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FORM AR27

Trade Union and Labour Relations (Consolidation) Act 1992

ANNUAL RETURN FOR AN EMPLOYERS' ASSOCIATION

Name of Employers' Association:	<input type="text" value="TUESW"/>				
Year ended:	<input type="text" value="31 December 2022"/>				
List No:	<input type="text" value="838T"/>				
Head or Main Office:	<input type="text" value="12 Northgate Chichester
Chichester
PO19 1BA"/>				
Website address (if available)	<input type="text"/>				
Has the address changed during the year to which the return relates?	<table><tr><td>Yes</td><td><input checked="" type="checkbox"/></td><td>No</td><td><input type="checkbox"/></td></tr></table> (Tick as appropriate)	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>		
General Secretary:	<input type="text" value="Vivian Kingshott"/>				
Contact name for queries regarding the completion of this return:	<input type="text" value="Hilda Chehore"/>				
Telephone Number:	<input type="text" value="01243964040"/>				
e-mail:	<input type="text" value="hilda@ukswa.co"/>				

PLEASE FOLLOW THE GUIDANCE NOTES IN THE COMPLETION OF THIS RETURN.
Any difficulties or problems in the completion of this return should be directed to the Certification Office as below or by telephone to: 0330 109 3602

The address to which returns and other documents should be sent are:

For Employers' Associations based in England and Wales:
Certification Office for Trade Unions and Employers' Associations
Lower Ground Floor, Fleetbank House, 2-6 Salisbury Square, London EC4Y 8JX

For Employers' Associations based in Scotland:
Certification Office for Trade Unions and Employers' Associations
Melrose House, 69a George Street, Edinburgh EH2 2JG

RETURN OF MEMBERS

(see note 9)

NUMBER OF MEMBERS AT THE END OF THE YEAR				
Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (including Channel Islands)	TOTALS
200	0	0		200

OFFICERS IN POST

(see note 10)

Please attach as an annexe to this form a complete list of all officers in post at the end of the year to which this form relates, with the title of each persons office.

CHANGE OF OFFICERS

Please complete the following to record any changes of officers during the twelve months covered by this return.

Title of Office	Name of Officer ceasing to hold office	Name of Officer Appointed	Date of Change
Chair		<i>Hilda Chehore</i>	03/12/2020
Vice chair		Marcie Parayiwa	03/12/2020
Officer		Adoniah	03/12/2020
Officer		Ratidzo Muzanarwo	03/12/2020
Officer	Jane Mushanka		03/03/2022
Officer	Maxson Mushanka		03/03/2022
Officer	Wadzanai Wonzeri		03/03/2022

REVENUE ACCOUNT/GENERAL FUND

(see notes 11 to 16)

Previous Year		£	£
	INCOME		
	From Members Subscriptions, levies, etc		4,837
			4,837
	TOTAL INCOME		
	EXPENDITURE		
	Administrative expenses		
	Staff expenses	169	
	Occupancy costs	1,637	
	Printing, Stationery, Post	321	
	Telephones	82	
	Legal and Professional fees	417	
	Information and publications	509	
	Insurance	96	
	IT supplies and software	87	
			3,318
	Other charges		
	Bank charges	54	
	Conference and meeting fees	1,120	
	Expenses	393	
			1,567
	Taxation		
	TOTAL EXPENDITURE		4,885
	Surplus/Deficit for year		(48)
	Amount of fund at beginning of year		0
	Amount of fund at end of year		(48)

BALANCE SHEET AS AT 31 December 2022

(see notes 19 and 20)

Previous Year		£	£
	Other Assets		
	Cash at bank and in hand		52
	TOTAL ASSETS		52
	Liabilities	100	
	Sundry creditors		100
	TOTAL LIABILITIES		(48)
	General Fund account		(48)
			(48)

SUMMARY SHEET

(see notes 26 to 35)

	All funds except Political Funds £	Political Funds £	Total Funds £
INCOME			
From Members	4,837		4,837
Total Income	4,837		4,837
EXPENDITURE (including decreases by revaluation of assets)			
Total Expenditure	4,885		4,885
Funds at beginning of year (including reserves)	0		0
Funds at end of year (including reserves)	(48)		(48)
ASSETS			
Other Assets			52
Total Assets			52
LIABILITIES			
Total Liabilities			100
NET ASSETS (Total Assets less Total Liabilities)			(48)

NOTES TO THE ACCOUNTS

(see note 36)

All notes to the accounts must be entered on or attached to this part of the return.

INFORMATION IN RESPECT OF THE UNION

Prospect is a trade union registered in accordance with the trade union and Labour Relations (Consolidation Act) 1992 (Amended), with its head office in 12 Northgate, Chichester, PO19 1BA.

1. Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention and in accordance with FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland (as applied to small entities by section 1A of the standard). The financial statements have been prepared in sterling, which is the functional currency of the Union.

