

# PSC07

Notice of ceasing to be an individual person  
with significant control (PSC), relevant legal  
entity (RLE), or other registrable person (ORP)



Companies House

Go online to file this information  
[gov.uk/companieshouse](http://gov.uk/companieshouse)

✓ **What this form is for**  
You may use this form to tell  
us that a person or entity is no  
longer a PSC, RLE or ORP.

✗ **What this form is NOT for**  
You cannot use the form to tell us  
about ceasing to be a PSC, RLE or  
ORP of an LLP. (Use LL PSC07.)

For further information, please  
refer to our guidance at:  
[gov.uk/companieshouse](http://gov.uk/companieshouse)

**Don't use this form if any individual PSC is applying or has applied for protection  
from having their details disclosed on the public register.**  
**Contact [secureforms@companieshouse.gov.uk](mailto:secureforms@companieshouse.gov.uk) to get the correct form.**

## 1 Company details

Company number

Company name in full

→ **Filling in this form**  
Please complete in typescript or in  
bold black capitals.  
All fields are mandatory unless  
specified or indicated by \*

## 2 Individual's current details

Please give us the current details of the individual PSC as they appear on the  
public register.

Month/year of birth\* ❶ **XX**

Title\*

Full forename(s)

Surname

❶ **Month and year of birth**  
Providing a month and year of birth  
will help us identify the correct  
person on the public record. This  
is voluntary information and if  
completed it will be placed on the  
public record.

## 3 RLE's or ORP's current details

Please give us the name of the RLE or ORP as it appears on the public register.

Name

## 4 Date ceased to be a PSC, RLE or ORP ❷

Date ceased

❷ Only one PSC, RLE or ORP can be  
named per form.

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## Date of confirmation <sup>❶</sup>

The date the company had confirmation:  
a) that the person ceased to be a PSC, RLE or ORP and  
b) of the date stated in section 4

❶ If the dates for a) and b) are different, please provide the later of the two dates.

Date

d	d	m	m	y	y	y	y
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## Authentication

Name

**Enter your printed name.** You do not need to include a signature.

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This form may be authenticated by:  
Director <sup>❷</sup>, Secretary, Person authorised <sup>❸</sup>, Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor.

❷ If the form is being filed on behalf of a Societas Europaea (SE), please delete 'director' and insert details of which organ of the SE the person signing has membership.

❸ **Person authorised**  
Under either section 270 or 274 of the Companies Act 2006.

You must have obtained confirmation from the individual person with significant control that their particulars are correct before sending this form to Companies House.

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## Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Address

Post town

County/Region

Postcode

Country

DX

Telephone



## Checklist

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- ☐ The company name and number match the information held on the public Register.
- ☐ You have correctly entered the name of the PSC, RLE or ORP.
- ☐ You have included the appropriate date.
- ☐ You have authenticated the form.



## Important information

**All information on this form will appear on the public record.**



## Where to send

You can upload certain forms to Companies House instead of sending them by post.

If you need to post your form, you must send it to the correct address.

For more information on where to send the form visit:

**[gov.uk/companies-house/offices](https://gov.uk/companies-house/offices)**



## Further information

For further information, please see the guidance notes on the website at [gov.uk/companieshouse](https://gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on our website: [gov.uk/companieshouse](https://gov.uk/companieshouse)**