



Legal Aid
Agency

Guide to the Changes in Reporting Crime Lower Work

Version	Issue date	Last review date	Owned by
14	October 2025	October 2025	Legal Aid Agency – Service Development

Version History	Area of change	Detail	Impact
1	Police Station Work	The fixed fees which are paid for police station attendance will be increased by 8.75% following the suspension of the second phase of the 17.5% fee cut. This fee is dependent upon the scheme which is relevant to the police station. This will apply to work started on or after 1st April 2016.	Cases with a UFN on or after 1 April 2016
2	Prison Law Work	The rates, fixed fees and escape fee thresholds for Prison Law work will be increased by 8.75% following the suspension of the second phase of the 17.5% fee cut for cases started on or after 1st April 2016.	Cases with a UFN on or after 1 April 2016
3	Criminal Proceedings	The rates, fixed fees and limits for Criminal Proceedings work will be increased by 8.75% following the suspension of the second phase of the 17.5% fee cut for cases started on or after 1st April 2016.	Cases with a Representation Order date on or after 1 April 2016
4	Appeals and Reviews	The rates and limits for Appeals and Reviews work will be increased by 8.75% following the suspension of the second phase of the 17.5% fee cut for cases started on or after 1st April 2016.	Cases with a UFN on or after 1 April 2016

5	New court code CCVW	From 31st July 2015 breach matters in relation to Anti-Social Behaviour, Crime & Policing Act 2014 in the Crown Court should be reported with the new Crown Court code CCVW. The Claim/Staged Reached code PROV and Matter Type 36 should be used for these matters.	Cases with a UFN on or after 31 July 2015
6	Prison Law code PRIE	A PRIE Claim for Advocacy Assistance may be made if the Parole Board determines that a Parole Board Reconsideration Hearing shall be listed or directed (whether orally or on the papers). The claim will be in addition to any Claim for Advocacy Assistance in the substantive Parole Board Case.	Parole Board Reconsideration Hearing cases with a UFN on or after 22 July 2019.
7	Sending Hearing Fixed Fee Code PROW	A PROW claim may be made for preparation and attendance in relation to proceedings that are committed to or sent to the Crown Court for trial under section 51 of the Crime and Disorder Act 1998.	Cases with a Representation Order date on or after 19 October 2020
8	Fees for Pre-Charge Engagement Code INVM	An INVM claim may be made for advice and assistance provided in respect of Pre-Charge Engagement. This claim will be in addition to the Police Station advice and assistance fixed fee.	Cases with a formal or informal Pre-Charge Engagement that commenced on or after 7 June 2022
9	Police Station Work	The fixed fees which are paid for police station attendance will be increased by 15%. This fee is dependent upon the scheme which is relevant to the police station. This will apply to work started on or after 30th September 2022.	Cases with a UFN on or after 30 September 2022
10	Criminal Proceedings	The rates, fixed fees and limits for Criminal Proceedings work will be increased by 15% for representation orders issued on or after 30th September 2022.	Cases with a Representation Order date on or after 30 September 2022

11	Appeals and Reviews	The rates and limits for Appeals and Reviews work will be increased by 15% for cases started on or after 30th September 2022.	Cases with a UFN on or after 30 September 2022
12	Youth Court Fees	For representation orders on or after 6 December 2024 in a Youth Court case, there are separate Youth Court standard fees which must be claimed through new YOU claim/stage reached codes	Cases with a representation order on or after 6 December 2024
13	Police Station Work	On INVC, INVD and INVJ claims, the fixed fees for 199 of the 245 police station schemes have been increased (as set out in https://www.legislation.gov.uk/uksi/2024/1163/contents/made) for work started on or after 6 December 2024. However, the hourly rates used to calculate the actual profit costs entered for these INVC, INVD and INVJ claims remain those as of 30 September 2022.	Cases with a UFN on or after 6 December 2024
14	Submit a Bulk Claim	The guidance has been updated for the new Submit a Bulk Claim service and sets out the Fee Codes under which a Crime Lower claim must be submitted under this service.	Cases submitted under the Submit a Bulk Claim

1. Introduction

This updated guide sets out the Fee Codes for crime lower claims under Submit a Bulk Claim (SaBC) and the Fees, Hourly Rates and Limits/Thresholds for each Fee Code.

Every individual crime lower Fee that may be submitted through SaBC has its own specific Fee Code, which must be used to ensure the correct Fee is paid.

This guide should be read in conjunction with the Guidance on Reporting Crime Lower Work, which sets out the reporting fields that need to be completed to make a crime lower claim under SaBC. The Guidance for Reporting Crime Lower Work, and other guidance on submitting claims on SaBC, is available at [Submit a Bulk Claim \(SaBC\) - GOV.UK](#).

Section 3 of this guide is a summary of the Fee Codes under each Class of Work. Sections 4, 5, 6 & 7 set out for each Class of Work the individual Fee Codes and Fees, Hourly Rates and Limits/Thresholds (as appropriate).

Crime Lower claims with a UFN/representation order date before 1 April 2016 cannot be submitted through the SaBC. The Guidance on Reporting Crime Lower Work will be updated in due course as to the position relating to any such outstanding claims.