1.2 Going concern

The Union's officers have considered its going concern in the light of a net liability position as at year end and at the time of approving the financial statements, they had a reasonable expectation that the Union has adequate resources to continue in operation for the foreseeable future being a minimum of 12 months from the date of approval of these financial statements. They are also confident of meeting the Union's liabilities as they fall due. Thus, the Union continues to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Subscriptions

Subscriptions are accounted for on a cash basis and recognised in the period in which they are paid.

1.4 Expenditure

All expenditure in the accounts is inclusive of VAT where applicable.

1.5 Creditors

Short term creditors are measured at transaction price (which is usually the invoice price). Loans and other financial liabilities are initially recognised at transaction price net of any transaction costs and subsequently measured at amortised cost determined using the effective interest method.

1.6 Taxation

A current tax liability is recognised for the tax payable on the taxable profit of the current and past periods. A current tax asset is recognised in respect of a tax loss that can be carried back to recover tax paid in a previous period.

1.7 Provisions

Provisions (i.e. liabilities of uncertain timing or amount) are recognised when there is an obligation at the reporting date as a result of a past event, it is probable that economic benefit will be transferred to settle the obligation and the amount of the obligation can be estimated reliably.

2. Creditors

Other creditors

2022

£

100

SIGNATURES TO THE ANNUAL RETURN

(see notes 39 and 40)

including the accounts and balance sheet contained in the return.

Chairman's

Signature: _____

Hilda Chehhore

(or other official whose position should be stated)

Name: _____ Hilda

Chehhore _____

Secretary's Signature: _____ *Vivian Kingshott*

Name Vivian Kingshott _____

Date: _____ 12.02.24 _____

Date: _____ 12.02.24 _____

CHECK LIST

(see note 41)

(please tick as appropriate)

IS THE RETURN OF OFFICERS ATTACHED? (see Page 3)	YES	x	NO	
HAS THE RETURN OF CHANGE OF OFFICERS BEEN COMPLETED? (see Page 3)	YES	x	NO	
HAS THE RETURN BEEN SIGNED? (see Note 38)	YES		NO	
HAS THE AUDITOR'S REPORT BEEN COMPLETED (see Note 39)	YES		NO	x
IS A RULE BOOK ENCLOSED? (see Note 40)	YES	X	NO	
HAS THE SUMMARY SHEET BEEN COMPLETED (see Notes 6 and 25 to 34)	YES		NO	

AUDITOR'S REPORT

(see notes 42 to 47)

made in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they relate?
(See section 36(1) and (2) of the 1992 Act and notes 43 and 44)

YES/NO
If "No" please explain below.
2. Have the auditors or auditor carried out such investigations in the preparation of their audit report as will enable them to form an opinion as to:
 - (a) whether the trade union has kept proper accounting records in accordance with section 28 of the 1992 Act;
 - (b) whether it has maintained a satisfactory system of control over its transactions in accordance with the requirements of that section; and
 - (c) whether the accounts to which the report relates agree with the accounting records?(See section 36(3) of the 1992 Act, set out in note 43)

YES/NO
If "No" please explain below.
3. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:
 - (a) kept proper accounting records with respect to its transactions and its assets and liabilities; and
 - (b) established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.(See section 36(4) of the 1992 Act set out in note 43)

YES/NO
If "No" please explain below.
4. Please set out a copy of the report made by the auditors or auditor to the union on the accounts to which this AR27 relates. The report is to set out the basis upon which the audit has been conducted and/or such other statement as the auditor considers appropriate. Such a statement may be provided as a separate document.
(See note 45)

AUDITOR'S REPORT (continued)

Signature(s) of auditor or auditors:		
Name(s):		
Profession(s) or Calling(s):		
Address(es):		
Date:		
Contact name and telephone number:		

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.

**EVERY EMPLOYERS' ASSOCIATION IS REQUIRED BY LAW TO COMPLETE THIS RETURN.
THE REFUSAL OR WILFUL NEGLECT TO PERFORM THIS DUTY IS A CRIMINAL OFFENCE.**

**THERE IS NO LEGAL REQUIREMENT FOR THIS RETURN TO BE "APPROVED" BY THE
GOVERNING BODY OF THE ASSOCIATION BEFORE SUBMISSION TO THE
CERTIFICATION OFFICE**

GUIDANCE ON COMPLETION

GENERAL

1. Unless the Employers' Association has been authorised to make its annual return to another date, this return must be made to 31 December and sent to the Certification Officer as soon as possible, **and at any event before 1 June**.
2. The accounts must, in accordance with the Act, give a true and fair view of the matters to which they relate.
3. The accounts and balance sheet in the annual return of an association working through branches (i.e. not a federation of autonomous bodies) should include the transactions, assets and liabilities of all the branches.
4. Any negative values should be clearly indicated by placing the entry in brackets.
5. Where the space in any account of analysis is insufficient a separate sheet of paper should be attached to the appropriate page to provide the additional space.