

PSC05

Change of details of relevant legal entity (RLE) with significant control



Companies House

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✓ **What this form is for**
You may use this form to give
notice of a change to the details
of a relevant legal entity (RLE).

✗ **What this form is NOT for**
You cannot use this form if you
are changing the details of an
individual PSC (use PSC04); or
other registrable person (ORP)
(use PSC06).

For further information, please
refer to our guidance at:
gov.uk/companieshouse

1 Company details

Company number

Company name in full

→ Filling in this form

Please complete in typescript or in
bold black capitals.

All fields are mandatory unless
specified or indicated by *

2 RLE's current details ^①

Corporate body/firm
name

① Current details

This information is used to identify
the details on the public record.

3 Date of change of details ^②

Date of change of
details

d	d	m	m	y	y	y	y
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Please complete the appropriate sections to indicate which details
have changed.

② Please enter the date that the change occurred

Give details of all of the changes
that occurred on this date. If you
need to enter more than one date,
please use a separate form.

4 Change of name

Please enter the new name.

Change of corporate
body/firm name

5 Change of principal office address ^③

Building name/number

Street

Post town

County/Region

Postcode

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Country

③ Principal office address

This is the address that will appear
on the public record.

6

Change of legal form and/or governing law

Please show any change of details of the legal form of the RLE and/or the law by which it is governed. If applicable, please detail any change to the register in which it is entered (including the country/state) and any new registration number in that register.

Legal form

Governing law

If applicable, Register in which RLE is entered ^❶Country/State ^❶Registration number ^❶**❶ Registration number**

Where you have provided details of the register (including country/state) where the RLE is registered, you must also provide its number in that register.

7

Change of nature of control for the RLE ^❷

Please indicate how the RLE has significant control over the company.

Ownership of shares

The RLE holds, directly or indirectly, the following percentage of shares in the company (tick only one):

more than 25% but not more than 50%

more than 50% but less than 75%

75% or more

Ownership of voting rights

The RLE holds, directly or indirectly, the following percentage of voting rights in the company (tick only one):

more than 25% but not more than 50%

more than 50% but less than 75%

75% or more

Ownership of right to appoint/remove directors

The RLE holds the right, directly or indirectly, to appoint or remove a majority of the board of directors of the company.

Significant influence or control (only tick if none of the above apply)

The RLE has the right to exercise, or actually exercises, significant influence or control over the company.

❷ Tick each that apply

Tick any new conditions that apply to the RLE, as well as any which continue to apply.

Only tick the 4th statement (Significant influence or control) if none of the previous statements apply.

Change of nature of control by a firm over which the RLE has significant control ①

The RLE has the right to exercise or actually exercises significant influence or control over the activities of a firm that is not a legal person under its governing law, and:

the members of that firm (in their capacity as such) hold, directly or indirectly, the following percentage of shares in the company (tick only one):

more than 25% but not more than 50%

more than 50% but less than 75%

75% or more

the members of that firm (in their capacity as such) hold, directly or indirectly, the following percentage of voting rights in the company (tick only one):

more than 25% but not more than 50%

more than 50% but less than 75%

75% or more

the members of that firm (in their capacity as such) hold the right, directly or indirectly, to appoint or remove a majority of the board of directors of the company

the members of that firm (in their capacity as such) have the right to exercise, or actually exercise, significant influence or control over the company.

① Tick each that apply

Tick any new conditions that apply to the members of the firm, as well as any which continue to apply

9 Change of nature of control by a trust over which the RLE has significant control ^①

The RLE has the right to exercise or actually exercises significant influence or control over the activities of a trust and:

the trustees of that trust (in their capacity as such) hold, directly or indirectly, the following percentage of shares in the company (tick only one):

- ☐ more than 25% but not more than 50%
- ☐ more than 50% but less than 75%
- ☐ 75% or more

the trustees of that trust (in their capacity as such) hold, directly or indirectly, the following percentage of voting rights in the company (tick only one):

- ☐ more than 25% but not more than 50%
- ☐ more than 50% but less than 75%
- ☐ 75% or more

☐ the trustees of that trust (in their capacity as such) hold the right, directly or indirectly, to appoint or remove a majority of the board of directors of the company

☐ the trustees of that trust (in their capacity as such) have the right to exercise, or actually exercise, significant influence or control over the company.

① Tick each that apply

Tick any new conditions that apply to the trustees of the trust, as well as any which continue to apply

10 Date of confirmation

This is the date the company had confirmation of:

- ☐ there being a change in details
- ☐ how the details had changed
- ☐ the date of the change

Date

d	d	m	m	y	y	y	y
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11 Authentication

Name

Enter your printed name. You do not need to include a signature.

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This form may be signed by:

Director^②, Secretary, Person authorised^③, Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor.

② If the form is being filed on behalf of a Societas Europaea (SE), please delete 'director' and insert details of which organ of the SE the person signing has membership.

③ Person authorised

Under either section 270 or 274 of the Companies Act 2006.

You must have obtained confirmation from the individual person with significant control that their particulars are correct before sending this form to Companies House.

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Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Address

Post town

County/Region

Postcode

Country

DX

Telephone



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have completed in section 3 the date of change of details.
- ☐ You have entered the relevant change of details.
- ☐ You have authenticated the form.



Important information

All information on this form will appear on the public record.



Where to send

You can upload certain forms to Companies House instead of sending them by post.

If you need to post your form, you must send it to the correct address.

For more information on where to send the form visit:
gov.uk/companies-house/offices



Further information

For further information, please see the guidance notes on the website at gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

**This form is available in an alternative format. Please visit the forms page on our website:
gov.uk/companieshouse**