2. Criminal Legal Aid (Remuneration) Regulations

The Fees, Hourly Rates and Limits/Thresholds under each Fee Code are as set out in the following Criminal Legal Aid (Remuneration) Regulations.

[The Criminal Legal Aid \(Remuneration\) \(Amendment\) Regulations 2016](#)

[The Criminal Legal Aid \(Remuneration\) \(Amendment\) Regulations 2020](#)

[The Criminal Legal Aid \(Remuneration\) \(Amendment\) \(No. 2\) Regulations 2021](#)

[The Criminal Legal Aid \(Remuneration\) \(Amendment\) Regulations 2022](#)

[The Criminal Legal Aid \(Remuneration\) \(Amendment\) Regulations 2024](#)

[The Criminal Legal Aid \(Remuneration\) \(Amendment\) \(No. 2\) Regulations 2024](#)

A consolidated version of the Criminal Legal Aid Remuneration Regulations incorporating each of these amendments can be found here:

[The Criminal Legal Aid \(Remuneration\) Regulations 2013](#)

[3. Fee Codes Summary](#)

Criminal Investigations

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4. Criminal Investigations

4.1 - Freestanding Advice and Assistance

A Claim for (stand-alone) Freestanding Advice and Assistance must be submitted under Fee Code **INVA**.

The total actual costs should be entered using the relevant hourly rates in table 1. The total actual costs (including disbursements) must not exceed the relevant Upper Limit in the table 2, unless an extension to the Upper Limit has been granted in accordance with 5.5 to 5.16 of the 2025 Standard Crime Contract Specification.

Table 1 - Hourly Rates

	London		National	
Work Type	UFNs dated 01/04/2016 to 29/09/2022	UFNs dated 30/09/2022 onwards	UFNs dated 01/04/2016 to 29/09/2022	UFNs dated 30/09/2022 onwards
Routine letters written and routine telephone calls per item	£3.51	£4.04	£3.38	£3.89
Preparation hourly rate	£45.35	£52.15	£42.80	£49.22
Travel and waiting hourly rate	£24.00	£27.60	£24.00	£27.60

Table 2 - Upper Limit

Fee Code	UFNs dated 01/04/2016 to 29/09/2022	UFNs dated 30/09/2022 onwards
INVA	£273.75	£314.81

4.2 - Police Station Telephone Advice Fixed Fee

A Claim for a Police Station Telephone Advice Fixed Fee must be submitted under either Fee Code **INVB1 (in London)** or **INVB2 (outside London)**. The relevant Fixed Fee should be entered in the profit costs field (there are no hourly rates for this Fee with which to calculate actual costs).

Fee Code	Location	UFNs dated 01/04/2016 to 29/09/2022	UFNs dated 30/09/2022 onwards
INVB1	London	£28.70	£33.00
INVB2	National	£27.60	£31.74

4.3 - Police Station Attendance Fixed Fee

A Claim for a Police Station Attendance Fixed Fee must be submitted under Fee Code **INVC** (including for an investigation by the Services Police or an Immigration Offence covered under Police Station Advice and Assistance).

Actual costs should be entered using the hourly rates in the table below. The actual costs will be replaced by the relevant Police Station Scheme Attendance Fixed Fee (for the Police Station ID in which the attendance took place).

Hourly Rates

		UFNs dated 01/04/2016 to 29/09/2022		UFNs dated 30/09/2022 onwards	
		London	National	London	National
Police Station Attendance hourly rates	Own or Duty Solicitor	£51.28	£47.45	£58.97	£54.57
	Duty Solicitor (Unsocial Hours)	£63.01	£63.01	£72.46	£72.46
	Duty solicitor – serious offences	£59.31	£54.75	£68.21	£62.96
	Duty Solicitor – serious offences (Unsocial Hours)	£73.00	£73.00	£83.95	£83.95
Travel and waiting hourly rates	Own Solicitor	£26.28	£26.28	£30.22	£30.22
	Duty Solicitor	£51.28	£47.45	£58.97	£54.57
	Duty Solicitor (Unsocial Hours)	£63.01	£63.01	£72.46	£72.46

Destination Police Stations

For cases with a UFN on or after 6 December 2024, travel to a limited number of specified Police Stations (Destination Police Stations) from an Office within an Attending Duty Scheme may be claimed for Duty and Own Client attendances. This travel may be claimed in addition to the relevant Fixed Fee and is claimed at the relevant National travel hourly rates in the above table. This travel must be claimed in accordance with the process set out at Annex A1 of the [Guidance on Reporting Crime Lower Work](#) which also lists the applicable Destination Police Station schemes and Attending Duty Schemes.

CDS Direct Acceptance Fee

The CDS Direct Fixed Acceptance Fee is £8.40 for UFNs dated 30/09/2022 onwards (and £7.30 for UFNs dated 01/04/2016 to 29/09/2022). This fee is not claimed separately to the Police Station Attendance Fixed Fee but is included as Profit Costs to determine whether a case breaches the escape fee threshold.

4.4 - Advocacy Assistance on a Warrant of Further Detention Hearing or an Armed Forces Custody Hearing

A Claim for Advocacy Assistance on a Warrant of Further Detention or Armed Forces Custody Hearing must be submitted under Fee Code **INVE**.

