

RA 4803 – Method of Application for Approval (MRP 145.A.15) - Approved Maintenance Organizations only

Rationale

Formal Contractor-run Maintenance organization application for initial MRP Part 145 Approval, or to amend an existing Approval, is required to follow a consistent approach. Without a standardised format, Maintenance organization Approvals may be delayed due to the incomplete submission of evidence or misinterpretation of the intended scope of work. An inconsistent approach to seeking Approval could potentially limit Assurance that Air System and / or component Maintenance is being performed using appropriate engineering practices. This RA requires that all Contractor-run Maintenance organization applications for initial MRP Part 145 Approval, or to amend an existing Approval, are submitted in a specified format that stipulates the minimum information requirement for such applications.

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Regulation 4803(1)

Method of Application for Approval (MRP 145.A.15(a))

4803(1) An application for the issue or for the variation to an existing Approval **shall** be made to the MAA in an agreed form and manner.

Acceptable Means of Compliance 4803(1)

Method of Application for Approval (MRP 145.A.15(a))

1. The application for the issue or variation to an existing Approval **should** be made on an MAA MAOS Form 2.
2. Applications **should** be submitted to the MAA Maintenance Approved Organization Scheme (MAOS) Approvals Group¹.
3. ► Applicants for an initial MAOS Approval **should** provide the MAA with the results of a pre-Audit performed by the organization, and documentation demonstrating how they intend to ensure compliance with the RA 4800 Series (MRP Part 145)². ◀

Guidance Material 4803(1)

Method of Application for Approval (MRP 145.A.15(a))

4. The MAA MAOS Form 2 can be downloaded from the MAOS Approvals page on the MAA Website³. Applicants are strongly advised to contact the MAA in advance of any formal submission, to discuss their requirements and the Approval process¹.
5. ► An application for an initial Approval can only be submitted for a Contracted requirement, and an initial Approval or changes cannot take place until the MAA has received all the completed documents.
6. This information, including the results of the internal pre-Audit specified in para 3, will enable the MAA to conduct an assessment to determine the work required for the Approval review and oversight, including the locations where Maintenance will be carried out.
7. The intent of the pre-Audit is to ensure that the organization has internally verified its compliance with the RA 4800 Series. This is to provide Assurance that the organization management system (including Quality Management System⁴) is established to a level that is sufficient to perform Maintenance activities. ◀

¹ ► Assurance Co-ordination Cell, Operating Assurance Group ◀: DSA-MAA-OA-ACC@mod.gov.uk.

² ► Refer to the Guidance Material in RA 4800(1): General Requirements (MRP Part 145). ◀

³ <https://www.gov.uk/government/publications/maintenance-approved-organization-scheme-maos>.

⁴ ► Refer to RA 4815(3): Quality Management System (MRP 145.A.65(c)). ◀

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