

Tree Health Pilot - Proactive Spruce Removal Offer: Expression of Interest Form

Use this form to express your interest in applying for funding towards proactively felling spruce through the Tree Health Pilot. The funding is available to eligible applicants wholly within the *Ips typographus* [Proactive spruce removal area](#) (including the priority spruce removal area) to assist with the proactive removal of spruce (*Picea A. Dietr.*).

Proactiveness is deemed to be prior to *Ips typographus* being confirmed on the site. To read more about the funding available, please visit the [Tree Health Pilot](#) webpage.

If you have received a Spruce Site Assessment (SSA) grant, please provide your SSA reference below. Please note that completing an SSA does not automatically entitle you to funding under the Tree Health Pilot.

We will use the information you provide in this form to assess initial eligibility, including the proximity of the site to any suspected *Ips typographus* infestation.

Where you are expressing an interest for a group application, please provide details of the Lead Applicant in Section 2: Applicant details. The Site details, Section 4, should reflect the whole felling area across all potential applicants.

You will need to download this form and save it to your computer to fill it in.

If a question is not relevant, please mark it as N/A. Asterisks (*) indicate questions which cannot be marked N/A.

Section 1: Proactive spruce works

1.1	Is the site proposed for felling wholly within the Proactive Spruce Removal Area? * <i>If no, please only consider land within the Ips typographus spruce removal areas for THP proactive spruce removal grant offers</i>	☐ Yes	☐ No
1.2	Is the work proposed for the proactive removal of spruce? * <i>If no (i.e. you have a <i>Ips typographus</i> SPHN or <i>Ips typographus</i> is confirmed on site) please consider wider Tree health pilot scheme grants</i>	☐ Yes	☐ No

Section 2: Applicant details

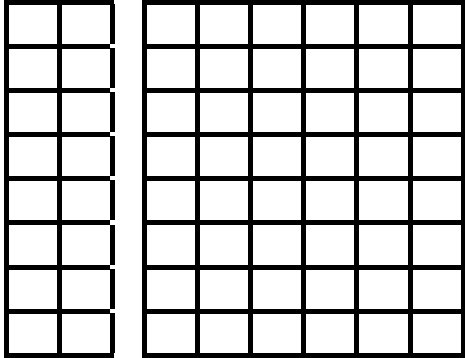
2.1	Full Name* <i>This should be the Applicant (i.e. owner occupier, landlord, tenant, licensor.)</i>		
2.2	Do you have management control and the authority (or permission from the authority that does) to submit a grant funding application on the land you intend to apply for? *	☐ Yes	☐ No
2.3	What is your occupation on the land proposed for funding? *	Choose an item.	
2.4	If other in 1.4, provide a written response.		
2.5	If you have received a SSA agreement, please provide your Spruce Site Assessment reference (SSA-YYYY-XXX-name) <i>This can be found on your SSA grant offer letter. Please enter N/A if you haven't had a Spruce Site Assessment grant</i>		
2.6	Email address* <i>Where there are no Agent details provided, this will be used for official correspondence</i>		
2.7	Phone number* <i>Where there are no Agent details provided, this will be used for official communication.</i>		
2.8	Postal address* <i>Please ensure to include your postcode below</i>		
	Postcode*		
2.9	Is this part of a group or individual application?	Choose an item.	

Section 3: Agent details

3.1	Agent Full Name*	
-----	-------------------------	--

	<i>This should be the Agent acting on behalf of the Applicant</i>	
3.2	Agent email address* <i>This will be used as the primary contact for official communication</i>	
3.3	Agent telephone number* <i>This will be used as the primary contact for official communication</i>	

Section 4: Site details

4.1	Name of application site* <i>This would typically be the name of woodland, estate, residence etc.</i>		
4.2	National Grid Reference* <i>Please enter a central six figure National Grid reference for each woodland being felled. e.g. "AB 123456"</i> <i>If you require more spaces for grid references, please contact The THP team.</i>		
4.3	Have you already spoken to a Forestry Commission Woodland Officer? <i>If yes, please provide their name.</i>		
4.4	Have you received a Statutory Plant Health Notice (SPHN)? * If yes, what is the SPHN number? <i>If no, please progress to 4.7.</i>	☐ Yes	☐ No
4.5	If you have a SPHN, are you looking to receive grant funding to aid felling actions to act on this SPHN (including infrastructure grants) or grant funding for SPHN site restocking <i>SPHN related restocking can be attached alongside a proactive</i>	☐ Grants to support SPHN related felling	☐ Grants to support SPHN restocking grant funding

	<i>spruce removal application. However, where you are looking to received THP funding for SPHN felling actions (inc. infrastructure), this applications starts with a SPHN related EOI.</i>		
4.6	Has <i>Ips typographus</i> been confirmed on your site, or within 300 metres? *	☐ Yes	☐ No
4.7	No other public funding has been or will be sought for the activities. *	☐ Yes	☐ No
	If yes, please provide details and relevant grant agreement references.		