The total actual costs should be entered using the relevant hourly rates in tables 1 & 2. The total actual costs (including disbursements) must not exceed the relevant Upper Limit in table 3, unless an extension to the Upper Limit has been granted in accordance with 5.5 to 5.16 of the 2025 Standard Crime Contract Specification.

Table 1 - Hourly Rates - Magistrates' court or judicial authority

		UFNs dated 01/04/2016 to 29/09/2022		UFNs dated 30/09/2022 onwards	
Work Type	Location	Own Solicitor and Duty Solicitor	Duty Solicitor (Unsocial Hours)	Own Solicitor and Duty Solicitor	Duty Solicitor (Unsocial Hours)
Routine letters written and telephone calls (per item)	London	£3.51	£4.65	£4.04	£5.35
	National	£3.38	£4.47	£3.89	£5.14
Preparation hourly rate	London	£45.35	£60.50	£52.15	£69.58
	National	£42.80	£57.03	£49.22	£65.58
Advocacy hourly rate	London	£53.84	£71.77	£61.92	£82.54
	National	£53.84	£71.77	£61.92	£82.54
Travel and waiting hourly rate	London	£24.00	£31.98	£27.60	£36.78
	National	£24.00	£31.98	£27.60	£36.78

Table 2 - Hourly Rates – High Court or senior judge

Work Type	Location	UFNs dated 01/04/2016 to 29/09/2022	UFNs dated 30/09/2022 onwards
Routine letter out per item	London	£6.84	£7.87
	National	£6.84	£7.87
Routine telephone calls per item	London	£3.79	£4.36
	National	£3.79	£4.36
All other preparation work, hourly rate	London	£72.54	£83.42
	National	£68.44	£78.71
Attending counsel in conference or at the trial or hearing of any summons or application at court, or other appointment, hourly rate	London	£33.76	£38.82
	National	£33.76	£38.82
Attending without counsel at the trial or hearing of any cause or the hearing of any summons or application at court, or other appointment, hourly rate	London	£68.44	£78.71
	National	£68.44	£78.71
Travel and waiting hourly rate	London	£30.34	£34.89

	National	£30.34	£34.89
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Table 3 - Upper Limit

Fee Code	UFNs dated 01/04/2016 to 29/09/2022	UFNs dated 30/09/2022 onwards
INVE	£1368.75	£1574.06

4.5 - Police Station Post Charge Attendance

A Claim for Police Station Post Charge Attendance must be submitted under Fee Code **INVH**.

The total actual costs should be entered using the relevant hourly rates in table 1. The total actual costs (including disbursements) must not exceed the relevant Upper Limit in table 2, unless an extension to the Upper Limit has been granted in accordance with 5.5 to 5.16 of the 2025 Standard Crime Contract Specification.

Table 1 - Hourly Rates

	Work Type	UFNs dated 01/04/2016 to 29/09/2022		UFNs dated 30/09/2022 onwards	
		London	National	London	National
Police Station Attendance hourly rates	Own or Duty Solicitor	£51.28	£47.45	£58.97	£54.57
	Duty Solicitor (Unsocial Hours)	£63.01	£63.01	£72.46	£72.46
	Duty solicitor – serious offences	£59.31	£54.75	£68.21	£62.96

	Duty Solicitor – serious offences (Unsocial Hours)	£73.00	£73.00	£83.95	£83.95
Travell and waiting hourly rates	Own Solicitor	£26.28	£26.28	£30.22	£30.22
	Duty Solicitor	£51.28	£47.45	£58.97	£54.57
	Duty Solicitor (Unsocial Hours)	£63.01	£63.01	£72.46	£72.46

Table 2 - Upper Limit

Fee Code	UFNs dated 01/04/2016 to 29/09/2022	UFNs dated 30/09/2022 onwards
INVH	£1368.75	£1574.06

4.6 - Advocacy Assistance in the magistrates' court in connection with an application to extend Pre-Charge Bail

A Claim for Advocacy Assistance in the magistrates' court in connection with an application to extend Pre-Charge Bail must be submitted under Fee Code **INVK**.

The total actual costs should be entered using the relevant hourly rates in table 1. The total actual costs (including disbursements) must not exceed the relevant Upper Limit in table 2, unless an extension to the Upper Limit has been granted in accordance with 5.5 to 5.16 of the 2025 Standard Crime Contract Specification.

Table 1 - Hourly Rates

Work Type	Location	UFNs dated 01/04/2016 to 29/09/2022	UFNs dated 30/09/2022 onwards
Routine letters written and telephone calls per item	London	£3.70	£4.26
	National	£3.56	£4.09
Preparation hourly rate	London	£47.95	£55.14
	National	£45.35	£52.15
Advocacy hourly rate	London	£56.89	£65.42
	National	£56.89	£65.42
Travel and waiting hourly rate	London	£24.00	£27.60
	National	£24.00	£27.60

Table 2 - Upper Limit

Fee Code	UFNs dated 01/04/2016 to 29/09/2022	UFNs dated 30/09/2022 onwards
INVK	£1368.75	£1574.06

4.7 - Advocacy Assistance in the magistrates' court in connection with an application to vary police bail conditions

A Claim for Advocacy Assistance in the magistrates' court in connection with an application to vary police bail conditions must be submitted under Fee Code **INVK**.

