Seed Sourcing Grant (SSG)

End of 2025/26 Report

Project details

**SSG project ref:** Click or tap here to enter text.

**Organisation name:** Click or tap here to enter text.

# Report guidance

When completing this report, you:

* should demonstrate and provide evidence of works completed and claimed for
* must address all bullet points under each heading
* should include photos of completed activities (for desk studies, you may provide maps or other evidence of work completed)
* may include figures, tables, graphs, video clips and other visuals
* may include attachments, which should be referenced and named clearly
* should highlight commercially sensitive information or data as ‘commercial in confidence’

The Forestry Commission:

* may share your report with staff in the Forestry Commission and other government departments (such as Defra) to help evaluate the impact of the grant
* will not make this report publicly available without prior consent of the grant holder

## Report summary [max. 200 words]

* Provide an overview of the contents of this report.
* Include progress made since the start of your project.
* Outline any significant results, challenges and achievements.

## Project overview [max. 300 words]

* Provide a brief overview of your project’s aims and objectives, and how these fit into a wider context.

## Project progress

This section should cover all project process in the 2025/26 financial year.

* Outline progress made against activities and outputs in your Grant Agreement.
* Provide quantitative information wherever possible. For example, number of sites surveyed, or number of scions grafted.
* Explain whether any activities are not currently on track and the reasons why.
* If you have been unable to complete or have had to adapt any activities or outputs, explain why.
* Include any risks, issues, challenges, and lessons learned.
* If your project involves multiple species, stands or orchards, address these individually.

## Project expenditure

This section should cover project expenditure since your last claim/report.

* Summarise your expenditure, detailing any changes from your planned spend and the reasons for these.
* Describe how capital items and staff time have been used to achieve the outputs described above.
* If you have claimed for any travel and subsistence, explain how this relates to the outputs described above.

## Match funding

This section should cover all match funding in the 2025/26 financial year.

* If you or your partners have provided any match funding to the project (for example, additional funding, labour, or resources) outline this here.
* Include the amount, source and type of match funding.
* Match funding is not a requirement of the SSG. Please respond to this section with “N/A” if match funding has not contributed to your project.

## Results & achievements

This section should cover all results & achievements in the 2025/26 financial year. You must also complete the [**Summary of stands and orchards table**](#_Summary_of_stands)at the end of this document.

* Summarise all relevant results and achievements to date, including any you may have mentioned in previous reports.
* Outline any impacts of your work to date, referencing the outcomes in your Grant Agreement wherever possible.
* Include any unexpected or incidental impacts as well as those originally anticipated.
* Provide quantitative information wherever possible. For example, number of saplings planted, or locations of potential seed stand identified.
* If your project involves multiple species, stands and/or orchards, address these individually.

## Forward look

* Provide a summary of the activities scheduled to take place in the next 12 months.
* Outline any outcomes you expect to achieve in the next 12 months.
* If you plan to start speaking to seed collectors or arranging seed collections, please give details.
* Tell us if there are areas of your work that would benefit from additional support from the Forestry Commission or Defra.
* Please contact the SSG mailbox (ssg@forestrycommission.gov.uk) if you anticipate needing to make changes to your project.

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| --- | --- | --- | --- | --- | --- | --- |
| **Species** | **Type of basic material****(inc. indigenous status)** | **Region of provenance or seed zone** | **Number of individual trees in stand/ orchard** | **Summary of activity** | **Basic materials ID (BMID)** | **When do you expect it to be seed-bearing?** |
| **Where stand/ orchard is located** | **Of source material****(where applicable)** | **Completed to date** | **Still to complete** |
| For example: ‘Wild cherry’ or ‘Corylus avellana’ | If not yet registered, put what you expect to register it as. For example: ‘Indigenous Selected seed stand’ | For example: ‘Region 30’ or ‘Seed zone 402’ | For example: ‘Region 30’ or ‘Seed zone 402’ | Give the number you expect at the end of the project | For example: ‘First stage of thinning complete. Deer fencing installed.’ | Include the expected date of completion. For example: ‘Second stage of thinning in winter 2025/26. Register stand by March 2026.’ | If not yet registered, put when you expect to register it. | If it is already seed-bearing, explain that here. |
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## Summary of stands and orchards