What happens next?

Submit your completed form to thpilotenquiries@forestrycommission.gov.uk

You will receive an email to confirm whether you meet the eligibility criteria.

If you are invited to apply, you will need to provide your Single Business Identifier (SBI) number or the SBI number of the organisation you represent.

If you are an agent and you'll receive grant payments, you will need to provide your SBI.

You can apply for an SBI if you need one using the Rural Payments service. If you do not have a business, you can apply with your personal details. You should allow enough time to get the SBI and include it in your full application.

If you are applying as an Agent on behalf of an applicant, you will need to provide a [Forestry Commission agent authority form](#) alongside your application.

Privacy Notice

Data Protection Act 2018 and the UK General Data Protection Regulation

Data protection and the release of information

Please read the following statements and make sure you understand how the Forestry Commission (FC) will handle any personal information submitted.

If you are acting as an agent or lead applicant, you are responsible for informing any third parties of how the FC will handle information relevant to them.

The FC will use any information you provide to support the administration of the scheme. Without your personal information, we will not be able to process your application.

Your personal information will be stored securely in the UK or European Economic Area and will be kept for a period of 7 years following the last financial transaction under the grant, or after the application if withdrawn or rejected, or for up to 1 year after the obligations under the scheme expire, whichever is the longer period.

The FC or its appointed agents may also use your data, in keeping with the safeguards of the Data Protection Act 2018, in the following ways:

- for communication with other organisations including the Department for Environment Food & Rural Affairs (Defra), Natural England, other government departments and their agencies, and local authorities in the administration of the grant application and subsequent grant agreement
- for assessment by an independent panel, where this forms a part of the grant process
- for publication on the FC's Public Register where relevant (the entry on the Register will include the name of the property, value and timing of grants applied for but not the name of the applicant)

Electronic communications

Your data is shared electronically with third parties for the purpose of providing this service.

Our system uses Secure Socket Layer (SSL) certificates to verify our identity to your browser and to encrypt any data you give us.

All personal data is encrypted for security both in transit and at rest to prevent unauthorised access and disclosure.

Our system uses only essential cookies for you to navigate our system, to prevent data loss, and to keep you logged in. We capture IP (Internet Protocol) addresses in order to validate them, and browser versions are stored. All such data is stored only for the duration of your time spent in our system and is destroyed once you have exited the system.

Release of information

The FC is required to release information, which may include personal data and commercial information, to comply with the Environmental Information Regulations 2004

and the Freedom of Information Act 2000. This may include details such as name and address of the applicant, property, grant recipient, type of grant and grant value.

However, the FC will not permit any unwarranted breach of confidentiality, nor will it act in contravention of its obligations under the Data Protection Act and UK GDPR.

The Forestry Commission may also publish additional information on the assistance it has given on its own or other Government websites.

Your rights

The FC is a Data Controller under the Data Protection Act 2018 (Registration No: Z6542658).

Our Privacy Policy complies with the law in the United Kingdom, specifically with the Data Protection Act 2018, accordingly incorporating the EU General Data Protection Regulation and the Privacy and Electronic Communications Regulations.

The FC's Personal Information Charter provides additional information about our Privacy Policy regarding how we process your personal data and your rights. You can read our Personal Information Charter on our website.

You have a number of rights under the Data Protection Act 2018, which are listed in full on the Information Commissioner's website. You have the right to lodge a complaint with a supervisory authority, the Information Commissioners' Office <https://ico.org.uk/>.

Contact us

You can contact the Information Rights Team in relation to data protection and privacy using the following details.

By post:

Information Rights – Commissioners' Office
Forestry Commission
620 Bristol Business Park
Coldharbour Lane
Bristol BS16 1EJ

By email: informationrights@forestrycommission.gov.uk

By telephone: 0300 067 4000