The total actual costs should be entered using the relevant hourly rates in table 1. The total actual costs (including disbursements) must not exceed the relevant Upper Limit in table 2, unless an extension to the Upper Limit has been granted in accordance with 5.5 to 5.16 of the 2025 Standard Crime Contract Specification.

Table 1 - Hourly Rates

Work Type	Location	UFNs dated 01/04/2016 to 29/09/2022	UFNs dated 30/09/2022 onwards
Routine letters written and telephone calls per item	London	£3.70	£4.26
	National	£3.56	£4.09
Preparation hourly rate	London	£47.95	£55.14
	National	£45.35	£52.15
Advocacy hourly rate	London	£56.89	£65.42
	National	£56.89	£65.42
Travel and waiting hourly rate	London	£24.00	£27.60
	National	£24.00	£27.60

Table 2 - Upper Limit

Fee Code	UFNs dated 01/04/2016 to 29/09/2022	UFNs dated 30/09/2022 onwards
INVL	£1368.75	£1574.06

4.8 - Pre-Charge Engagement Advice and Assistance

A Claim for Pre-Charge Engagement Advice and Assistance must be submitted under Fee Code **INVM**.

The total actual costs should be entered using the relevant hourly rates in table 1. The total actual costs (including disbursements) must not exceed the relevant Upper Limit in table 2, unless an extension to the Upper Limit has been granted in accordance with 5.5 to 5.16 of the 2025 Standard Crime Contract Specification.

Table 1 - Hourly Rates

	UFNs dated 07/06/2021 to 29/09/2022		UFNs dated 30/09/2022 onwards	
	London	National	London	National
Hourly rates	£51.28	£47.45	£58.97	£54.57

Table 2 - Upper Limit

Fee Code	UFNs dated 07/06/2021 to 29/09/2022	UFNs dated 30/09/2022 onwards
INVM	£273.75	£314.81

5. Criminal Proceedings

5.1 - Advice and Assistance and Advocacy Assistance by a court Duty Solicitor

A Claim for Advice and Assistance and Advocacy Assistance by a court Duty Solicitor must be submitted under Fee Code **PROD**.

The total actual costs should be entered using the relevant hourly rates in the table below.

Hourly Rates

	Fee Code – PROD			
Work Type	London from 01/04/2016	National from 01/04/2016	London from 30/09/2022	National from 30/09/2022
Standard hourly rate (attendance and waiting at a magistrates' court)	£50.32	£49.14	£57.87	£56.51

Enhanced hourly rate (only payable in respect of work done on a day which is not a Business Day)	£62.87	£61.41	£72.30	£70.62
Travel hourly rate (only payable where the Duty Solicitor is called out (including being called to return) to the court from the Office or attends on a day that is not a Business Day. Reasonable travel expenses may also be claimed (where relevant)).	£24.00	£24.00	£27.60	£27.60

5.2 - Standard Fees - Representation in the Magistrates Court

A claim for a standard fee for Representation in the Magistrates' Court must be submitted under the correct Fee Code listed in this section. There are 20 individual Fee Codes covering each combination of the following four factors that determine the standard fee payable:

- whether an undesignated area or designated area standard fee is payable;
- the category of the case (1A, 1B or 2 as per paragraph 5 of Schedule 4 of the Remuneration Regulations);
- whether a lower or higher standard fee is payable, using the profit costs hourly rates in table 1 to calculate the total value of the case, and then applying that value to the lower and higher standard fee limits in table 2*;
- whether it is a second claim for a deferred sentence (category 1A or 1B only).

See 10.47 to 10.94 of the 2025 Standard Crime Contract Specification for further information on standard fee claims.

Actual profit costs should be entered into the profit costs field, but the correct Fee Code must be used to ensure the correct standard fee is paid. Where you are not in a position to enter the actual profit costs into SaBC, the value of the standard fee may be entered instead, but again, the correct Fee Code must be used to ensure that standard fee is paid.

Actual travel and waiting costs, as per the hourly rates in table 3, are payable in addition to undesignated area standard fees. Actual travel and waiting costs may be reported on designated area standard fee claims, but are not paid.

*Where the total value of the case exceeds the higher standard fee limit, the case is remunerated on an hourly rates basis as a non-standard fee. The claim is not made through SaBC. Instead, the claim is submitted either online through the Claim a Non-Standard Magistrates Court fee online service or by submitting a paper copy of the CRM7 form to the relevant processing centre.

Table 1 – Profit Costs Hourly Rates

Work Type	Representation Orders dated 01/04/2016 to 29/09/2022	Representation Orders dated 30/09/2022 onwards
Routine letters written and telephone calls per item	£3.56	£4.09
Preparation hourly rate	£45.35	£52.15
Advocacy hourly rate (including applications for bail and other applications to the court)	£56.89	£65.42
Attendance at court where Counsel is assigned (including conferences with counsel at court) hourly rate	£31.03	£35.68

Table 2 - Standard Fee Limits

	Representation Orders dated 01/04/2016 to 29/09/2022		Representation Orders dated 30/09/2022 onwards	
	Lower Standard Fee Limit (£)	Higher Standard Fee Limit (£)	Lower Standard Fee Limit (£)	Higher Standard Fee Limit (£)
Category 1A	£272.34	£471.85	£313.19	£542.63
Category 1B	£272.34	£471.85	£313.19	£542.63
Category 2	£467.84	£779.64	£538.02	£896.59

