

Privacy Notice

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The Marine Management Organisation is the controller for the personal data we collect. Our <u>personal information charter</u> explains more about what you can expect when we process your personal data, your rights, and how to contact us or make a complaint.

QUOTA MANAGEMENT - PRIVACY NOTICE

This privacy notice tells you what to expect us to do with your personal information when MMO collects it in relation to quota management.

The MMO quota management team are responsible for a variety of processes relating to quota stocks including the distribution of fishing opportunities through schemes such as leasing and scientific quota and the administration of quota swaps.

Purpose for processing – why we are collecting your personal data

MMO collects information for the following purposes:

- Conducting domestic quota swaps
- Conducting international quota swaps
- Collecting and disseminating quota lease info
- Carrying out catch limit reviews
- Quota application mechanism policy
- Handling scientific dispensation and quota data
- Verification of compliance with <u>the economic link</u> licence condition via the requirement to demonstrate a proportion of UK domiciled crew.
- Manual catch reporting for Scientific Quota

What personal data is collected

MMO collects the following information in relation to quota management:

- Name,
- · Contact details, including home or business address
- Vessel details
- Fishing activities, including fishing patterns

MMO collects or processes details from the crew manifest to verify the economic link criteria. This may include:

- Passport/ID document number
- Name
- Address
- Dates of birth
- Dates on board fishing vessels

MMO collects the following information from scientific quota catch return forms, where necessary:

- Skipper name
- Vessel details
- Fishing activities, including trip details, gear and landings information

How your personal data has been obtained

MMO has obtained the data from:

- You directly
- Fish Producer Organisations
- Centre for Environment, Fisheries and Aquaculture Science (Cefas)
- Third parties e.g. a Community Interest company raising an issue on your behalf

Why we are able to process your personal data

The lawful basis for processing your data in relation to quota management is that it is necessary for the performance of a task carried out in the public interest, which is laid down by law, the distribution of fishing opportunities under the Fisheries Act¹. The task is managing quota to ensure that fishing opportunities are not exceeded.

¹ www.legislation.gov.uk/ukpga/2020/22/contents/enacted

The lawful basis for processing your data for verification of the Economic Link is that it is necessary for the performance of a task carried out in the public interest, which is laid down by law, under Schedule 3 of the Fisheries Act. The task is ensuring compliance with licence conditions.

Consent to process your personal data

The processing of your personal data collected under this privacy notice is not based on consent. You cannot withdraw it.

Who we share your personal data with

MMO may share the personal data collected under this privacy notice with:

- Fisheries Administrations details of approved quota swaps
- Vessel's admin port the quota leases
- Producer Organisations

MMO will only share your personal data where we are legally permitted to do so.

MMO respects your personal privacy when responding to access to information requests. We only share information when necessary to meet the statutory requirements of the Environmental Information Regulations 2004 and the Freedom of Information Act 2000.

How long we are keeping your personal data

MMO will keep your personal data used for quota swaps for 5 years.

MMO will keep your personal data used for quota leasing for 7 years.

MMO will keep your personal data used for quota application mechanism policy in line with our retention policies.

MMO will keep personal data from crew manifests collected to verify compliance with the economic link in line with our retention policies.

Please refer to our <u>Personal Information Charter</u> and the section 'How long we will keep data' for information on any potential exceptions.

Use of automated decision-making or profiling

The personal data you provide is not used for:

 automated decision making (making a decision by automated means without any human involvement)

...ambitious for our seas and coasts

 profiling (automated processing of personal data to evaluate certain things about an individual)

What happens if you do not provide the personal data

If you do not provide the data, we will be unable to manage quota leases and swaps. If you do not provide personal data when requested we will be unable to verify compliance with the economic link criteria, which is a licence condition. This may result in prosecution for breach of license condition.

Transfer of your personal data outside of the United Kingdom

Where necessary, we may transfer or store personal information outside the UK to another country or Crown Dependency that is deemed adequate for data protection purposes. This means that the country or Crown Dependency has equivalent levels of data protection to that of the UK.

Adequacy | ICO

MMO may also in some circumstances transfer data to other countries without an adequacy agreement, having first taken all precautions to ensure that it was safe to do so, complying with the terms of the UK GDPR by making sure appropriate safeguards are in place.

Where necessary, our data processors may share personal information outside of the UK. When doing so, they comply with the UK GDPR, making sure appropriate safeguards are in place.

Your rights

Based on the lawful processing above, your individual rights are:

Public Task

- The right to be informed
- The right of access
- The right to rectification
- The right to restrict processing
- The right to object
- Rights in relation to automated decision making and profiling

Read our <u>Personal Information Charter</u> to find out about your rights under the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018 (DPA 2018).

How to contact us or make a complaint

Read our <u>Personal Information Charter</u> to find our contact details, or how to make a complaint about our use of your personal data.