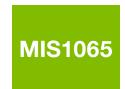


DVLA subject access request (SAR)



You can ask for information that DVLA holds about you by making a subject access request (SAR). There is no fee for making a request.

You'll need to provide us with information to help prove your identity and find the information you're asking for so that we can process your request. Any information not provided may lead to a delay in responding to your request.

For information about your:

- vehicle, fill in section 1 and 3
- GB driver record, fill in section 2 and 3
- vehicle and GB driver record, fill in section 1, 2 and 3

If you're making a request on behalf of someone else for information about their vehicle or GB driver record, only fill in section 4.

Section 1 – for information about your vehicle, please provide the following details

Your full name	Name shown on the V5C registration certificate (log book) when you were the keeper (if different)
Your current address	Address shown on the V5C registration certificate (log book) when you were the keeper (if different)



Registration numbers, including the make and model, of the vehicles you're asking about	
ell us what specific information you need about your vehicles	

Section 2 – for information about your GB driver record, please provide the following details

Your full name, as shown on your GB driving licence		
GB driving licence number (16 characters)		
Date of birth (if you do not know your driver num	ber)	
DDMMYYYY		
Your current address	Address shown on your GB driving licence (if different)	
Tell us what specific information you need about (if you require specific information from your driver on our records about your fitness to drive, please the information)		

Section 3 – your contact details (optional)

You do not have to provide the details requested below, but they may be helpful if we need to get in touch regarding this application.

Do not provide these details if you do not wish to be contacted in this way.

Contact telephone number (this will only be used to contact you if there is an issue with your application)
Email address (by completing this field, this will only be used to respond to your request via email or contact you if there is an issue with your application)
Section 4 – third party requests

If you're making this request on behalf of someone else, you must also provide authorisation from the person whose information is being requested. You must attach confirmation of their authority or hold a valid Power of Attorney. Confirmation of their authority must include:

- their name and address
- their relationship to you
- confirmation that you are entitled to make the request on their behalf
- their signature and date

This confirmation documentation will need to be attached to the email when you submit this request.

Please provide the following information.

_

with your application)	used to contact you if there is an issue
Your email address (by completing this field, this wor contact you if there is an issue with your application	vill only be used to respond to your request via email ion)
Individual's full name	Individual's name shown on the V5C registration certificate (log book) when they were the keeper (if different)
Individual's current address	Individual's address shown on the V5C registration certificate (log book) when they were the keeper (if different)
Registration numbers, including the make and	model, of the vehicles you're asking about
Individual's full name as shown on their GB driv	ving licence
Individual's GB driving licence number (16 chara	acters)
Individual's date of birth (if you do not know their DDMMYYYY	GB driver number)

Individual's current address	Individual's address shown on their GB driving licence (if different)
Tell us what specific information they no	eed

You can either:

- click which will attach the form to an email to send to subjectaccess.requests@dvla.gov.uk
- save the form, attach it to an email and send to subjectaccess.requests@dvla.gov.uk
- print the form and send your request to the address below

Subject Access Request (SAR) Enquiries DVLA Swansea SA99 1BX