Table 3 - Travel and Waiting Hourly Rate (Only claimable where the Undesignated Area Standard Fees apply)

Work Type	Representation Orders dated 01/04/2016 to 29/09/2022	Representation Orders dated 30/09/2022 onwards
Travel and waiting hourly rate (Only claimable where the Undesignated Area fees apply)	£24.00	£27.60

Fee Codes for Standard Fees

Undesignated Area Standard Fees

Undesignated Lower Standard Fees

Fee Code	Standard Fee Category	Representation Orders dated 01/04/2016 to 29/09/2022	Representation Orders dated 30/09/2022 onwards
PROE1	Category 1A	£194.68	£223.88
PROE2	Category 1B	£158.27	£182.01
PROE3	Category 2	£279.45	£321.37

Undesignated Area Higher Standard Fees

Fee Code	Standard Fee Category	Representation Orders dated 01/04/2016 to 29/09/2022	Representation Orders dated 30/09/2022 onwards
PROF1	Category 1A	£412.30	£474.15
PROF2	Category 1B	£380.70	£437.81
PROF3	Category 2	£640.94	£737.08

Second claim for deferred sentence - Undesignated Area Lower Standard Fees

Fee Code	Standard Fee Category	Representation Orders dated 01/04/2016 to 29/09/2022	Representation Orders dated 30/09/2022 onwards
PROJ1	Category 1A	£194.68	£223.88
PROJ2	Category 1B	£158.27	£182.01

Second claim for deferred sentence – Undesignated Area Higher Standard Fees

Fee Code	Standard Fee Category	Representation Orders dated 01/04/2016 to 29/09/2022	Representation Orders dated 30/09/2022 onwards
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PROJ3	Category 1A	£412.30	£474.15
PROJ4	Category 1B	£380.70	£437.81

Designated Area Standard Fees

Designated Area Lower Standard Fees

Fee Code	Standard Fee Category	Representation Orders dated 01/04/2016 to 29/09/2022	Representation Orders dated 30/09/2022 onwards
PROK1	Category 1A	£248.71	£286.02
PROK2	Category 1B	£202.20	£232.53
PROK3	Category 2	£345.34	£397.14

Designated Area Higher Standard Fees

Fee Code	Standard Fee Category	Representation Orders dated 01/04/2016 to 29/09/2022	Representation Orders dated 30/09/2022 onwards
PROL1	Category 1A	£471.81	£542.58
PROL2	Category 1B	£435.64	£500.99
PROL3	Category 2	£723.35	£831.85

Second claim for deferred sentence - Designated Area Lower Standard Fees

Fee Code	Standard Fee Category	Representation Orders dated 01/04/2016 to 29/09/2022	Representation Orders dated 30/09/2022 onwards
PROJ5	Category 1A	£248.71	£286.02
PROJ6	Category 1B	£202.20	£232.53

Second claim for deferred sentence – Designated Area Higher Standard Fees

Fee Code	Standard Fee Category	Representation Orders dated 01/04/2016 to 29/09/2022	Representation Orders dated 30/09/2022 onwards
PROJ7	Category 1A	£471.81	£542.58
PROJ8	Category 1B	£435.64	£500.99

5.3 - Standard Fees - Representation in the Youth Court

Please note a Fee Code for Representation in the Youth Court must only be used for Representation Orders dated 6 December 2024 onwards. For Youth Court Representation Orders dated before 6 December 2024 the relevant Fee Code for Representation in the Magistrates' Court must be used.

A claim for a standard fee for Representation in the Youth Court must be submitted under the correct Fee Code listed in this section. There are 24 individual Fee Codes covering each combination of the following four factors that determine the standard fee payable:

- whether an undesignated area or designated area standard fee is payable;
- the category of the case (1A, 1B, 2A or 2B as per paragraph 5B of Schedule 4 of the Remuneration Regulations);
- whether a lower or higher standard fee is payable, using the profit costs hourly rates in table 1 to calculate the total value of the case, and then applying that value to the lower and higher standard fee limits in table 2*;
- whether it is a second claim for a deferred sentence (category 1A or 1B only).

See 10.47 to 10.94 of the 2025 Standard Crime Contract Specification for further information on standard fee claims.

Actual profit costs should be entered into the profit costs field, but the correct Fee Code must be used to ensure the correct standard fee is paid. Where you are not in a position to enter the actual profit costs into SaBC, the value of the standard fee may be entered instead, but again, the correct Fee Code must be used to ensure that standard fee is paid.

Actual travel and waiting costs, as per the hourly rates in table 3, are payable in addition to undesignated area standard fees. Actual travel and waiting costs may be reported on designated area standard fee claims, but are not paid.

*Where the total value of the case exceeds the higher standard fee limit, the case is remunerated on an hourly rates basis as a non-standard fee. The claim is not made through SaBC. Instead, the claim is submitted either online through the Claim a Non-Standard Magistrates Court fee online service or by submitting a paper copy of the CRM7 form to the relevant processing centre.

