From: <u>Companies House</u>

To: <u>debbieappleby@btinternet.com</u>
Subject: Verify your identity for Company House

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Identity verification

As part of the new regulatory requirements introduced by the Economic Crime and Corporate Transparency Act 2023, individuals working as tax agents are now also required to complete a Know Your Customer (KYC) and Know Your Business (KYB) verification.

This requirement applies to those who act on behalf of clients in a professional capacity, particularly where they have access to sensitive financial or company information. It aims to improve transparency and reduce the risk of misuse within the corporate and tax administration system.

If you are employed by or represent a firm offering tax, vat or corporate services, and you deal directly with clients or government services (such as Companies House or HMRC), you must verify your identity using an approved method.

We encourage you to complete the identity verification process in advance.

You will not be able to carry out certain regulated activities unless your identity has been verified.

Start KYC/KYB

Your information will be processed automatically. No further action is required unless we contact you for clarification.

Check the register

 It's important to make sure we hold the correct details for each director and PSC of your company. You will not be able to complete identity verification if the personal information on your identity documents, such as your date of birth, does not match the information held on our register. You've received this email because this address was provided to **Company Houses**. You cannot unsubscribe from emails to the registered email address as this is a legal requirement under the **Companies Act 2006**. We will only use this email address to communicate about your company. The registered email address will not appear on the public register.

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