in connection with the carriage, packing, filling, loading or unloading of dangerous goods;		
DGSA9	The implementation of verification procedures to ensure the presence on board the means of transport of the documents and safety equipment which must accompany transport and the compliance of such documents and equipment with the regulations;		

	ADR 1.8.3.3 Requirements	Yes, no, N/A	Section of report
DGSA10	The implementation of verification procedures to ensure compliance with the requirements governing packing, filling, loading and unloading;		
DGSA11	The existence of the security plan indicated in 1.10.3.2.		
DGSA12	The proper training of the undertakings employees, including on the changes to the regulations, and the maintenance of records of such training;		
DGSA13	Verification that employees involved in the consigning, carriage, packing, filling, loading or unloading of dangerous goods have detailed operational procedures and instructions;		
DGSA14	The introduction of measures to increase awareness of the risks inherent in the carriage, packing, filling, loading and unloading of dangerous goods;		
DGSA15	The account taken of the legal prescriptions and special requirements associated with the carriage of dangerous goods in the choice and use of subcontractors or third parties;		

Additional Requirements from DVSA

DGSA16	Confirm annual tonnage of DG		
DGSA17	What, if any, High Consequence DGs do you deal with		
DGSA18	What Security Inspections are undertaken		
DGSA19	What Roadside Inspections are undertaken		
DGSA20	What, if any, Prohibition Notices & Penalties have been issued against the undertaking.		
DGSA21	Other comments		



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