Table 1 – Profit Costs Hourly Rates

Work Type	Representation Orders dated 06/12/2024 onwards
Routine letters written and telephone calls per item	£4.09
Preparation hourly rate	£52.15
Advocacy hourly rate (including applications for bail and other applications to the court)	£65.42
Attendance at court where Counsel is assigned (including conferences with counsel at court) hourly rate	£35.68

Table 2 - Standard Fee Limits

	Representation Orders dated 06/12/2024 onwards	
	Lower Standard Fee Limit (£)	Higher Standard Fee Limit (£)
Category 1A	£313.19	£542.63
Category 1B	£313.19	£542.63
Category 2A	£538.02	£896.59
Category 2B	£538.02	£896.59

Table 3 - Travel and Waiting Hourly Rate (Only payable where the Undesignated Area standard fees apply)

Work Type	Representation Orders dated 06/12/2024 onwards
Travel and waiting hourly rate (Only claimable where the Undesignated Area fees apply)	£27.60

Undesignated Area Standard Fees

Undesignated Lower Standard Fees

Fee Code	Standard Fee Category	Representation Orders dated 06/12/2024 onwards
YOUE1	Category 1A	£822.47
YOUE2	Category 1B	£182.01
YOUE3	Category 2A	£919.96
YOUE4	Category 2B	£321.37

Undesignated Area Higher Standard Fees

Fee Code	Standard Fee Category	Representation Orders dated 30/09/2022 onwards
YOUF1	Category 1A	£1,072.74
YOUF2	Category 1B	£437.81
YOUF3	Category 2A	£1,335.67
YOUF4	Category 2B	£737.08

Second claim for deferred sentence - Undesignated Area Lower Standard Fees

Fee Code	Standard Fee Category	Representation Orders dated 06/12/2024 onwards
YOUX1	Category 1A	£822.47
YOUX2	Category 1B	£182.01

Second claim for deferred sentence – Undesignated Area Higher Standard Fees

Fee Code	Standard Fee Category	Representation Orders dated 06/12/2024 onwards
YOUX3	Category 1A	£1,072.74
YOUX4	Category 1B	£437.81

Designated Area Standard Fees

Designated Area Lower Standard Fees

Fee Code	Standard Fee Category	Representation Orders dated 06/12/2024 onwards
YOUK1	Category 1A	£884.61

YOUK2	Category 1B	£232.53
YOUK3	Category 2A	£995.73
YOUK4	Category 2B	£397.14

Designated Area Higher Standard Fees

Fee Code	Standard Fee Category	Representation Orders dated 06/12/2024 onwards
YOUL1	Category 1A	£1,141.17
YOUL2	Category 1B	£500.99
YOUL3	Category 2A	£1,430.44
YOUL4	Category 2B	£831.85

Second claim for deferred sentence - Designated Area Lower Standard Fees

Fee Code	Standard Fee Category	Representation Orders dated 06/12/2024 onwards
YOUY5	Category 1A	£884.61
YOUY6	Category 1B	£232.53

Second claim for deferred sentence – Designated Area Higher Standard Fees

Fee Code	Standard Fee Category	Representation Orders dated 30/09/2022 onwards
YOUY7	Category 1A	£1,141.17
YOUY8	Category 1B	£500.99

5.4 - Sending Hearing Fixed Fee - Representation in the Magistrates Court/Youth Court in Proceedings that are sent to the Crown Court for Trial

The Sending Hearing Fixed Fee must be claimed under Fee Code **PROW**. The Fixed Fee should be entered as per the below table (there are no hourly rates for this Fee with which to calculate actual costs).

Fee Code	Representation Orders dated 19/10/2020 to 29/09/2022	Representation Orders dated 30/09/2022 onwards
PROW	£181.40	£208.61

5.5 Work undertaken prior to a determination that an individual is not eligible for Representation

10.95 to 10.113 of 2025 Standard Crime Contract Specification sets out the circumstances in which one of the following three Fees may be claimed for work undertaken prior to a determination that an individual is not eligible for Representation:

- Pre-Order Cover
- Early Cover
- Refused Means Test Completion Fee

The table below sets out the hourly rates for claims under these Fees.

Hourly Rates

	London		National	
Work Type	UFNs dated 01/04/2016 to 29/09/2022	UFNs dated 30/09/2022 onwards	UFNs dated 01/04/2016 to 29/09/2022	UFNs dated 30/09/2022 onwards
Routine letters written and telephone calls per item	£3.70	£4.26	£3.56	4.09
Preparation hourly rate	£47.95	£55.14	£45.35	£52.15
Advocacy hourly rate (including applications for bail and other applications to the court)	£56.89	£65.42	£56.89	£65.42
Travel and waiting hourly rate (only applicable where the Undesignated Area fees apply)	N/A	N/A	£24.00	£27.60

Pre-Order Cover

Claims for Pre-Order Cover in **London** must be submitted under Fee Code **PROP1**, and Claims for Pre-Order **National (outside of London)** must be submitted under Fee Code **PROP2**.

The total actual costs should be entered using the relevant hourly rates. The total actual costs (including disbursements) must not exceed the relevant Upper Limit in the tables below (**London**) or third table (**National**). These Upper Limits may not be extended.

Upper Limit - London

Fee Code	UFNs dated 01/04/2016 to 29/09/2022	UFNs dated 30/09/2022 onwards
PROP1	£47.95	£55.14

Upper Limit - National

Fee Code	UFNs dated 01/04/2016 to 29/09/2022	UFNs dated 30/09/2022 onwards
PROP2	£45.35	£52.15

Early Cover Fixed Fee

The Early Cover Fixed Fee must be claimed under Fee Code **PROT**. The Fixed Fee payable is set out in the below table.

Actual costs should be entered which will then be replaced by the Fixed Fee.

Fee Code	UFNs dated 01/04/2016 to 29/09/2022	UFNs dated 30/09/2022 onwards
PROT	£68.44	£78.71

The Refused Means Test Completion Fee

The Refused Means Test Completion Fee must be claimed under Fee Code **PROU**. The Fee payable is set out in the below table.

Actual costs should be entered which will be replaced by the Fee.

Fee Code	UFNs dated 01/04/2016 to 29/09/2022	UFNs dated 30/09/2022 onwards
PROU	£22.81	£26.23

5.6 - Representation in Prescribed Proceedings in the Crown Court

Claims for Prescribed Proceedings in the Crown Court must be submitted under Fee Code **PROH**, including Prescribed Proceedings appeals from the magistrates' court.

The total actual costs should be entered using the relevant hourly rates in table 1. The total actual costs (including disbursements) must not exceed the relevant Upper Limit in table 2, unless an extension to the Upper Limit has been granted in accordance with 5.5 to 5.16 of the 2025 Standard Crime Contract Specification.

Table 1 - Hourly Rates

	London		National	
Work Type	Representation Orders dated 01/04/2016 to 29/09/2022	Representation Orders dated 30/09/2022 onwards	Representation Orders dated 01/04/2016 to 29/09/2022	Representation Orders dated 30/09/2022 onwards
Routine letters written and telephone calls per item	£3.70	£4.26	£3.56	£4.09
Preparation hourly rate	£47.95	£55.14	£45.35	£52.15
Advocacy hourly rate (including applications for bail and other applications to the court)	£56.89	£65.42	£56.89	£65.42
Travel and waiting hourly rate (only applicable where the Undesignated Area fees apply)	£24.00	£27.60	£24.00	£27.60

Table 2 - Upper Limit

Fee Code	Representation Orders dated 01/04/2016 to 29/09/2022	Representation Orders dated 30/09/2022 onwards
PROH	£1,368.75	£1574.06

5.7- Representation in any court for Proceedings Relating to Breaches of Part 1 Injunctions under the Anti-Social Behaviour, Crime and Policing Act 2014

A claim for a fee for representation for proceedings relating to breaches of part 1 injunctions under the Anti-Social Behaviour, Crime and Policing Act 2014 must be submitted under the correct Fee Code listed in this section. There are 4 individual Fee Codes listed in this section covering each combination of the following two factors that determine the fee payable:

- the category of the case (uncontested or contested);
- whether a lower or higher fee is payable, using the profit costs hourly rates in table 1 to calculate the total value of the case, and then applying that value to the lower and higher fee limits in table 2*.

See 10.160 to 10.169 of the 2025 Standard Crime Contract Specification for further information on these fees.

Actual profit costs should be entered into the profit costs field, but the correct Fee Code, as set out in table 3, must be used to ensure the correct the Fee is paid. Where you are not in a position to enter the actual profit costs into SaBC, the value of the Fee may be entered instead, but again, the correct Fee Code must be used to ensure that Fee is paid.

Actual travel and waiting costs, as per the hourly rates in table 4, are payable in addition to the relevant Fee.

*Where the total value of the case exceeds the higher fee limit, the case is remunerated on an hourly rates basis as a non-standard fee. The claim is not made through SaBC. Instead, the claim is submitted either online through the Claim a Non-Standard Magistrates Court fee online service or by submitting a paper copy of the CRM7 form to the relevant processing centre.

Table 1 – Profit Costs Hourly Rates

Work Type	Representation Orders dated 01/04/2016 to 29/09/2022	Representation Orders dated 30/09/2022 onwards
Routine letters written and telephone calls per item	£3.56	£4.09
Preparation hourly rate	£45.35	£52.15
Advocacy hourly rate (including applications for bail and other applications to the court)	£56.89	£65.42
Attendance at court where Counsel is assigned (including conferences with counsel at court) hourly rate	£31.03	£35.68

Table 2 - Fee Limits

	Representation Orders dated 01/04/2016 to 29/09/2022	Representation Orders dated 30/09/2022 onwards
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	<i>Lower Standard Fee Limit (£)</i>	<i>Higher Standard Fee Limit (£)</i>	<i>Lower Standard Fee Limit (£)</i>	<i>Higher Standard Fee Limit (£)</i>
Uncontested	£272.34	£471.85	£313.19	£542.63
Contested	£467.84	£779.64	£538.02	£896.59

Table 3 - Fees

Fee Code	Fee Category	Representation Orders dated 01/04/2016 to 29/09/2022	Representation Orders dated 30/09/2022 onwards
PROV1	Uncontested Lower Fee	£158.27	£182.01
PROV2	Uncontested Higher Fee	£380.70	£437.81
PROV3	Contested Lower Fee	£279.45	£321.37
PROV4	Contested Higher Fee	£640.94	£737.08

Table 4 - Travel and Waiting Hourly Rate (claimable in addition to the relevant Fee)

Work Type	Representation Orders dated 01/04/2016 to 29/09/2022	Representation Orders dated 30/09/2022 onwards
Travel and waiting hourly rate	£24.00	£27.60

6. Appeals and Reviews

Advice and Assistance on an appeal against conviction or sentence (where a newly instructed representative is not covered by an existing determination) must be submitted under Fee Code **APPA**.

Advice and Assistance on an application to the Criminal Cases Review Commission (CCRC) must be submitted under the Fee Code **APPB**.

The total actual costs should be entered using the relevant hourly rates in the table 1. The total actual costs (including disbursements) must not exceed the relevant Upper Limit in table 2, unless an extension to the Upper Limit has been granted in accordance with 5.5 to 5.16 of the 2025 Standard Crime Contract Specification.

Table 1- Hourly Rates

	UFNs dated 01/04/2016 to 29/09/2022		UFNs dated 30/09/2022 onwards	
	London	National	London	National
Routine letters written and routine telephone calls per item	£3.51	£3.38	£4.04	£3.89
Preparation hourly rate	£45.35	£42.80	£52.15	£49.22
Travel and waiting hourly rate	£24.00	£24.00	£27.60	£27.60

Table 2 - Upper Limit

Fee Code	Type of Advice and Assistance	UFN dated 01/04/2016 to 29/09/2022	UFN dated 30/09/2022 onwards
APPA	Appeals against conviction or sentence	£273.75	£314.81
APPB	Applications to the CCRC	£456.25	£524.69

7. Prison Law

7.1 - Prison Law Advice and Assistance

A claim for Prison Law Advice and Assistance must be submitted under Fee Code **PRIA**.

Actual costs should be entered using the hourly rates in table 1. The actual costs will be replaced by the Fixed Fee payable and be used to calculate whether the Escape Fee Threshold has been met, both in table 2.

Table 1 - Hourly Rates

	Type of Work	UFN dated 01/04/2016 onwards
The hourly rates to determine whether the Escape Fee Threshold has been reached (National and London)	Routine letters written and routine telephone calls per item	£3.38
	Preparation hourly rate	£42.80
	Waiting hourly rate	£24.00
The hourly rates for recording time (National and London)	Travel hourly rate	£24.00

Table 2 - Fixed Fee & Escape Fee Threshold

Fee Code PRIA	UFN dated 01/04/2016 onwards
Fixed fee	£200.75
Escape Fee Threshold	£602.25

7.2 - Prison Law Advocacy Assistance

A claim for a standard fee for Advocacy Assistance must be submitted under the correct Fee Code listed in this section. There are 8 individual Fee Codes, two for each of the following 4 types of Prison Law Advocacy Assistance:

- Disciplinary Cases
- Sentence Cases
- Parole Board Hearings
- Parole Board Reconsideration Hearings & Parole Board Set Aside Hearings

Each type of Prison Law Advocacy Assistance has a Fee Code for its Lower Standard Fee and a Fee Code for its Higher Standard Fee. The total value of the case should be calculated using the hourly rates (excluding the travel hourly rate) in the first table. The total value should then be applied against the relevant lower and higher standard fee limits in the subsequent tables to determine whether a lower or higher standard fee is payable.

The correct Fee Code, as set out in the tables below, must then be used to submit the claim, determined by the type of Prison Law Advocacy Assistance and whether a lower or higher standard fee is payable.

Actual costs should be entered, but the correct Fee Code must be used to ensure the actual costs are replaced by the correct Standard Fee.

Hourly Rates

	Hourly Rates National and London	UFN dated 01/04/2016 onwards
The hourly rates to determine whether a lower or higher standard fee is payable	Routine letters written and routine telephone calls per item	£3.70
	Preparation hourly rate	£51.24
	Advocacy hourly rate	£62.28

	Waiting hourly rate	£24.00
The hourly rates for recording time	Travel hourly rate	£24.00

Standard Fees Limits for Disciplinary Cases & Sentence Cases

	UFN dated 01/04/2016 onwards
Lower Standard Fee Limit	£357.06
Higher Standard Fee Limit	£1,691.69

Standard Fees for Disciplinary Cases & Sentence Cases

Fee Code	Case	Standard Fee	UFN dated 01/04/2016 onwards
PRIB1	Disciplinary Case	Lower Standard Fee	£203.93
PRIB2	Disciplinary Case	Higher Standard Fee	£564.16
PRID1	Sentence Case	Lower Standard Fee	£203.93
PRID2	Sentence Case	Higher Standard Fee	£564.16

Standard Fee Limits for Parole Board Hearings and Parole Board Reconsideration/Set Aside Hearings

	UFN dated 01/04/2016 onwards
Lower Standard Fee Limit	£933.93
Higher Standard Fee Limit	£4,362.54

Standard Fees for Parole Board Hearings and Parole Board Reconsideration/Set Aside Hearings

Fee Code	Case	Standard Fee	UFN dated
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			01/04/2016 onwards
PRIC1	Parole Board Hearings	Lower Standard Fee	£437.21
PRIC2	Parole Board Hearings	Higher Standard Fee	£1,454.44
PRIE1	Parole Board Reconsideration Hearings	Lower Standard Fee	£437.21
PRIE2	Parole Board Reconsideration Hearings	Higher Standard Fee	£1,454.44